



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

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BILL LEE
GOVERNOR

DANIELLE W. BARNES
COMMISSIONER

CERTIFIED MAIL RECEIPT- Due COVID-19 this notice will not be sent via certified mail, please confirm receipt of this notice by email

October 23, 2020

Jason Mick, Executive Director
Building Blocks Nutrition
3093 Heathstone Cove
Germantown, Tennessee 38138-7663

RE: Notice of Serious Deficiency for the Summer Food Service Program (SFSP) Agreement Number 00-731 and Demand for Overpayment

Dear Mr. Mick:

The Department of Human Services (DHS) - Division of Audit Services staff conducted a limited desk review of the Summer Food Service Program (SFSP) for Building Blocks Nutrition (Sponsor), Application Agreement number 00731, during the period of August 6, 2020, through September 11, 2020. Our scope of the review was for reimbursement made to the Sponsor for July 2020.

Due to the outbreak and the risk that COVID19 poses to the Sponsor and our staff, the review was limited to verification based on a review of the documents obtained from the Sponsor via e-mail, mail, or other electronic transmissions of documents. We also obtained confirmation from the Sponsor staff via telephone or e-mail relative to the operation and administration of the SFSP.

The purpose of this review was to determine if the Sponsor complied with USDA regulations set through the COVID-19 period, taking into consideration the waivers granted to the Sponsor's operation. Also, to determine if the Sponsor complied with Title 7 of the Code of Federal Regulations (CFR) applicable parts, provider agreements, and applicable Federal and State regulations.

Important COVID-19 note: Due to the current outbreak and the risk that COVID19 poses to your organization personnel and our staff, all our staff are working from home with no or very limited access to the office. Therefore, we will not send a copy of this report via regular mail until further notice. Please

confirm the receipt of this email as it is currently the option to communicate with you. If you need any assistance or have any questions, please do not hesitate to contact us via email.

Background

We inspected meal count sheets for our test period and reconciled the meals claimed for reimbursement to the meals reported as served for each meal service. We also reviewed documentation of the Sponsor's financial transactions including, but not limited to, purchases of food.

Based on our review of the Sponsor's records and information provided, the Sponsor was approved for two feeding sites of which both were listed as operating during the review period. One feeding site was selected as the sample. In addition, we reviewed all meal counts for sites operating during the period.

SFSP Sponsors utilize meal count sheets to record the number of breakfast, lunch, supper, and supplement (snack) meals served. Meals served by participating Sponsors must meet the minimum guidelines set by the United States Department of Agriculture (USDA) and DHS to be eligible for reimbursement. The SFSP Sponsor reports the number of meals served through the DHS Tennessee Information Payment System (TIPS) for reimbursement.

We inspected meal count sheets for our test period and reconciled the meals claimed to the meals reported as served for each meal service. We also assessed compliance with civil rights requirements. In addition, we conducted a site desk review on July 7, 2020, for **0004 Making a Difference Community Center**, the sample site.

SERIOUS DEFICIENCY DETERMINATION

Based on the monitoring review, DHS has determined that Building Blocks Nutrition is seriously deficient in its operation of the SFSP. In addition, DHS has identified Jason Mick, Executive Director, as responsible for the serious deficiencies in light of their responsibility for the overall management of Building Blocks Nutrition's SFSP.

If Building Blocks Nutrition does not fully and permanently correct all of the serious deficiencies and submit documentation of the corrective action by the due date specified at the close of this report, the Department will:

- Propose to terminate Building Blocks Nutrition's agreement to participate in the SFSP.

The authorization for this action is found in Paragraph 2.m. of your SFSP Provider Agreement and in the SFSP regulations at 7 C.F.R. § 225.11(c). You may not appeal a finding of serious deficiency.

SERIOUS DEFICIENCIES AND REQUIRED CORRECTIVE ACTION

Our review of the Sponsor's records for July 2020 disclosed the following:

1. The Sponsor reported the number of meals claimed for reimbursement incorrectly

Condition

The claim for reimbursement summary for July 2020 reported 2,552 breakfast meals and 2,552 lunch meals served. However, our review of the available records reconciled 2,611 breakfast meals and 2,597 lunch meals before any meal disallowances. The differences were based on the following:

Breakfast

Site	Reported	Reconciled	Difference
0005 Dream Sparkle and Shine	747 Breakfasts	732 Breakfasts	-15 Breakfasts
0004 Making a Difference Community Center	1,805 Breakfasts	1,879 Breakfasts	+74 Breakfasts

The Sponsor under reported the number of breakfast meals claimed for reimbursement by 59.

