



Opioid Abatement
Council

Tennessee Opioid Abatement Council

DATE & TIME at 11:30 - 3:00CT

February 27, 2023

11:30CT: lunch provided for Council members

12:00CT: meeting starts

LOCATION

Franklin City Hall Boardroom

109 3rd Ave S, Franklin, TN 37064

CONVENED BY

Dr. Stephen Loyd, Council Chair

Tennessee Opioid Abatement Council Office

Mary Shelton, Executive Director

For more information, please visit the Opioid Abatement Council Webpage at:
<https://www.tn.gov/behavioral-health/oac.html>

This meeting is held in accordance with Tennessee Open Meetings Act

Please contact Opioid.Abatement@tn.gov for information about the Council meetings

AGENDA

12:00 Welcome, Introductions & Check-in

[Steve & Commissioner Marie Williams]

12:10 Review & Approval of December minutes

[Steve]

12:15 Review of Council Accomplishments

[Steve]

- County payment process
- Community application process
- Added Contact Us to the OAC website

12:20 Our Why

[Steve]

12:30 Administrative Updates from Executive Director

[Mary]

- New office e-mail: opioid.abatement@tn.gov
- New OAC logo
- OAC Binders
- OAC staff positions
 - Project Administrator – Ella Reding
 - Program Manager – Elizabeth Rickman-Vaden
- TDMHSAS General Counsel representation at OAC meetings – Sam Boukli
- Travel expense forms
- OAC Website
- Two General Assembly bills related to the OAC:
 - SB0637: Settlement bill (adding new companies to the law)
 - HB1227 Requiring posting minutes on the OAC website (This may be a caption bill and we will keep you posted if there are any updates.)

12:40 Fiscal Update

[Mary]

- Update on the funds received into the Opioid Abatement Trust Fund

12:50 Work of the Council

[Steve]

Comments & requests received via website “Contact Us” and opioid.abatement@tn.gov

At the December meeting, the Council voted to create a Contact Us page and asked for the inquires to be presented at this meeting to help determine possible next steps for responses.

Since 12/21/22, we have received 12 inquiries:

Type of inquiry	# Received	Reply
Vendor/ wanting to apply for grants	5	They were sent a stock reply about community funding
Vendor/ wanting to speak to Council Chair and/or Executive Director	3	No reply, yet
General info	4	They were sent a reply email with information requested

Vendors who wish to speak to Council Chair or Executive Director	
Crowe Healthcare Consulting	1. What your state is doing related to opioid abatement strategies; 2. What Crowe has done to provide valuable support to our nation’s healthcare communities so they can enhance opioid prescriber behaviors; and 3. How you can prevent future opioid addictions before they start.
Tennessee Secondary Athletic Association (TSSAA)	Would like to learn about sponsorship opportunities within our association to educate Tennesseans about the danger of opioids
Community Education Group	TNOAC's need for more opportunities for public input and your plans for ongoing transparency.

Discussion & Decision Points:

- How should the Executive Director respond and/or reply to requests to speak or attend provider/ vendor meetings?
- How should the Council Chair respond and/or reply to requests to speak or attend provider/ vendor meetings?
- How should the Council respond and/or reply to requests to hear from vendors or agencies (not individuals who can speak during public comment time)?
- Does the Council wish for the OAC Office to draft policy on how to operationalize the requests?

1:30 BREAK

Community Grantee Process Update

- Updates from the OAC Subcommittee on the application
- Updates from the OAC Subcommittee on the Qualified Applicant requirements
- Demonstration of the proposed SmartSimple platform
- Other option for processing applications
- Data discussion on funding allocation process and timeline

Discussion & Decision Points:

- Does the Council approve the application?
- Does the Council approve the Qualified Applicant requirements?
- Does the Council approve the timeline (proposed May 1 for releasing the application and July 5 for platform go-live)
- Does the Council approve SmartSimple as the platform for processing the applications?

