



Department of
Human Services

Building Maintenance Worker 2

(Janitor) **Job Location:** 460 Ninth Avenue, Smyrna, TN

ABOUT POSITION

The Tennessee Department of Human Services is announcing a vacancy for a Building Maintenance Worker 2 position. This vacancy is within the Division of Rehabilitation Services and serves as a member of the Maintenance Team at the Tennessee Rehabilitation Center-Smyrna (TRC-S). The primary work schedule is Monday-Friday, 8:00 a.m. to 4:30 p.m.

RESPONSIBILITIES

- Performs building maintenance work of average difficulty
- Performs a variety of tasks including painting, carpentry, plumbing, electrical, masonry, and general mechanical repair work
- Utilizes a variety of tools and equipment such as assorted hand and power tools, plungers, sewer machines, drills, skill saws, and grinders.
- Inspects devices such as electrical systems, basic plumbing, mechanical systems (i.e., HVAC, laundry, and food service equipment), removes and replaces defective parts to determine necessary repairs
- Performs routine repairs on standard work equipment, rewires electrical outlets, performs routine electrical tasks such as replacing light bulbs, ballasts, low voltage transformers, power poles, receptacles, and wall switches. Repairs windows, doors, flooring, woodwork, drywall. Basic carpentry tasks such as repairing doors, gates, broken windows, hanging drywall, building walls, minor roofing repair, building shelving. Minor HVAC repair such as changing belts, filters, and motors. Plumbing tasks such as unstopping commodes, replacing fixtures, drains, and repairing leaks. Landscaping tasks such as planting flowers, mowing, sharpening mower blades, and changing mower oil and oil filters. Basic welding as well as soldering copper.
- Operating heavy equipment such as zero turn mowers, tractors, and fleet vehicles. Have valid driver's license.
- Ability to lift a minimum of 50 pounds continuously while moving furniture, etc.

QUALIFICATIONS

Experience equivalent to three (3) years of full-time increasingly skilled labor and trade work including or at least, two (2) years in building maintenance work.

DHS MISSION:

To build strong families by connecting Tennesseans to employment, education and support services

DHS VISION:

To revolutionize the customer experience through innovation and a seamless network of services

DHS VALUES:

- High Performance
- Collaboration
- Continuous Improvement
- A Shared Vision
- Customer-Centered Solutions

Unique Benefits

- Pension
- 401K Match
- Family Tuition
- 11 Paid holidays
- Career Mentoring
- Emotional Health/Wellness Programs



Competencies

- Customer Focus
- Oral/Written Communication
- Problem Solving
- Critical Thinking
- Functional/Technical
- Listening
- Organizational Agility
- Planning

For Information regarding State of Tennessee benefits please [click here](#).

How to apply:

- To be considered for the Building Maintenance Worker 2 position with the Tennessee Department of Human Services you must also apply online at <https://www.tn.gov/careers/apply-here.html> by June 1, 2022 at 11:59pm Central Standard Time.
- Active state employees apply for career opportunities directly through [Edison self-service](#).
- Target Range: \$30,024– \$38,232 annually. The directly related experience, knowledge, skills, and abilities of the selected candidate will determine the actual salary offer.

Applicants may be subject to background check. Any position could ultimately be designated as work from home, mobile work or free address (i.e. Employees work in office and can choose from various space options based on need for a given day such as private meeting rooms, conference rooms, collaborative spaces and enclaves for individual work assignments.)

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.