Lunch

Site	Reported	Reconciled	Difference
0005 Dream Sparkle and Shine	747 Lunches	732 Lunches	-15 Lunches
0004 Making A Difference Community Center	1,805 Lunches	1,865 Lunches	+60 Lunches

The Sponsor under reported the number of lunch meals claimed for reimbursement by 45.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.9 (d)(5) states, "... In submitting a claim for reimbursement, each sponsor shall certify that the claim is correct and that records are available to support this claim. Failure to maintain such records may be grounds for denial of reimbursement for meals served claimed during the period covered by the records in question...."

Title 7 of the Code of Federal Regulations, Section 225.15(c)(1) states, "Sponsors shall maintain accurate records justifying all meals claimed and documenting that all Program funds were spent only on allowable Child Nutrition Program costs. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. The sponsor's records shall be available at all times for inspection and audit by representatives of the Secretary, the Comptroller General of the United States, and the State agency for a period of three years following the date of submission of the final claim for reimbursement for the fiscal year."

Recommendation

The Sponsor should ensure claims for reimbursement are completed accurately and based on supporting documents.

2. The Sponsor overstated the number of meals eligible for reimbursement based on the point of service meal count sheets

Condition

The Sponsor claimed meals as served for which the meal count sheets indicated that more or fewer meals were served. Meals must be marked at the actual point of service. Meals were also disallowed due to no point of service being completed at all. Below is a summary of the overstated or understated meals:

Name of Site	Number meals allowed/disallowed	Dates meals were allowed/disallowed
0005 Dream Sparkle and Shine	-65 Breakfast Meals	07/24/2020
	-69 Lunch Meals	07/30/2020
0004 Making A Difference Community Center	-1 Lunch Meal	07/18/2020
	+10 Lunch meals	07/22/2020

As a result, 65 breakfast meals and 60 lunch meals claimed for reimbursement were disallowed.

Criteria

The USDA Administration Guide Summer Food Service Program, page 112, states, “Only complete meals served to eligible children can be claimed for reimbursement. Therefore, meals must be counted at the actual point of service, i.e., meals are counted as they are served, to ensure that an accurate count of meals served is obtained and reported...”

Recommendation

The Sponsors should ensure feeding site personnel are accurately completing daily meal count sheets to support the claim for reimbursement before submission.

3. The Sponsor provided menus that did not meet USDA meal pattern requirements

This is a Serious Deficiency

Condition

Menus for July 2020 revealed the following:

Site	Dates	Menu Deficiency	Meals Disallowed
0004 Making A Difference Community Center			
	7/01/2020	No menu provided	55 Breakfast Meals
	7/02/2020	Menu Listed: Sausage biscuit and milk Missing: Fruit/Vegetable	62 Breakfast Meals
	7/05/2020	Menu Listed: Pancakes, bacon and milk Missing: Fruit/Vegetable	70 Breakfast Meals
	7/06/2020	Menu Listed: Sausage and biscuit Missing: Fruit/Vegetable and milk	75 Breakfast Meals
	7/08/2020	Menu Listed: Cornflakes and milk Missing: Fruit/Vegetable	65 Breakfast Meals
	7/09/2020	Menu Listed: Pancakes, bacon and milk Missing: Fruit/Vegetable	65 Breakfast Meals
	7/10/2020	Menu Listed: Luncheon meat, biscuit and milk	50 Breakfast Meals

