



**STATE OF TENNESSEE  
DEPARTMENT OF HUMAN SERVICES**

JAMES K. POLK BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165  
TTY: 1-800-270-1349  
www.tn.gov/humanservices

**BILL LEE**  
GOVERNOR

**TONY MATHEWS**  
COMMISSIONER

**CERTIFIED MAIL RECEIPT- Due COVID-19 this notice will not be sent via certified mail, please confirm  
receipt of this notice by email**

December 17, 2020

Reverend Norman Redwing, Board Chairman/CEO  
Good Samaritan Outreach Ministries  
550 Poplar Avenue  
Memphis, Tennessee 38105

**RE: Notice of Serious Deficiency for the Summer Food Service Program (SFSP) Agreement Number 00-747 and Demand for Overpayment**

Dear Reverend Redwing,

The Department of Human Services (DHS) - Division of Audit Services staff conducted a limited desk review of the Summer Food Service Program (SFSP) for Good Samaritan Outreach Ministries, Application Agreement number 00-747, during the period of September 24, 2020, through November 3, 2020. Our scope of the review was for reimbursement made to the Sponsor for July 2020.

Due to the outbreak and the risk that COVID19 poses to the Sponsor and our staff, the review was limited to verification based on a review of the documents obtained from the Sponsor via e-mail, mail, or other electronic transmissions of documents. We also obtained confirmation from the Sponsor staff via telephone or e-mail relative to the operation and administration of the SFSP.

The purpose of this review was to determine if the Sponsor complied with USDA regulations set through the COVID-19 period, taking into consideration the waivers granted to the Sponsor's operation. Also, to

determine if the Sponsor complied with the applicable Title 7 of the Code of Federal Regulations (CFR) applicable parts, provider agreements, and applicable Federal and State regulations.

Important COVID-19 note: Due to the current outbreak and the risk that COVID19 poses to your organization personnel and our staff, all our staff are working from home with no or very limited access to the office. Therefore, we will not send a copy of this report via regular mail until further notice. Please confirm the receipt of this email as it is currently the option to communicate with you. If you need any assistance or have any questions, please do not hesitate to contact us via email.

### Background

We inspected meal count sheets for our test period and reconciled the meals claimed for reimbursement to the meals reported as served for each meal service. We also reviewed documentation of the Sponsor's financial transactions including, but not limited to, purchases of food.

Based on our review of the Sponsor's records and information provided, the Sponsor was approved for one (1) feeding site which was listed as operating during the review period.

SFSP Sponsors utilize meal count sheets to record the number of breakfast, lunch, supper, and supplement (snack) meals served. Meals served by participating Sponsors must meet the minimum guidelines set by the United States Department of Agriculture (USDA) and DHS to be eligible for reimbursement. The SFSP Sponsor reports the number of meals served through the DHS Tennessee Information Payment System (TIPS) for reimbursement.

We inspected meal count sheets for our test period and reconciled the meals claimed to the meals reported as served for each meal service. We also assessed compliance with civil rights requirements. In addition, we conducted a site desk review on July 20, 2020 for **0002 Star Academy**.

### **SERIOUS DEFICIENCY DETERMINATION**

Based on the monitoring review, DHS has determined that Good Samaritan Outreach Ministries is seriously deficient in its operation of the SFSP. In addition, DHS has Reverend Norman Redwing, Board Chairman/CEO, as responsible for the serious deficiencies in light of their responsibility for the overall management of Good Samaritan Outreach Ministries' SFSP.

If Good Samaritan Outreach Ministries does not fully and permanently correct all of the serious deficiencies and submit documentation of the corrective action by the due date specified at the close of this report, the Department will:

- Propose to terminate Good Samaritan Outreach Ministries' agreement to participate in the SFSP.

The authorization for this action is found in Paragraph 2.m. of your SFSP Provider Agreement and in the SFSP regulations at 7 C.F.R. § 225.11(c). You may not appeal a finding of serious deficiency.

