

# TGMI Steering Committee Agenda

Date: Tuesday May 21, 2019

Place: Parkway Towers 404 James Robertson Pkwy. 14<sup>th</sup> Floor Conference Room

## Call to Order and Welcome– Cyndi Taylor

The regular meeting of the TGMI Steering Committee was called to order at 2:04PM.

## Attendance

Committee Member	Member Name	Voting Member	Present	Phone
Chair	Cyndi Taylor – 2008-I	Yes	X	
Vice-Chair	Shana Teasdale - 2014	Yes		X
Past Chair	Julie Brindle - 2013	Yes		X
Past Class President	Kaycee Wolf – 2017	Yes		X
Past Class Member	Seannalyn Brandmeir – 2017	Yes		X
Present Class Member	Mary Laphen – 2018	Yes		
Present Class Member	Amanda Klafehn - 2018	Yes		X
Member At-Large (1st Year)	Alaina Buford - 2017	Yes		X
Member At-Large (1st Year)	Ronda Johnson – 2014	Yes		
Member At-Large (2nd Year)	Carla Farris – 2006	Yes		X
Member At-Large (2nd Year)	Scotty Sorrells – 2008-I	Yes		
DOHR Ex-Officio	Trish Holliday - 2008-I	No		
DOHR Representative	Antonio Meeks	No		
Visitor	April Romero-2008-I	No		
Visitor	Tresa Jones - 2009	No		
Visitor	Michelle M. Smith	No		X
Visitor	Marcus Dodson	No		
Visitor	Pansy Leech	No		
Visitor	Sherron Brown	No		X

Quorum: Yes

## Secretary Report: Kaycee Wolf

The May 2019 meeting minutes were approved on May 2, 2019 (Motion-Ronda Johnson, Second-Seanna Brandmeir).

## Treasurer's Report (Carla Farris)

- Only activity: Check to April Romero for \$37 for the survey monkey.

- Ending balance is \$606.65 and looking at history, we have been eating away and not adding to the account.
- In a position that we don't have a lot of extra money unless we increase the breakfast amount by \$1 or \$2.
  - Cyndi has concerns with raising the cost of breakfast as this could lower attendance. Carla agrees and has heard similar feedback.
  - Kaycee raised the suggestion of using Venmo. Cyndi will add to the agenda for next month to look at alternatives.
    - Carla will investigate that possibility and look at other things.

## **Committee Updates**

### Charter Committee: April Romero

- No update.

### Communications Committee: Shana Teasdale

- The meeting minutes through March 2019 have now been posted to the TGMI website.
- Need to update site to reflect Class of 2019 information.

### Community Service: Seanna Brandmeir

- Military/Veterans service project
  - 24 agencies that have asked for boxes.
  - Thank you to everyone who has boxes at their locations. Let them know so they can schedule a time to pick up full boxes.
  - Cyndi has not heard back from Corrections on having a box.
- Second Harvest
  - TGEI set up a night at Second Harvest. Thursday May 23.

### Business Events: Alaina Buford

#### Annual Meeting/Breakfast:

- Confirmed for Friday, December 6<sup>th</sup>.
- Tennessee Room at the Tennessee Towers has been reserved.
- Food options-we need to move forward in selecting a caterer for the event, making sure they will take a deposit and defer final payment until the funds have been collected.
- Last year's event was catered by Lipscomb. Might want to contact Michelle Hamblin who chaired the Business Events committee last year.
  - Alaina will reach out to Michelle to discuss catering from last year.
  - Not sure if they will allow us to defer payment like last year so we will want to check on that.

### Education Development: Scotty Sorrells

- TGL has taken over organizing the Lunch-n-Learns and TGMI does not have any responsibility for them in 2019.

### Social Events: Carla Farris/Mary Laphen

- Pre-Graduation event at East Nashville Beerworks on June 25<sup>th</sup> at 6:00.

- Last year TGMI bought a couple of appetizers so we will check budget to see if we can do that again this year.
  - Seanna suggested that if TGMI members are willing to cover the cost of appetizers then we would not need to dip into the TGMI account.

## **New Business**

### **Signature Event:**

- Identifying a date for a TGMI Signature Event was extremely difficult given the current TGL calendar.
- Discuss moving possible TEMA event to next year.

### **Class of 2017 Election to Replace Kaycee on Steering Committee**

- Felicia Orr was voted by the Class of 2017 to replace Kaycee.

### **New Secretary**

- Alaina has volunteered to be Secretary. Seanna- Motion and Shanna seconds.
  - Alaina is approved by unanimous vote.

### **Upcoming Events:**

- TGMI Class of 2019
  - Cyndi and Seanna visited TGMI class on May 8<sup>th</sup>. Spoke to the class about Steering Committee Structure, week 2 elections, and the TGMI community service project.
    - People seemed very interested in the steering committee and its role.
  - Week 2: June 3-7, 2019- Shana and Seanna plan to speak to the class on June 5<sup>th</sup> and will stay through the election and answer any questions.
    - Seanna is planning to take a box as they were interested in participating in the community service project.
  - Pre-Graduation social at East Nashville Beerworks: June 25<sup>th</sup>.
  - Graduation: June 26, 2019-All committee members are invited to attend.

### **Next Meeting:**

- June 25 @2PM
- Location: 14<sup>th</sup> Floor Conference Room, Parkway Towers

**Adjournment:** The meeting was adjourned at 2:31 PM by Cyndi Taylor.