

Tennessee Opioid Abatement Council Quarterly Meeting		
Date	December 13, 2024	
Time	12:00 p.m. CST- 3:00 p.m. CST	
Location	Franklin City Hall 109 3 rd Ave S Franklin, TN 37064	
Council Members Attending In-Person:: Clay Jackson, Lisa Tipton, Stephen Loyd, Wayne Wykoff, Armando Fontes, Brian Buuck, Tim Fournet, Casey Cox, (Commissioner Marie Williams, ex officio member)		
Council Members Attending via Microsoft Teams: Stephanie Vanterpool, Karen Pershing, Mike Flynn, Shayne Sexton, Tommy Farmer		
Council Members Not in Attendance: Ken Moore, Charme Allen		
Guests Attending In-Person: Numerous members of the public joined the meeting in-person.		
Guest Attending via Microsoft Teams: Numerous members of the public joined the meeting.		
Staff Present: Mary Shelton, Shawn Smith, Ella Reding, Elizabeth Rickman-Vaden, Debbie Bresee, Melissa Gilbert, Marie Rucker Magras, Mark Carrillo, J.P. Urban, Kurt Hippel, Sam Boukli		
Staff Attending via Microsoft Teams: Sam Boukli, David Sappington		
Presenter	Topic	Discussion
S. Loyd M. Shelton	Welcome, Introductions & Roll Call	S. Loyd called the meeting to order, welcomed everyone, and introduced himself and Executive Director M. Shelton.
		M. Shelton conducted the Council roll call as follows:
		Armando Fontes–present
		Brian Buuck-present
		Casey Cox-present
		Charme Allen-ABSENT
		Clay Jackson-present
		Karen Pershing-present
		Ken Moore-ABSENT
		Lisa Tipton-present
Mike Flynn-present		
Shayne Sexton-present		
Stephanie Vanterpool-present		
Steve Loyd-present		
Tim Fournet- present		

		<p>Tommy Farmer-present Wayne Wykoff-present</p> <p>M. Shelton advised there is a quorum to proceed with the meeting.</p>
<p>S. Loyd M. Shelton</p>	<p>Review & Approval of Minutes & Motions</p>	<p>S. Loyd proceeded with requesting approval of the following minutes:</p> <p>June 18, 2024 July 31, 2024 September 6, 2024 October 28, 2024</p> <p>S. Vanterpool made a motion to approve the June 18, 2024 meeting minutes.</p> <p>S. Sexton seconded.</p> <p>M. Shelton proceeded with a roll call vote as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charne Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn-yes Shayne Sexton-yes Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet- yes Tommy Farmer-yes</p> <p>S. Vanterpool made a motion to approve the July 31, 2024 meeting minutes.</p> <p>W. Wykoff seconded.</p> <p>S. Loyd advised motion carries.</p> <p>S. Loyd asked Council if there was a need for discussion and there being none, M. Shelton proceeded with roll call as follows:</p>