## **SERIOUS DEFICIENCIES AND REQUIRED CORRECTIVE ACTION**

Our review of the Sponsor's records for July 2020 disclosed the following:

### **1. The delivery tickets provided did not support the meal count records**

#### Condition

we requested the delivery tickets for each day of meal service during the July 2020. Our review of the documentation provided by the Sponsor revealed the following deficiencies:

- On July 22, 2020, the delivery tickets document 246 breakfast meals and 246 lunch meals delivered. The meal count records document 313 breakfast and 313 lunch meals served. As a result, 67 breakfast meals and 67 lunch meals are disallowed.
- There were no delivery tickets provided for July 31, 2020. The meal count records document 313 breakfast meals and 313 lunch meals served. As a result, the 313 breakfast and 313 lunch meals are disallowed.

As a result of the delivery ticket discrepancies, a total of 380 breakfast meals and 380 lunch meals claimed for reimbursement were disallowed.

#### Criteria

*Title 7 of the Code of Federal Regulations, Section 225.9 (d)(5) states, "... In submitting a claim for reimbursement, each sponsor shall certify that the claim is correct and that records are available to support this claim. Failure to maintain such records may be grounds for denial of reimbursement for meals served claimed during the period covered by the records in question...."*

The USDA Administration Guide Summer Food Service Program, page 139 states, "Meals delivered or prepared, by type (breakfast, snack, lunch, supper). A designated member of the site staff must verify the adequacy and number of meals delivered by checking the meals when they are delivered to the site...Vended programs must support this information with a signed delivery receipt. Programs with a central kitchen should also support this information with a signed delivery receipt for good Program management."

#### Recommendation

The Sponsor should ensure daily delivery tickets are maintained and support the meal count records and the claim for reimbursement.

## **2. The Sponsor did not provide evidence of sufficient milk purchased**

### **This is a Serious Deficiency**

#### Condition

Our review of the Sponsor's meal count records showed that the Sponsor required 65,312 ounces of milk to be served after all other disallowances. The documentation provided by the Sponsor reconciled zero ounces of milk being purchased. The shortage of 65,312 ounces of milk resulted in the disallowance of 4,082 breakfast meals and 4,082 lunch meals.

As a result, 4,082 breakfast meals and 4,082 lunch meals claimed for reimbursement were disallowed.

#### Criteria

*Title 7 of the Code of Federal Regulations, Section 225.16 (d)* states, "...Sponsors shall ensure that meals served meet all of the meal pattern requirements..."

*Title 7 of the Code of Federal Regulations, Section 225.16 (d)(1)* details that the meal pattern requirement for a reimbursable breakfast meal consists of one serving of milk, one serving of vegetable/fruit/full-strength juice, and one serving of bread/bread alternative.

*Title 7 of the Code of Federal Regulations, Section 225.16 (d)(2)* details that the meal pattern requirement for a reimbursable lunch or supper meal consists of one serving of milk, two or more servings of vegetable/fruit/full-strength juice, one serving of bread/bread alternative and one serving of meat/meat alternate.

#### Recommendation

The Sponsor should purchase enough milk to meet the requirement set by the USDA meal pattern guidelines and maintain documentation of the purchases.

## **3. The Sponsor provided menus that did not meet USDA meal pattern requirements**

### **This is a Serious Deficiency**

#### Condition

Our review of the Sponsor's breakfast and lunch menus for July 2020 revealed the following deficiencies:

- Menus do not list milk as a component of the breakfast meal service for July 2020.
- Menus do not list milk as a component for the lunch meal service for July 2020.
- The menu did not detail the specific juice served each day for the lunch meal service
- The menu did not detail the specific whole grain bar served for the breakfast meal service on July 21, 2020, and July 22, 2020
- The breakfast and lunch menus list “mixed fruit cup” however, the composition of the fruit cup was not listed

Breakfast and lunch meals were disallowed in Findings 1 and 2 above.

