

<b>Tennessee Opioid Abatement Council Quarterly Meeting</b>	
Date	October 7, 2025
Time	9 AM CST to 11:48 AM CST
Location	Morton Museum of History The Sanctuary 196 N Main St Collierville, TN 38017

**Council Members Attending in Person:** Tommy Farmer, Clay Jackson, Stephen Loyd, Ken Moore, Tyler Barrett

**Council Members Attending via Microsoft Teams;** Brian Buuck, Tim Fournet, Shayne Sexton, Wayne Wykoff

**Council Members Not in Attendance:** Lisa Tipton, Stephanie Vanterpool, Armando Fontes, Mike Flynn

**Staff Attending in Person:** Mary Shelton, Shawn Smith, David Lewis, Nathan Payne, Debbie Bresee, Melissa Gilbert, David Sappington, Commissioner Marie Williams, (ex officio member),

**Staff Attending via Microsoft Teams:** Marie Rucker Magras, Sophia Massey, Mark Carrillo, JP Urban, Mary Lee

Members of the public joined the meeting in person and virtually.

Presenter	Topic	Discussion
S. Loyd M. Shelton	<b>Welcome, Introductions, Recognition and Roll Call</b>	<p>S. Loyd called the meeting to order.</p> <p>Executive Director Mary Shelton, Deputy Director Shawn Smith, Program Director Nathan Payne, Commissioner Marie Williams Fiscal Auditor Melissa Gilbert introduced themselves.</p> <p>New Council Member, Tyler Barrett, was introduced. He spoke about his experience.</p> <p>Armando Fontes-absent Brian Buuck- virtual Casey Cox-present Charme Allen-present Clay Jackson-present Ken Moore-present Lisa Tipton-absent Mike Flynn-absent Shayne Sexton-virtual</p>

		<p>Stephanie Vanterpool-absent  Steve Loyd-present  Tim Fournet- virtual  Tommy Farmer- present  Wayne Wykoff-virtual  Tyler Barrett- present</p> <p>S. Loyd advised there is a quorum to proceed with the meeting.</p>
<b>Our Why</b>		<p>Dr. Loyd asked for a moment of silence for those lost to SUD. He spoke about the work of the OAC. Mentioned that he did not feel we have made our mark with innovation. He spoke in memory of Morgan Blaine. She was a leader. She used her lived experience to help others.</p>
S. Loyd M. Shelton	<b>Review &amp; Approval of Meeting Minutes</b>	<p>S. Loyd proceeded with requesting approval of the following minutes: June 24, 2025 Council meeting</p> <p><b>S. Loyd advised motion carries</b></p>
M. Shelton	<b>Motions from June 24, 2025 Meeting</b>	<p><b>Recurring agenda item</b></p> <p>Mary only showed motions from the meeting that affected business.</p> <p>She reminded the Council that Dr Jackson made a motion to consider multiple applications from the same agency at a future meeting. Also the Council will consider limiting awards from a single agency and a cap on indirect funds at 15%. These motion will be presented in this meeting.</p>
M. Shelton M Gilbert	<b>Fiscal Updates</b>	<p><b>June 2025 Opioid Abatement Trust Fund Balance (Fiscal Updates):</b></p> <p>M. Shelton advised that at each meeting, the OAC office will share the current monthly Opioid Abatement Trust Fund statement.</p> <p>She further advised that this information is current to the date the statement was created.</p> <p>The net cash available was \$ 178,889,997.88.</p>

		<p>The report has been modified to combine fiscal years 2021, 2022 and 2023 deposits. This will shorten the report. All of 2024 and what has been received in 2025.</p> <p>M. Shelton stated the OAC Office Discretionary Fund Update will be a recurring update to let the Council know what the Office is spending money on.</p> <p>The amount spent by OAC Office for 2025 is \$3,634.56.</p>
S. Smith	<b>OAC Office Strategic Plan</b>	<p>Shanw Smith explained that the OAC Office started working on this plan in February. It's broken down into word categories, operational results, community engagement. Transfer efficiency and accountability, and then team engagement and professional development. The slide showed examples of action steps that have been taken.</p>
M. Shelton	<b>RX Summitt</b>	<p>The 2026 RX Summit is in Nashville, April 4 - 6, 2026.</p> <p><b>Motion to allow two (2) OAC members to attend the Rx Summit paid for with OAC funds.</b></p> <p><b>Dr Jackson proposed funding more to go to the Summit if they wanted to.</b></p> <p><b>Mary asked the Council to contact her if someone is interested.</b></p> <p>B Buuck motion to approve T Barrett second</p> <p>Armando Fontes Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- yes Tommy Farmer-yes</p>