County Grantee Payment Process Update

- On 1/19/2023 Steve and Mary presented on a Tennessee Counties Services Association webinar about the county payment process for the counties
- There were no counties who voiced concerns with the formula for payment percentages and the full amount of funding will be disbursed: \$31,425,152.80
- All Letters of Agreement were sent via Adobe Sign beginning on February 2, 2023
- 85 Letters of Agreement have been signed and returned
- Payments to the counties began 2/21/2023 and 4 counties received their payments last w
- Some counties have questions about the process and we have spoken with them. We met with the mayors from the Upper Cumberland Region on 2/15
- Update on Press Release and media related information

Discussion & Decision Point

The OAC Office has received several inquiries from counties about whether or not a certain item or activity is allowed to be funded and the item or activity is not clearly detailed on the Remediation List.

Does the Council wish to approve a process for the OAC Office and/or Council to follow when inquiries are received?

2:50 Next Council meeting:

[Steve]

- When? East TN location?

3:00 Adjourn

Tennessee Opioid Abatement Council

Public-facing talking points

Prepared for the council members

February 2023

Leadership & Council

- The Council Chair is Dr. Stephen Loyd
- The Executive Director is Mary Shelton
- There are 15 council members, including the chair
- The Tennessee Department of Mental Health and Substance Abuse Services (TDMHSAS) Commissioner Marie Williams serves as a non-voting member
- The Opioid Abatement Council is located within TDMHSAS

Meetings

- The Council meets at least quarterly each year, moving around the 3 grand regions.
- The meetings are open to the public and there is extra seating at each meeting for guests
- We are offering a virtual meeting option for guests and the link phone number are posted on the website
- Notification about the meetings will be listed on the Opioid Abatement Council website
- Meeting minutes are posted on this website

Additional Information

Information on the Opioid Abatement Council may be found on the TDMHSAS website at:

<https://www.tn.gov/behavioral-health/oac.html>

Accomplishments

- Revised and approved the Remediation List (list of strategies for opioid abatement) for use by the counties and by community applicants for the received funds from the TN Opioid Trust Fund
- Formed a sub-committee to create the community application process
- Submitted the Opioid Abatement Council Annual Report on September 30, 2022
- Sunset Hearing for the Opioid Abatement Council on November 30, 2022
- Approved the application questions and scoring rubric for the community funding on December 5, 2022

County Payment Process

- During Quarter 1 of Calendar Year 2023, the Council will disburse to all 95 counties a total of \$31,425,153
- The amount each county receives is determined by a formula agreed to by the Attorney General's Office and all counties
- The majority of the counties have returned their signed Letter of Agreement by February 22, 2023
- Payments to the counties began the week of February 21, 2023

Community Payment Process

- The Council is reviewing platforms to manage the community applications
- The Council has created the application questions and scoring rubric
- The target date for opening the applications is July 1, 2023

Next Steps

- Customizing the application platform

Opioid Abatement Trust Funds Paid to Counties 2023

COUNTY	PAYMENT	COUNTY	PAYMENT	COUNTY	PAYMENT	COUNTY	PAYMENT
Anderson	\$425,159.28	Grainger	\$111,992.42	Marshall	\$168,177.75	Trousdale	\$63,825.94
Bedford	\$224,617.91	Greene	\$333,802.75	Mauzy	\$432,614.55	Unicoi	\$91,472.71
Benton	\$80,407.37	Grundy	\$84,137.96	McMinn	\$257,267.25	Union	\$105,224.89
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Campbell	\$235,452.32	Hardeman	\$104,548.87	Montgomery	\$979,728.66	Wayne	\$78,591.73
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Giles	\$140,164.76	Marion	\$143,371.14	Tipton	\$266,360.30		

Below is a list of criteria that defines a “qualified organization” for those applying for community grants through the Opioid Abatement Trust Fund.

CRITERIA FOR QUALIFIED ORGANIZATION
Must have physical presence in Tennessee at the time of the application
May be an established or newly formed organization if the principals have an established history of service in and to the state of Tennessee
May be in any IRS recognized tax-category (profit, non-profit/ not-for-profit, etc.)
Organization does not have to have an agency license
Organization does not have to have a specific dollar amount in their operating budget
Must be registered with the Tennessee Secretary of State
If applying for prevention funding, organization does not need to be certified as a prevention coalition.
If applying for housing funding, award winners will need to be currently certified, or achieve certification during the grant period through Tennessee Association Recovery Residences (TN-ARR), Oxford House, Joint Commission or CARF.
If applying for treatment funding, must be licensed as an agency by a State Department (either Department of Health or Department of Mental Health and Substance Abuse Services)
The limit on funds requested will be determined by the parameters of the funding announcement put forth by the OAC.

