

STATE OF TENNESSEE DEPARTMENT OF HUMAN SERVICES

CITIZENS PLAZA BUILDING 400 DEADERICK STREET NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165 TTY: 1-800-270-1349 www.fn.goy/humanservices

BILL HASLAM GOVERNOR DANIELLE W. BARNES
COMMISSIONER

September 28, 2017

Brad Jenkins, Board Chair Boys and Girls Club of Dumplin Valley 3107 Circle Drive White Pine, Tennessee 37890

Dear Mr. Jenkins,

The Department of Human Services (DHS) Audit Services staff conducted an on-site unannounced review of the Summer Food Service Program (SFSP) at Boys and Girls Club of Dumplin Valley, Application Agreement number 00-011 on August 2, 2017. Additional information was requested and received on August 7, 2017 to complete the review. We reviewed the Sponsor's records of reimbursements and expenditures for May 2017 and June 2017, as these months were combined on the claim for reimbursement.

The Sponsor was approved for six feeding sites of which six were in operation during our unannounced visits in June 2017. The purpose of this review was to determine if the Sponsor complied with *Title 7 of the Code of Federal Regulations* (CFR) applicable parts, application agreement, and applicable Federal and State regulations.

Background

SFSP sponsors utilize meal count sheets to record the number of meals served at feeding sites for breakfast, lunch, supper, and supplements (snacks). Second meals are offered once all eligible children have been served first meals. The SFSP sponsor will report the number of meals served through the DHS Tennessee Information Payment System (TIPS) to seek reimbursement. We inspected meal counts sheets for each site for our test period and reconciled the meals claimed to the meals reported as served for each meal service. In addition, we also observed a lunch meal on June 21, 2017, at the Boys and Girls Club of Dumplin Valley, White Pine Branch.

Our review of the Sponsor's records for May 2017 and June 2017 disclosed the following:

1. The Sponsor over claimed the number of meals served

Condition

Based on our review of the Sponsor's available records during our on-site visit, we noted that the Sponsor reported on the Claim for Reimbursement for the test period 3,734 breakfast meals, 5,830 lunch meals and 59 supper meals served. However, our review of the Sponsor's supporting documentation for the Claim for Reimbursement disclosed that there were 3,489 breakfast meals, 5,565 lunch meals, and 59 supper meals served, before any meal disallowances. Therefore, we determined that the cost paid for 245 breakfast meals and 265 lunch meals for the test period is disallowed. (See Exhibit A)

Criteria

Title 7 of the Code of Federal Regulations, Section 225.9 (d)(5) states, in part, "... In submitting a claim for reimbursement, each sponsor shall certify that the claim is correct and that records are available to support this claim. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. ..."

Recommendation

The Sponsor should ensure that accurate meal counts are being recorded at each meal feeding site and that the Claim for Reimbursement is supported by these records.

2. The Sponsor claimed for the number of meals served exceeded the feeding site's approved level of meal service

Condition

There were breakfast and lunch meals reported that exceeded the site's approved site capacity.

Site	Meal	Number of Meals Claimed Over Approved Capacity		
White Pine	Breakfast	8 for May plus 70 for June		
Strawberry Plains	Breakfast	49 for May plus 418 for June		
Jefferson City	Breakfast	37 for May plus 49 for June		
White Pine	Lunch	16 for May plus 222 for June		
Strawberry Plains	Lunch	43 for May plus 305 for June		
Jefferson City	Lunch	33 for May plus 93 for June		

These meals were included in the disallowed meals noted in Finding 1.

<u>Criteria</u>

Title 7 of the Code of Federal Regulations, Section 225.6 (d)(2), states, in part, "... the State agency shall establish for each meal service an approved level for the maximum number of children's meals which may be served under the Program..."

The United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) Summer Food Service Program 2016 Administration Guide for sponsors, states

"Reimbursement may not be claimed for meals in excess of the site's approved level of meal service."

Recommendation

The Sponsor should ensure that only the approved number of meals is claimed at each site.

