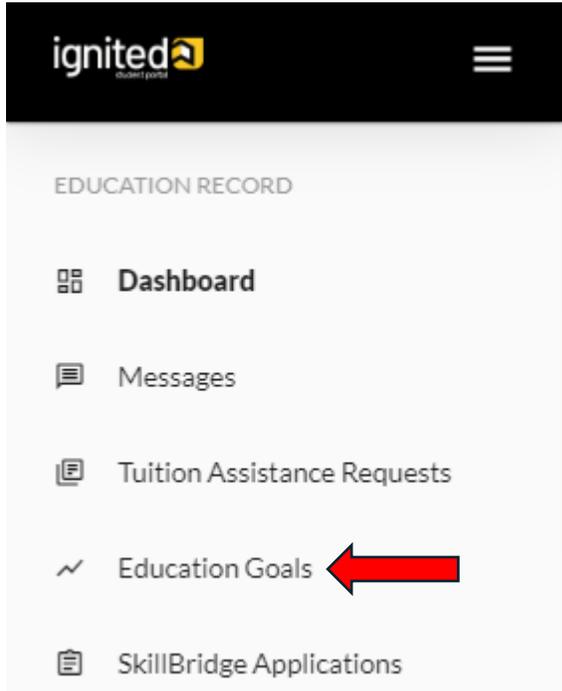


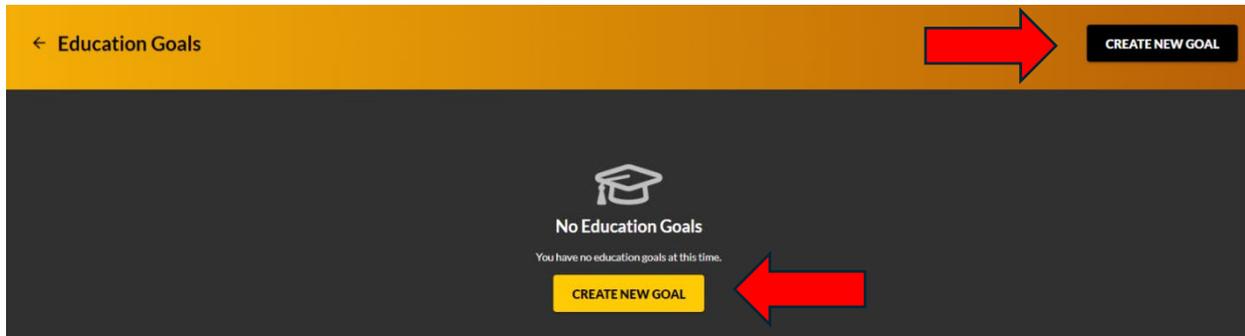
Creating an Education Goal:

ArmyIgnitED - Service Member

Click 'Education Goals':



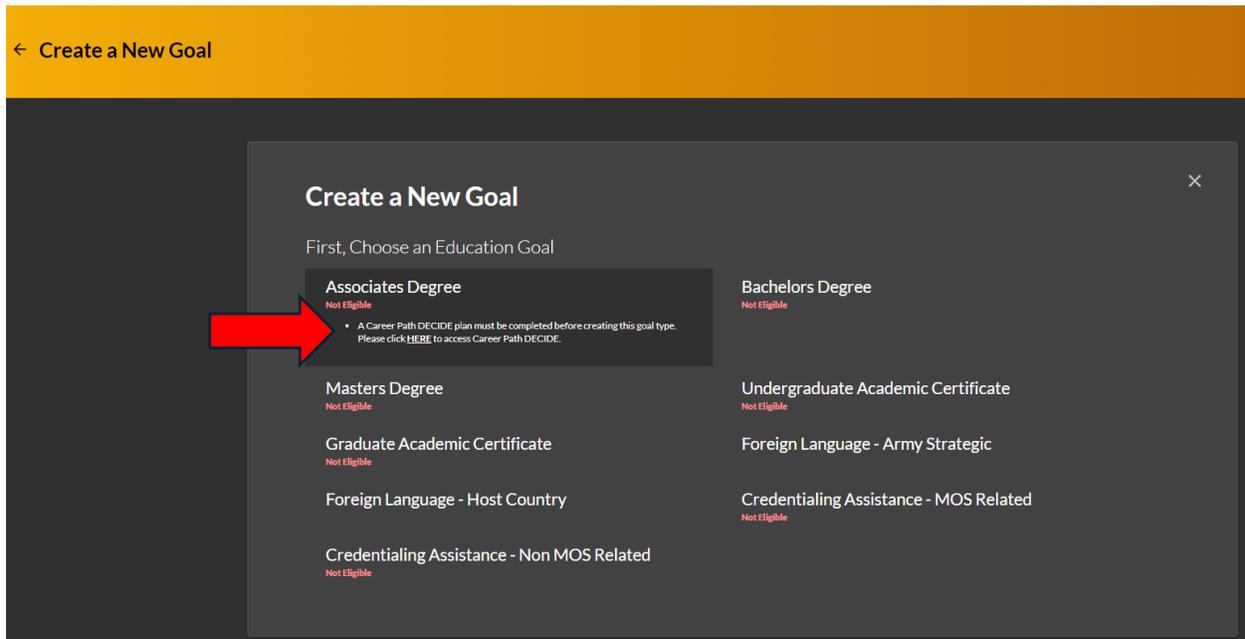
Click 'Create New Goal':