		<p>Armando Fontes--yes Brian Buuck--yes Casey Cox--yes Charme Allen-ABSENT Clay Jackson--yes Karen Pershing--yes Ken Moore-ABSENT Lisa Tipton--yes Mike Flynn--yes Shayne Sexton--yes Stephanie Vanterpool--yes Steve Loyd--yes Tim Fournet- yes Tommy Farmer--yes</p> <p>S. Loyd advised motion carries.</p> <p>W. Wykoff made a motion to accept the September 6, 2024 meeting minutes.</p> <p>B. Buck seconded.</p> <p>S. Loyd asked Council if there was a need for discussion and there being none, M. Shelton proceeded with roll call as follows:</p> <p>Armando Fontes--yes Brian Buuck--yes Casey Cox--yes Charme Allen-ABSENT Clay Jackson--yes Karen Pershing--yes Ken Moore-ABSENT Lisa Tipton--yes Mike Flynn--yes Shayne Sexton--yes Stephanie Vanterpool--yes Steve Loyd--yes Tim Fournet- yes Tommy Farmer--yes</p> <p>S. Loyd advised motion carries.</p> <p>C. Cox made a motion to approve the October 28, 2024 meeting minutes.</p> <p>T. Fournet seconded.</p>
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		<p>S. Loyd asked Council if there was a need for discussion and there being none, M. Shelton proceeded with roll call as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn-yes Shayne Sexton-yes Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet- yes Tommy Farmer-yes</p> <p>S. Loyd asked if the there was any discussion from the Council before proceeding.</p> <p>C. Jackson had a question from the minutes in reference to the funding of the SMART Initiative.</p> <p>He advised that there was a final motion for approval and asked what the vote entailed and whether that correctly was represented in the minutes.</p> <p>C. Jackson asked if the Council voted to approve two years of funding or to authorize the Executive Director to engage in contracting and negotiations and or execute contracts.</p> <p>C. Jackson advised it was his understanding that the Council had agreed to a contract with Smart Initiative.</p> <p>C. Jackson advised his interpretation from the minutes indicate that it allows Mary to engage in negotiations and for signing.</p> <p>C. Williams advised to have S. Boukli to review the minutes during the meeting.</p>
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		<p>S. Boukli advised that he can review the minutes.</p> <p>C. Jackson asked S. Loyd if it would be appropriate to table the motion and proceed later in the meeting.</p> <p>C. Jackson moved to table the approval of the minutes until later in the meeting such time as the Chair and Commission deemed appropriate.</p> <p>S. Loyd advised there is a motion on the floor to have a discussion.</p> <p>T. Fournet seconded.</p> <p>S. Loyd advised M. Shelton to proceed with a roll call vote.</p> <p>M. Shelton proceeded as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn-yes Shayne Sexton-yes Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet- yes Tommy Farmer-yes</p> <p>S. Loyd advised motion carries.</p> <p>S. Loyd advised S. Boukli that once he reviews the meeting minutes to provide a response to C. Jackson's question.</p> <p>S. Boukli reviewed the motion from the previous meeting and advised the following:</p>
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		<p>K. Moore raised a motion to allow the Executive Director to engage in contracting negotiations and or execute a contract with Smart Initiative for at least two years to assist counties with allocating and spending.</p> <p>The motion was seconded by S. Sexton and the motion carried after discussion.</p> <p>C. Jackson commented that because the motion stated "or" the motion does not obligate the Council to enter into a contract for two years with Smart Initiative currently.</p>
S. Loyd	Our Why	<p>S. Loyd dedicated the "Our Why" for the meeting to Judge Duane Sloan and Ellen Abbott.</p> <p>He noted that both passed away but were impactful to helping those with substance use disorder.</p>
S. Loyd M. Shelton	OAC Staff Introductions	<p>M. Shelton introduced the current Opioid Abatement Council staff as follows:</p> <p>Mary Shelton: Executive Director Shawn Smith: Deputy Director Debbie Bresee: Executive Administrative Assistant Elizabeth Rickman-Vaden: OAC Program Director Ella Reding: Project Administrator Marie Rucker Magras: Sr. Policy Analyst Melissa Gilbert: Accountant/Fiscal Monitor David Sappington: Grants Analyst Mark Carrillo: Grants Analyst</p> <p>M. Shelton advised that there is one vacant position and that she is in the process of hiring the second accountant and plans to have the position filled after the first of the year.</p>

<p>M. Shelton J.P. Urban</p>	<p>Member Appointments</p>	<p>J.P. Urban summarized how the statutes work for the Opioid Abatement Council. He advised that the General Assembly created the Council in Title 33 Chapter 11, Section 103.</p> <p>He further noted that the qualifications are set out by statute and the way to serve on the Opioid Abatement Council is to be appointed by one of the individuals or entities as follows:</p> <ul style="list-style-type: none"> • The Governor, • Speaker of the House • Speaker of the Senate • Tennessee County Services Association • Tennessee Municipal League. <p>The terms are as follows:</p> <p>The council members serve initial four-year terms.</p> <p>Except for certain members and then each appointed member serves a three-year term after the initial terms and that's to establish staggering of the Council.</p> <p>J.P. Urban further stated that it ends up with a functioning board where appointments continue rolling.</p> <p>If there is not a new appointment made the appointed member will continue serving until a new appointment is made.</p> <p>M. Shelton advised that the following members have been reappointed by Governor Lee:</p> <p>Dr. Stephen Loyd Armando Fontes Mike Flynn Dr. Clay Jackson</p>
<p>S. Loyd M. Shelton E. Rickman-Vaden</p>	<p>Community Advocacy Panel</p>	<p>E. Rickman-Vaden spoke on the current status of the Community Advocacy Panel.</p> <p>She reminded the Council of the purpose of the Panel, which is based on TCA 33-11-105(a) that</p>

