TENNESSEE DEPARTMENT OF SAFETY
AND HOMELAND SECURITY
HANDGUN UNIT

State Certified Handgun Training School Application

School #: _____

☐ NEW
☐ RENEWAL

Name of School: _____

School Owner: _____ _____

Mailing Address (no PO Box): _____
Street Address

_____ _____ _____ _____
City County State Zip

Telephone #: _____ _____
Primary # (for publication) Alternate # (TDOSHS only)

Email Address: _____

Classroom Address:		Range Address:	
Street Address		Street Address	
City	County	City	County
State	Zip	State	Zip

Check one if applicable: Indoor Range ☐ Outdoor Range ☐

Proof of Financial Responsibility (check one):

- ☐ Single limit liability policy in an amount not less than $300,000.
- ☐ Split limit liability policy in an amount not less than $150,000, $300,000, $50,000.
- ☐ $300,000 cash.
- ☐ Bond in the amount of $300,000.
- ☐ Surety in an amount not less than $300,000 (must have prior approval).

Declaration:

I/we the undersigned, have read the Tennessee Department of Safety and Homeland Security Rules Chapter 1340-2-3, State Certified Handgun Training Program, and agree to conduct the Handgun Training Course in accordance with the rules and regulations therein. I/we understand that failure to comply with the rules and regulations may result in the suspension, revocation or denial of certification.

_____ _____
Signature Date

_____ _____
Signature Date

Check List: I have attached the following required documents to my application **(all forms must be submitted for new and annually for renewals)**:

- ☐ Proof of Financial Responsibility (listing **School Name** as **"Insured"** and **TN Dept. of Safety** as **"Certificate Holder"**)
- ☐ City/County Zoning Approval letter (must be signed by City/County official{s})
- ☐ Property Use Permission Letter (must be signed by Property owner)
- ☐ Check or Money Order in the amount of $50.00

There is no longer a fee to renew a school or instructor certification if the application and required documents are submitted prior to expiration.

Mail all correspondence to:

TDOSHS Handgun Unit
P.O. Box 23710
Nashville, TN 37202