		Wayne Wykoff -yes <b>Motion carries</b>
N. Payne	<b>Community Advocacy Panel</b>	<p>Nathan presented the names of the 16 Panel members and gave the names of the Chair and Co-Chair.</p> <p><b>Motion to approve the members of the Community Advocacy Panel</b></p> <p>T Barrett motion to approve K Moore second</p> <p>Armando Fontes Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- yes Tommy Farmer-yes Wayne Wykoff -yes <b>Motion carries</b></p> <p>Discussions about ethnic and grand division diversity were asked. Nathan gave information and the Council was pleased with the answers. Nathan explained that he is excited to work with the Chair and Co-Chair. Dr Loyd stated he was familiar with most of the members.</p>
M. Shelton	<b>County Funding Allocations</b>	<p>Mary explained county allocation are updated every 4 years. The initial county allocations were developed and approved in 2021. Mary showed slides with the allocation calculation that includes data from the TN Dept of Health for each county.</p> <p>The estimated county payment payout for 2026 is <b>\$16,938,399.03.</b></p>

		<p>Question was asked about how it compares to the past 2 years, and Mary stated that it is down. This is based on the funding that will be received. It is possible it could go up a bit. Dr Loyd explained that money comes in staggered over 18 years and the Council is aware that it will fluctuate.</p> <p><b>Motion to approve the revised County allocations</b></p> <p>K Moore motion to approve T Barrett second</p> <p>Armando Fontes Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- yes Tommy Farmer-yes Wayne Wykoff -yes</p> <p><b>Motion carries</b></p>
J. Tourville	<b>Smart Initiative Updates</b>	<p>Jennifer Tourville is the Executive Director of SMART Initiative. She presented a review of what they have been doing since starting their contract with the OAC in April. She presented the new hires for the program. Presented the Technical Assistance Regional Consultants for each division. 71 counties have been served since the contract launched. There have been 349 service encounters. They have presented Opioid Settlement workshops and 43 counties attended. Showed a slide on how counties can see where resources should be placed. Each county received county data and fact sheets.</p>

		<p>They have created Community Needs assessments and community guides to addiction recovery services.</p> <p>The Council for her help. But there was also discussion of being careful about presenting to the counties so that they are tipped toward certain funding. Ms Tourville explained that they tell the counties that they do not have to take their suggestions.</p> <p>Dr Loyd stated you guys could help the counties that have money and may not know the best ways or may not even understand the best ways to use it.</p> <p>Mary stated there are some counties that have not used their allocated funds, but those counties have received extensions. She assured the Council that there is a process before money is returned.</p>
<p>S Smith M Gilbert</p>	<p><b>Community Grants Cycle 1</b></p>	<p>Mary Shelton explained that the OAC is currently operating 3 grant cycles. That is exciting news.</p> <p>Shawn Smith reported that as of 10/01/2025- <b>1090 invoices</b> have been paid for a total of <b>\$41,653,947.58</b>.</p> <p>30,513 people were served by Community funds. 921,053 served by County funds. Just under 1 million people served since 2022. \$86,690,960 to the counties. \$41,653,497 to Community Grantees. \$128,614,907 disbursed since 2022.</p> <p>Question from Council asking about the fact that County payments are double Community grants. Mry explained county payments are payments sent out and community payments are from invoices. Counties have received this amount but may not have spent it yet.</p> <p>Shawn presented the highlights from the Community Grant Monitoring Kick-off on August 8, 2025. The Program Monitoring Guide was revised to better align with the departments process. FY 26 Community Grant program monitoring schedule through 12/31/2025.</p>