		<p>the “Council is required to receive input from community stakeholders, local governments, state and local public health officials, public health advocates, law enforcement, judiciary representatives, opioid remediation service providers, and other parties.”</p> <p>She further stated the following from the previous meetings:</p> <p>June 18, 2024: Council approved motion giving Executive Director authority to begin developing a process for a Panel.</p> <p>June 18-Sept. 2024: Council Office developed Proposal that provided an overview of the purpose, structure, operational functions and timeline required for the successful implementation of the Panel.</p> <p>E. Rickman-Vaden discussed the Panel sections process and the frequently asked questions about the Panel.</p> <p>E. Rickman-Vaden also presented that the Council Office plans to report the first community notification to the Council in August 2025.</p> <p>M. Shelton asked if the Council has any questions or concerns about how the Council Office is designing the Panel.</p> <p>S. Loyd asked how individuals would apply to be on the Panel.</p> <p>E. Rickman-Vaden advised the Council Office will use social media outlets, TDMHSAS contacts, posting would be made to the website and she requested in other outlets that the Council or community would like to provide are welcome as well.</p> <p>S. Loyd asked those individuals who were attending the meeting to share the information</p>
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		<p>via their social media accounts to inform the public.</p> <p>M. Shelton advised that the Council Office will use the Departments Facebook page and the Council Office's distribution list.</p> <p>S. Loyd advised the need for representation on the Panel from a wide variety and diverse group of individuals.</p> <p>He encouraged the need to be intentional in recruitment.</p>
<p>K. Hippel M. Shelton</p>	<p>Policy and Planning Council</p>	<p>M. Shelton reminded the Council that there was a motion approximately a year ago requesting that the Policy & Planning Council speak to the Council once every year.</p> <p>K. Hippel discussed TCA 33-11-105(b) which states that "before rendering decisions regarding the disbursement of funds, the Council shall receive input from the departments statewide planning and policy council's need assessment process, which is conducted with the assistance of seven (7) regional planning and policy councils."</p> <p>K. Hippel discussed the departments Needs Assessment, which provides an overview of needs that are impacting the state.</p> <p>S. Loyd advised for the Council to be mindful of the needs presented from the Needs Assessment when they are reviewing grants.</p>
<p>M. Shelton M. Gilbert</p>	<p>Fiscal Updates & Motion</p>	<p>M. Shelton advised that the following settlement updates:</p> <p>Endo and Kroger Settlements</p> <p>October 2024- Endo opioid settlement paid Tennessee \$8,468,085.32 The Attorney General's Office has informed the Opioid Abatement Council Office to expect \$30,077,007.51 from the Kroger opioid settlement.</p>

		<ul style="list-style-type: none"> • Agreement should become effective at the end of the 2024 and initial payments begin around April 2025 • Paid out installments of \$2,734, 273.41 for 11 years until 2034 • Counties would receive 35% of these funds <p>M. Shelton advised that the Council Office will share current monthly Opioid Abatement Trust Fund Statement, which will be current to the date the statement was created.</p> <p>The October Opioid Abatement Trust Fund net cash balance available is \$206,180,222.</p> <p>J.P. Urban advised that after reviewing the statute and being involved on the front end the administrative expenses incurred by the Council are eligible expenses to be reimbursed by the Trust Fund.</p> <p>OAC Office Administrative Costs</p> <p>M. Gilbert presented the following:</p> <p>As of October 31, 2024</p> <ul style="list-style-type: none"> • Administrative Expenses: \$2,609,909 • Total Revenue: \$272,838,834 • Percentage of Revenue: 0.96% <p>M. Gilbert advised this includes all expenses from 2022-2024 for salaries, travel, insurance, equipment, SAS Contract, OAC meeting meals and fees to other Departments.</p> <p>Administrative Expenses divided by total expenses equals the administrative expense ratio.</p> <p>As of October 31, 2024</p> <ul style="list-style-type: none"> • Administrative Expenses: \$2,609,909 • Total Expenses: \$66,516,338 • Administrative Expense Ratio: 3.92%
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		<p>C. Jackson advised that it does seem unfair for the Council to pay for consulting out of the Council's funding for the counties to be consulted on how to be disbursed.</p> <p>T. Fournet advised he has the same concern, but it was his understanding that the counties had no way to pay administrative costs.</p> <p>C. Jackson commented that it is his understanding that the Public Chapter that created the Council and the fund from the state legislature did not contemplate a mechanism for counties to pay their administrative costs.</p> <p>C. Jackson felt that the Council should encourage the counties to join other counties and take part in the Smart Initiative program, which would allow them to receive advice on how to spend their grant funding.</p> <p>C. Jackson felt that the Council could encourage the counties to spend a percentage of their funding to Smart Initiative to receive advice.</p> <p>C. Jackson questioned if the motion obligates the Council to enter into a contract for two years with Smart Initiative currently.</p> <p>J.P. Urban advised until there is a contract but there is nothing binding.</p> <p>W. Wykoff asked if the Council Office could provide the overhead costs with Smart Initiative and overhead costs only.</p> <p>M. Gilbert advised that if they top number is increased that number will go up and if the bottom number is increased it will go down which would be having the counties to pay for Smart Initiative.</p>