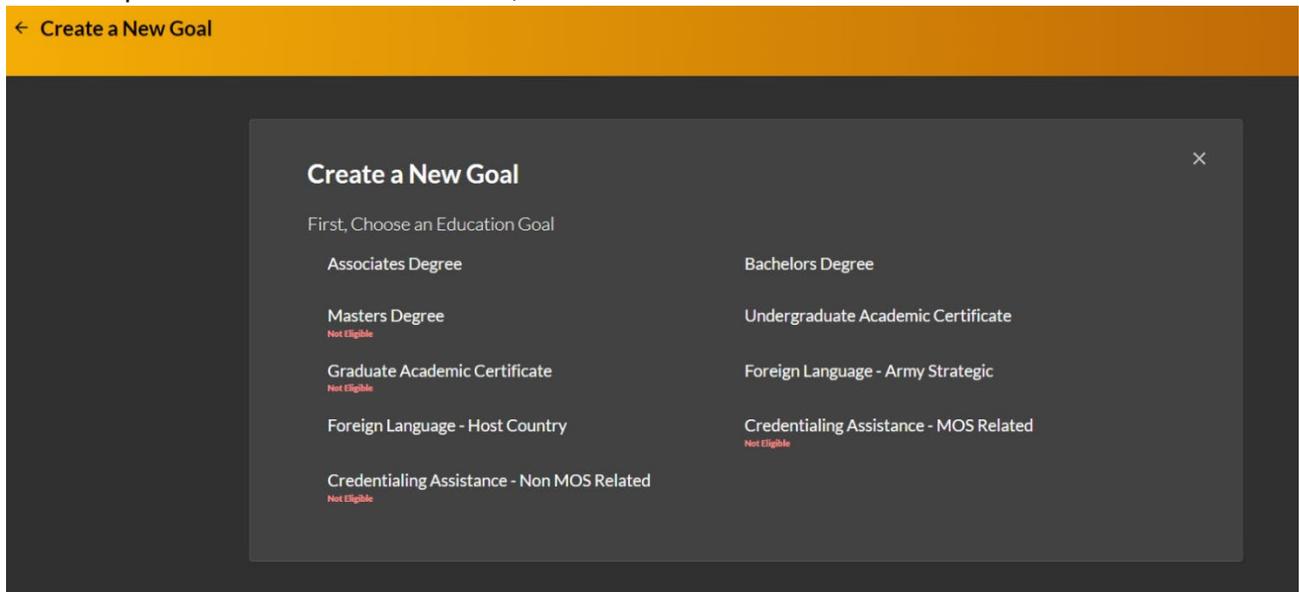
See if the desired education goal can be requested – click on **Not Eligible** and satisfy the alert:

- SMs who have **NEVER** used TA before:
 - You must use the Career Path Decide (CPD) tool and obtain a CPD document **before** you can create an ed goal. See Career Path Decide (CPD) Tutorial.
 - You must contact your education center to have ArmyIgnitED 101 Training noted on your student record (before or after the education goal is created).

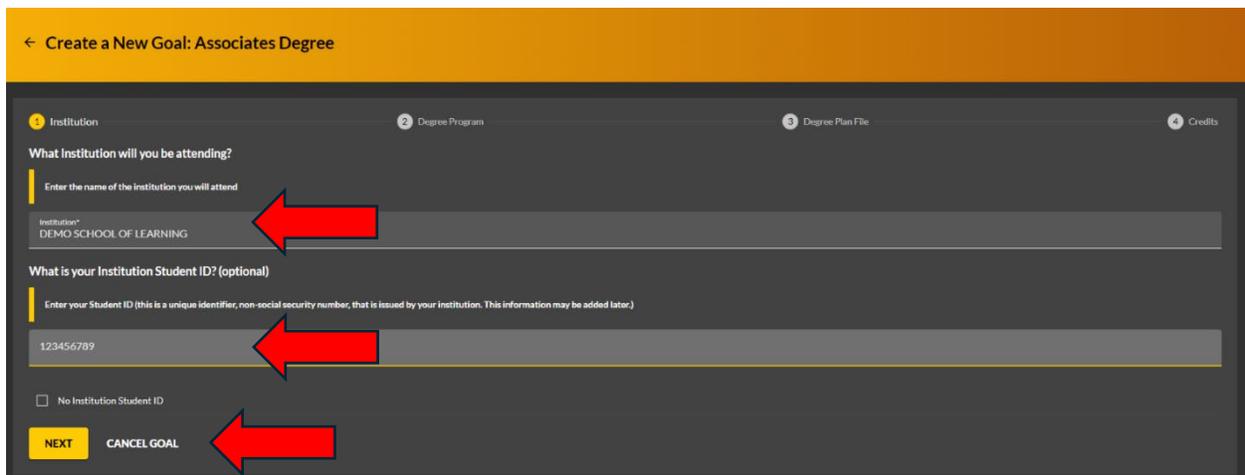
****UPDATE CIV ED LEVEL WITH YOUR S-1 ALSO****



Once requirement has been satisfied, click on desired **'Education Goal'**



Complete **'Institution'**, **'Institutional Student ID'**, click **'Next'**:



Choose desired degree program -> can either scroll to locate OR type in keywords (identify if a Science, Technology, Engineering & Math – STEM program):

← Create a New Goal: Associates Degree

1 Institution 2 Degree Program 3 Degree Plan File 4 Credits

What degree program will you be pursuing?