		<p>10 Cycle 1 grantees with 2 year grants will have program monitoring by 12/31/2025. 15 Cycle 1 Grantees with 3 year contracts will have program monitoring by 12/31/2025.</p> <p><b>Fiscal Monitoring updates as of 09/15/2025</b>  reported by M Gilbert  42 Recommendations, 13 discrepancies, 9 concerns, 15 findings and \$97,251.46 in total unallowable costs to date. Ms Gilbert explained that the recommendations are an opportunity to provide education and assistance.</p>
S. Smith	<b>Community Grants Cycle 1 Unspent Funds</b>	<p>During December 13, 2024, Opioid Abatement Meeting, the Council approved a motion to allow Cycle 1 Grantees to carry over unspent funds from year one to year two.</p> <p>As of 10/01/2025- 35 carryover request, 12 Grantees without FY25 funds to carryover, 2 declined to carryover unspent funds, 58 pending carryover requests, 1 grantee did not submit a request and 3 Grantees with one year contract required an extension to allow a carryover.</p> <p>All Grantees were notified to submit FY25 carryover requests on or before 09/30/2025. 1 Grantee has not submitted any invoices for FY25 and did not complete a carryover request. The OAC has given them an action plan to submit all FY 25 invoices on or before 10/31/2025. And a carryover request must be sent within 14 days of the approved invoices.</p> <p>Motion for Cycle 1 Grantees to forfeit funds not spent by Nov. 1 will be forfeited and revert back to the Trust Fund</p> <p>T Farmer motion to approve  T Barrett second</p> <p>Armando Fontes  Brian Buuck-yes  Clay Jackson-yes  Ken Moore-yes  Lisa Tipton  Mike Flynn  Shayne Sexton-yes</p>

		<p>Stephanie Vanterpool  Steve Loyd-yes  Tyler Barrett- yes  Tim Fournet- yes  Tommy Farmer-yes  Wayne Wykoff -yes  <b>Motion carries</b></p>
<p>S Smith</p>	<p><b>Corrective Action and Termination Process</b></p>	<p>During the June 24, 2025, OAC meeting, the OAC <b>approved</b> a motion to direct the Executive Director to develop a Grant Corrective Action and Termination process for Grants and bring it back to the OAC for approval.  S Smith explained the process and 2 terms.  <b>Termination for Convenience:</b> The OAC Office may terminate the Community Grant Contract without cause for any reason.  <b>Termination for Cause.</b> If the Grantee fails to properly perform its obligations under the Community Grant Contract in a timely or proper manner, or if the Grantee violates any terms of the Community Grant Contract (“Breach Condition”), the OAC Office shall have the right to immediately terminate the Grant Contract and withhold payments in excess of compensation for completed services or provided goods.  The OAC Office shall first work to <b>identify and address the root cause.</b>  the OAC Office may elect one of <b>two options as an initial step – an On Request Report or a Corrective Action Plan.</b> Shawn explained each of these actions. He also presented a list of most common Performance Issues and Corrective and Remedial Actions required to correct.  There was a discussion that the OAC office will take due diligence before terminating any contracts.   <b>Motion to approve the Corrective Action and Termination Process</b>   C Jackson motion to approve  T Barrett second</p>