Note: The Sponsor was not approved for meal pattern waivers during the review period, and therefore the Sponsor was responsible for compliance with all meal pattern requirements.

### Criteria

*Title 7 of the Code of Federal Regulations, Section 225.16 (d)* states, “...Sponsors shall ensure that meals served meet all of the meal pattern requirements...”

*Title 7 of the Code of Federal Regulations, Section 225.16 (d)(1)* details that the meal pattern requirement for a reimbursable breakfast meal consists of one serving of milk, one serving of vegetable/fruit/full-strength juice, and one serving of bread/bread alternative.

*Title 7 of the Code of Federal Regulations, Section 225.16 (d)(2)* details that the meal pattern requirement for a reimbursable lunch or supper meal consists of one serving of milk, two or more servings of vegetable/fruit/full-strength juice, one serving of bread/bread alternative and one serving of meat/meat alternate.

### Recommendation

The Sponsor should ensure menus meet USDA meal pattern requirements.

## **4. The Sponsor did not operate as approved relative to meal preparation**

### **This is a Serious Deficiency**

#### Condition

The Sponsor applied and was approved to operate its approved site as a self-prep site. However, our review of the Sponsor’s documentation revealed the Sponsor was operating a site receiving vended meals from a Food Service Management Company (FSMC), FeedWells, LLC. This would categorize the Sponsor

as a vended sponsor. Additionally, because the Sponsor applied and was approved to operate as a self-prep site, they were paid a higher rate than they were eligible for.

#### Criteria

*Title 7 of the Code of Federal Regulations, Section 225.6 (a) (4) (iii) (C) states, “New sponsors and sponsors which in the determination of the State agency have experienced significant operational problems in the prior year shall also include in their applications...(C) A summary of how meals will be obtained (e.g., self-prepared at each site, self-prepared and distributed from a central kitchen, purchased from a school food authority, competitively procured from a food service management company, etc.)...”*

The USDA Administration Guide Summer Food Service Program, page 78 states, “Sponsors that decide to contract with an FSMC to obtain meals are called “vended sponsors” and must meet various program requirements and follow certain procedures.”

The USDA Administration Guide Summer Food Service Program, page 15 states, “The SFSP has two different levels of administrative reimbursement rates. The higher reimbursement rates are for Sponsors of sites that prepare or assemble their own meals and for Sponsors located in rural areas. The lower rate is for all other Sponsors.”

#### Recommendation

The Sponsor should operate as approved in the Sponsor application or update TIPS to accurately report how food operations are being conducted on site.

### **5. The Sponsor has an apparent conflict of interest with the Food Service Management Company (FSMC)**

#### Condition

Good Samaritan Outreach Ministries is a non-profit organization working as a SFSP Sponsor. The program contact for this company is also affiliated with two other organizations operating under the names of FeedWells, LLC and 15md Wellness, both of which provide food services. According to the documentation provided by Good Samaritan Outreach Ministries and statements made by the program contact listed in TIPS, FeedWells, LLC is the “parent company”. FeedWells, LLC is providing meals to Good Samaritan Outreach Ministries without a contract and presents an apparent conflict of interest. The relationship was not disclosed to DHS food program management staff. Therefore, Sponsor did not comply with the procurement standards.

#### Criteria

*Title 2 of the Code of Federal Regulations, Section 200.318 (c)(1)* states, “The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract...”

The USDA Administration Guide Summer Food Service Program, page 83, states, “All procurement of food, supplies, goods, and other services with Program funds by sponsors must comply with procurement standards prescribed in Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations located at 2 CFR Part 200 as well as 7 CFR Part 225. Procurement standards are specifically located in 7 CFR Part 225.17 and 2 CFR Part 200.317-326.”