		<p>Comm. M. Williams advised to remind the Council of what Smart Initiative will provide for the counties.</p> <p>M. Shelton advised that Smart Initiative will be consulting the counties on how to spend funds received from the opioid settlement funds and reporting back to the Council.</p> <p>Comm. M. Williams asked if the Council knew if the counties were requesting assistance on their spending.</p> <p>M. Shelton advised that she had spoken with David Connor, County Association Executive Director and he recommended for the Council to work directly with Smart Initiative since they had built rapport with the counties.</p> <p>Comm. M. Williams asked what would happen if the funds are not used for the Smart Initiative contract and the county takes over where will the funds go.</p> <p>B. Buuck asked what percentage of the counties have spent their funds.</p> <p>M. Shelton presented the slide showing the 'Total Counties Allocation and Spending' chart.</p> <p>M. Shelton advised \$62 million has been dispersed to the counties and \$12,631,481.51 has been spent.</p> <p>She advised that when she and E. Reding reviewed the reports and noticed funds were not being spent and assistance was needed she went to speak to D. Connor and other individuals for a solution.</p> <p>C. Jackson advised he would like to speak with M. Shelton, D. Connor, potentially the chair and have a huddle before the next meeting to discuss whether there is a path forward.</p>
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		<p>C. Jackson stated he does not have any issues with using Smart Initiative but feels that it should come out of the counties budget out of fairness and transparency.</p> <p>C. Jackson moved that the Council take up from the table the previous motion to approve the October 20, 2024.</p> <p>Motion was seconded by Council member.</p> <p>S. Loyd asked if there was in there was any discussion. There being none, M. Shelton proceeded with roll call as follows:</p> <p>M. Shelton proceeded as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn-yes Shayne Sexton-yes Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet- yes Tommy Farmer-yes Wayne Wykoff- yes</p> <p>S. Loyd advised motion carries.</p> <p>S. Loyd advised that motion has been untabled and now the October 28, 2024 minutes can be addressed.</p> <p>S. Vanterpool requested the final assessment of the minutes. She wanted to confirm if the minutes stated that the Council was negotiating with Smart Initiative and that would be included in the acceptance of the minutes, then amending to what C. Jackson suggested, which would be a working group.</p>
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		<p>S. Loyd advised that he has seen at least two counties contracting with outside agencies and spending more.</p>
		<p>C. Jackson made the following motion:</p> <p>The chair appoint a working group to explore opportunities for the counties to pay the consultancy fee of Smart Initiative and report back to the full Council at the next scheduled meeting.</p> <p>T. Farmer made a motion.</p> <p>T. Fournet had an amendment to read as follows:</p> <p>Motion:</p> <p>The chair appoint a working group to explore opportunities for the counties to pay the consultancy fee of Smart Initiative and report back to the full Council at the next scheduled meeting or next emergency meeting if feasible.</p> <p>S. Loyd advised there is a motion and an amendment to the accepted motion.</p> <p>B. Buck seconded the motion.</p> <p>S. Loyd asked if there is any discussion.</p> <p>M. Shelton proceeded as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn-yes Shayne Sexton-yes Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet- yes</p>

