

INSTRUCTIONS: Petroleum Products Transporter Return

Return

Section 67-3-704 provides that a person licensed as a transporter in this state shall file monthly returns with the department, reporting the amount of taxable petroleum products transported within or across the borders of this state; provided that transport truck operations exclusively within the state are not reportable except when transport operations originate at a refinery in this state. The return shall be filed within twenty-five (25) days after the end of the month in which delivery was made.

Taxpayers should submit online their fully completed return and schedule, along with the amount from Line 6, by visiting the Department's website at <https://tntap.tn.gov/eservices>. Alternatively, they may mail the return and payment to the address below. Checks should be made out to the Tennessee Department of Revenue.

Tennessee Department of Revenue
Andrew Jackson State Office Building
500 Deaderick Street
Nashville, TN 37242

If this is an amended return, please indicate "Filing Period" and check the appropriate box on the front of this return.

Round Values to the Nearest Gallon

Line 1: Enter the total net gallons from all schedule 1As.

Line 2: Enter the total net gallons from all schedule 2As.

Line 3: Enter the total net gallons from all schedule 3As.

Line 4: For total gallons of petroleum product transported, add Lines 1 through 3.

Line 5: If return is filed after due date, a **\$15** late filing penalty is due.

Line 6: Enter amount reported on Line 5.

Instructions: Petroleum Products Transporter Schedule of Deliveries

The Petroleum Products Transporter Schedule of Deliveries provides detail of each delivery included on the Petroleum Products Transporter Return. Prior to recording the information requested in columns (1) through (13), you should organize your records as follows:

Schedule 1A: Total all deliveries of fuel from in-state locations to locations outside of the state (exports).

Schedule 2A: Total all deliveries of fuel from out-of-state locations to locations inside the state (imports).

Schedule 3A: Total all deliveries of fuel from a Tennessee refinery to locations in the state (intrastate).

Enter number of net gallons for each shipment of product disbursed from the terminal or bulk facility. The schedule should include the name and FEIN/SSN of the person hiring the carrier, the name and FEIN/SSN of the supplier (the company from whose account the fuel was withdrawn at the terminal or bulk facility), the name and address of the customer receiving delivery, the origin (if origin is a terminal, use terminal code), the date of delivery, the document number, the type of product, and the gallons. **Complete separate schedules for each product type.**

Columns 1 and 2: Person Hiring the Carrier – Enter the name and FEIN/SSN of the company that hired the carrier.

Columns 3 and 4: Supplier – Enter the name and FEIN/SSN of the company whose account the fuel was withdrawn from at the terminal.

Column 5: Mode of Transport – Enter one of the Mode options provide on the form.

- Column 6: Origin – Enter the state shown on the delivery document (bill of lading, manifest or other loading document issued by the terminal operator) where the petroleum product was loaded for each delivery. If the product was loaded at a terminal, enter the IRS Terminal Control Number as signed to that terminal.
- Columns 7, 8 and 9: Enter the name, state, and FEIN/SSN of the final delivery point. If delivered to a terminal, enter the IRS Terminal Control Number for that terminal.
- Column 10: Date Delivered – Enter the date the Petroleum product was delivered for each delivery (MM/DD/YY).
- Column 11: Document Number – Enter the identifying number from the document issued at the terminal when the product is removed over the rack. In the case of pipeline or barge movements, enter the pipeline or barge ticket number.
- Columns 12 and 13: Gallons – Enter the number of net and gross gallons delivered for each shipment.