#### Recommendation

The Sponsor should take the following steps:

- Separate the three entities financially
- Separate the inventories for the three entities
- Disclose any conflict of interest, both real and apparent
- Establish a contract when utilizing another company as a Food Services Management Company

#### **6. The Sponsor did not provide evidence of an adequate financial management system**

##### Condition

During the review, we requested records of the Sponsor’s financial management system. The records requested included: bank statements, payroll documentation, itemized receipts, general ledgers, documentation for any subcontracts, and program income. The financial records submitted by the Sponsor were all under the name FeedWells, LLC. This entity is a for-profit organization which the Sponsor contact is affiliated with, and the financials and inventories of both organizations are intertwined. It appears food is purchased and provided by FeedWells, LLC. However, there was no contract with the entity to provide such services. The Sponsor provided a general Ledger which listed several items that the Sponsor did not provide supporting documentation for, and other items listed on the ledger did not reconcile with the documentation provided. A U.S. Foods invoice was submitted that was not itemized, and we were unable to reconcile the food items purchased.

Additionally, the Sponsor stated funds were provided by FeedWells, LLC. for start-up. However, documentation of that loan was not provided. Due to the Sponsor’s failure to separately track funds,

inadequate and missing documentation, a review of the Sponsor's financial management system could not be conducted.

### Criteria

*Title 7 of the Code of Federal Regulations, Section 225.15 (c) (1) states, "... Sponsors shall maintain accurate records justifying all meals claimed and documenting that all Program funds were spent only on allowable Child Nutrition Program costs. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. The sponsor's records shall be available at all times for inspection and audit by representatives of the Secretary, the Comptroller General of the United States, and the State agency for a period of three years following the date of submission of the final claim for reimbursement for the fiscal year."*

The USDA Administration Guide Summer Food Service Program, page 143, states, "...Sponsors must be able to account for the receipt, obligation, and expenditure of all SFSP funds. However, this does not mean that sponsors are necessarily required to maintain SFSP funds in a separate bank account from other institution expenditures. Sponsors must ensure that all SFSP reimbursements are being used solely for conducting non-profit foodservice operations. When a sponsor's total food service is not conducted principally for the benefit of its own SFSP participants, the non-Program and Program components of the foodservice operation must be tracked separately. Through this separation, the institution must ensure that the SFSP nonprofit food service Program component does not support any non-Program food service activities such as vending or catering operations or adult meal services."

The USDA State Agency Monitor Guide, page 34, states, "The sponsor must maintain all Program financial records documenting Program income and Program expenses, such as invoices and receipts, bank statements, checking account ledgers, Program reimbursement payments received, Program advance payments received and interest earned, funds accruing to SFSP, and disbursements to sponsor facilities to ensure documentation of the nonprofit food service account to ensure the fiscal integrity of the SFSP funds paid to the sponsor."

### Recommendation

The Sponsor should establish and implement procedure to separate the entities financial transactions.

## **7. The Sponsor did not provide sufficient payroll documentation**

### Condition

The Sponsor failed to maintain sufficient payroll documentation for labor payments made from SFSP funds. According to the administrative cost spreadsheet provided by the Sponsor, labor payments were



made to two employees. The Sponsor did not provide signed time and attendance reports for these two employees. Additionally, the supporting documentation provided was a picture of a handwritten check to one of the employees dated in September 2020. There was no documentation that the employee had cashed the check or receive the funds.

#### Criteria

The USDA Administration Guide Summer Food Service Program, page 143, states, "Records must be maintained that document the amount and purpose of all administrative costs attributed to SFSP."

*Title 7 of the Code of Federal Regulations, Section 225.15 (c) (1)* states, "... Sponsors shall maintain accurate records justifying all meals claimed and documenting that all Program funds were spent only on allowable Child Nutrition Program costs. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. The sponsor's records shall be available at all times for inspection and audit by representatives of the Secretary, the Comptroller General of the United States, and the State agency for a period of three years following the date of submission of the final claim for reimbursement for the fiscal year."

#### Recommendation

The Sponsor should ensure proper payroll documentation is maintained and available upon request.

