



UNCLASSIFIED



# How to apply for TN STRONG Act

**PRESENTED BY:**  
**TNNG Education Services**  
**TNNG-G1-EDU**



# Tennessee STRONG Act



- **The TN STRONG Act:**
  - Established a 'last dollar' four-year pilot program
  - Provides eligible members of the TNG tuition **reimbursement** toward an associate's degree or first bachelor's degree, or up to 120 credit hours (or equivalent), or 8 full semesters; which ever is met first.
  - Tuition **reimbursement** program; payments sent directly to postsecondary institution on behalf of TNG Member
  - Maintain satisfactory academic progress and a **GPA of 2.0** for courses which STRONG Act is requested
  - Apply for **reimbursement** after enrolled in classes or within 90 days of course completion



# Tennessee STRONG Act



## ■ Program requirements...

- TNG Members responsible for **routing application through unit & submission to State TA managers.**
- Application acceptance letters provided to TNG Members & schools
- Degree plans required after (9) semester hours or equivalent when STRONG Act is used.
- Attend regionally accredited **community colleges, 4 year public & private schools or institutions within TN**; THEC & FTA approved. School's primary campus must be domiciled in Tennessee
- Verified **itemized billed information & final grades** are required before payments are made directly to school on behalf of member; release statement required.



# UNCLASSIFIED FTA and TN STRONG Act Eligible Schools



## Universities

- Austin Peay State University
- East Tennessee State University
- Middle Tennessee State University
- Tennessee State University
- Tennessee Technological University
- University of Memphis
- University of Tennessee at Chattanooga
- University of Tennessee, Knoxville
- University of Tennessee at Martin

## Community Colleges

- Chattanooga State Technical Community College
- Cleveland State Community College
- Columbia State Community College
- Dyersburg State Community College
- Jackson State Community College
- Motlow State Community College
- Nashville State Community College
- Northeast State Community College
- Pellissippi State Community College
- Roane State Community College
- Southwest Tennessee Community College
- Volunteer State Community College
- Walters State Community College

## Private Post-Secondary Educational Institutions

- Aquinas College
- Belmont University
- Bethel University
- Brightwood College
- Bryan College
- Carson-Newman University
- Cumberland University
- Fisk University
- Fountainhead College of Technology
- Huntington College of Health Science
- Johnson University
- King College
- Lane College
- L'Ecole Culinaire
- Lee University
- LeMoyne-Owen College
- Lincoln Memorial University
- Lipscomb University
- Martin Methodist College
- Maryville College
- Milligan College
- North Central Institute
- Pentecostal Theological Seminary
- South College
- Southern Adventist University
- Tennessee Wesleyan University
- Trevecca Nazarene University
- Tusculum College



# Tennessee STRONG Act



- Eligibility Requirements:
  - May apply upon enlistment and must have not missed a ship date to successfully complete basic military training.
  - Currently serving members Air or Army Components ,to include Traditional, Technician & AGR
  - Apply for and exhaust all Federal Tuition Assistance (FTA) if eligible.
  - Be in good standing with the TNG for the purposes of this program
    - Missed Ship Date
    - “Bad Year” (9 unexcused absences or missing Annual Training)



# Application Process

1. Enroll into institution on eligible school listing.
2. Exhaust all of FTA available ( If applicable).
3. Fill out Application and required documents at following web-site:  
[www.tn.gov/military/section/education-incentives](http://www.tn.gov/military/section/education-incentives)
4. Degree plan required (first time students after 9 hours of usage.)
5. Submit application once enrolled in classes or within 90 days of course completion for reimbursement.