		<p>Tommy Farmer-yes Wayne Wykoff- yes</p> <p>S. Loyd advised motion carries.</p> <p>M. Shelton asked if given the motion is for he Executive Director to engage in contract negotiations should she continue in negotiations.</p> <p>S. Loyd advised yes.</p>
<p>M. Shelton S. Loyd</p>	<p>Rx Summit & Motion</p>	<p>M. Shelton discussed the upcoming Rx Summit that will be held on April 21-25, 2025.</p> <p>M. Shelton advised that she will be presenting this year.</p> <p>She asked if the Council would consider a motion to allow two (2) OAC members to attend the Rx Summit paid for with OAC funds.</p> <p>S. Loyd advised he would be attending.</p> <p>W. Wykoff made a motion.</p> <p>Council member seconded the motion.</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn- response was not detected Shayne Sexton-yes Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet- yes Tommy Farmer-yes Wayne Wykoff- yes</p> <p>S. Loyd advised motion carries.</p>

M. Shelton	Proposed New Position: Quality Director & Motion	<p>M. Shelton requested a new position. She advised the proposed new position is for a Quality Director to join the OAC Office.</p> <p>She noted some of the job duties to include the following:</p> <ul style="list-style-type: none"> • Lead and manage the outcomes reporting plan from the community grantees • Refining the process and performance measures • Providing technical assistance • Focus on data for community grants • Manage SAS contract <p>M. Shelton advised the proposed salary range would be \$115,000-\$130,000 annually.</p> <p>She advised currently there are nine full-time OAC staff, one ¼ time attorney and one unfilled position.</p> <p>M. Shelton asked if the OAC would consider a motion.</p> <p>S. Sexton made a motion that the Council consider creating a position of Quality Director under the terms set out in the primary.</p> <p>S. Vanterpool seconded the motion.</p> <p>S. Loyd asked if there was any discussion and advised hearing none, M. Shelton was to proceed with the roll call vote as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn- yes Shayne Sexton-yes</p>
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		<p>Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet- yes Tommy Farmer-no Wayne Wykoff- yes</p> <p>S. Loyd advised motion carries.</p>
M. Shelton	Audit Hearing – October 15, 2024	<p>M. Shelton advised that she and S. Loyd presented at the Joint Government Operations Committee on October 15, 2024 with Chairman Paul Rose presiding.</p> <p>She further stated that the Performance Audit that the Comptroller conducted there the findings as seen below:</p> <ul style="list-style-type: none"> • one (1) finding of needing written policies and procedures • one (1) observation of not implementing a consistent method for calculating county disbursements • M. Shelton reported that progress was already being made towards correcting the issues with the addition of the Senior Policy Analyst, which is Marie Rucker Magras • There is also the addition of the Accountant 3, which is Melissa Gilbert <p>M. Shelton advised at the end of the hearing the subcommittee recommended and approved a (4) four-year extension of the opioid Abatement Council that will allow the Council to continue operations through June 30, 2029.</p> <p>M. Shelton also presented the Corrective Action Plan that she submitted on November 13, 2024 to the Comptroller’s Office.</p> <p>The Plan showed the progress being made towards developing policies and creating a</p>

		<p>consistent method of determining County Funding.</p> <p>And creating a consistent method for determining county funding and I think you wanted to say a couple of things.</p> <p>S. Loyd advised that he agrees that these positions are needed that have been requested.</p>
M. Shelton	<p>Policy Updates: Discussion, Decision Points & Motion</p>	<p>M. Shelton advised that the Policy Analyst, M. Rucker Magras has drafted 10 policies since beginning work in September 2024.</p> <p>She further informed the Council that the OAC Office is presenting the two (2) policies below for review and discussion:</p> <ul style="list-style-type: none"> • OAC Policy on Policy Management • OAC Communication Policy <p>M. Shelton advised that she would post the draft policies above and the Community Advocacy Panel document on the website for the public.</p> <p>M. Shelton asked if the Council has any edits for the policies and if they will consider a motion to approve the policies.</p> <p>C. Jackson brought the following discussion point for the OAC Policy on Policy Management reference segment 4.1.5. He wanted to confirm that his interpretation was the same as the intent of the written policies.</p> <p>He stated that J.P. Urban agreed that he was interpreting it correctly and there were no changes made.</p> <p>S. Loyd requested a motion.</p> <p>B. Buck made a motion.</p> <p>Motion was seconded by A. Fontes.</p>

