



*Integrated Resource Management, Inc.*  
*A Privately Owned Public Utility*

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## Weekly Report - April 8, 2020 – April 14, 2020

Chairman Robin L. Morrison  
c/o Ectory Lawless  
Tennessee Public Utility Commission  
502 Deaderick Street, 4<sup>th</sup> Floor  
Nashville, TN 37243-0001 Sent Via Electronic Mail (.pdf scan): [TPUC.DocketRoom@tn.gov](mailto:TPUC.DocketRoom@tn.gov)

Re: Weekly Report:

### Operation and Maintenance Inspection Schedule

Pursuant to The Tennessee Public Utility Commission  
REQUEST FOR INFORMATION RELATED TO MEASUREMENTS TAKEN  
DURING CORONOVIRUS “COVID-19” PUBLIC HEALTH EMERGENCY  
 (“O&M Schedule”)

**Introduction:**

IRM Utility, Inc. (“IRM”) has accomplished the goals for the requested plan as follows.

**Facilitation:**

All activities in the last week have been as per plans of the Amended O&M Schedule.

TDEC was informed of the plans.

**Education:**

A weekly education meeting was held on April 13, 2020 at 8:00 Am EST, to review the weekly updates of Governor Lee’s Executive Orders among the other documents and resources listed below. IRM will continue to have ongoing safety meetings with the crew as this situation develops. Telephone communications have been in lieu of round-table meetings.

**IRM Response:**

Only one customer request was serviced. The report was for a simple fix of float switch entanglement. The plant was checked while IRM Technicians and Operator were on-site. PPE was employed during the checks and service.

**Summary:**

No danger to the environment was incurred and customer's systems are functional. Our commercial properties are mostly shut down. Very few maintenance calls are requested due to the restrictions and lack of use. Our commercial rental cabins are receiving no customers. Wastewater flows are down in volume across all systems IRM manages.

**Current Information:**

The review by IRM as received by electronic mail from many of our vendors.

- Deliveries of materials can be accepted without signature.
- Door pick-up of materials is requested by call in prior to pick-up.

The review by IRM as received by electronic mail from many of our Tennessee State Departments.

- The Tennessee Association of Utility Districts Summary of Disconnect Procedures and Utility Requirements,
- State of Tennessee, COVID-19 Updates,
- State of Tennessee, Executive Order No.15,
- CDC, Interim Guidance for employees,
- CDC, Covid-19 "What You Need To Know".

Respectfully submitted,



Jeffrey W. Cox, Sr., LPSS,  
President of **IRM** Utility, Inc.  
Certified B/NS and Collection System Operator  
Microbiologist