# Application Instructions



## Application Instructions for TN STRONG Act 2017



Print or save the entire packet, follow detailed instructions regarding each item as follows:

1. **Applicant Checklist:** Service member will use this to complete all required actions. All these items constitute the application packet. Transcripts will be used as a counseling tool ONLY. Initial each item and use as the cover sheet for application packet.
2. **TNG STRONG Act tuition reimbursement Application Form:**  
**Section I-** Members Information: Complete blocks 1-16 as requested.  
Block 14b: used to validate if member is eligible for Federal Tuition Assistance (FTA).  
Block 16: obtain information from postsecondary institution.  
**Section II-** Course Data: Complete block 17 to include all courses applying for reimbursement. If you exceed 5 courses, attach additional application form.  
**Section III-** Members Waiver & Certification- Read statement, sign and date as required. Check all items included in your application packet.  
**Section IV-** Unit/Squadron Commander: Submit your application packet to your Commander for review. Commander will recommend or non- recommend, sign and date. If non-recommended, Commander is required to provide a letter outlining reasons. Include letter in application packet.  
**Section V-** DO NOT COMPLETE- State Tuition Assistance Manager ONLY
3. **TNG STRONG Act tuition reimbursement State of Understanding:**  
Applicants must read and initial each paragraph, sign and date as required.
4. **TNG STRONG Act Enrollment Certification:**  
Member completes blocks 1-3 and complete enrollment data from course/ degree plan. Take to postsecondary institution to validate. Block 4, *Certifications*, is completed by postsecondary institution.
5. **TNG STRONG Act Tuition Reimbursement Authorization for Release Form:**  
Print member name and last 4 of SSN. Read statements, initial each paragraph, complete postsecondary institution information, sign and date as required. The postsecondary institution version of FERPA will be accepted.

Once application packet is complete with *Applicant Checklist* as cover, upload as one document and email to either Air or Army mailboxes relevant to your branch of service.

**Air email:** [ng.tn.tnarmg.mbx.ngtn-state-tuition-assistance-air@mail.mil](mailto:ng.tn.tnarmg.mbx.ngtn-state-tuition-assistance-air@mail.mil)

**Army email:** [ng.tn.tnarmg.mbx.ngtn-state-tuition-assistance-army@mail.mil](mailto:ng.tn.tnarmg.mbx.ngtn-state-tuition-assistance-army@mail.mil)

Questions? Use the contact sheet to contact our State Tuition Assistance Managers.



# Check List

## Applicant Check List

- Commanders signature
- Statement Of Understanding
- Completed Application- Sections I to V
- Authorization for Release form (FERPA)
- Degree Plan after 9 Hours(if Applicable)

**Printed Name**

**Student's Signature**

**Phone Number**

**Valid Email Address**

**Unit Point of Contact**

**Once application is complete, submit to appropriate mailbox:**

Air: [ng.tn.tnarng.mbx.ngtn-state-tuition-assistance-air@mail.mil](mailto:ng.tn.tnarng.mbx.ngtn-state-tuition-assistance-air@mail.mil)  
Army: [ng.tn.tnarng.mbx.ngtn-state-tuition-assistance-army@mail.mil](mailto:ng.tn.tnarng.mbx.ngtn-state-tuition-assistance-army@mail.mil)

Revised 01 January 2018





# Section I- IV

-Every block should be filled out and/or signed.

- If you are unsure of what to enter in a block, please contact your unit, school or the STA Manager.

- Submission of an incomplete form(s), will result in a returned packet and will delay the acceptance process.