		Missing: Fruit/Vegetable	
	7/11/2020	Menu Listed: Cornflakes, sausage, and milk Missing: Fruit/Vegetable	40 Breakfast Meals
	7/15/2020	Menu Listed: Cornflakes and milk Missing: Fruit/Vegetable	60 Breakfast Meals
	7/18/2020	Menu Listed: Cornflakes and milk Missing: Fruit/Vegetable	75 Breakfast Meals
	7/26/2020	Menu Listed: Pancakes, sausage, and milk Missing: Fruit/Vegetable	75 Breakfast Meals
	7/07/2020	Menu Listed: Hot dogs, fries, buns and milk Missing: Second Fruit/Vegetable	50 Lunch Meals
	7/08/2020	Menu Listed: Hamburgers, fries, buns and milk Missing: Second Fruit/Vegetable	65 Lunch Meals
	7/09/2020	Menu Listed: Meatloaf, green beans, pineapples, and milk Missing: Grain	65 Lunch Meals
	7/10/2020	Menu Listed: Mixed vegetables, corn, pineapples, rolls, and milk Missing: Meat/Meat Alternate	50 Lunch Meals
	7/14/2020	Menu Listed: Luncheon meat, lima beans, peaches and milk Missing: Grain	60 Lunch Meals
	7/16/2020	Menu Listed: Hamburger steak, French fries, peaches, and milk Missing: Grain	75 Lunch Meals
	7/18/2020	Menu Listed: Green beans, mixed vegetables, pineapples and bread Missing: Meat/Meat Alternate	74 Lunch Meals
	7/21/2020	Menu Listed: Hamburger steak, baked beans, apple juice and milk Missing: Grain	65 Lunch Meals
	7/22/2020	Menu Listed: Baked chicken, cream potatoes, corn and bread Missing: Grain	70 Lunch Meals
	7/24/2020	Menu Listed: Hamburger, buns, fries and milk Missing: Second Fruit/Vegetable	75 Lunch Meals
	7/26/2020	Menu Listed; Hot dogs, buns, fries and milk Missing: Second Fruit/Vegetable	75 Lunch Meals

Site	Dates	Menu Deficiency	Meals Disallowed
0005 Dream Sparkle and Shine			
	7/18/2020	Menu Listed: Cornflakes and milk Missing: Fruit/Vegetable	40 Breakfast Meals
	7/26/2020	Menu Listed: Pancakes, sausage, and milk Missing: Fruit/Vegetable	35 Breakfast Meals
	7/18/2020	Menu Listed: Green beans, mixed vegetables, pineapples and bread Missing: Meat/Meat Alternate	40 Lunch Meals

	7/21/2020	Menu Listed: Hamburger steak, baked beans, apple juice and milk Missing: Grain	40 Lunch Meals
	7/22/2020	Menu Listed: Baked chicken, cream potatoes, corn and bread Missing: Grain	50 Lunch Meals
	7/24/2020	Menu Listed: Hamburger, buns, fries and milk Missing: Second Fruit/Vegetable	65 Lunch Meals
	7/26/2020	Menu Listed; Hot dogs, buns, fries and milk Missing: Second Fruit/Vegetable	35 Lunch Meals

As a result, 767 breakfast meals and 954 lunch meals claimed for reimbursement were disallowed.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.16 (d) states, "Sponsors shall ensure that meals served meet all of the meal pattern requirements."

Title 7 of the Code of Federal Regulations, Section 225.16 (d)(1) states that the meal pattern requirement for a reimbursable breakfast meal consists of one serving of milk, one serving of vegetable/fruit/full-strength juice, and one serving of bread/bread alternative.

Title 7 of the Code of Federal Regulations, Section 225.16 (d)(2) states that the meal pattern requirement for a reimbursable lunch or supper meal consists of one serving of milk, two or more servings of vegetable/fruit/full-strength juice, one serving of bread/bread alternative and one serving of meat/meat alternate.

Recommendation

The Sponsor should ensure the menu adheres to the USDA meal pattern requirements.

4. Delivery tickets did not support meal count records

Condition

Our review of the Sponsor's meal count records and delivery tickets revealed that the number of meals documented on the delivery tickets did not support the number of meals claimed. Deficiencies are as follows:

Name of Site	Number of meals delivered	Number of meals claimed	Date of Disallowance	Disallowances
0005 Dream Sparkle and Shine	40 Breakfast Meals	45 Breakfast Meals	7/20/2020	5 Breakfast Meals
	40 Lunch Meals	45 Lunch Meals	7/20/2020	5 Lunch Meals

As a result, five breakfast meals and five lunch meals claimed for reimbursement were disallowed.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.15 (c) states, "Sponsors shall maintain accurate records which justify all costs and meals claimed..."

According to The USDA Administration Guide Summer Food Service Program, page 139, meal count records should be supported by signed delivery receipts for programs with a central kitchen.

Recommendation

The Sponsor should ensure site personnel is properly trained on record keeping policies and procedures related to meal counts and delivery receipts.