3. A menu did not contain all required components

Condition

Based on our review of the Sponsor's menus for the test period, we noted that menu did not include all requirement meal components. Therefore, 70 lunch meals were disallowed. (See Exhibits A & B)

Date	Site	Reason for disallowance	Meal	No. of Meals
6/14/17	White Pine	Menu: Salisbury Steak, mac n cheese, Mixed vegetables, saltine crackers and milk. Missing 2 nd vegetable/fruit component.	Lunch	70

Criteria

Title 7 of the Code of Federal Regulations, Section 225.16 (d)(2) lists all the meal requirements for a creditable lunch meal.

Recommendation

The Sponsor should ensure that all menus meet the USDA Child and Adult Nutrition requirements.

4. Meals were served outside the sponsor's approved meal service time

Condition

We observed 21 lunch meals served outside of the approved meal service time at White Pine Branch on June 21, 2017. The lunch meal was served from 11:35 -11:58 am. The approved meal service was from 12:00 – 1:00 pm. The meals served met all USDA child nutrition requirements.

Criteria

The United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) Summer Food Service Program 2016 Administration Guide for sponsors, page 60, states that sponsors must, "Serve meals during the meal service times submitted on the Site Information Sheet and approved by the State agency." The State agency must approve any changes in meal service times.

Recommendation

The Sponsor should ensure that all meals are served within the approved serving times.

Technical Assistance Provided

While we were onsite at the Sponsor's office, the Sponsor declined technical assistance. During a subsequent phone call on August 11, 2017, the Sponsor requested the contact information for the DHS Program Management technical assistance staff. She was given the name and phone number of the appropriate staff person at that time.

Disallowed Meals Cost

Based on our review, we determined that the sponsor's noncompliance with the applicable Federal and State regulations that govern the SFSP resulted in a total disallowed cost of \$1,819.83.

Corrective Action

Boys and Girls Club of Dumplin Valley must complete the following actions within 30 days from the date of this report:

- Login to the Tennessee Information Payment System (TIPS) and revise the claim(s) submitted for each site for May 2017 and June 2017 which contains the reconciled claim data from the enclosed exhibit.
- Remit a check payable to the Tennessee Department of Human Services in the amount of \$1,819.83 for recovery of the amounts disallowed in this report. <u>Please return</u> the attached billing notice with your check; and
- Prepare and submit a corrective action plan to address the deficiencies identified in this
 report. The corrective action plan template is attached. Please return the corrective
 action plan to:

AuditServices.CAPS.DHS@tn.gov

If you have questions related to the corrective action plan, please contact:

Allette Vayda, Director
Child and Adult Care Food Program
8th Floor Citizens Plaza Building
400 Deaderick Street
Nashville, Tennessee 37243
Allette.Vayda@tn.gov
(615) 313-3769

Please note that the amount of disallowed cost is subject to an interest charge. The interest charge will be waived if your revised claim within 30 days from the date of this report. If the revised claim is not completed by the 30-day deadline, an interest charge may be billed to your institution. Please mail your check and the billing notice to:

Summer Food Service Program
Fiscal Services
11th Floor, Citizens Plaza Building
400 Deaderick Street
Nashville, Tennessee 37243

In accordance with the federal regulation found at 7 CFR Part 225.13, your institution may appeal the amount of disallowed cost identified in this monitoring report. The procedures for submitting an appeal are enclosed. The appeal must be submitted to:

Tennessee Department of Human Services Appeals and Hearings Division, Clerk's Office P.O. Box 198996 Nashville, TN 37219

If the Institution decides to appeal the amount of disallowed administrative and meals cost, all appeal procedures must be followed as failure to do so may result in the denial of your request for an appeal.

We appreciate the assistance provided during this review. If you have any questions regarding this report, please contact Jackie Yokley, Audit Director 2, at 615-837-5035 or Jackie.D.Yokley@tn.gov.

Sincerely.