### **8. The Sponsor expensed unallowable cost to the SFSP**

#### Condition

The Sponsor's documentation for the operating period of July 2020 revealed an expense totaling \$412.50 that was not included in their approved budget. Prior approval must be obtained from DHS for expenses charged to SFSP. This resulted in unallowable costs detailed below:

Receipt Date	Item Description	Receipt Amount
6/22/20	Penske rental	\$412.50

#### Criteria

According to FNS Instruction 796-4, Rev. 4, Page 14 -16 Section D, titled (Unallowable Costs) states unallowable costs are costs for which SFSP funds may not be disbursed. They include the following:

- "... Entertainment, i.e., cost of amusements, social activities, and incidental related costs such as meals, beverages, lodging, rentals, transportation, gratuities, etc.

- Administrative costs not included in the sponsor's budget as finally approved.
- Any other cost incurred which program officials determine to be in violation of applicable laws and regulations”.

#### Recommendation

The Sponsor should comply with federal regulations and only expense items to the SFSP program allowable and approved in their budget.

### **9. The Sponsor did not comply with training requirements**

#### Condition

The Sponsor submitted documentation of SFSP and Civil Rights training, however, the person listed in TIPS as the site supervisor for the one operating site, **0002 Star Academy**, was not documented as having the training.

#### Criteria

*Title 7 of the Code of Federal Regulations, Section 225.15 (d) (1) states, “Each sponsor shall hold Program training sessions for its administrative and site personnel and shall allow no site to operate until personnel have attended at least one of these training sessions...Training of site personnel shall, at a minimum, include: the purpose of the Program; site eligibility; recordkeeping; site operations; meal pattern requirements; and the duties of a monitor. Each sponsor shall ensure that its administrative personnel attend State agency training provided to sponsors, and sponsors shall provide training throughout the summer to ensure that administrative personnel are thoroughly knowledgeable in all required areas of Program administration and operation and are provided with sufficient information to enable them to carry out their Program responsibilities. Each site shall have present at each meal service at least one person who has received this training.”*

The USDA Administration Guide Summer Food Service Program, page 109, states, “...If a site supervisor who has attended the sponsor’s training session resigns during the summer, the sponsor is responsible for ensuring that the new site supervisor receives all necessary training before taking charge of the site...”

#### Recommendation

The Sponsor should ensure all site supervisors have attended training sessions.

### **10. The Sponsor did not document Racial and Ethnic Data accurately**

#### Condition

The Sponsor provided documentation of racial and ethnic data collected each day at the one site in operation. Our review of the documentation provided revealed the following deficiencies:

- The ethnic data section was not completed on the forms provided
- The monitor did not sign the form dated July 30, 2020
- The number of participants documented on July 22, 2020 was 246. However, according to the daily point-of-service meal count for that day, 313 participants were documented.

### Criteria

Title 7 of the Code of Federal Regulations, Section 225.7 (g)(1) states, "Each State agency shall comply with all requirements of title VI of the Civil Rights Act of 1964, title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Department's regulations concerning nondiscrimination (7 CFR parts 15, 15a and 15b), including requirements for racial and ethnic participation data collection, public notification of the nondiscrimination policy, and reviews to assure compliance with such policy, to the end that no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, the Program."

The USDA Administration Guide Summer Food Service Program, page 122, states, "The sponsor also must collect ethnic/racial category data each year by ethnic/racial category for each site under the sponsor's jurisdiction. Sponsors of residential camps must collect and maintain this information separately for each session of the camp. For all other sites, the sponsor must count the participating children at least once during the site's operation. The sponsor may use visual identification to determine a participant's racial/ethnic category. For collection purposes, a participant may be included in the group to which he or she appears to belong, identifies with, or is regarded as a member of by the community."

### Recommendation

The Sponsor should ensure all sites in operation have the racial and ethnic data information completed as required and that the information is accurate.

