

**Transmittal and Checklist for Delegated Approval Authority – (2.04.C.1)**

**Approval of Consultant Contract Amendments**

- ☐ This amendment extends the term and the original contract specifically allows for extensions of term OR this amendment does not affect the term
- ☐ This amendment includes an increase in the maximum liability of the contract and the increase in funding is proportionate to the original funding amount and from a funding source identical to or substantially similar to the original funding source OR this amendment does not affect the maximum liability
- ☐ Back-up attached (Project lead sheet, SBC minutes, SBC-1s, other relevant back-up materials, such as prior approvals and back-up documentation or executive summaries)

Project Name: \_\_\_\_\_

Project SBC#: \_\_\_\_\_

Submitting SPA: \_\_\_\_\_

SPA Authorized Representative: \_\_\_\_\_  
(I attest to the above) Date

**Approved:**

\_\_\_\_\_  
Ann McGauran, State Architect Date  
☐ Not approved and rationale: \_\_\_\_\_

\_\_\_\_\_  
Angela Scott, Delegate of the Date  
Commissioner of Finance & Administration  
☐ Not approved and rationale: \_\_\_\_\_