Sam O. Alzoubi GFE
Director of Audit Services

Exhibits

cc: Jessica Page, CEO, Boys and Girls Club of Dumplin Valley
Jamison Robison, Director of Grants, Boys and Girls Club of Dumplin Valley
Allette Vayda, Director, Child and Adult Care Food Program
Elke Moore, Administrative Services Assistant 3, Child and Adult Care Food Program
Constance Moore, Program Specialist, Child and Adult Care Food Program
Marty Widner, Program Specialist, Child and Adult Care Food Program
Comptroller of the Treasury, State of Tennessee

Exhibit A:

Summary of Total of Claimed and Reconciled Meals Sponsor: Boys and Girls Club of Dumplin Valley

Review Month/Year: May/June 2017 Claim Reimbursement Total: \$30,737.73

Meal Type Service	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Number of Participating Sites for Breakfast	3	3
Number of Participating Sites for Lunch	5	5
Number of Participating Sites for Supper	1	1
Number of Breakfasts Served	3,734	3,489
Number of Lunches Served	5,830	5,495
Number of Suppers Served	59	59

¹Total allowable meals after any disallowance of meals as noted in all findings.

Site Monitored: Boys and Girls Club White Pine

Meal counts reconciled for: Boys and Girls Club Jefferson City, Boys and Girls Club of Strawberry Plains, Jefferson City Library, Jefferson City Elementary School Reading Club, Mobile Meal route

Exhibit B:

Sponsor: Boys and Girls Club of Dumplin Valley

Site: White Pine Branch

Review Month/Year: May/June 2017

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	24	24
Number of 1st Breakfasts Served	1,263	1,299
Number of 1st Lunches Served	1,835	1,613

Exhibit C:

Sponsor: Boys and Girls Club of Dumplin Valley

Site: Jefferson City Branch

Review Month/Year: May/June 2017

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	24	24
Number of 1st Breakfasts Served	1,476	1,570
Number of 1st Lunches Served	2,263	2,350

Exhibit D:

Sponsor: Boys and Girls Club of Dumplin Valley

Site: Strawberry Plains Branch Review Month/Year: May/June 2017

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	24	24
Number of 1st Breakfasts Served	995	620
Number of 1st Lunches Served	1,113	842

Exhibit E:

Sponsor: Boys and Girls of Dumplin Valley

Site: Jefferson City Library

Review Month/Year: May/June 2017

Number of 1st Suppers Served	59	59
Total Number of Days Food Served	13	13
Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets

Exhibit F:

Sponsor: Boys and Girls Club of Dumplin Valley Site: Jefferson City Elementary Reading Club

Review Month/Year: May/June 2017

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	16	16
Number of 1st Lunches Served	584	585

Exhibit G:

Sponsor: Boys and Girls Club of Dumplin Valley

Site: Mobile Meal route

Review Month/Year: May/June 2017

Site Meal Service Activity and Monitor Reconciliation	Reported on Claim	Reconciled Meals to Meal Counts Sheets
Total Number of Days Food Served	10	10
Number of 1st Lunches Served	35	35

Overpayment Summary

Meal	X Meal Rate	Total
245 Breakfasts	\$2.1875	\$535.94
335 Lunches	\$3.8325	\$1,283.89
May/June 2017 Overpayment:		\$1,819.83



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BILL HASLAM

GOVERNOR

DANIELLE W. BARNES COMMISSIONER

September 28, 2017

Brad Jenkins, Board Chair Boys and Girls Club of Dumplin Valley 3107 Circle Drive White Pine, Tennessee 37890

Notice of payment due to findings disclosed in the monitoring report dated September 28, 2017, for the Summer Food Service Program (SFSP).

Institution Name:	Boys and Girls Club of Dumplin Valley
Institution Address:	3107 Circle Drive White Pine, Tennessee 37890
Agreement Number:	00-011
Amount Due:	\$1,819.83
Due Date:	October 30, 2017

Based on the monitoring report issued on September 28, 2017 by the Audit Services Division within the Tennessee Department of Human Services, the Community and Social Services -Food Programs - CACFP & SFSP management has agreed with the findings which require your institution to reimburse the Department of Human Services for disallowed meals cost.

Please remit a check or money order payable to the Tennessee Department of Human Services in the amount of \$1,819.83 by the due date to:

> **Tennessee Department of Human Services** Fiscal Services 11th Floor Citizens Plaza Building 400 Deaderick Street Nashville, Tennessee 37243-1403

Please note that the disallowed meals cost/overpayment of the CACFP is subject to an interest charge. The interest charge will be waived if the payment is received by the due date. If payment is not received by the end of the 5th day of the due date, an interest charge may be added to the original amount due and will be billed to your entity.