Tennessee National Guard Application for the STRONG Act Tuition Reimbursement Program					
<small>"This document contains information exempt from mandatory disclosure under the FOIA. Exemption 5 U.S.C. 553(b) (6) applies. This document also contains personal information that is protected by the Privacy Act of 1974 and must be safeguarded from unauthorized disclosure"</small>					
SECTION I – MEMBER'S INFORMATION					
1. Member's Name (Last, First, MI):	2. Date of Birth (YYMMDD)	3. Rank/Grade	4. SSN:	5. Enlistment Date: (YYMMDD)	6. ETS Date: (YYMMDD)
7. Permanent Home Address:	8. City	9. State:	10. Zip Code:	11. Phone Number (Home, Cell, Work)	
12. Valid Email Address (Work, Civilian, Military)		13a. Branch Of Service: <input type="checkbox"/> Air Guard <input type="checkbox"/> Army Guard			
14. Unit of Assignment / City:		13b. Duty Status: <input type="checkbox"/> Traditional <input type="checkbox"/> Active Guard Reserve (AGR) <input type="checkbox"/> Technician			
16. Highest Level of Education Completed:		15. Do you have a "Go Army ED" Account? (Army Only) <input type="checkbox"/> Yes <input type="checkbox"/> No			
<input type="checkbox"/> HS Graduate/GED <input type="checkbox"/> Associate's Degree <input type="checkbox"/> Some College <input type="checkbox"/> Bachelor's Degree		If YES, how much funds are being applied this academic period: \$ 17. Name and address of the school you are attending:			
SECTION II – STUDENT DATA					
Member's Major:		Number of Hours Enrolled This Term:		Name and address of the Financial Aid/Bursar's Office of the school you are attending:	
Total Amount of Member's Tuition:					
SECTION III – MEMBERS WAIVER & CERTIFICATION					
By signing this form, I agree to have my transcript, itemized bill and withdrawal information released to the TNG JFHQ A-1/JFHQ G-1. I understand that my acceptance for the STRONG Act tuition reimbursement program is based upon availability of funding. I have carefully read the attached SOU and all questions have been explained to my satisfaction.					
Member's Signature:				Date Signed (YYMMDD):	
The following documents must be submitted with this application for it to be considered for funding. <input type="checkbox"/> Statement of Understanding (SOU) <input type="checkbox"/> Course/Degree Plan (if applicable) <input type="checkbox"/> Authorization to Release (FERPA)					
SECTION IV – UNIT/SQUADRON COMMANDER					
I certify that the Member is a satisfactory participant in good standing with less than 9 unexcused absences from UTAs within any 12 month period with my respective unit as prescribed in AR 135-91, AR 350-1, or AFI 36-3209. Further I certify that he/she meets the eligible criteria outlined in Rule 0930-02-01 of the policy for the STRONG Act Program.					
Printed Commander's Name:				<input type="checkbox"/> Recommend <input type="checkbox"/> NonRecommend	
Commander's Signature:				Date Signed (YYMMDD):	

Revised 01 January 2018

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# Section V and VI

**SECTION V- Enrollment Certification- \*Filled by Postsecondary Institution\***  
 "This document contains information exempt from mandatory disclosure under the FOIA, Exemption 5 U.S.C. 553(b) (6) applies. This document also contains personal information that is protected by the Privacy Act of 1974 and must be safeguarded from unauthorized disclosure"  
 Request the postsecondary institution provide the following information in order to certify member's enrollment to complete the application packet for TN STRONG Act tuition reimbursement as outlined in the State of Tennessee Public Chapter No. 229 And Rule 0930-02-01.

Name of Student (Last, First, Middle Initial): \_\_\_\_\_ SSN: \_\_\_\_\_

Current Address of Student: \_\_\_\_\_

ENROLLMENT DATA						
Class Start/End Dates (YYYYMMDD)		Course Number (ex...EN GL 1010)	Course Title	Cost Per Credit Hour	Credit Hours	Total Course Charges
START	END					

Name and Address of Financial Aid/Bursar's Office: \_\_\_\_\_ Number of Hours Enrolled: \_\_\_\_\_ Total Tuition Charges: \_\_\_\_\_

CERTIFICATIONS – The provisions described on this sheet are certified to be correct as of date signed below.  
 School Name and Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Printed Name and Signature of Certifying Official: \_\_\_\_\_ Date Signed: \_\_\_\_\_

**SECTION VI- STA MANAGER REVIEW**  
 I certify that the Member's application packet contains all required documents and I have properly reviewed this application packet.  
 Accepted  Rejected Tuition Amount Accepted: \_\_\_\_\_  
 STA Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised 15 January 2018

**SECTION V- Enrollment Certification- \*Filled by Postsecondary Institution\***  
 "This document contains information exempt from mandatory disclosure under the FOIA, Exemption 5 U.S.C. 553(b) (6) applies. This document also contains personal information that is protected by the Privacy Act of 1974 and must be safeguarded from unauthorized disclosure"  
 Request the postsecondary institution provide the following information in order to certify member's enrollment to complete the application packet for TN STRONG Act tuition reimbursement as outlined in the State of Tennessee Public Chapter No. 229 And Rule 0930-02-01.