Commented [MS1]: For the Council: What happens if an applicant is unable to achieve certification. Would we want to add in any stipulations? Would the funding have to be returned?
It can take 30 days or longer for certification to be granted in most cases

TN Opioid Abatement Council Community Grants Program Draft Application

Organization Information

- 1. Organization name:**

- 2. Date organization established:**

- 3. Organization address:**

- 4. Does this organization have an office or physical presence in Tennessee?**
 - a. Please provide the physical address for the Tennessee location (if more than one address exists, please provide the most pertinent):**

- 5. Primary Contact information:**
 - a. Name:**
 - b. Phone number:**
 - c. Email:**

- 6. Name of Chief Executive Officer or President of the organization:**
 - a. Name:**
 - b. Phone number:**
 - c. Email:**

- 7. Tax Identification Number:**

- 8. Has this organization Received a 501(c)(3) Determination Letter?**

- 9. Is this organization licensed by the Tennessee Department of Health?**
 - a. If yes – list license name and number:**

TN Opioid Abatement Council Community Grants Program Draft Application

10. Is this organization licensed by the Tennessee Department of Mental Health and Substance Abuse Services?

a. If yes, list license name and number:

11. How many employees are in this organization? How many volunteers serve in this organization?

12. What is the annual operating budget of the organization?

Funding Request

1. Project name:

2. Select the strategy that best fits this project:

- a. Primary Prevention**
- b. Harm Reduction**
- c. Treatment**
- d. Recovery Support**
- e. Education/ Training**
- f. Research or Evaluation of Abatement Strategy Efficacy**

3. Funding amount requested:

- a. Please attach an itemized budget for the project showing all sources of income and proposed expenditures for the project that clearly indicates how the requested funds will be used.**

4. What is the proposed timeframe for spending the funding?

- a. 1 Year**
- b. 2 Years**
- c. 3 Years**

5. Brief description of the project: (200 words)

TN Opioid Abatement Council Community Grants Program Draft Application

Detailed Project Description

The State of Tennessee is committed to combating the opioid epidemic by collaborating with other states and organizations. The state wants to ensure that proposed approaches have been proven to be effective.

Below are seven categories that will be used in the evaluation process to determine grant funding to aid in prevention, harm reduction, treatment, recovery support, education and training, research and evaluation of abatement strategy efficacy. The different categories are weighted as indicated.

Briefly explain how your project will assist in combating this epidemic.

Impact (20%) -(20% of 2000 +300) = 700 available words for this section

The citizens of Tennessee are experiencing epidemic levels of addiction, overdoses, and death secondary to opioid use disorder. Therefore, having a positive impact on Tennessee's opioid crisis is imperative. The responses below should explain how the project will impact Tennesseans and define the target population (including age and other relevant demographic information).

- 1) How many persons will be impacted? How will they be affected and for how long do you expect the impact to last?
- 2) How will your organization the success of the project? What outcomes will you track and what will be the frequency of assessment?
- 3) When developing a proposal for the opioid crisis the organization must consider how accessible their services will be to those affected by the crisis. How will the organization ensure accessibility to the proposed services?

TN Opioid Abatement Council Community Grants Program Draft Application

- 4) How will inequities in care be remediated?
- 5) What area(s) of Tennessee will be served by the project?

Innovation (10%) - (10% of 2000) = 200 available words for this section

The opioid crisis has existed for decades, and innovative measures have been used, but must continue to be developed to assist in combating the epidemic. The responses below should highlight how your organization plans to incorporate innovative measures such as medical technologies, partnerships, alternative paths, *etc.*

- 1) What new approaches to existing challenges are proposed in this project?
- 2) Is there a plan to share learnings with the medical and larger communities? If so, how will this be accomplished?

Integration (10%)- (10% of 2000) = 200 available words for this section

When combating an epidemic, organizations must often research, collaborate and use resources from other community efforts to be effective. In this section, the applicant must briefly explain how their services (existing and proposed) integrate with existing efforts.

- 1) How does the proposed project fit within the existing ecology of opioid prevention and care?
- 2) Are there plans to incorporate collaboration with other community resources? If so, please describe these plans.