		<p>S. Loyd asked if there was any discussion needed and none was requested.</p> <p>M. Shelton proceeded with the roll call vote as follow for OAC Policy on Policy Management as follows:</p> <p>Armando Fontes--yes Brian Buuck--yes Casey Cox--yes Charme Allen-ABSENT Clay Jackson--yes Karen Pershing--yes Ken Moore-ABSENT Lisa Tipton--yes Mike Flynn--yes Shayne Sexton--yes Stephanie Vanterpool--yes Steve Loyd--yes Tim Fournet- yes Tommy Farmer- (not present during this vote) Wayne Wykoff- yes</p> <p>S. Loyd advised motion carries.</p> <p>S. Loyd moved to the OAC Communications Policy.</p> <p>C. Jackson asked if the intent for segment 4.1.4 was for the policy to be reviewed twice a year or once in two years.</p> <p>M. Shelton advised twice per year.</p> <p>C. Jackson requested for it to be changed from biannually to semi-annually to alleviate any confusion on the interpretation.</p> <p>S. Loyd stated that once the correction is made the policy can be presented again to the Council for approval at the next quarterly meeting or an emergency meeting.</p>
S. Smith	Community Grants Cycle 1 & Motion	S. Smith presented the 2024 Community Grants Award Summary as follows;

		<ul style="list-style-type: none"> • Approximately \$78 million was awarded for 2024-2025. • 114 Grant Awards • 85 Distinct Organizations/Grantees • Approximately \$235 million over three years • 1-to-3-year projects <p>Contracting and Invoicing Updates:</p> <ul style="list-style-type: none"> • S. Smith advised 106 contacts had been fully executed as of date of the meeting. <p>Community Grants Award Payments:</p> <ul style="list-style-type: none"> • 171 Invoices have been processed • \$5,109,787.78 has been paid or in the process of being paid out. <p>Agency Contract for Discussion (UT Memphis):</p> <ul style="list-style-type: none"> • Originally approved for a one-year contract for \$3,000,000 to establish an endowment that would go to fund the faculty program to provide opioid education • S. Smith advised after discussions with the Attorney General's Office it was determined that the legally a contract for an endowment cannot be done. • The Council Office shared the information with UT Memphis and they came back with a proposed alternative proposal that would be a 10 year contract • Request for \$3,000,000 (\$300,000 each year for 10-years) • Requesting a 10-year contract term • Attorney General Office (J.P. Urban) does not have any concerns with
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		<p>extending a 10-year contract, but recommends getting the TN Comptroller's approval if the OAC approves the 10-year contract term</p> <ul style="list-style-type: none"> • S. Smith noted that the Council Office has requested for UT Memphis to present a 10-year budget plan but wanted to present the plan to the Council to make a decision on whether or not it is permissible or not to have a 10-year contract. <p>B. Buck asked if UT Memphis would still be able to accomplish what they proposed with the change in payment structure.</p> <p>S. Smith advised yes this was his understanding.</p> <p>S. Loyd commented that the UT Memphis project was innovative and wanted to encourage the Council to move forward if possible.</p> <p>T. Fournet asked what UT Memphis plans to accomplish in this timeframe.</p> <p>S. Smith explained that in the course of 10-years UT Memphis would be providing opioid education to various stakeholders with parents of opioid providers.</p> <p>This would be provided by faculty at UT. S. Smith further stated that this something that would be funded as part of an endowment.</p> <p>The initial plan was to take the \$3,000,000 and deposit that into an endowment and just use the interest from that to fund this program.</p> <p>Once the Opioid Abatement Council Office informed them that there was not a way to contract based on the endowment, this was the alternative.</p>
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		<p>S. Loyd stated that community education is part of stigma reduction and also there is workforce development.</p> <p>K. Pershing asked S. Boukli if it has already been established that when proposers apply that they have to request 12-months, 24-months or 36-month contract periods is the Council able to extend beyond these periods.</p> <p>S. Boukli does believe the Council does have this discretion an authority. He further stated to consider making sure that the Comptroller is in agreement as well because there is a state law that states if there are any contracts over 60-months they do require comptroller review and approval.</p> <p>S. Loyd asked the legal team if the motion is approved it would still be pending the approval from the Comptroller.</p> <p>J.P. Urban advised this is correct.</p> <p>S. Loyd asked if there were any further questions. There being none S. Loyd requested a motion.</p> <p>A. Fontes made a motion.</p> <p>W. Wykoff seconded the motion.</p> <p>S. Loyd asked if there was any discussion.</p> <p>M. Shelton proceeded with a roll call vote as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-no Karen Pershing-no Ken Moore-ABSENT Lisa Tipton-no Mike Flynn-no</p>
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S. Smith	Fiscal Monitoring	<p>S. Smith provided an update on Fiscal Monitoring as seen below:</p> <ul style="list-style-type: none"> • 114 Audits and/or Financial Statements reviewed • 27 Risk Assessments completed -25 Moderate Risk