If you have any questions regarding this notice, please feel free to contact Allette Vayda, Director, Community and Social Services - Food Programs - CACFP & SFSP at (615) 313-3769 or Allette Vayda@tn.gov.

Thank you for your attention



Tennessee Department of Human Services

Corrective Action Plan for Monitoring Findings

Instructions: Please print in ink or type the information to complete this document. Enter the date of birth for each Responsible Principal and/or Individual in Section B. Attach the additional documentation requested. Enter your name, title and date of signature on the last page. Please sign your name in ink.

Please return ALL pages of the completed Corrective Action Plan form.

Section A. Institution Information

Name of Sponsor/Agency/Site: Boys an Dumplin Valley	d Girls Club of	Agreement No. 00-011	⊠ SFSP □ CACFP
Mailing Address: 3107 Circle Drive Whit	e Pine, Tennessee	37890	
Section B. Responsible Principal(s) a	ınd/or Individual(s)		
Name and Title: Brad Jenkins, Board Cl	nair		Date of Birth: / /
Section C. Dates of Issuance of Moni	toring Report/Corr	ective Action Plan	
Monitoring Report: 9/28/2017	Corrective A	Action Plan: 9/28/2017	

Section D. Findings

Findings:

- 1. The Sponsor over claimed the number of meals served.
- 2. The Sponsor claimed for the number of meals served exceeded the feeding site's approved level of meal service.
- 3. A menu did not contain all required components.
- 4. Meals were served outside the sponsor's approved meal service time.

The following measures will be completed within **30 calendar days** of my institution's receipt of this corrective action plan:

Measure No. 1: The Sponsor over claimed the number of meals served

The finding will be fully and permanently corrected.

Identify the name(s) and position title(s) of the employee(s) who will be responsible for ensuring that the finding is fully and permanently corrected:

Name:	Position Title:			
Name:	Position Title:			
Describe below the step-by-st	tep procedures that will be implemented to correct the finding:			
When will the procedures for implementing the procedures will they begin?):	addressing the finding be implemented? Provide a timeline below for (i.e., will the procedures be done daily, weekly, monthly, or annually, and when			

Where will the Corrective Action	on Plan documentation be retained? Please identify below:			
How will new and current staff Handbook, training, etc.)? Ple	be informed of the new policies and procedures to address the finding (e.g., ease describe below:			

Measure No.2: The Sponsor claimed for the number of meals served exceeded the feeding site's approved level of meal service The finding will be fully and permanently corrected. Identify the name(s) and position title(s) of the employee(s) who will be responsible for ensuring that the finding is fully and permanently corrected: Name: Position Title: Name: Position Title: Describe below the **step-by-step** procedures that will be implemented to correct the finding: When will the procedures for addressing the finding be implemented? Provide a timeline below for implementing the procedures (i.e., will the procedures be done daily, weekly, monthly, or annually, and when will they begin?): Where will the Corrective Action Plan documentation be retained? Please identify below:

How will new and current staff b	pe informed of the new policies and procedures to address the finding (e.g.,
Handbook, training, etc.)? Plea	se describe below:
leasure No. 3: A menu did no	ot contain all required components
he finding will be fully and perm dentify the name(s) and position fully and permanently correcte	title(s) of the employee(s) who will be responsible for ensuring that the finding
lame:	Position Title:
ame:	Position Title:
Describe below the step-by-ste	p procedures that will be implemented to correct the finding:
	<u> </u>
When will the procedures for ac implementing the procedures (i will they begin?):	ddressing the finding be implemented? Provide a timeline below for i.e., will the procedures be done daily, weekly, monthly, or annually, and when

Where will the Corrective Action Plan do	ocumentation be retained? Please identify below:
How will new and current staff be inform Handbook, training, etc.)? Please descr	ed of the new policies and procedures to address the finding (e.g., ribe below:
	
Measure No. 4: Meals were served out	side the sponsor's approved meal service time
The finding will be fully and permanently Identify the name(s) and position title(s) of is fully and permanently corrected:	corrected. of the employee(s) who will be responsible for ensuring that the finding
Name:	Position Title:
Name:	Position Title:
Describe below the step-by-step proced	dures that will be implemented to correct the finding:
	

