TNTAP

- Homepage
- TNTAP Assistant
- Authentication App
- Manage TNTAP
Homepage

Payments
Make an online payment towards an existing balance or account.
> Make a Payment

Returns
File a return.
> View Return Links

Registration / Exemption
Register with the Department or complete an exemption application/renewal.
> View Registration Links

Approved Alcohol & Beer Brands
Alcohol and beer brands that are approved and listed by type and gravity.
> View Approved Brands Lists

Information and Inquiries
Look up information, request a refund, or submit a report.
> View Options

Help
Find additional services.
> View Additional Services
TNTAP Assistant

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Hello! I'm the TNTAP Assistant. I am able to guide you through TNTAP as well as answer some common questions.
Protect your TNTAP profile with two-step verification

Two-step verification is used to better protect your account and TNTAP profile. Once setup you’ll be asked to provide a unique security code to verify your identity each time you log in.

- **Authentication App**
  - Use an authentication app, such as Google Authenticator, to get security codes.
  - **Set Up**

- **Text Message**
  - Receive security codes by text message.
  - **Add Phone**
    - If you switch cell phone providers, delete the existing number and add the new provider.

- **Email**
  - Receive security codes by email.
  - **Add Email**
    - To stop receiving email messages with your security code, click the X to delete the email address.
Set Up Authentication App

Instead of waiting for text messages or emails, get your TNTAP security codes on your device. Any time-based one-time password (TOTP) app, such as Google Authenticator, can be used.

Scan the QR code or enter the key below manually into your authentication app to get started.

Can't scan it? Enter this key in your authenticator app instead (spaces not required).

SMXU QANA DRVC X5B7

Save
Payments

Make a payment
Business Tax
100055518-BUS
JIM JONES CORP

Make a payment

**ACH Debit Payments**

Make a bank payment now. No fees are associated for bank payments.

› Make an ACH Debit Payment

**Credit Card Payments**

Make a credit card payment. A fee of 2.29% is assessed by the credit card vendor.

› Make a Credit Card Payment
Taxpayer Summary

JIM JONES CORP

Business Tax
JIM JONES CORP
10624 GENLOU RD
CHESTERFIELD VA 23832-7272

Account
Balance:
$0.00

Franchise and Excise Tax
JIM JONES CORP
10624 GENLOU RD
CHESTERFIELD VA 23832-7272

Account
Balance:
$0.00

Welcome, First Last
You last logged in on Saturday, Jun 19, 2021 10:30:42 AM
Manage My Profile
JIM JONES CORP
500 DEADERICK ST
NASHVILLE TN 37242-0001

You have 7 unread messages
Messages sent to you may contain important information about your accounts.

View Messages

Sales and Use Tax
JIM JONES CORP
12345 ROAD
CHESTERFIELD VA 23832-7272

$15.00 balance due
You have a balance due. Penalty and/or interest may be applied if this balance remains outstanding.

Make a Payment

Sales and Use Return for 30-Apr-2021 needs to be filed
A return needs to be filed. Returns filed late may be subject to a penalty.

File Return
Taxpayer Letters

JIM JONES CORP
**.***0351

Letters older than 12 months can be found using the search.

<table>
<thead>
<tr>
<th>Sent</th>
<th>Type</th>
<th>Account</th>
<th>Account ID</th>
<th>Period</th>
<th>Archive</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-Jun-2021</td>
<td>Business Tax Registration</td>
<td>Business Tax</td>
<td>1000055518-BUS</td>
<td></td>
<td>Archive</td>
</tr>
</tbody>
</table>

Archive All

Filter

Archive
TNTAP Manage Logons

- Gain Access
- Remove Access
Taxpayer Gain Access

Add Access to Another Account

Who does this tax account belong to?

- Me
- Someone Else

Tax Account Information

- Account Type
- Account ID
- Account Country
  - UNITED STATES OF AMERICA
- Account ZIP Code

How would you like to verify your account?

- Enter one of the last 3 payment amounts
- Enter letter ID
- Send instructions

Payment Amount
TNTAP Manage Logons

You last worked with
JIM JONES CORP

Who do you want to work with?

Filter

JIM JONES CORP

500 DEADERICK ST NASHVILLE TN 37242-0001

3 outstanding actions
## TNTAP Manage Logons

### Manage My Profile
- **John Doe**
- **johndoe@gmail.com**

### Profile Action Center
- **More...**

### What are you looking for?

#### Access
- Manage access of accounts I have access to.
  - Manage My Access
  - Manage Third Party Access
  - Delete My Profile

#### My Users
- Manage users who work for me.
  - Manage Secondary Logons

#### Other Users
- Manage users who are associated to me.
  - Manage Additional Logons

#### Payment Channels
- Manage my bank accounts used to make payments on e-Services.
  - Manage Payment Channels

#### Submissions
- Search for previous submissions.
  - Search Submissions

#### Revenue Help
- View messages I’ve received from the agency.
  - Send Us a Message
  - View Messages
Do you want to allow third parties to create logons for your tax accounts?

These settings determine if accountants or third parties can request access to your accounts and what level of access they are initially given. If not allowed, they will be prevented from requesting access to your accounts.

- **Allowed**: Yes
- **Default Access**: 3rd Party
- **Default Account Access**: File Returns and Make Payments

### Logons

<table>
<thead>
<tr>
<th>Username</th>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>aad</td>
<td>NANCY</td>
<td>@comcast.net</td>
</tr>
</tbody>
</table>
TNTAP Manage Logons

Third Party Logon

Master
aa********
NANCY [redacted]
aa********@comcast.net

Access  Activity

Access Settings for aa********

<table>
<thead>
<tr>
<th>AA</th>
<th>General Access</th>
<th>3rd Party</th>
</tr>
</thead>
<tbody>
<tr>
<td>Franchise and Excise Tax</td>
<td>[redacted]-FAE</td>
<td>File Returns and Make Payments</td>
</tr>
</tbody>
</table>

Manage Account Access
# Manage Access for aa

<table>
<thead>
<tr>
<th>Access Type</th>
<th>Access Details</th>
<th>Permissions</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Access</td>
<td></td>
<td>3rd Party</td>
<td>Cancel Access</td>
</tr>
<tr>
<td>Franchise and Excise Tax</td>
<td></td>
<td>File Returns and Make Payments</td>
<td>Cancel Access</td>
</tr>
</tbody>
</table>
Please submit specific account-related questions, or any questions that do not get addressed in this webinar to directly us!

Resources

- www.tn.gov/Revenue
- Revenue.support@tn.gov
- 615.253.0600 (M-F 8-4:30 CST)
Follow us!

@TennesseeDepartmentOfRevenue

@TNRevenue

@TNDeptofRevenue
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Survey populates upon leaving event.