

TGMI Steering Committee January Minutes

Date: Tuesday, January 29, 2019

Place: Parkway Towers 404 James Robertson Pkwy. 14th Floor Conference Room

Call to Order and Welcome– Cyndi Taylor

The regular meeting of the TGMI Steering Committee was called to order at 2:01 PM.

Attendance

Committee Member	Member Name	Voting Member	Present	Phone
Chair	Cyndi Taylor – 2008-I	Yes	X	
Vice-Chair	Shana Teasdale - 2014	Yes		X
Past Chair	Julie Brindle - 2013	Yes		
Past Class President	Kaycee Wolf – 2017	Yes		X
Past Class Member	Seannalyn Brandmeir – 2017	Yes		X
Present Class President	Hillary Knudson – 2018	Yes		
Present Class Member	Amanda Klafehn/Mary Laphen	Yes		X
Member At-Large (1st Year)	Alaina Buford - 2017	Yes		X
Member At-Large (1st Year)	Ronda Johnson – 2014	Yes		
Member At-Large (2nd Year)	Carla Farris – 2006	Yes		X
Member At-Large (2nd Year)	Scotty Sorrells – 2008-I	Yes		X
DOHR Ex-Officio	Trish Holliday - 2008-I	No		
Visitor	April Romero-2008-I	No		
Visitor	Tresa Jones - 2009	No		X
Visitor	Michelle M. Smith			
Visitor	Marcus Dodson			

Quorum: Yes

Secretary Report: Kaycee Wolf

- The Annual Business Meeting minutes were approved December 11, 2017 (Motion to approve- Michelle Hamblin, Second-Nneka Norman-Gordon).
- December 2018 meeting minutes were sent out for review on January 25, 2019. (Motion to approve – Carla Farris, Second – Shana Teasdale). Minutes were approved on 1/29/19.

Treasurer's Report (Carla Farris)

Previous Balance 11/30/18: \$521.17	
Withdrawals/Debits:	
Southern Trophy	\$84.55
Sodexo at Lipscomb	\$992.97
St. Jude	\$216.00
Deposits/Credits:	
St. Jude Deposit	\$196.00
Eventbrite	\$1,180.00
Addl paid attendees	\$40.00
Balance on 12/11/18: \$643.65	

- Carla corrected the St Jude's Deposit amount (in red above). One of the checks that she was counting as depositing into our account was actually written to St. Judes. Check #1076 for \$216 was made out the day of the breakfast so Julie could sign it. When Carla went to make the actual deposit to Wells Fargo – she realized she could not deposit the check made out directly to St Judes. St. Judes was sent a check in the amount of \$216 and a check for \$20 for a total donation of \$236.
- There is an outstanding commitment of \$37 to April Romero for the survey monkey upgrade. When Cyndi gets added to the checking account, Carla will send out the check to April.

New Business

Treasurer and Secretary Elections

- Carla Farris is currently the treasurer. Cyndi Taylor made a motion that she remain treasurer. Kaycee Wolf seconds.
 - Approved with unanimous vote.
- Kaycee Wolf is currently the secretary. Cyndi made a motion that she remain secretary. Seannalyn Brandmeir seconds.
 - Approved with unanimous vote.

SubCommittee Elections

Charter Committee: April Romero

April Romero was appointed by Cyndi Taylor to continue as Chair of the Charter Committee. April has agreed to remain on in that role.

Communications Committee: Shana Teasdale

Per the TGMI Leadership Guide, the Communications Committee is always chaired by the Steering Committee's Vice Chair. Duties include website and directory management, newsletter development (in collaboration with the TGL Council, LinkedIn and Facebook page administration. Shana Teasdale was named as Chair of the Communications Committee.

Community Service: Seannalyn Brandmeir

Duties include proposing and implementing alumni community service projects (such as Second Harvest and St. Jude).

- Last year Seannalyn Brandmeir was the chair of the subcommittee. She is happy to remain. Kaycee Wolf made a motion for Seannalyn to remain chair. Second by Aliana Burford Turner.
- Vote passed unanimously.

Business Events: Aliana Burford Tuner

Duties include the coordination of Hospitality and Orientation of new class and planning the annual meeting/holiday breakfast. Serves as a liaison with other Alumni groups (TGEI, LEAD).

- Last year Michelle Hamblin was chair of this subcommittee.
- Seannalyn Brandmeir motioned for Aliana Burford Turner to be chair. Second by Scotty Sorrells.
 - Vote passed unanimously.

Education Development: Scotty Sorrells

Duties include brown bag lunches, community education outreach, and planning education to build on the Black Belt Program.

- Sharon Brown was chair last year.
- Scotty Sorrells – Seannalyn Brandmeir made the motion with a second by Carla Farris.
 - Vote passes unanimously.

Social Events: TBD

Duties include the coordinating of social events for TGMI alumni.

- Nneka was chair last year.
- Carla has volunteered to help if we can get anyone to chair it. This chair nomination will be postponed until next month's meeting.

Tentative 2019 Meeting Dates

Cyndi attempted to get the last Tuesday of the month in most cases but certain months are moved up due to holidays.

February 26

March 26

April 30

May 21

June 25

July 30
August 27
September 24
October 29
November 19
December 10

New Business:

On Friday there is a TGL strategic planning meeting from 8-4:30 for the Chair and Vice Chair of TGMI with other TGL groups. Cyndi Taylor will try to send an email after the training with a brief overview of what was discussed.

Cyndi Taylor thanked everyone for agreeing to serve on the steering committee and hopes for a great year. Cyndi Taylor will provide an updated copy of the Steering Committee Handbook.

Adjournment

The meeting was adjourned at 2:27PM by Cyndi Taylor.