## **11. The Sponsor did not maintain an adequate inventory of food and nonfood supplies**

### Condition

Documentation of an inventory was requested from the Sponsor. The Sponsor provided an inventory. However, in an e-mail, the Sponsor stated the inventory is not maintained separately from another program, FeedWells, LLC. which is also operated by the Program Contact for Good Samaritan Outreach Ministries. With the inventories not being separate, we are unable to perform an adequate review to determine if the Sponsor is accurately allocating food service funds.

### Criteria

The USDA Administration Guide Summer Food Service Program, page 141, states in part, "...Records to support the cost of food used should include, at minimum... Inventory records that show the kinds of food items on hand at the beginning and end of the inventory period, the quantity of each item, documented major inventory adjustments, and the total value of the beginning and ending inventory..."

### Recommendation

The Sponsor should ensure a separate inventory is maintained for each program and that an accurate inventory is taken at least annually.

## **12. The Sponsor was misrepresented in a letter to the local Health Department**

### Condition

In the letter to the local health department provided by the Sponsor, Shelby County Schools was listed as the Sponsor, not Good Samaritan Outreach Ministries. Good Samaritan Outreach Ministries is an individual Sponsor, not a site under Shelby County Schools.

Sponsors are required to submit a letter to the local health department notifying them of the intent to provide a food service at specified sites during specified times.

### Criteria

The USDA Administration Guide Summer Food Service Program, page 40 states, "When sponsors have chosen their prospective sites, they must notify the health department in writing of all prospective site locations and arrange for prompt and regular trash removal."

### Recommendation

The Sponsor should ensure they are correctly represented and identified in all documentation submitted to any agency, participant, potential participant, or any other organization.

### **Technical Assistance Provided**

The Sponsor was referred to a DHS food program trainer to address the deficiencies and answer any questions regarding the operation of the SFSP program.

## **OVERPAYMENT - RIGHT TO APPEAL**

## Disallowed Meals Cost

Based on the review, we determined the Sponsor's noncompliance with the applicable Federal and State regulations that govern the SFSP resulted in a total disallowed cost of \$29,125.71 for the review month of July 2020.

The procedures for submitting an appeal regarding the amount of overpayment are enclosed. Please note that the request for appeal must be in writing and must be received by our Department no later than ten (10) calendar days from your receipt of this letter. 7 C.F.R. § 225.13(a). The appeal must be submitted to:

Tennessee Department of Human Services  
Appeals and Hearings Division, Clerk's Office  
P.O. Box 198996  
Nashville, TN 37219

If the Institution decides to appeal the amount of overpayment, all appeal procedures must be followed as failure to do so may result in the denial of your request for an appeal.

## SUMMARY

The Department has determined that Good Samaritan Outreach Ministries is seriously deficient in its operation of the SFSP and that Reverend Norman Redwing, Board Chairman/CEO, is responsible for the serious deficiencies.

You may not appeal the serious deficiency determination itself. If the Department proposes to terminate Good Samaritan Outreach Ministries' SFSP agreement, you will be able to appeal those actions and you will be advised of your appeal rights and the appeal procedures at that time.

## Corrective Action

The Sponsor must complete the following actions within 30 days from the date of this report:

- Log into the Tennessee Information Payment System (TIPS) and revise the claim submitted for July 2020 which contains the verified claim data from the enclosed exhibits.
- Remit a check payable to the **Tennessee Department of Human Services** in the amount noted in the report for recovery of the amounts disallowed in this report. **Please return the attached billing notice with your check;** and
- Prepare and submit a corrective action plan to address the deficiencies identified in this report. The corrective action plan template is attached. Please return the corrective action plan to:

[AuditServices.CAPS.DHS@tn.gov](mailto:AuditServices.CAPS.DHS@tn.gov)

Please mail your check and the billing notice to:

Summer Food Service Program  
Fiscal Services  
James K. Polk Building, 16<sup>th</sup> Floor  
505 Deaderick Street  
Nashville, Tennessee 37243

If the Department does not receive the corrective action plan by the deadline date, or the Department determines that the corrective action plan does not provide for the full and permanent correction of the serious deficiencies and findings, the Department will propose to terminate the Sponsor's SFSP Provider Agreement and to disqualify you and the Sponsor from future SFSP participation by issuing a Notice of Proposed Termination.

