

Minutes

Insurance Audit Committee
February 8, 2024
2:30 P.M.-4:30 P.M. (CST)

The State, Local Education, and Local Government Insurance Audit Committee met on Thursday, February 8, 2024 at 2:30 p.m., in the Tennessee Room 1, Third Floor, William R. Snodgrass Tennessee Tower, Nashville, TN and via Cisco WebEx.

Insurance Audit Committee Members:

Present:

- Treasurer David Lillard, Chair
- Maryanne Durski, Local Education Insurance Committee representative
- Kevin Krushenski, Local Government Insurance Committee representative
- Holly Gray, State Insurance Committee representative (by teleconference)

Chairman Lillard called the meeting to order at 2:30 p.m. (CST) and a quorum was established. All members were present in the conference room.

Agenda Item #1 – Public Comment

Per Public Chapter 300 of 2023, this item is reserved for persons who want to provide public comment on a relevant agenda topic.

The Chair asked if anyone present, either in person or joined by Cisco WebEx, wished to speak on any of the agenda items. No one requested to speak either in advance of the meeting or during the Audit Committee meeting.

Agenda Item #2 – [Action] Approval of Minutes of October 5, 2023

Chairman Lillard called for a motion for the approval of the Minutes of the October 5, 2023, Audit Committee meeting and a second. Chair made a motion for approval of the minutes and Mr. Krushenski seconded the motion. The Chair asked if there was any further discussion on this. A roll call vote was taken. The Minutes passed.

Gray	Yes	Durski	Yes
Krushenski	Yes	Lillard	Yes

Agenda Item #3 – [Action] Calendar Year 2024 Audit Committee Responsibilities

Josh Burns, Director of Risk Management of Benefits Administration division, presented to the Audit committee the Responsibilities Calendar Year 2024 and stated that it worked well in 2023 and wished to keep it the same for 2024.

Chairman Lillard called for a motion for the approval of the Audit Committee Responsibilities Calendar Year 2024, and a second. Mr. Krushenski made a motion for the Audit Committee Responsibilities Calendar Year 2024 and Ms. Durski seconded the motion. The Chair asked if there was any further discussion on this. A roll call vote was taken. The Audit Committee Responsibilities Calendar Year 2024 passed.

Gray	Yes	Durski	Yes
Krushenski	Yes	Lillard	Yes

Agenda Item #4 – [Information Only] Review of Calendar Year 2023 Completed Audit Committee Responsibilities

Mr. Burns explained that the calendar held all the Audit Committee responsibilities for 2023 and all items were carried out and completed. No further explanation or questions were asked.

Agenda Item #5 – [Information Only] Financial Activity Report Review

Mr. Burns presented on this item and stated this was from a time period of July 1, 2023 through November 30, 2023. All plans, except OPEB trust, are on a spend down mode due to the committee approving this.

Chairman Lillard asked if we were on track for the spend down. Christa Martin, Director of Financial Management and Program Integrity for BA, responded that we were spending down as projected. In addition, Ms. Martin stated that Aon, our Consulting firm that performs actuarial analysis for the plans, will be presenting to the Insurance Committees in April observed trends and cost drivers for the plans.

Agenda Item #6 – [Information Only] Adjusted Claim Follow-up

Chairman Lillard reminded the Audit Committee this was an issue brought up from the previous meeting (October 5, 2023) and asked if BA staff have any comments regarding an Explanation of Benefits (EOB). Mr. Burns stated that BlueCross BlueShield and Cigna issue an adjusted EOB to the member when a cost is corrected.

Mr. Burns stated that if a member thinks that he or she has overpaid a provider, the third party administrator is the best place to inquire and get that corrected. Ms. Martin also added that members may receive adjusted EOBs for a number of reasons. For example, a member may receive an adjusted EOB for a claim that was coded incorrectly and either the third party administrator or the provider catches the error and reprocesses the claim.

Chairman Lillard asked BA to consider a communication to members reminding them to review their EOBs to make sure they are not overpaying the provider.

Agenda Item #7– [Information Only] Review of Audits by Comptroller’s Office, Division of State Audit

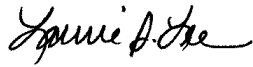
Mr. Burns introduced Michael Campbell, Audit Manager, and Alex Frederick, In-Charge Auditor, from the Comptroller's Office, Division of State Audit. Mr. Campbell presented the audit methodology and results of the State Plan, Local Education, and Local Government financial audits. Mr. Frederick did the same for BA's portion of F&A's Performance Audit released in 2023. The financial audits received unqualified opinions and no findings were noted for any of the audits presented.

Agenda Item #8 – [Information Only] Ongoing Audits/Engagements

Mr. Burns gave an update on all the ongoing audits and engagements. No issues or communications indicating problems happening at this time.

There being no further business for the public meeting, the Audit Committee adjourned to enter into an Executive Session pursuant to T.C.A. § 4-35-108.

Respectfully submitted,



Laurie S. Lee