

TGMI Steering Committee Agenda

Date: Tuesday September 24, 2019

Place: Parkway Towers, 14th Floor

Call to Order and Welcome– Cyndi Taylor

The regular meeting of the TGMI Steering Committee was called to order at 2:05 PM.

Attendance

Committee Member	Member Name	Voting Member	Present	Phone
Chair	Cyndi Taylor – 2008-I	Yes	x	
Vice-Chair	Shana Teasdale - 2014	Yes		
Past Chair	Julie Brindle - 2013	Yes		x
Past Class President	Felicia Orr – 2017	Yes		x
Past Class Member	Seannalyn Brandmeir – 2017	Yes		x
Present Class Member	Mary Laphen – 2018	Yes		x
Present Class Member	Amanda Klafehn - 2018	Yes		
Member At-Large (1st Year)	Alaina Buford - 2017	Yes		
Member At-Large (1st Year)	Ronda Johnson – 2014	Yes		x
Member At-Large (2nd Year)	Carla Farris – 2006	Yes		x
Member At-Large (2nd Year)	Scotty Sorrells – 2008-I	Yes		x
DOHR Representative	Derrick Hines	No		
Visitor	April Romero-2008-I	No		
Visitor	Tresa Jones - 2009	No		
Visitor	Michelle M. Smith	No		
Visitor	Marcus Dodson	No		
Visitor	Pansy Leech	No		
Visitor	Sherron Brown	No		
Visitor	Chris Jackson	No		x

Quorum: Yes

Secretary Report: Cyndi Taylor

The August 2019 meeting minutes were approved on September 23, 2019 (Motion-Ronda Johnson, Second-Shana Teasdale).

Treasurer's Report (Carla Farris)

Previous Balance 8/26/19: \$606.65

Withdrawals/Debits: \$0

Pending Deposits/Credits: \$0

Balance on 9/23/19: \$606.65

Committee Updates

Charter Committee: April Romero

- All of the class of 2019 has been entered into the TGMI database. We are able to email out database wide and this will include them. Cyndi has sent bounce backs so we can clean those up as well.

Communications Committee: Shana Teasdale

- The TGMI website has been updated and the steering committee minutes through July 2019 have been posted. We took off the 2018 class information as well.

Community Service: Seanna Brandmeir

- We will work with Alaina and the Business Events Committee to assist with the community service projects. The committee will work on a schedule of next year for Military/Veterans spring project and a Second Harvest summer project.

Business Events: Alaina Buford

- Annual Meeting/Breakfast
 - Food contract – Lipscomb has provided us with a draft contract for this year at the same rate. We have the contract and they are willing to work with us on paying it afterward.
 - Motion – Scotty Sorrells; Second – Rhonda
 - Approval to enter into a contract with Lipscomb again this year.
 - \$12.75 per person for the food. Last year the ticket price was \$20 per person plus Eventbrite fees. Carla to look at the possible ticket prices for this event.
 - End Slavery – Alaina met and toured the facility. A representative will speak at the breakfast and will set up charity website for Best Class Ever competition. Success stories will be provided for the tables. Butterflies are their mascot so there may be a way to incorporate that into the theme. We are planning to send any money left from the registration fees to End Slavery instead of St. Jude.
 - Door prizes – if you are willing to donate an item or assist, please contact Alaina. Does anyone remember how we collected the names? (Registration, tickets, etc.)
 - Decorations – white tablecloths; lime green is one of the nonprofit; candles. We may need to use fake candles. Seanna to follow up with JLL.
 - Photographer – Tresa Jones
 - Nametags – Carla may know. We think we collected them after the event to use again this year.
 - Invites – ready to send out email invites. Cyndi to review draft invites and DOHR approval and will work with Derrick on this.

- Event Bright – do we want to set up something else such as Venmo? Venmo does not have a fee associated with it. May need to add an alternative so people don't have to create an account and/or need to look for other event registration platforms to see if there is one without fees associated with it. Seanna can research other platform options.
- Cyndi to work on who will be speaking and complimentary tickets.
 - Last year: Commissioner, Trish, three from UT, Second Harvest representative
 - This year: DOHR Commissioner, non-profit representative, one person from UT

Education Development: Scotty Sorrells

- No Update

Social Events: Carla Farris/Mary Laphen

- No Update

New Business

Elections for 2020 Steering Committee

- Week of September 30th: Request for nominees for Vice Chair and Members at Large.
- Week of October 14th: Questionnaires sent to all candidates accepting nominations.
- Week of October 21st: Bios/questionnaires edited, and sent to the Alumni Network.
- Week of October 28th: Election ballots sent out.
- Week of November 12th: Votes Counted.
- Newly elected Vice Chair and Members-at-Large announced at Annual Meeting.

We have access to a new SurveyMonkey account so we don't need pay extra this year.

Upcoming Events:

- TGL Conference: October 30th

Next Meeting:

- October 29th @2PM
- Location: 14th Floor Conference Room, Parkway Towers

Adjournment: The meeting was adjourned at 2:50 PM by Cyndi Taylor.