5. The Sponsor did not comply with training requirements

Condition

The Sponsor did not provide civil rights or SFSP training documentation when requested during the sponsor review. We were able to retrieve a civil rights training submitted to program management from TIPS, however, the roster did not list the site supervisor for **0005 Dream Sparkle and Shine**. The Sponsor submitted an SFSP training plan to program management with projected dates, however, no documentation of SFSP training completion was submitted. Additionally, the Sponsor did not provide documentation of administrative personnel training.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.15 (d) (1) states, "Each sponsor shall hold Program training sessions for its administrative and site personnel and shall allow no site to operate until personnel have attended at least one of these training sessions...Training of site personnel shall, at a minimum, include: the purpose of the Program; site eligibility; recordkeeping; site operations; meal pattern requirements; and the duties of a monitor. Each sponsor shall ensure that its administrative personnel attend State agency training provided to sponsors, and sponsors shall provide training throughout the summer to ensure that administrative personnel are thoroughly knowledgeable in all required areas of Program administration and operation and are provided with sufficient information to enable them to carry out their Program responsibilities. Each site shall have present at each meal service at least one person who has received this training."

According to The USDA Administration Guide Summer Food Service Program, page 110, civil Rights requirements is a minimum topic listed for site personnel training requirements.

Title 7 of the Code of Federal Regulations, Section 225.7 (g)(1) states, "Each State agency shall comply with all requirements of Title VI of the Civil Rights Act of 1964, title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Department's regulations concerning nondiscrimination (7 CFR parts 15, 15a and 15b), including requirements for racial and ethnic participation data collection, public notification of the nondiscrimination policy, and reviews to assure compliance with such policy, to the end that no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, the Program."

Recommendation

The Sponsor should ensure all required SFSP and Civil Rights training is conducted before site operation, and proper documentation should be maintained.

6. The Sponsor did not document Racial and Ethnic Data information accurately

Condition

Based on our review of the documented Racial and Ethnic Data information, there were deficiencies in the completion as follows:

0005 Dream Sparkle and Shine

The Racial and Ethnic categories were completed incorrectly on the Sponsor provided documentation for the site. The Sponsor did not document the ethnic data category and wrote in a percentage for the racial category versus a count of the actual number of children observed.

0004 Making a Difference Community Center

The Racial and Ethnic categories were completed incorrectly on the Sponsor provided documentation for the site. The Sponsor wrote in percentages versus a count of the actual number of children observed for both the racial and ethnic categories.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.7 (g)(1) states, "Each State agency shall comply with all requirements of Title VI of the Civil Rights Act of 1964, title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Department's regulations concerning nondiscrimination (7 CFR parts 15, 15a and 15b), including requirements for racial and ethnic participation data collection, public notification of the nondiscrimination policy, and reviews to assure compliance with such policy, to the end that no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under, the Program."

The USDA Administration Guide Summer Food Service Program, page 122, states, "The sponsor also must collect ethnic/racial category data each year by ethnic/racial category for each site under the sponsor's jurisdiction. Sponsors of residential camps must collect and maintain this information separately for each session of the camp. For all other sites, the sponsor must count the participating children at least once during the site's operation. The sponsor may use visual identification to determine a participant's racial/ethnic category. For collection purposes, a participant may be included in the group to which he or she appears to belong, identifies with, or is regarded as a member of by the community."

Recommendation

The Sponsor should ensure each site in operation has the racial ethnic data documentation completed accurately at least one time during the site's operation.

7. The Sponsor did not comply with pre-operational site visit requirements

Condition

0005 Dream Sparkle and Shine

The Sponsor provided documentation of a pre-operational visit for the site; however, the form did not have the signature of the monitor conducting the visit. Sponsors should document the name of the person visiting each site.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.14 (c) states, “No applicant sponsor shall be eligible to participate in the program unless it:...(6) Certifies that all sites have been visited and have the capability and the facilities to provide the meal service planned for the number of children anticipated to be served.”

The USDA Administration Guide Summer Food Service Program, page 42, states “Before approval, sponsors must visit new sites and any sites that had operational problems in the previous year...These visits are to determine that the sites have the facilities to provide meal service for the anticipated number of children in attendance and the capability to conduct the proposed meal service. Sponsors should record the date of the pre-operational visit to each site and the name of the person who visited each site.”

Recommendation

The Sponsor should ensure all pre-operational visits are completed before beginning meal service at sites.

8. The Sponsor did not comply with monitoring requirements

Condition

0004 Making a Difference Community Center

- The site’s first week monitoring documentation did not list the name of the site staff.
- The site’s first four-week monitoring review did not document the number of meals served. The monitoring was dated during our review period; however, we were unable to reconcile the number of meals observed.