Name of Student (Last, First, Middle Initial): **Camper, Happy S.** SSN: **123-45-6789**

Current Address of Student: **312 North Main Street, Nashville, TN. 37101**  
*\*Mandatory Fees + Maintenance Fees per course (see attached TSAC Chart)*

ENROLLMENT DATA						
Class Start/End Dates (YYYYMMDD)		Course Number (ex...EN GL 1010)	Course Title	Cost Per Credit Hour	Credit Hours	Total Course Charges
START	END					
20170828	20171214	ENGL 1010	English- Reading	\$359.00	4	\$1,436.00
20170828	20171214	GEOL 1040	Physical Geology	\$359.00	4	\$1,436.00
20170828	20171214	CJA 1100	Intro Criminal Justice	\$359.00	3	\$1,077.00
20170828	20171214	MS 2010	2 <sup>nd</sup> Year Basic MS	\$56.00	2	\$112.00

Name and Address of Financial Aid/Bursar's Office: \_\_\_\_\_ Number of Hours Enrolled: **13** Total Tuition Charges: **\$4,061.00**  
*\*Where State Military Department will mail check to apply to Student's Account*  
*\*Total # of Credit Hours* \_\_\_\_\_ *\*Total Charges from above* \_\_\_\_\_

CERTIFICATIONS – The provisions described on this sheet are certified to be correct as of date signed below.  
 School Name and Address: \_\_\_\_\_  
*\*Postsecondary institution name & mailing address*

Phone Number: \_\_\_\_\_ Printed Name and Signature of Certifying Official: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
*\*Financial Aid/ Bursar's Office* *\*Will use as POC for payments*

**SECTION VI- STA MANAGER REVIEW**  
 I certify that the Member's application packet contains all required documents and I have properly reviewed this application packet.  
 Accepted  Rejected Tuition Amount Accepted: \_\_\_\_\_  
 STA Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised 15 January 2018



# Release Form /// AKA(FERPA)



*Tennessee National Guard  
STRONG Act Tuition Reimbursement  
Authorization for Release Form*



**Student Name:** \_\_\_\_\_ **SSN:** ~~XXX-XX~~ \_\_\_\_\_

This form allows students to authorize the release of confidential academic, financial aid, discipline, and student account information otherwise protected by the Family Educational Rights and Privacy Act (FERPA) to designated person(s). These designated person(s) will have access to the student's grades and progress reports, certain disciplinary records, and other information related to academic progress, financial aid, and student financial accounts.

**In an attempt to handle requests for grades, account balances and/or financial aid information, etc. we are requesting that the student complete this form at the time of registration. This release will allow the chosen postsecondary institution listed below to discuss this information with the Tennessee National Guard without a delay.**

**If for any reason, I decide to change any information on this form, I must notify my chosen postsecondary institution immediately.**

Authorization: Initial the following boxes and complete requested information below:

\_\_\_\_\_ Under the Family Educational Rights and Privacy Act (FERPA), the postsecondary institution listed below is permitted to disclose information from your education records to the Tennessee National Guard with your consent. By signing this form you agree to allow your institution to release information from your academic records. I consent to the disclosure of any personally identifiable information from my education records to the Tennessee National Guard, as my institution finds appropriate.

\_\_\_\_\_ I hereby authorize the release of my grades, when available, to the Tennessee National Guard

\_\_\_\_\_ I hereby authorize the release of information related to my student account and financial aid received, including oral and/or written communication with the postsecondary institution listed below, as requested.

Postsecondary Institution Name: \_\_\_\_\_

Postsecondary Institution POC: \_\_\_\_\_

Student's Address \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Revised 01 October 2017



# Degree Plan

## Tennessee School Knoxville, TN

### Degree Plan

Program: Bachelor of Applied Science in Network Security  
Transfer Credits Accepted: 38 Semester Credit Hours  
Total Credit Hours Needed to Graduate: 126 Semester Credit Hours

Student: Eric Delco  
Address: 123 Joe Lane  
Nashville, TN  
Phone: 615-123-4567