Enter the name of your degree program. If unsure, you may search education programs.
If you do not see your program listed or if your institution has not provided a list of their programs, please contact your institution for assistance in adding your program. If you need further assistance, please contact your nearest Army Education Center.

Program Keyword  STEM

Program STEM

Associate of Arts - Accounting 123
60 credits

Finance 101
3 credits

2 total

PREVIOUS STEP NEXT CANCEL GOAL

Select the desired **'Program'**:

← Create a New Goal: Associates Degree

1 Institution 2 Degree Program 3 Degree Plan File 4 Credits

What degree program will you be pursuing?

Enter the name of your degree program. If unsure, you may search education programs.
If you do not see your program listed or if your institution has not provided a list of their programs, please contact your institution for assistance in adding your program. If you need further assistance, please contact your nearest Army Education Center.

Program Keyword STEM

Program STEM

Associate of Arts - Accounting 123 
60 credits

Finance 101
3 credits

2 total

PREVIOUS STEP NEXT CANCEL GOAL

Click **'Next'**:

← Create a New Goal: Associates Degree

1 Institution 2 Degree Program 3 Degree Plan File 4 Credits

What degree program will you be pursuing?

Enter the name of your degree program. If unsure, you may search education programs.
If you do not see your program listed or if your institution has not provided a list of their programs, please contact your institution for assistance in adding your program. If you need further assistance, please contact your nearest Army Education Center.

Degree Program
Associate of Arts - Accounting 123 

PREVIOUS STEP **NEXT** CANCEL GOAL

Upload 'Degree Plan' or click 'No Degree Plan File' -> 'Next':

← Create a New Goal: Associates Degree

Institution Degree Program Degree Plan File Credits

Please upload your degree plan file.

Your degree plan is a list of all the courses required to obtain your degree. There are 2 types: evaluated and non-evaluated. The difference is evaluated degree plans are specific to you and have transfer courses annotated. Contact your nearest Army Education Center for additional information.

You must provide a degree plan from your academic institution that lists all courses required to complete this goal. Degree plan file must be under 4MBs and one of the following file types: pdf, xls,xlsx, doc, docx.

Supporting Documentation (Optional)

CHOOSE FILE

Drop files here

Accepted file types are: .xlsx, .xls, .doc, .docx, .pdf

No Degree Plan File

PREVIOUS STEP NEXT CANCEL GOAL

NOTE:

The Soldier may upload a generic non-evaluated degree plan or an official Evaluated Degree Plan and/or drop/drag the file. The Soldier can only upload the Evaluated Degree Plan during Education Goal creation. After the Soldier has completed 2 courses, the official Evaluated Degree Plan will be required before the Soldier can continue to request TA. If the Evaluated Degree Plan is not uploaded during the Education Goal creation, the Soldier will have to send it to the Education Center for upload.

Fill in requested information if applicable (**previous college credits; if institution uses Quarter Hours INSTEAD of Semester Hours**) -> 'Submit Goal' -> 'Yes':

← Create a New Goal: Associates Degree

Institution Degree Program Degree Plan File Credits

How many credits are required for your degree?

Enter the total number of credits required to complete your degree, if not already entered. Do not subtract your transfer credits. For example, if the requirement is 120 Semester Hours (SH) to obtain the degree and the institution has accepted 20 SHs in transfer, input 100 SHs in this area.

How many credits have you previously completed towards your degree?

Enter the amount of credits your institution has accepted as transfer credits. If unknown, input 0. This area can be updated at a later time, by your education center.

60

Are the credits you entered Quarter Hours?

Yes

Submit Education Goal

Are you sure you want to submit this goal?

YES NO

PREVIOUS STEP SUBMIT GOAL CANCEL GOAL

Education reflects **'SUBMITTED FOR REVIEW'**:

Associate of Arts - Accounting 123

SUBMITTED FOR REVIEW • DEMO SCHOOL OF LEARNING • Associates Degree • Eligible for Active TA

0% COMPLETE

Required Credits: 60.00 Completed Credits: 0.00 Transferred Credits: 0.00 Remaining Credits: 60.00

Issues Blocking Tuition

- Your goal must be approved to apply for tuition.
- You require ArmyIgnitED 101 Training, please contact your servicing education center
- You are missing virtual benefits training. Please click [HERE](#) to access training.

APPLY FOR FUNDING VIEW DETAILS

The requested 'Education Goal' has been sent to the assigned Education Center for processing.

SMs who have ***NEVER*** used TA before must contact your education center to have ArmyIgnitED 101 Training noted on your student record before creating a TA Request.