0005 Dream and Sparkle Shine

- The site’s first week monitoring documentation did not have the signature of the person conducting the visit or the name of the site staff.
- The site’s first four-week monitoring documentation was dated 7/26/18 and was not completed. There were several questions left blank. Additionally, the number of meals documented as delivered on the form did not match the delivery tickets provided by the sponsor for that day. The number of meals served was not documented, and we were unable to reconcile the number of meals served. There was no date on the signature line.

Criteria

Title 7 of the Code of Federal Regulations, Section 225.15 (d) (2) states, “Sponsors shall visit each of their sites at least once during the first week of operation under the Program and shall promptly take such actions as are necessary to correct any deficiencies.”

Title 7 of the Code of Federal Regulations, Section 225.15 (d) (3) states, "Sponsors shall review food service operations at each site at least once during the first four weeks of Program operations, and thereafter shall maintain a reasonable level of site monitoring, Sponsors shall complete a monitoring form developed by the State agency during the conduct of these reviews."

The USDA Administration Guide Summer Food Service Program, page 119, states, "When sponsors or their staff review monitor reports, they also should pay attention to the quality of the reports. There are several indicators that may be apparent in the monitors' reports that may suggest the monitor's lack of program knowledge or the monitor's misunderstanding of his or her responsibilities. Additional training would be appropriate if the monitor: Did not answer all questions on the report, or if the responses are incomplete..."

Recommendation

The Sponsor should ensure all monitoring visits have documentation to support that there is a reasonable level of site monitoring. Documentation should be completed accurately and completely.

9. The Sponsor did not provide proof of an adequate financial system

Condition

The Sponsor provided receipts of food purchases, however, the Sponsor did not provide a general ledger, a bank statement, or any other proof of an adequate financial system to ensure the fiscal integrity of funds.

Criteria

The USDA State Agency Monitor Guide, page 34, states, "The sponsor must maintain all Program financial records documenting Program income and Program expenses, such as invoices and receipts, bank statements, checking account ledgers, Program reimbursement payments received, Program advance payments received and interest earned, funds accruing to SFSP, and disbursements to sponsor facilities to ensure documentation of the nonprofit food service account to ensure the fiscal integrity of the SFSP funds paid to the sponsor."

Title 7 of the Code of Federal Regulations, Section 225.15 (c) (1) states, "... Sponsors shall maintain accurate records justifying all meals claimed and documenting that all Program funds were spent only on allowable Child Nutrition Program costs. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. The sponsor's records shall be available at all times for inspection and audit by representatives of the Secretary, the Comptroller General of the United States, and the State agency for a period of three years following the date of submission of the final claim for reimbursement for the fiscal year."

Recommendation

The Sponsor should maintain all program financial records to support purchases and proof of an adequate financial system.

Technical Assistance

Technical assistance was provided during the site level desk review regarding the correct manner to complete point of service meal count sheets. The Sponsor was advised to complete the documentation even though a waiver was in place for non-congregate meals.

OVERPAYMENT - RIGHT TO APPEAL

Disallowed Meals Cost

Based on the review, we determined that the Sponsor's noncompliance with the applicable Federal and State regulations that govern the SFSP resulted in a total disallowed cost of \$5,892.29.

The procedures for submitting an appeal regarding the amount of overpayment are enclosed. Please note that the request for appeal must be in writing and must be received by our Department no later than ten (10) calendar days from your receipt of this letter. 7 C.F.R. § 225.13(a). The appeal must be submitted to:

Tennessee Department of Human Services
Appeals and Hearings Division, Clerk's Office
P.O. Box 198996
Nashville, TN 37219

If the Institution decides to appeal the amount of overpayment, all appeal procedures must be followed as failure to do so may result in the denial of your request for an appeal.

SUMMARY

The Department has determined that Building Blocks Nutrition is seriously deficient in its operation of the SFSP and that Jason Mick, Executive Director, is responsible for the serious deficiencies.

You may not appeal the serious deficiency determination itself. If the Department proposes to terminate Building Blocks Nutrition's SFSP agreement, you will be able to appeal those actions and you will be advised of your appeal rights and the appeal procedures at that time.

