

# Adult Protective Services Advisory Review Teams

**Policy 8.13**

**Effective: August 1, 2021**

## Introduction

The purpose of Advisory Review Teams is to provide case consultation/support and may be conducted on an as-needed basis. Active participation by Adult Protective Services staff is required, as is documentation of the proceedings and the outcome.

## Scope

The purpose of this policy is to provide an overview of the teams used by Adult Protective Services that provide objective feedback and guidance.

## Policy

Several types of case review teams are used by Adult Protective Services (APS) as tools to provide objective feedback and guidance. These are:

- **Multi-Disciplinary Team (M-Team):** The purpose of the team is to provide guidance and support for staff with complex case situations to adequately protect adults with diverse and complex risks.
- **Special Review Team:** This team is a tool used by APS to discuss atypical cases that require closer scrutiny. This team reviews cases to assess the following:
  - Casework effectiveness,
  - Policy compliance,
  - Recommendations for future practice or training,
  - Policy or legal recommendations, and
  - Corrective action, if needed.
- **Vulnerable Adult Protection Investigation Team (VAPIT):** VAPIT is a multi-disciplinary team appointed by the District Attorney General (DAG) but must include representatives from law enforcement and APS. The team is coordinated and operated by the DAG of each judicial district for the purpose of:
  - conducting coordinated responses,
  - conducting investigations of suspected A/N/E, and reviewing the [HS-1215 APS Report of Alleged Abuse, Neglect, or Exploitation of an Adult](#) form for potential prosecution.

**Supporting Documents**[Adult Protective Services Advisory Review Teams Procedures](#)[HS-1215 APS Report of Alleged Abuse, Neglect, or Exploitation of an Adult Instructions](#)[HS-2751 Adult Protective Services Multi-Disciplinary Case Consultation Team Instructions](#)[HS-2753 APS Multi-Disciplinary Team Referral Instructions](#)[HS-3149 Special Review Summary Report Instructions](#)[HS-3468 APS Confidentiality and Nondisclosure Agreement Letter](#)[Advisory Review Team Invitation Letter Instructions](#)**Definitions/Acronyms**

| <b>Term</b>                                      | <b>Definition</b>  |
|--|--|
| <b>APS</b>                                       | Adult Protective Services  |
| <b>DAG</b>                                       | District Attorney General  |
| <b>Multi-Disciplinary Case Consultation Team</b> | A meeting of internal and external professionals to review a case to provide recommendations to assist the APS investigative specialist with reducing risk and/or locating resources to meet the customer's needs. |
| <b>VAPIT</b>                                     | Vulnerable Adult Protection Investigation Team   |

**Supersedes**

Chapters 13 and 14, APS Policy Manual, eff. date 11/1/2015

**Approval History**

| Approved By     | Approver Title | Approved Date | Effective Date |
|-----------------|----------------|---------------|----------------|
| Clarence Carter | Commissioner   | 06/30/2021    | 08/01/2021     |

**Revision History**

| Date       | Version    | Location of Change | Description/Reason for Change |
|------------|------------|--------------------|-------------------------------|
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|--------------------|---|-----------------------|------------|
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| <b>Application</b> | APS Investigative Staff and all related Advisory Committees or Teams.   |                       |            |