		<p>Armando Fontes          Brian Buuck-yes          Clay Jackson-yes          Ken Moore-yes          Lisa Tipton          Mike Flynn          Shayne Sexton-yes          Stephanie Vanterpool          Steve Loyd-yes          Tyler Barrett- yes          Tim Fournet- yes          Tommy Farmer-yes          Wayne Wykoff -yes  <b>Motion carries</b></p>
S. Smith	<b>Community Grant Cycle 2</b>	<p>S. Smith updated the Council on the following:</p> <p>To date, 42 Cycle 2 Community Grants have been fully executed. \$24 million first year funding. \$63.7 million funding over 3 years.</p>
S. Loyd	<b>Community Grants Cycle 2- Request of the Chair</b>	<p>Chair S Loyd made a request that the OAC consider 3 additional proposals for approval. The total funding is \$1,102,736. Approving these applications will bring Cycle 2 to <b>\$66,194,610.49</b> for all 3 years (<i>\$6.1 million above the approved budget</i>). Approving the three (3) applications brings capital up to <b>\$4,203,865</b>. Professional Care Services of West TN Inc, Bridges to Recovery and This is Living Ministries.</p> <p>S Loyd stated he was not trying to usurp the process, but the last meeting ran out of time and these applicants were not able to be voted on. The time for the room ended.</p> <p>Dr Jackson had concerns with favoritism. Even though these Grantees ranked high enough to be looked at. Comm Williams also asked if there were other applications that scored higher than these. Mary was unable to answer that question.</p>

		<p>These were not selected after the fact; these grantees are considered old business because they were included in the last cycle.</p> <p><b>Motion to that Council does not proceed with 3 additional Community Grants Cycle 2 Proposals-</b></p> <p>T Farmer approved motion K Moore second</p> <p>Armando Fontes Brian Buuck-no Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-no Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- yes Tommy Farmer-yes Wayne Wykoff -yes</p> <p><b>Motion carries</b></p> <p><b>Motion S Sexton made a motion that next funding meeting be a full day 6 hour meeting or 2 days.</b></p> <p>C Jackson approved motion W Wykoff second</p> <p>Armando Fontes Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- yes Tommy Farmer-yes Wayne Wykoff -yes</p>
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		<b>Motion carries</b>
S. Smith	<b>Next Steps Community Grants Cycle 2</b>	Shawn stated 42 Community Grants with \$24 million first year funding with a total of \$63.7 million over 3 years. Award notification has been completed. The next step is contracting with a contract target start date of 01/01/2026.
M. Shelton	<b>Community Grants Cycle 3</b>	Cycle 3 is in the design phase. The cycle schedule was approved 07/31/2024. Cycle 3 application period ends March 2026, awards are announced January 2027 and the contract term is July 2027 – June 2030. Mary presented the proposed timeline for Community Grants Cycle 3.  <b>Motion to approve the timeline for Community Grants Cycle 3.</b>  C Jackson approved motion T Barrett second  Armando Fontes Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- had to leave meeting Tommy Farmer-yes Wayne Wykoff -yes <b>Motion carries</b>
M Shelton	<b>Preparation for Community Grants Cycle 3 Proposals</b>	Mary presented the next steps. Updating SmartSimple, synthesizer proposer comments about the cycle 2 process, draft the Announcement of Funding, thinking through innovative ideas and calculating the budget.  June 24, 2024 meeting, the OAC approved for planning, preparation and implementing the new requirements is: <b>\$15,790.50.</b>

		<p>The cost for the revisions is now estimated by an additional <b>\$10,000</b>. A new requirement was requested by the OAC Office after the estimate was given by SmartSimple</p> <p><b>Motion to approve \$10,000 for additional customization for SmartSimple</b></p> <p>C Jackson approved motion K Moore second</p> <p>Armando Fontes Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- had to leave meeting Tommy Farmer-yes Wayne Wykoff -yes</p> <p><b>Motion carries</b></p>
M Shelton	<b>Proposer Comments on Community Grants Cycle 2</b>	<p>Mary presented a slide with some comments concerning the Community Grant approval process. The OAC Office attended a meeting with a Proposer that concerns and complaints at the Legislator’s office. The OAC office has stated that the Staff cannot speak on behalf of the OAC Members. Mary is relaying the information to the Council. Feels that</p>
M Shelton	<b>Proposed Requirements for Community Grants Cycle 3</b>	<p>Mary Shelton presented some proposed requirements in the Announcement of Funding for Community Grants Cycle 3.</p> <ul style="list-style-type: none"> <li>• Each Org may only be awarded 1 Community Grant</li> <li>• Each application has a limit of 15% on indirect costs</li> <li>• Each organization must be in operation 24 months prior to application date</li> <li>• Each organization has a total budget request limit of their total annual operation budget.</li> </ul>