#### To Whom It May Concern:

Eric Delco, SS# XXX-XX-1234, is enrolled full-time in our Bachelor of Applied Science in Network Security Program. Eric will begin his degree program on August 28, 2017 and is expected to graduate on August 23, 2019. The total degree credit hours required to graduate for the NS program is 126 Semester Credit Hours. Eric pays \$483.00 per semester credit hour and his tuition and fee charges are as follows:

### Fall Semester 2017

Semester Start Date: August 28, 2017

Semester End Date: December 12, 2017

The following is a list of courses/charges for Fall Semester, 2017:

Course	Course Title	Credit Hours	Charge
BC205	A+ Essentials	3	\$1455.00
BC206	A+ Practical Application	3	\$1455.00
BC207	Linux Fundamentals	3	\$1455.00
NS305	Sec+, Network Security & Management	3	\$1455.00
BC204	Intro to Networking	3	\$1455.00
<b>TOTAL</b>		<b>15</b>	<b>\$7275.00</b>

Supplies and Expenditures	Charge
Tech Fee	\$100.00
Textbooks and Supplies	\$625.00
<b>TOTAL</b>	<b>\$725.00</b>
<b>TOTAL REIMBURSABLE CHARGES</b>	<b>\$8000.00</b>

Best Regards,

*Horatio Caine*

Financial Aid Representative



# Statement of Understanding



## Tennessee National Guard STRONG Act Tuition Reimbursement Statement of Understanding



**Applicants must initial each paragraph indicating the acceptance of this Agreement.**

I understand to be eligible for STRONG Act tuition reimbursement, I must be a member of the Tennessee National Guard and have not missed a *ship date* \* to begin basic military training prior to current course start date. \_\_\_\_\_ (Applicant's Initials)

I must serve in the Tennessee National Guard beyond the end of the term for the academic period for which STRONG Act tuition reimbursement is requested. \_\_\_\_\_ (Applicant's Initials)

I understand that I must first apply and exhaust ALL Federal Tuition Assistance (FTA) when eligible before submitting my application for STRONG Act tuition reimbursement. \_\_\_\_\_ (Applicant's Initials)

I have not previously received a Bachelor's Degree from an accredited postsecondary institution. \_\_\_\_\_ (Applicant's Initials)

I have not received nor have I applied for STRONG Act tuition reimbursement, which exceeds or will exceed more than 120 credit hours, 8 full-time semesters or equivalent if the educational institution is on a system other than a semester system. \_\_\_\_\_ (Applicant's Initials)

I understand that I must successfully complete all courses and maintain a GPA of 2.0 for the academic period that STRONG Act tuition reimbursement is being sought. \_\_\_\_\_ (Applicant's Initials)

I understand if STRONG Act Tuition reimbursement is approved, it shall not exceed the actual tuition charged by my chosen postsecondary institution approved to receive state or federal funds. \_\_\_\_\_ (Applicant's Initials)

The STRONG Act tuition reimbursement must be paid to an educational institution, not to the individual. An educational institution is defined as in Annex C. \_\_\_\_\_ (Applicant's Initials)

After submission of my application packet, I must report any changes immediately to the State Tuition Assistance Manager to include withdrawals or adding additional courses. Course cost will not be covered after the schools official withdrawal date. \_\_\_\_\_ (Applicant's Initials)

I understand that I must provide a copy of final grades and itemized bill for the academic period in which I have submitted an application packet for STRONG Act tuition reimbursement. This constitute a complete application packet. \_\_\_\_\_ (Applicant's Initials)

(\*ship date for purposes of this program refers to the date a TNG Member departs to begin basic military training.)

Revised 30 January 2018



## Tennessee National Guard STRONG Act Tuition Reimbursement Statement of Understanding



If I am currently attending or have attended a postsecondary institution, I will provide a current transcript to the State Tuition Assistance Manager. \_\_\_\_\_ (Applicant's Initials)

I understand that it is my sole responsibility to submit all required documentation, as part of a complete application packet to ensure proper and timely processing. \_\_\_\_\_ (Applicant's Initials)

I understand that my application packet must be submitted within 90 days of course completion date to the State Tuition Assistance Manager to allow for adequate time to evaluate my application, identify any discrepancies, and send out necessary notifications. \_\_\_\_\_ (Applicant's Initials)

