

How to Apply for GI Bill® Benefits

Take these steps to start earning your degree!

For More Information:

- Contact the Education Support Center: 866-ARNGEDU (276-4338)
- Visit Us On-line: www.nationalguard.com/education
- Contact your State Education Services Office: www.tn.gov/military/programs-benefits/education-incentives

Step 1: Apply for your Certificate of Eligibility (CoE)

- ◆ Have all of the required information before you start. You must complete the form in one session – there is no option to save and come back later
- ◆ Go to www.va.gov, click “Apply for Education Benefits” and then “Find Your Education Benefits”
- ◆ Answer the questions by clicking the appropriate bubble until you reach “Apply Now”
- ◆ The VA will process your application within approx. 30 days and you will receive a Certificate of Eligibility (CoE) in the mail
- ◆ Call 888-GIBILL-1 to check the status of your application.

Step 2: Register for Classes

- ◆ Register for classes as soon as your school’s registration period opens
- ◆ Contact your School Certifying Official (SCO) and provide a copy of your CoE

Step 3: Verify Attendance

- ◆ While in school, you must verify your enrollment **EVERY MONTH** to receive your next monthly deposit (Except for Post-9/11 GI Bill)
- ◆ Complete your monthly verification either way:
 - Call: 1-877-823-2378
 - Go online at: www.gibill.va.gov/wave and verify attendance through the Web Automated Verification of Enrollment (WAVE)

Step 4: Next Semester

- ◆ Do not repeat the application on va.gov unless changing schools or degree plans
- ◆ As soon as registration for the next term opens, register for classes early and make another appointment with your SCO

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