The Sponsor must complete the following actions within 30 days from the date of this report:

- Log into the Tennessee Information Payment System (TIPS) and revise the claim submitted for July 2020, which contains the verified claim data from the enclosed exhibits. ***Please note that, if the claim is revised,*** TIPS will automatically deduct the overpayment from your next SFSP claim for reimbursement. **OR**
- If you are no longer participating in the SFSP program, remit a check payable to the ***Tennessee Department of Human Services*** in the amount noted in the report for recovery of the amounts disallowed in this report. ***Please return the attached billing notice with your check;*** and
- Prepare and submit a corrective action plan to address the deficiencies identified in this report. The corrective action plan template is attached. Please return the corrective action plan to:

AuditServices.CAPS.DHS@tn.gov

Please mail your check and the billing notice to:

Summer Food Service Program
Fiscal Services
James K. Polk Building, 16th Floor
505 Deaderick Street
Nashville, Tennessee 37243

If the Department does not receive the corrective action plan by the deadline date, or the Department determines that the corrective action plan does not provide for the full and permanent correction of the serious deficiencies and findings, the Department will propose to terminate the Sponsor's SFSP Provider Agreement and to disqualify you and the Sponsor from future SFSP participation by issuing a Notice of Proposed Termination.

We appreciate the assistance provided during this review. If you have any questions regarding this report, please contact Sean Baker, Audit Director 2, at 615-313-4727 or Sean.Baker@tn.gov.

Sincerely,

Allette Vayda

Allette Vayda
Director of Operations- Food Programs

Exhibit

cc: Evealene Williams, Program Director, Building Blocks Nutrition
Sam Alzoubi, Director of Audit Services
Sean Baker, Audit Director 2
Elke Moore, Administrative Services Assistant 3
Constance Moore, Program Specialist
Marty Widner, Program Specialist
Comptroller of the Treasury, State of Tennessee

Exhibit A

Summary of Total Claimed and Reconciled Meals

Sponsor: Building Blocks Nutrition

Review Month/Year: July 2020

Claim Reimbursement Total: \$16,658.18

Site Meal Service Activity	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	30-Breakfast 30-Lunch	30-Breakfast 30-Lunch
Number of Participating Sites for Breakfast Meals	2	2
Number of Participating Sites for Lunch Meals	2	2
Number of Breakfast Meals Served	2,552	1,774
Number of Lunch Meals Served	2,552	1,578

Exhibit B

Sponsor: Building Blocks Nutrition

Site: 0004 Making A Difference Community Center

Review Month/Year: July 2020

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	30-Breakfast 30-Lunch	30-Breakfast 30-Lunch
Number of Breakfast Meals Served	1,805	1,187
Number of Lunch Meals Served	1,805	1,150

Exhibit C

Sponsor: Building Blocks Nutrition
Site: Site 0005 Dream Sparkle and shine
Review Month/Year: July 2020

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	14-Breakfast 14-Lunch	14-Breakfast 14-Lunch
Number of Breakfast Meals Served	747	587
Number of Lunch Meals Served	747	428

Exhibit D

Overpayment Summary Totals

July Disallowed Meals	X Meal Rate	Total Allowed/Disallowed
778 Breakfast Meals	\$2.375	\$1,847.75
974 Lunch Meals	\$4.1525	\$4,044.54
Total Overpayment		\$5,892.29



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DANIELLE W. BARNES
COMMISSIONER

October 23, 2020

Jason Mick, Executive Director
Building Blocks Nutrition
3093 Heathstone Cove
Germantown, Tennessee 38138-7663

This billing notice is based on the disallowed meals cost noted in the monitoring report of the Summer Food Service program (SFSP) due to noncompliance with the applicable Federal and State regulations that govern the SFSP.

Amount Due: \$5,892.29
Due Date: November 24, 2020
Date of the Monitoring Report: October 23, 2020
Agreement/Contract Number: 00731

Note1: Please remit a check payable to the Tennessee Department of Human Services in the disallowed meals cost amount noted in the monitoring report by the due date to the address below:

Tennessee Department of Human Services
Fiscal Services 16th Floor
James K. Polk Building
505 Deaderick Street
Nashville, Tennessee 37243

Note 2: Log into the Tennessee Information Payment System (TIPS) and revise the claim for reimbursement that was submitted for July 2020. Use the reconciled claim data of the exhibits enclosed in the monitoring report.

Note: If you are no longer participating in the SFSP, remit a check payable to the Tennessee Department of Human Services in the amounts disallowed in this report to the address below. Please return the attached billing notice with your check.

If you have any questions regarding this notice, please feel free to contact Allette Vayda, Director of Operations at (615) 313-3769 or Allette.Vayda@tn.gov.

Thank you for your attention