TN Opioid Abatement Council Community Grants Program Draft Application

Evidence Base (10%) - (10% of 2000) = 200 available words for this category

Much evidence-based strategies have been used over the years to assist with the opioid crisis such as screening for fentanyl, academic detailing, syringe services programs, *etc.* The response in this section should list the proposed approach and any references that would provide evidence of its success.

- 1) Please describe the evidence that supports your proposed approach. Include relevant references.

Feasibility (20%) - (20% of 2000) = 400 available words for this category

The response in this section should describe the applicant's management plans such as supervision of program, qualifications of management and staff, *etc.*

- 1) Please describe your business and/or management plan for the proposed project.
- 2) Please provide information about staff and resources allocated to the project and available infrastructure.

Sustainability (15%) (15% of 2000) = 300 available words for this category

The applicant must consider if and how the proposed project will continue once abatement funding has ended. In this section, please explain if you intend to extend the project past the abatement funding period. What strategies you plan to employ to ensure sustainability?

- 1) Does this organization plan to extend this project beyond the funding period?
 - a. If so, what will be the funding mechanism(s) to continue the project?
- 2) What percentage of the proposed project's budget will be carried by abatement funding? What are the other sources of funding for the proposed program?

TN Opioid Abatement Council Community Grants Program Draft Application

Credibility (15%) -(15% of 2000 – 100 words) = 200 available words for this category

Explain the commitment of the organization's project to the community such as the marketing strategy, public education opportunities, *etc.*

- 1) What is the service track record of the organization in Tennessee?

- 2) Please provide links or references to relevant previous projects that your organization has overseen.

Please attach the following items listed below:

- Itemized budget of grant request amount
- Applicant's current IRS determination letter 501(c)(3) status
- Any agency licenses through TDOH or TDMHSAS
- List of applicant's board members and their relevant experience
- Most recent audited financial statements (income and balance sheet)
- Most recent IRS Form 990 and attachments
- Applicant's operating budget for its current fiscal year



Opioid Abatement Council Meeting

February 27, 2023

12:00pm - 3:00pm CDT

Franklin City Hall

Boardroom

Franklin, TN

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Introductions & Gratitude

- **Dr. Stephen Loyd** - Chair, Opioid Abatement Council
- **Marie Williams** - Commissioner, Tennessee Department of Mental Health and Substance Abuse Services



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Review & Approval of December minutes

- Dr. Stephen Loyd



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Our Why



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Council Accomplishments

County Payment Process

- Approved the time limits for allocating and spending the funding
- Approved the OAC Office moving forward with sending payments

Community Payment Process

- Approved the application questions
- Approved the scoring rubric

Created a 'Contact Us' Page on the OAC Website

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Administrative Updates

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Staff Updates

- **Ella Reding** – Project Administrator (focus on county process)
- **Elizabeth Rickman-Vaden** – Program Manager (focus on community process)
- **Sam Boukli** - Assistant Deputy Counsel, TDMHSAS



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Administrative Updates

- New Office e-mail
- OAC Binders
- New OAC logo
- OAC Website
- Travel expense form
 - (Inside pocket)
- Two General Assembly bills related to the OAC:
 - SB0637: Settlement bill (adding new companies to the law)
 - HB1227 Requiring posting minutes on the OAC website (This may be a caption bill and we will keep you posted if there are any updates.)

opioid.abatement@tn.gov



Opioid Abatement
Council



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Fiscal Update

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Opioid Abatement Trust Fund

- Each meeting, Mary will share the current monthly Opioid Abatement Trust Fund Statement
- Please note that the information is current to date the statement was created.



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January Opioid Abatement Trust Fund Statement

**Opioid Abatement Fund Activity
As of the Period Ended January 31, 2022**

Description	Cash	Split	Liability
McKinsey Deposit 3.31.2021	12,613,210.59	N/A	0.00
McKinsey Deposit 4.19.2022	651,080.54		
Distributor Settlement 8.12.2022 Yr. 1	14,914,621.88		
Distributor Settlement	15,674,540.42		
Distributor Settlement	59,709,854.06		
FY 22 Interest Earned	27,134.50		
FY23 Interest Earned	813,385.55		
Totals	104,403,827.54		0.00