		<ul style="list-style-type: none"> <li>• Each organization submitting as a single Proposer has a total annual budget limit of 1 million dollars.</li> <li>• Each organization submitting with multiple collaborative Proposers has a total annual budget limit of \$3 million dollars.</li> </ul> <p>Discussion about can one organization have multiple grants. W Wykoff believes that the 24 month requirement be waived to help with innovation. Mary stated that a cycle 2 grantee was approved and is put on prepayment. Asked that consideration be given to multiple departments to the first line.</p> <p><b>Motion to approve the Proposed Requirements for Community Grants Cycle 3 applications.</b></p> <p>T Farmer approved motion K Moore second</p> <p>Armando Fontes Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- had to leave meeting Tommy Farmer-yes Wayne Wykoff -yes</p> <p><b>Motion carries</b></p>
M. Shelton	<b>Proposal for Innovative Ideas</b>	<p>The OAC Office staff has been listening to the Council chair and members. The OAC Office has a proposal for an addition to the Announcement of Funding. This is a pilot project for County and Municipal jails using jail time to initiate recovery and constructive lifestyle changes as well as establish a continuum of care for inmates with substance use disorder post incarceration. Focus on cultivating an environment through traditional</p>

		<p>and/or innovative means that support <b>recovery and re-entry</b> preparation for inmates.</p> <p>There would be a dropdown within the AOF. They would pick the Pilot Project. The total funding is \$5 million dollars with a limit of \$500,000.</p> <p>Dr Loyd discussed that he could not think of any grantees that focused on the incarcerated population and re-entry.</p> <p><b>Motion to add a Request for Proposal for a Pilot RISE Project within the Announcement of Funding</b></p> <p>C Jackson approved motion T Barrett second</p> <p>Armando Fontes Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- had to leave meeting Tommy Farmer-yes Wayne Wykoff -yes</p> <p><b>Motion carries</b></p>
M. Shelton	<b>Community Grants Cycle 3 Proposed Budget</b>	<p>Mary stated that this is a preliminary budget. The Attorney General’s Office has said that it is possible to receive more payments this year. The OAC Office may have a revised proposed budget for Community Grants Cycle 3 at the December 1 OAC meeting or may need to call an Emergency OAC meeting for OAC approval, depending on timing of AGO updates.</p> <p>The proposed Cycle 3 budget is estimated at \$28 million. The max total for 3 years is \$84 million. Presently there is \$178 million in the Trust Fund.</p>

		<p><b>Motion to approve the Preliminary Budget for Community Grants Cycle 3</b></p> <p>K Moore approved motion T Farmer second</p> <p>Armando Fontes Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- had to leave meeting Tommy Farmer-yes Wayne Wykoff -yes</p> <p><b>Motion carries</b></p>
S. Loyd	<b>Public Comment</b>	<p>S. Loyd opened the floor for public comment.</p> <p>In person comment was a thank you for someone from West TN.</p> <p>Could not understand the second person in attendance.</p> <p>Virtual public comment- representative from This is Living Ministries voiced his concerns about putting so much work into his grant proposal and because of the circumstances of the last Council meeting, they were not funded. Comm Wiliams apologized and asked him to resubmit for the next cycle. M Shelton did the same.</p>
S. Loyd M Shelton	<b>Motion to Adjourn</b>	<p>Next meeting December 1, 2025 at the Ellington Agricultural Center Ed Jones Auditorium.</p> <p>S. Loyd entertained a motion to adjourn.</p> <p>T Barrett made a motion. C Jacksom seconded the motion. Armando Fontes</p>

		<p>Brian Buuck-yes Clay Jackson-yes Ken Moore-yes Lisa Tipton Mike Flynn Shayne Sexton-yes Stephanie Vanterpool Steve Loyd-yes Tyler Barrett- yes Tim Fournet- had to leave meeting Tommy Farmer-yes Wayne Wykoff -yes</p> <p><b>Motion carries</b></p> <p>S. Loyd asked if there was any discussion. There was none.</p> <p><b>S. Loyd advised meeting was adjourned.</b></p>
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