		<p>-2 Low Risk</p> <ul style="list-style-type: none"> • 2 site visits completed (Dec. 4th and Dec 5th) • 15 site visits to be scheduled between January and March 2025 • Priority for fiscal monitoring are the seven (7) one-year Grantees
S. Smith	Rollover Community Grants Funds & Motion	<p>S. Smith requested for the Council to consider a motion to approve rollover funds for Community Grantees in Cycle 1.</p> <p>This is due to the delays in getting some of their contracts executed.</p> <p>S. Smith advised that the Council Office consulted the Department Chief Budget Officer, Jane Boyd and was informed that the Council grant funds do not automatically roll over – the funds are reserved.</p> <p>So the Council Office needs a process for rolling over those grant funds for Cycle 1.</p> <p>S. Smith also stated this will probably be less like to occur for the Year 2 and Year 3 funds.</p> <p>Motion:</p> <p>Will the Council consider a motion to allow Grantees to use unspent Community Grant Cycle 1 grant funds not spent from the previous year?</p> <p>S. Sexton made a motion.</p> <p>C. Cox seconded.</p> <p>S. Vanterpool requested a friendly amendment as follows:</p> <p>S. Vanterpool recommended the language in the motion be updated to state “grant funds not spent from 2024”.</p> <p>S. Sexton agreed.</p>

		<p>S. Vanterpool stated that this will not prevent the Council from revisiting this at the end of 2025 and another motion being made.</p> <p>Ammended Motion:</p> <p>Will the Council consider a motion to allow Grantees to use unspent Community Grant Cycle 1 grant funds that is not spent from 2024?</p> <p>M. Shelton proceeded with the roll call vote as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn-yes Shayne Sexton-yes Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet-yes Tommy Farmer-ABSENT during this vote Wayne Wykoff- yes</p> <p>S. Loyd advised motion carries.</p>
M. Shelton	Community Grants Cycle 2	<p>M. Shelton discussed the Community Grants Cycle 2 schedule of events and reminded the public and Council that this information was posted on the Opioid Abatement Council website.</p> <p>She noted that the date of the meeting was the last day for Proposers to submit an application for Community Grants Cycle 2.</p> <p>The portal would be closing at midnight.</p> <p>As of the date and time of the meeting there were 163 submitted applications in the portal.</p>
M. Shelton	County Funding Updates	<p>M. Shelton updated the Council on County Funding:</p>

		<p>2023 total dispersed: \$31,425,153 2024 total dispersed: \$31,073,223 Total Counties Allocation and Spending: \$12,631,481.51</p>
<p>M. Shelton E. Reding</p>	<p>Counties Affected by Hurricane Helene & Motion</p>	<p>M. Shelton presented the Council with a request for an extension for counties affected by Hurricane Helene.</p> <p>M. Shelton asked if the Council would consider the following motion:</p> <p>Motion:</p> <p>Will the OAC consider a motion to allow for a six-month extension for the September 2025 semi-annual reporting and a 1-year extension for allocating and spending for those counties impacted by Hurricane Helene?</p> <p>W. Wykoff made a motion.</p> <p>Motion was then seconded.</p> <p>S. Loyd requested for M. Shelton to proceed with the roll call vote if there was no discussion.</p> <p>M. Shelton proceeded as follows:</p> <p>M. Shelton proceeded with the roll call vote as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn-yes Shayne Sexton-yes Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet-yes Tommy Farmer-ABSENT during this vote</p>