I understand that if my application is submitted late for any reason then it will be rejected. Approval for STRONG Act tuition reimbursement is subject to availability of funding. \_\_\_\_\_ (Applicant's Initials)

I understand if use of STRONG Act tuition reimbursement results in a degree, Associates or Bachelors, I am required to provide a copy of the degree to the State Tuition Managers for data purposes. \_\_\_\_\_ (Applicant's Initials)

Questions regarding the program, application process, or payment information should be directed to the State Tuition Assistance Manager. \_\_\_\_\_ (Applicant's Initials)

I have read and understand that if I do not comply with all of the above, I will not be approved for STRONG Act tuition reimbursement. \_\_\_\_\_ (Applicant's Initials)

I understand that the STRONG Act tuition reimbursement program is subject to appropriations set by the Tennessee State Legislature and limitations are set forth in Public Chapter No. 229. \_\_\_\_\_ (Applicant's Initials)

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

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# Acceptance & Rejection Letters

1. Applicants will receive a letter from the State Tuition Assistance Manager stating whether application packet is accepted or rejected.
  - *If rejected, applicant may fix errors and immediately return application to State Tuition Assistance Manager in a timely manner*
2. Acceptance letter will be sent to soldier and school; Section VII will be forwarded for completion



# Section VII

SECTION VII – BILLING SUMMARY	
Request the postsecondary institution provide the following information in order to certify student's funding from their itemized bill to complete the application packet for STRONG Act tuition reimbursement as outlined in the State of Tennessee Public Chapter No. 229 And Rule 0930-02-01.	
Member's Last Name, First Name	Member's Social Security Number:
Total Amount of Tuition Accepted For: (Amount Accepted for from Section V Enrollment Certification)	
FTA (Federal Tuition Assistance) Used This Academic Term	
Amount of Federal funding granted to Student (Pell Grant, Federal Scholarships etc)	
Amount of State funding granted to Student ( Hope Scholarship, TSAC Grant etc)	
Final remaining balance after deductions from above (FTA, Federal Funding, State Funding)	
SECTION VIII – STA MANAGER RECOMMENDATION	
Member's Overall GPA for Academic Term:	Receipt of final grades and itemized bill constitutes a complete application packet. This complete application packet has been reviewed and is to be considered for awarding of STRONG Act Tuition reimbursement.
Amount of Tuition Recommended for Approval:	STA Manager's Remarks:
STA Manager Signature:	Date Signed (YYMMDD):
SECTION IX – ADVISORY BOARD RECOMMENDATION	
Advisory Board Member #1 <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Remarks:
Date:	
Advisory Board Member #2 <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Date:	
Advisory Board Member #3 <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Date:	
TL#	# of Credit Hours:
	Name of School:

Revised 15 January 2018

SECTION VII – BILLING SUMMARY	
Request the postsecondary institution provide the following information in order to certify student's funding from their itemized bill to complete the application packet for STRONG Act tuition reimbursement as outlined in the State of Tennessee Public Chapter No. 229 And Rule 0930-02-01.	
Member's Last Name, First Name <b>Camper, Happy S.</b>	Member's Social Security Number: <b>123-45-6789</b>
Total Amount of Tuition Accepted For: (Amount Accepted for from Section V Enrollment Certification)	<b>\$4,061.00</b> <i>*provided from 'Section V' by STA Manager</i>
FTA (Federal Tuition Assistance) Used This Academic Term <i>*Provided by school from student itemized bill</i>	<b>\$0.00</b>
Amount of Federal funding granted to Student (Pell Grant, Federal Scholarships etc)	<b>\$2,960.00 (Pell Grant)</b> <i>*provide type of all Federal Funding from itemized bill</i>
Amount of State funding granted to Student ( Hope Scholarship, TSAC Grant etc)	<b>\$500.00 (TSAC Grant)</b> <i>*provide type of all State Funding from itemized bill</i>
Final remaining balance after deductions from above (FTA, Federal Funding, State Funding)	<b>\$601.00</b> <i>*amount remaining after deductions</i>
SECTION VIII – STA MANAGER RECOMMENDATION	
Member's Overall GPA for Academic Term: <b>3.25</b> <i>*minimum of 2.0 for courses applied</i>	Receipt of final grades and itemized bill constitutes a complete application packet. This complete application packet has been reviewed and is to be considered for awarding of STRONG Act Tuition reimbursement.
Amount of Tuition Recommended for Approval: <b>\$601.00</b>	STA Manager's Remarks:
STA Manager Signature:	Date Signed (YYMMDD):
SECTION IX – ADVISORY BOARD RECOMMENDATION	
Advisory Board Member #1 <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Remarks:
Date:	
Advisory Board Member #2 <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Date:	
Advisory Board Member #3 <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Date:	

