



**STATE OF TENNESSEE  
DEPARTMENT OF HUMAN SERVICES**

CITIZENS PLAZA BUILDING  
400 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1403

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**BILL HASLAM**  
GOVERNOR

**RAQUEL HATTER, MSW, Ed.D.**  
COMMISSIONER

**Certified Mail - Return Receipt Requested # 70121640000223734280**

February 25, 2015

Willie Lee, Owner  
Stephanie Howard, Director  
Kiddie Land Learning Center  
2041 Winchester  
Memphis, Tennessee, 38116

**RE: Notice of Termination and Disqualification for Child and Adult Care Food Program  
(CACFP) Agreement Number 03-47-70618-00-6**

Dear Mr. Lee and Ms. Howard:

This letter serves as notice that the Tennessee Department of Human Services ("Department") is terminating the Child and Adult Care Food Program ("CACFP") agreement with Kiddie Land Learning Center, Willie Lee, Owner and Stephanie Howard, Director (collectively, "Institution"). The grounds for this action are the Institution's failure to correct the serious deficiencies with the Institution's CACFP. The authorization for this action is found in Paragraph 1.e. of your FY 2013 CACFP Provider Agreement and in the United States Department of Agriculture ("USDA") Food and Nutrition Service ("FNS") regulations at 7 C.F.R. § 226.6(c)(3)(iii)(E).

The action in this letter is based on the Institution's failure to provide a Corrective Action Plan that meets the requirements contained on Page 4 of Memo Code CACFP 14-2012 dated May 1, 2012. On November 25, 2014, the Department of Human Services ("Department") sent you a Notice of Serious Deficiency. This notice outlined the following: CACFP applications on file had regulatory deficiencies, participants were reported in the paid category incorrectly, meal counts reported incorrectly, all participants did not have an enrollment addendum forms, dated menu was not posted for the meal observed, changes were not shown on the menu that were made for the meal observed, whole milk served to children over the age of 2, the temperature in freezer was not maintained at 0 degrees Fahrenheit or below, and financial records to document labor costs were not maintained. These failures resulted in the Department determining that the

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Institution, the Owner and the Director are seriously deficient in their operation of the CACFP and owe an overpayment to the Department in the amount of \$87.00 as determined by the monitoring report dated September 30, 2014.

The Institution did not appeal the overpayment identified in the monitoring report issued September 30, 2014. In addition, the responsible individuals were asked to complete corrective action. However, the Institution and responsible individuals failed to complete an adequate Corrective Action Plan (CAP). Accordingly, the Department determined that the Institution, the Owner and the Director have failed to fully and permanently correct the serious deficiency cited in the Serious Deficiency Notice.

As a result of the Institution's failure to submit an adequate corrective action plan, a Notice of Proposed Termination and Disqualification was issued January 17, 2015. The Institution did not appeal the Notice of Proposed Termination. As a result, the Institution's CACFP Provider Agreement is formally terminated and Kiddie Land Learning Center, the Owner, Willie Lee, as well as the Director, Stephanie Howard are disqualified from future CACFP participation as required by the USDA FNS regulations at 7 C.F.R. § 226.6 (c)(3)(iii)(E).

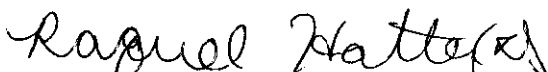
Institutions and individuals remain on the NDL until USDA's Food and Nutrition Service, in consultation with the Department, determines that the serious deficiencies have been corrected, or until seven years after their disqualification. However, if any debt relating to the serious deficiencies has not been repaid, they will remain on the NDL until the debt and any accrued interest is repaid. Interest on outstanding debt cannot be waived. In accordance with §226.14(a), in part, the State agency must assess interest beginning with the date of this termination notice. For information about applied interest rates please visit the following website:

[http://www.fiscal.treasury.gov/fsreports/rpt/cvfr/historical\\_rates.htm](http://www.fiscal.treasury.gov/fsreports/rpt/cvfr/historical_rates.htm)

The authorization for this action is found in Paragraph 1.e. of your FY 2014 CACFP Provider Agreement and in the CACFP regulations at 7 C.F.R. § 226.6(c)(3)(iii)(C).

If you have any questions, please feel free to contact Leslie Schenk at (615) 253-3957.

Sincerely,



Raquel Hatter, MSW, Ed.D.  
Commissioner

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