We appreciate the assistance provided during this review. If you have any questions regarding this report, please contact Sean Baker, Audit Director 2, at 615-313-4727 or [Sean.Baker@tn.gov](mailto:Sean.Baker@tn.gov).

Sincerely,

*Allette Vayda*

Allette Vayda  
Director of Operations- Food Programs

Exhibit

cc: BreAnna Boyd, Program Contact, Good Samaritan Outreach Ministries  
Sam Alzoubi, Director of Audit Services  
Sean Baker, Audit Director 2  
Debra Pasta, Program Manager, Child and Adult Care Food Program  
Elke Moore, Administrative Services Assistant 3, Child and Adult Care Food Program  
Constance Moore, Program Specialist, Child, and Adult Care Food Program  
Marty Widner, Program Specialist, Child, and Adult Care Food Program  
Comptroller of the Treasury, State of Tennessee

**Exhibit A**

**Summary of Total Claimed and Reconciled Meals**

**Sponsor: Good Samaritan Outreach Ministries**

**Review Month/Year: July 2020**

**Claim Reimbursement Total: \$29,125.71**

<b>Site Meal Service Activity</b>	<b>Reported on Claim</b>	<b>Reconciled Meals to Meal Counts Sheets</b>
Total Number of Days Food Served	15	15
Number of Participating Sites for Breakfast Meals	1	1
Number of Participating Sites for Lunch Meals	1	1
Number of Breakfast Meals Served	4,462	0
Number of Lunch Meals Served	4,462	0

**Exhibit B**

**Sponsor: Good Samaritan Outreach Ministries**

**Site: 0002 Star Academy**

**Review Month/Year: July 2020**

<b>Site Meal Service Activity and Monitor Reconciliation</b>	<b>Reported on Claim</b>	<b>Reconciled Meals to Meal Counts Sheets</b>
Total Number of Days Food Served	15	15
Number of Breakfast Meals Served	4,462	0
Number of Lunch Meals Served	4,462	0

**Exhibit C**

## Overpayment Summary

<b>July 2020 Disallowed Meals</b>	<b>X Meal Rate</b>	<b>Total Disallowed</b>
4,462 Breakfasts	\$2.3750	\$10,597.25
4,462 Lunch Meals	\$4.1525	\$18,528.46
<b>Total Overpayment</b>		<b>\$29,125.71</b>





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**TONY MATHEWS**  
COMMISSIONER

**Billing Notice**

December 17, 2020

Reverend Norman Redwing, Board Chair/ CEO  
Good Samaritan Outreach Ministries  
550 Poplar Avenue  
Memphis, Tennessee 38105-4510

This billing notice is based on the disallowed meal cost noted in the monitoring report of the Summer Food Service program (SFSP) due to noncompliance with the applicable Federal and State regulations that govern the SFSP.

Amount Due: \$29,125.71  
Due Date: January 18, 2021  
Date of the Monitoring Report: December 17, 2020  
Agreement/Contract Number: 00747

**Note1:** Please remit a check payable to the Tennessee Department of Human Services in the disallowed meals cost amount noted in the monitoring report by the due date to the address below:

Tennessee Department of Human Services  
Fiscal Services 16<sup>th</sup> Floor  
James K. Polk Building  
505 Deaderick Street  
Nashville, Tennessee 37243

**Note 2:** Log into the Tennessee Information Payment System (TIPS) and revise the claim for reimbursement that was submitted for July 2020. Use the reconciled claim data of the exhibits enclosed in the monitoring report.

If you have any questions regarding this notice, please feel free to contact Allette Vayda, Director of Operations at (615) 313-3769 or [Allette.Vayda@tn.gov](mailto:Allette.Vayda@tn.gov).

Thank you for your attention