Fund	Account	Descr	Combined	
20044	10000000	Equity in Treasurer Cash	104,403,827.54	See above
20044	34000101	Opioid Abatement_LIAB	0.00	See above
20044	68085000	Departmental Interest-FY23	0.00	See above
11000	7xxxxxxx	33918 Departmental Expenses	(118,852.93)	See below
		Net Cash Available	104,284,974.61	



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Work of the Council

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Comments & Requests from the Community

- At the December meeting, the Council voted to create a Contact Us page and asked for the inquires to be presented at this meeting to help determine possible next steps for responses.
- Since 12/21/22, we have received 12 inquiries:

Type of inquiry	# Received	Reply
Vendor/ wanting to apply for grants	5	They were sent a stock reply about community funding
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13

Vendor requests

Vendors who wish to speak to Council Chair or Executive Director

Crowe Healthcare Consulting	<ol style="list-style-type: none"> 1. What your state is doing related to opioid abatement strategies; 2. What Crowe has done to provide valuable support to our nation's healthcare communities so they can enhance opioid prescriber behaviors; and 3. How you can prevent future opioid addictions before they start.
Tennessee Secondary Athletic Association (TSSAA)	Would like to learn about sponsorship opportunities within our association to educate Tennesseans about the danger of opioids
Community Education Group	TNOAC's need for more opportunities for public input and your plans for ongoing transparency.



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Discussion & Decision Points

- How should the Executive Director respond and/or reply to requests to speak or attend provider/ vendor meetings?
- How should the Council Chair respond and/or reply to requests to speak or attend provider/ vendor meetings?
- How should the Council respond and/or reply to requests to hear from vendors or agencies (not individuals who can speak during public comment time)?
- Does the Council wish for the OAC Office to draft policy on how to operationalize the requests?

**Motion
&
Council Vote**



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Break

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Community Grantee Process Update

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Application: Updates from OAC Subcommittee

- The Draft Application is in the OAC Binder

The David M. Patterson Center for Community Grants
Program Year Assessment

Organization information

1. Organization name
2. Date organization established:
3. Organization address:
4. Does this organization have an office or physical presence in Tennessee?
 - a. Please provide the physical address for the Tennessee location (if more than one address exists, please provide the most pertinent):
5. Primary Contact Information:
 - a. Name:
 - b. Phone number:
 - c. Email:



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Qualified Organization: Updates from OAC Subcommittee

- The Draft requirements for the Qualified Organization is in the OAC Binder

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- May be in any IRS recognized tax-category (profit non profit not for-profit etc)
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- The limit on funds requested will be determined by the parameters of the funding announcement put forth by the OAC



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Demonstration of SmartSimple

- Department of Finance & Administration, Strategic Technology Solutions (STS) will demo the SmartSimple platform



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Other proposal for applications

- The OAC Office received a proposal from SAS
- Application portal and data management
- Total Estimated Range: \$620,000 - \$995,000

The logo consists of the letters "TN" in white, centered within a red square. A thin blue horizontal line is positioned directly below the red square.

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Data discussion

- Funding allocation
- Timelines
- Projections

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Discussion & Decision Points

- Does the Council approve the application?
- Does the Council approve the Qualified Applicant requirements?
- Does the Council approve the timeline?
- Does the Council approve SmartSimple as the platform for processing the applications?

Motion
&
Council Vote



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County Grantee Payment Process Update

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County Grantee Payment Process Update

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- 85 Letters of Agreement have been signed and returned (as of 2/23/2023)
- Payments to the counties began 2/21/2023 and 4 counties have received their payments
- Some counties have questions about the process and we have spoken with them. We met with the mayors from the Upper Cumberland Region on 2/15
- Update on Press Release and media related information



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Projected 2023 Disbursement Amount

- The Opioid Abatement Council Office used the total amount available in the Trust Fund on November 30, 2022
- The total amount, minus McKinsey payments:
\$90,326,150
- 35% which is allocated for the counties:

\$31,425,153



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Discussion & Decision Point

- The OAC Office has received several inquiries from counties about whether or not a certain item or activity is allowed to be funded and the item or activity is not clearly detailed on the Remediation List.
- Does the Council wish to approve a process for the OAC Office and/or Council to follow when inquiries are received?

**Motion
&
Council Vote**

TN

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Next Opioid Abatement Council Meeting

- When to meet?
- East TN?



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Thank you

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