

Vocational Rehabilitation Counselor – Masters Vocational Rehab – Field Operations

Job Location: Madison County. (Hybrid)

Click [here](#) to apply by: February 9, 2026

DHS MISSION:

Strengthen Tennessee
by Strengthening
Tennesseans

DHS VISION:

To revolutionize the
customer experience
by growing capacity to
reduce dependency.

DHS VALUES:

- High Performance
- Collaboration
- Continuous Improvement
- A Shared Vision
- Customer-Centered Solutions

Click [here](#) to find out more about unique benefits:

- Pension
- 401K Match
- Family Tuition
- 12 Paid Holidays
- Career Mentoring
- Emotional Health/Wellness Programs

TARGET RANGE:

\$48,684 - \$60,936

The directly related
experience, knowledge,
skills, and abilities of the
selected candidate will
determine the actual
salary offer.

ABOUT POSITION

The Division of Rehabilitation Services, Vocational Rehabilitation (VR) Program, seeks to provide employment-focused rehabilitation services for individuals with disabilities consistent with their strengths, priorities, and resources. The VR Program provides a variety of individualized services to persons with disabilities in preparation for their employment in the competitive labor market. Services provided that reduce or eliminate disability related barriers to employment may include counseling and guidance, training, maintenance and transportation, transition services from school to work, personal care assistance, rehabilitation technology services, job placement, post-employment services, supported employment, and independent living services. Under the general supervision of a Vocational Rehabilitation (VR) Region 7 Field Supervisor, the VR Counselor is primarily responsible for providing counseling and guidance services to individuals with disabilities in West TN. Counseling and guidance will focus on supporting individuals with disabilities in achieving their desired career goal and will be used to set a clear path in pursuing that goal. The VR Counselor may help an individual that is unsure if they want to work, what they want to do, or what skills they can offer employers. By utilizing their education and experience, the VR Counselor will connect the person to resources, training, and other support services to ensure they are prepared to enter the workforce, or return to the workforce, in the field of their choosing.

RESPONSIBILITIES

- Utilize case management system to drive case progression. Documentation of case work must be included in case file and deadlines to meet milestones must be met.
- Coordination of services in collaboration with local partners. Counselor will be responsible for strengthening relationships to better support customers in achieving their employment goal. This will require networking and outreach to assigned coverage area.
- Maintain consistent contact with customers on caseload. Frequency will vary and Counselor will be able to increase communication as needed.
- Provide information to customers about their career goal. This may include counseling on areas of interest to narrow down a specific job field, requesting evaluations or assessments to assist in identifying interests or skills, and reviewing labor market data for trends in the customer's desired work location.
- Counselor must practice person-centered thinking and planning. Active listening to customers and problem solving with the person is vital to success in this role.
- Partner with Pre-Employment Transition Specialists to support young adults as they transition out of high school and into the workforce or post-secondary program.

QUALIFICATIONS

Education and Experience: Graduation from an accredited four-year college or university with a master's degree in Rehabilitation Counseling

OR

Graduation from an accredited four-year college or university with a master's or completion of a doctoral program in a related field of study with course content that emphasizes rehabilitation, counseling, disability, therapy, health, employment, wellness, or human development (within 90 days of hire must enroll, at their own expense, in an approved educational plan that will result in the completion of the following courses: Professional Orientation & Ethics in Rehabilitation Counseling, Medical & Psychosocial Aspects of Disabilities, Theories & Techniques of Counseling within thirty-six months from the date of hire).