



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
JOINT FORCE HEADQUARTERS
TENNESSEE NATIONAL GUARD
HOUSTON BARRACKS, P.O. BOX 41502
NASHVILLE, TENNESSEE 37204-1502

NGTN-TAG

1 September 2021

MEMORANDUM FOR ALL Tennessee National Guard Full-Time Employees (AGR, Long-Term ADOS, Title 32 DS Technicians and Title 5 Employees)

SUBJECT: Holiday Observance Schedule (October 2021 - September 2022)

1. References:

- a. Army Regulation (AR) 600-8-10, Leave and Passes, dated 3 Jun 20.
- b. MILPER Message 20-314, DAPE-PRC, Clarification of Military Leave in Combination with Pass, dated 25 Sep 20.
- c. Air Force Instruction (AFI) 36-3003, Military Leave Programs, dated 7 Apr 21.
- d. National Guard Regulation (NGR) (AR) 600-5, The Active Guard/Reserve Program, Title 32, Full-Time National Guard Duty (FTNGD), dated 21 Sep 15.
- e. Chief National Guard Bureau Instruction (CNGBI) 1400.25, Volume 630, National Guard Technician Absence and Leave Program, dated 23 Apr 21.

2. Purpose: To provide guidance on the holiday observance from 1 October 2021 - 30 September 2022. This memorandum will expire 1 October 2022.

3. The Military Department of Tennessee will implement the following holiday schedule while adhering to administrative leave restrictions provided in CNGBI 1400.25 Volume 630, Enclosure K. Federal employees assigned to state offices, armories and air bases are granted leave for the following official Federal Holidays:

FEDERAL HOLIDAY	DATE OBSERVED
Columbus Day	Monday, October 11, 2021
Veterans Day	Thursday, November 11, 2021
Thanksgiving Day	Thursday, November 25, 2021
Christmas Day	Friday, December 24, 2021
New Year's Day	Friday, December 31, 2021
Martin Luther King Jr. Day	Monday, January 17, 2022
Presidents' Day	Monday, February 21, 2022
Memorial Day	Monday, May 30, 2022
Juneteenth National Independence Day	Monday, June 20, 2022
Independence Day	Monday, July 4, 2022
Labor Day	Monday, September 5, 2022

Note: Good Friday is NOT observed as a Federal Holiday

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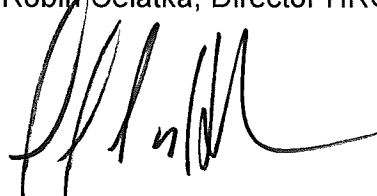
4. Any holiday that falls on non-work Mondays will be observed the next workday, Tuesday, as the "in lieu of" holiday for most personnel. There may be some exceptions so please refer to CNGBI 1400.25, Vol 630, Enclosure L, subparagraph 5 for more specific guidance.

5. Passes and Leave in conjunction with a pass for AGR and ADOS during the holidays will adhere to the guidance published in the references in paragraph 1 of this memorandum.

6. Supervisors are highly encouraged to support liberal leave during Thanksgiving, Christmas and New Year's Day consistent with mission, unit requirements and regulatory guidance for all personnel. All leaders will ensure their employees are in an **approved leave status** during this time.

7. I encourage our leaders at every level to minimize energy consumption at all facilities during the holiday season. It is imperative to remain ready to respond to critical functions including JOC, security, firefighting capabilities, etc. in an effort to protect Federal and State resources. Commanders and supervisors may further restrict Leave and Passes as necessary to meet organization readiness and OPTEMPO requirements. Employees required to support these activities should be identified and ready to respond, if needed.

8. Point of contact is the undersigned or Col Robin Celatka, Director HRO at 615-313-3010 or email robin.l.celatka.mil@mail.mil.



JEFFREY H. HOLMES
Major General
The Adjutant General