

**\*\* Email completed forms to [State.Architect@tn.gov](mailto:State.Architect@tn.gov). Begin subject line with "Delegation Form". \*\***

**Transmittal and Checklist for Delegated Approval Authority – (2.04.B.3)**

**Addition of Scope for Capital Project**

- The original scope and the added scope can be completed without an increase in the funding previously approved by the Commission
- The cost of the additional scope is less than \$500,000
- Project is NOT funded, in any part, by bond proceeds or residual proceeds from bond funding
- The additional scope is not contrary to the originally approved project intent
- Does not require determination by Tennessee Historical Commission (THC) **OR** THC has determined that the project will not adversely impact a historic structure and a THC Review form is attached.
- Back-up attached (Project lead sheet, SBC minutes, SBC-1s, other relevant back-up materials, such as prior approvals and back-up documentation or executive summaries)

Project Name: \_\_\_\_\_

Project SBC#: \_\_\_\_\_

Submitting SPA: \_\_\_\_\_

SPA Authorized Representative: \_\_\_\_\_

**(I attest to the above)**

**Date**

**Approved:**

\_\_\_\_\_  
Ann McGauran, State Architect \_\_\_\_\_  
Date

Not approved and rationale: \_\_\_\_\_

\_\_\_\_\_  
Angela Scott, Delegate of the \_\_\_\_\_  
Commissioner of Finance & Administration Date

Not approved and rationale: \_\_\_\_\_