When will the procedures for addressing the finding be implemented? Provide a timeline below for implementing the procedures (i.e., will the procedures be done daily, weekly, monthly, or annually, and when will they begin?):				

Where will the Corrective Action Plan documentation be retained? Please identify	below:		·	
			••••	
How will new and current staff be informed of the new policies and procedures to	address th	ne fii	ndina (e.a	
Handbook, training, etc.)? Please describe below:				
				
I certify by my signature below that I am authorized by the institution to sign this d representative of the institution, I fully understand the corrective measures identificing implement these measures within the required time frame. I also understand that permanently correct the findings in my institution's CACFP or SFSP will result in it program, and the placement of the institution and its responsible principals on the maintained by the U.S. Department of Agriculture.	ed above failure to ts termina	and fully tion	agree to fully and from the	
Printed Name of Authorized Institution Official:	Position	า :		
Signature of Authorized Institution Official:	Date:	1	1	
Signature of Authorized TDHS Official:	Date:	1	1	

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- (xi) The institution, one of its sponsored facilities, or one of the principals of the institution or its facilities has been convicted for any activity that indicates a lack of business integrity;
- (c) Administrative review is also available if the State agency notifies the institution and responsible principal or responsible individual of the following actions: proposed disqualification of a responsible principal or responsible individual, denial of a budget, denial of a line item within a budget, downward adjustment of the amount approved in a budget, suspension of an institution's participation, denial of start-up or expansion funds, denial of a request for advanced payment, recovery of an advance in excess of a claim, denial of a claim for reimbursement (except for late submission), decision not to an exception request for payment of a late claim, overpayment demand, denial of a new or renewing institution's application for participation, denial of sponsored facility application, notice of proposed termination, claim denial, claim deadline exceptions and requests for upward adjustments to a claim, or any other action affecting an institutions participation or claim for payment.
- 3. All appeal requests must be presented in writing to the TDHS Division of Appeals and Hearings not later than 15 calendar days after the date the institution or sponsoring agency receives the notice of adverse administrative action.
- 4. The date of an institution's or sponsoring agency's receipt of a notice of suspension and/or proposed termination and disqualification will be governed by the federal regulation at 7 CFR Part 226.2. The notice must specify the action being proposed or taken and the basis for the action, and is considered to be received by the institution or day care home when it is delivered, sent by facsimile, or sent by email. If the notice is undeliverable, it is considered to be received by the institution, responsible principal or responsible individual, or day care home five days after being sent to the addressee's last known mailing address, facsimile number, or email address.
- 5. The TDHS Division of Appeals and Hearings will acknowledge the receipt of the appeal request within 10 calendar days of the receipt of the institution's or sponsoring agency's request for review. The written request for review should state if a fair hearing is requested or if a review of written information in lieu of a fair hearing is requested. If the appeal request from the institution or sponsoring agency does not specifically request a hearing, a review of written information in lieu of a hearing will occur. If a fair hearing is requested and the institution or sponsoring agency's representative fails to appear, the right to a personal appearance is waived.
- 6. If an institution or sponsoring agency does not request a fair hearing or a review of written information in lieu of the hearing within 15 calendar days from the date the institution or sponsoring agency receives a Notice of Proposed Termination, the TDHS will issue a letter advising the institution or sponsoring agency that it is terminated from the CACFP effective on the 16th calendar day following the institution's or sponsoring agency's receipt of the notice, and that the responsible principals and individuals of the institution or sponsoring agency are disqualified from participation.
- 7. To be considered for a fair hearing or for a review of written information in lieu of a fair

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hearing, all written documents must be submitted to the TDHS Division of Appeals and Hearings not later than 30 days after receipt of the notice of adverse administrative action.