1

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# Approval & Denial Letters

1. Applicants will complete classes
2. Submit **final grades** to State Tuition Assistance managers in a timely manner (*screenshots with names of soldier/airmen are acceptable*)
3. School will verify sources of any **Federal or State funding** from students itemized bill on page 3 of application, Section VII
4. Applicant will receive a formal approval or denial letter after Advisory Board convenes





# Tennessee STRONG Act

- **Application Packets** consist of a two page application form, authorization to release form, statement of understanding, and a course degree plan. Obtain packet from:

<http://tn.gov/military/section/education-incentives>

- TNG Member's responsibility to route application packet through Commander for recommendation
- Submit to Army or Air email boxes:

[ng.tn.tnarnq.mbx.ngtn-state-tuition-assistance-air@mail.mil](mailto:ng.tn.tnarnq.mbx.ngtn-state-tuition-assistance-air@mail.mil)

[ng.tn.tnarnq.mbx.ngtn-state-tuition-assistance-army@mail.mil](mailto:ng.tn.tnarnq.mbx.ngtn-state-tuition-assistance-army@mail.mil)



# Contacts



## TNNG Education and Incentives Office

### Points of Contact

CW4 Mary Deel	Education Services Officer	(615) 313-0625
CSM Jamie Clark	NCOIC Supervisor	(615) 313-0692
SFC Sacksith Chanthara	Incentive Manager	(615) 313-3123
SFC Edward Mosher	Army State Tuition Assistance Manager	(615) 313-2697
SSG Jason Brimhall	Incentive Manager	(615) 313-0577
SGT Taylor Betterley	Incentive Manager	(615) 313-2692
SGT Stephanie Vaughn	GI Bill Manager/ Testing	(615) 313-0529
Mr. James McClanahan	Education Services Speacialist/Testing	(615) 313-0604
TSgt Joseph Wilson	Air State Tuition Assistance Manager	(615) 313-0849
SSG Chad Lee	Army State Tuition Assistance Manager	(615) 313-0737

**Fax: (615) 313-0640**

### Education Email:

**[ng.tn.tnarng.list.ngtn-j1-education@mail.mil](mailto:ng.tn.tnarng.list.ngtn-j1-education@mail.mil)**

### State Tuition Assistance Manager Email:

**[ng.tn.tnarng.mbx.ngtn-state-tuition-assistance-air@mail.mil](mailto:ng.tn.tnarng.mbx.ngtn-state-tuition-assistance-air@mail.mil)**

**[ng.tn.tnarng.mbx.ngtn-state-tuition-assistance-army@mail.mil](mailto:ng.tn.tnarng.mbx.ngtn-state-tuition-assistance-army@mail.mil)**



# Helpful Websites

- Federal Tuition Assistance:  
<http://www.goarmyed.com>
- State Tuition Assistance information:  
[www.tn.gov/military/section/education-incentives](http://www.tn.gov/military/section/education-incentives)
- Tennessee Higher Education Commission:  
<http://www.tn.gov/thec/>



# Frequently asked Questions

1. Can I use the Chapter 33 GI Bill with The TN STRONG Act? *No, both are last dollar*
2. Can I use Chapter 1606 GI Bill with the TN STRONG Act? *Yes, will be paid to student*
3. Can I use Pell Grants and Scholarships with The TN STRONG Act? *Yes, but all sources of Federal or State funding is deducted from total reimbursed by TN STRONG Act.*



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# Questions

