



## Instructions: Hall Income Payment Voucher for 2020

### General Information

Most taxpayers file on a calendar year basis, meaning their tax year begins on January 1 and ends on December 31. A taxpayer filing on a calendar year basis must file a return by April 15 of the following year. If a taxpayer's tax year is something other than the calendar year, the taxpayer must include its fiscal year beginning and end dates. For a taxpayer on a fiscal year filing, the return is due by the 15th day of the fourth month following the end of the fiscal year.

Taxpayers may submit their payment online by visiting the Department's website at <https://tntap.tn.gov/eservices>. Alternatively, taxpayers may mail their payment to the Department at the address listed in the top right corner of the return. Make checks or postal money orders payable to Tennessee Department of Revenue. Tax may be paid in cash at the Nashville office or the regional offices (Chattanooga, Jackson, Johnson City, Knoxville, and Memphis).

Three-eighths of the income taxes collected are distributed among the cities and counties of the state. In order for the taxes to be properly distributed, please provide the name of the county and city (if the taxpayer resides within an incorporated municipality) of the taxpayer's legal residence in the appropriate space on the return.

### Instructions

If you have already filed your Tennessee Hall income tax return electronically, ***please do not send another copy of the form***. This voucher along with your payment is all that is required.

Taxpayers may use this payment voucher to make a payment for Tennessee's Hall income tax using a check or money order.

Please carefully write and complete the information so that your payment can be properly applied to your state tax account.

If you have any questions, please call our Taxpayer Services Division at 615/253-0600 or 800/342-1003 (toll-free inside Tennessee). Hours of operation are 8:00am to 4:30pm, Central time, Monday through Friday, excluding holidays.