- 8. The action of the TDHS must remain in effect during the administrative review. The effect of this requirement on particular actions by TDHS is as follows:
 - (i) Overpayment demand. During the period of the administrative review, TDHS is prohibited from taking action to collect or offset the overpayment. However TDHS must assess interest beginning with the initial demand for remittance of the overpayment and continuing through the period of administrative review unless the administrative review official overturns the TDHS's action.
 - (ii) Recovery of advances. During the administrative review, TDHS must continue its efforts to recover advances in excess of the claim for reimbursement for the applicable period. The recovery may be through a demand for full repayment or an adjustment of subsequent payments.
 - (iii) Program payments. The availability of Program payments during an administrative review of the denial of a new institution's application, denial of a renewing institution's application, proposed termination of a participating institution's agreement, and suspension of an institution are addressed in paragraphs (c)(1)(iii)(D), (c)(2)(iii)(D), (c)(3)(iii)(D), (c)(5)(i)(D), and (c)(5)(ii)(E), respectively, of 7 CFR §226.6.
- 9. The institution or sponsoring agency must refute the charges contained in the notice during the fair hearing or in the written information that is provided in lieu of the hearing.
- 10. The institution and the responsible principals and responsible individuals may retain legal counsel, or may be represented by another person.
- 11. If a fair hearing is requested, the institution or sponsoring agency will be notified in writing of the time, date and place of the fair hearing at least 10 calendar days in advance.
- 12. Any information which supports an adverse administrative action taken by the TDHS shall be available to the institution or sponsoring agency for inspection from the date of the receipt of the request for a fair hearing or a review of written information in lieu of the hearing.
- 13. In accordance with 7 CFR Part 226.6 (k)(8), the TDHS Division of Appeals and Hearings must conduct the administrative review of the proposed disqualification of the responsible principals and responsible individuals as part of the administrative review of the application denial, proposed termination, and/or proposed disqualification of the institution with which the responsible principals or responsible individuals are associated. However, at the administrative review official's discretion, separate administrative reviews may be held if the institution does not request an administrative review or if either the institution or the responsible principal or responsible individual demonstrates that their interests conflict.
- 14. The procedures contained in the Uniform Administrative Procedures Act found at TCA 4-5-301 et seq. shall be followed in rendering a decision on all appeals. The decision of the hearing officer is the final administrative determination to be afforded to the institution or sponsoring agency, and shall be rendered in a timely manner not to exceed 60 calendar days from the date of the receipt of the request for a fair hearing.
- 15. The processing limits for administrative appeals MUST be met. In the event a continuance is requested by a party, one continuance may be granted at the Hearing Official's discretion. This

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continuance shall not be for a period longer than ten (10) calendar days unless there are exceptional circumstances. Exceptional circumstances must be detailed in the order of continuance and the order must contain a date certain for the hearing, to be set as soon as possible. A report of pending CACFP desk review and fair hearing requests will be generated and reviewed daily by the Clerk's Office and the Legal Director for Appeals and Hearings who will monitor the dates for timeliness. In the event a decision has not been rendered within forty-five (45) calendar days of the date of receipt of the request for fair hearing or desk review, the Legal Director for Appeals and Hearings or their back-up shall notify the hearing official to take appropriate action.

16. All requests for a fair hearing or for a review of written information in lieu of a hearing must be submitted to:

Tennessee Department of Human Services
Division of Appeals and Hearings
PO Box 198996, Clerk's Office
Nashville, TN 37219-8996

Fax: (615) 248-7013 or (866) 355-6136 E-mail: <u>AppealsClerksOffice.DHS@tn.gov</u>

17. If a termination action is upheld by the hearing officer, the TDHS will issue a letter to the institution or sponsoring agency and its responsible principals and individuals advising that the termination and disqualification are effective on the date of the ruling issued by the hearing officer. The agency maintains searchable records of all administrative reviews and their dispositions for a period of five (5) years.

18. As required by 7 CFR Part 226.6 (c)(7), each disqualified institution, sponsoring agency, principal and individual will be placed on the National Disqualified List maintained by the U.S. Department of Agriculture (USDA). Once included on the National Disqualified List, an institution, sponsoring agency, principal and individual shall remain on the list until such time as the USDA, in consultation with the TDHS, determines that the serious deficiencies that led to their placement on the list have been corrected, or until seven years have elapsed since they were disqualified from participation. However, if the institution, sponsoring agency, principal or individual has failed to repay debts owed under the program, they will remain on the list until the debt has been paid.