

TGMI Steering Committee Agenda

Date: Monday, October 28, 2019

Place: Parkway Towers, 14th Floor

Call to Order and Welcome– Cyndi Taylor

The regular meeting of the TGMI Steering Committee was called to order at 1:05 PM.

Attendance

Committee Member	Member Name	Voting Member	Present	Phone
Chair	Cyndi Taylor – 2008-I	Yes	X	
Vice-Chair	Shana Teasdale - 2014	Yes		
Past Chair	Julie Brindle - 2013	Yes		X
Past Class President	Felicia Orr – 2017	Yes		
Past Class Member	Seannalyn Brandmeir – 2017	Yes		X
Present Class Member	Mary Laphen – 2018	Yes		X
Present Class Member	Amanda Klafehn - 2018	Yes		
Member At-Large (1st Year)	Alaina Buford - 2017	Yes		X
Member At-Large (1st Year)	Ronda Johnson – 2014	Yes		X
Member At-Large (2nd Year)	Carla Farris – 2006	Yes		X
Member At-Large (2nd Year)	Scotty Sorrells – 2008-I	Yes		X
DOHR Representative	Derrick Hines	No		
Visitor	April Romero-2008-I	No		
Visitor	Tresa Jones - 2009	No		
Visitor	Michelle M. Smith	No		X
Visitor	Marcus Dodson	No		X
Visitor	Pansy Leech	No		X
Visitor	Sherron Brown	No		
Visitor	Chris Jackson	No		X

Quorum: Yes

Secretary Report: Alaina Buford

The September 2019 meeting minutes were approved on October 8, 2019 (Motion-Ronda Johnson, Second-Felicia Orr).

Treasurer's Report (Carla Farris)

Previous Balance 9/23/19: \$606.65

Withdrawals/Debits: \$0

Pending Deposits/Credits: \$0

Balance on 10/25/19: \$606.65

Committee Updates

Charter Committee: April Romero

- April has solicited new addresses from all class reporters for the ones that are bad in our databases. Most class reporters did not have updated email addresses.

Communications Committee: Shana Teasdale

- The steering committee minutes for August and September 2019 have been posted by Julie.

Community Service: Seanna Brandmeir

- Ready and able to help Alaina. Pansy and Jason can be pulled in too.

Business Events: Alaina Buford

- Annual Meeting/Breakfast
 - Food Contract with Lipscomb is ready to go.
 - Decorations: Alaina is working to get decorations.
 - Name Tags: Carla has the name tag holders from last year. Can print the name tags based on registration.
 - Save the Date/Invites
 - Alaina working on the invites. She will send out a draft by the end of the week.
 - Registration: Carla will share the EventBrite login information with Alaina to help get the registration set up.
 - Door Prizes: Only have one so far. DOHR has committed to provide a few door prizes. Rhonda will help secure additional prizes.
 - Speakers
 - Will ask Macel if he would like to lead the prayer.
 - End Slavery will speak.
 - Commissioner will attend. Waiting for DOHR to confirm their speakers.
 - Complimentary Tickets
 - Confirmed with Derrick Hines that Commissioner's ticket will be provided. Other DOHR staff will pay to attend.
 - UT will have one complimentary ticket (Macel).
 - End Slavery/Best Class Ever Donations
 - Program: Carla will help with the program once she has the graphics and speaker list.
 - Committee Updates: committees need to send updates to Cyndi prior to Thanksgiving so they can be compiled and handed out at the annual meeting.

- Formal Invitations: Should be printed on the stationary card and sent to Commissioner and Masil.

Education Development: Scotty Sorrells

- No Update

Social Events: Carla Farris/Mary Laphen

- No Update

New Business

Elections for 2020 Steering Committee

- September 30th: Request for nominees for Vice Chair and Members at Large went out.
- October 14th: Questionnaires sent to all candidates accepting nominations.
 - 4 Candidates for Vice-Chair
 - 6 Candidates for Member-at-Large positions (2)
- Week of October 21st: Bios/questionnaires edited.
- October 28th: Election ballots sent out.
- Week of November 12th: Votes Counted.
- Newly elected Vice Chair and Members-at-Large will be announced at annual meeting.

Upcoming Events:

- TGL Conference: October 30th

Next Meeting:

- November 19th @2 PM
- Location: 14th Floor Conference Room, Parkway Towers

Adjournment: The meeting was adjourned at 1:28 PM by Cyndi Taylor.