

**State of Nevada - Division of Child and Family Services  
EMPLOYER REQUEST FOR CHILD ABUSE & NEGLECT CENTRAL REGISTRY  
INFORMATION**

NRS 432.100-130, NRS 432B and NAC 432B.170

Information about substantiated child abuse and neglect reports in the Central Registry may be requested in accordance with NRS 432.100. This form authorizes the Division of Child and Family Services to inform the employer or agency requesting the information whether the person who is the subject of the background check has been found to have abused or neglected a child.

**Instructions:** The person who the subject of the background check must complete this form with the employer to ensure the form is completed in its entirety. The form must include the person's complete name (include any other names used, e.g. maiden name, alias, etc.), date of birth, and Social Security Number (SSN). They must sign and have their signature notarized to authorize the release of the information.

**Email the request form to:** [DCFS-CANS@dcfs.nv.gov](mailto:DCFS-CANS@dcfs.nv.gov)

If you do not receive a response after 15 business days, please email [DCFS-CANS@dcfs.nv.gov](mailto:DCFS-CANS@dcfs.nv.gov).

**PART I. EMPLOYER REQUESTING INFORMATION (completed by employer/agency)**

I am an employer and request information in accordance with subsection 3 of NRS 432.100.

Print Name/Title of Person Requesting Data	_____ Signature	_____ Date
Employer/Agency Name	_____ Email	_____ Phone Number
Business Address		

**Employer reason for request:**

Release to an agency/individual related to:

Childcare related employment	Elder care related employment	CASA
Schools/public and private	Other (explain):	

**PART II. IDENTIFYING INFORMATION**

**(completed by individual(s) for whom information is being requested)**

**List all adults age 18 and over for whom information is being requested**

Name (Adult #1)	Date of Birth	Social Security Number	
Alias/Maiden Name(s) used	Gender/Sex	Male	Female
Email			
Address			

Name (Adult #2)	Date of Birth	Social Security Number	
Alias/Maiden Name(s) used	Gender/Sex	Male	Female
Email			
Address			

**Children in family or home**

Name	Date of Birth	Social Security Number
Any other names used		

Name	Date of Birth	Social Security Number
Any other names used		