		Wayne Wykoff- yes S. Loyd advised motion carries.
E. Reding	County Funding & Assistance Options	<p>County Funding & Assistance Options</p> <p>E. Reding advised that the counties must sign a Letter of Agreement and they have two years to allocate and four years to spend.</p> <p>E. Reding provided the update for the county funding process as follows:</p> <ul style="list-style-type: none"> • March 2025 Semi-annual Report <ul style="list-style-type: none"> -report on allocation and spending -offer an option for counties to request for a 2-year extension • Extension to Allocate and Spend <ul style="list-style-type: none"> -counties must provide a plan and reason for an extension -report progress on semiannual report -receive education and consulting with SMART Initiative or work with a third party • Reversion of Funds <ul style="list-style-type: none"> -county must meet with OAC Executive Director, Deputy Director, and Project Administrator to determine next steps prior to any decision for reversion -If final decision is for funds to revert back, OAC will provide counties adequate notification and counties must submit a refund check within 45 days of OAC notification
E. Reding	Smart Initiative	E. Reding gave an update on SMART Initiative Contracting as follows:

		<ul style="list-style-type: none"> Contracting Stage <ul style="list-style-type: none"> -SMART Initiative sent the OAC Office the Scope of Work, Reporting Information, and budget for the contract -OAC Office is drafting the contract for review -Ideal timeline to go live: February SMART Initiative currently is working with a few counties that have not completed the September Semiannual Report
M. Shelton J. Dunlop	SAS and Data Visualization	<p>J. Dunlop stated that SAS was attending as a business partner to the Council providing their analytic modeling expertise.</p> <p>He also discussed his agenda the meeting which was to discuss the following items:</p> <ul style="list-style-type: none"> Project Review County Level Reporting Review Community Grants Reporting Demo What's Next <p>M. Shelton advised the Council that the information that SAS presented would be the type of data photos that will be placed on the OAC website.</p> <p>She stated that this is another way to display the OAC Office's commitment to transparency.</p> <p>S. Loyd discussed county level reporting. M. Shelton advised that the county report was reported by strategy and what the Council Office has is what the counties report in the semiannual report.</p> <p>S. Loyd asked if the Council has the latitude to ask for more details from the counties.</p> <p>M. Shelton noted that the counties are sending the information based on what was asked of</p>

		<p>them from the Council Office in the Letter of Agreement.</p> <p>J.P. Urban recommended asking the counties directly for the information rather than forcing the information.</p> <p>C. Jackson suggested updating the Letter of Agreement to reflect having the counties submit the information.</p> <p>He further stated that if the Council can have one county to report out for transparency and place the information on the dashboard this may encourage others to do the same.</p> <p>S. Loyd asked SAS if they have a way to track when Fentanyl would be entering drug highways.</p> <p>J. Dunlop stated he did not think that SAS has access to that level of data on the specific project they are working on with the Council at this time.</p> <p>W. Wykoff asked if the data SAS is using is relational databases.</p> <p>J. Dunlop advised that yes they do use relational databases.</p> <p>J. Brockelbank advised that his company does have access to provide the service and that called Event Stream.</p> <p>Comm. M. Williams advised that even though currently this is not being done in real time but is being worked on in collaboration with the Department of Health and the federal government.</p> <p>She stated that Comm. Alvarado has been looking at related to move up the data so that there is not so far behind.</p>
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<p>S. Loyd M. Shelton</p>	<p>Public Comment</p>	<p>M. Shelton recognized those who desired to speak during public comment.</p> <p>S. Loyd advised that they would discuss later the section of public comment in reference to those who did not know they could not apply for multi-year funding.</p>
<p>S. Loyd</p>	<p>Adjournment & Motion</p>	<p>S. Loyd asked if there were any further comments.</p> <p>He then asked for a motion to adjourn.</p> <p>Council member gave a motion to adjourn.</p> <p>L. Tipton seconded.</p> <p>S. Loyd advised hearing no discussion roll call vote to be conducted.</p> <p>M. Shelton conducted roll call vote as follows:</p> <p>Armando Fontes-yes Brian Buuck-yes Casey Cox-yes Charme Allen-ABSENT Clay Jackson-yes Karen Pershing-yes Ken Moore-ABSENT Lisa Tipton-yes Mike Flynn-yes Shayne Sexton-yes Stephanie Vanterpool-yes Steve Loyd-yes Tim Fournet- yes Tommy Farmer-ABSENT during this vote Wayne Wykoff-yes</p> <p>S. Loyd advised motion carried and meeting was adjourned.</p>