

TGMI Steering Committee Agenda

Date: Wednesday February 27, 2019

Place: Parkway Towers 404 James Robertson Pkwy. 14th Floor Conference Room

Call to Order and Welcome– Cyndi Taylor

The regular meeting of the TGMI Steering Committee was called to order at _2:03_PM.

Attendance

Committee Member	Member Name	Voting Member	Present	Phone
Chair	Cyndi Taylor – 2008-I	Yes	x	
Vice-Chair	Shana Teasdale - 2014	Yes		X
Past Chair	Julie Brindle - 2013	Yes		
Past Class President	Kaycee Wolf – 2017	Yes		
Past Class Member	Seannalyn Brandmeir – 2017	Yes		x
Present Class Member	Mary Laphen – 2018	Yes		x
Present Class Member	Amanda Klafehn - 2018	Yes		
Member At-Large (1st Year)	Alaina Turner - 2017	Yes		x
Member At-Large (1st Year)	Ronda Johnson – 2014	Yes		x
Member At-Large (2nd Year)	Carla Farris – 2006	Yes		x
Member At-Large (2nd Year)	Scotty Sorrells – 2008-I	Yes		x
DOHR Ex-Officio	Trish Holliday - 2008-I	No		
Visitor	April Romero-2008-I	No		
Visitor	Tresa Jones - 2009	No		x
Visitor	Michelle M. Smith			
Visitor	Marcus Dodson			x

Quorum: Yes

Secretary Report: Kaycee Wolf

The January 2019 meeting minutes were approved on February 12, 2019 (Motion-Seanna Brandmeir, Second-Shana Teasdale)

Treasurer's Report (Carla Farris)

- Balance as of February 27, 2019: \$643.65
- There have been no deposits or withdraws since January 2019 report.
- A visit to Wells Fargo is scheduled for Tuesday, March 5th to add Cyndi and Shana to the account.

- Once we have a second signature on the account, we will issue a check to April Romero to reimburse her for the month-long Survey Monkey membership required for conducting last year's election.

Committee Updates

Charter Committee: April Romero

No updates

Communications Committee: Shana Teasdale

No updates. Meeting minutes will need to be posted on the website.

Community Service: Seanna Brandmeir

Working on new community services activities for 2019. At the holiday breakfast last year, the Second Harvest representative mentioned that we could set up an online competition by TGMI Class for donations. One goal is to look into that as a possibility for the breakfast this year.

Pansy Leech, TGMI Class of 2017, has agreed to be part of the community service committee. She helped out with the Second Harvest drive last year and is excited to work on this year as well.

One idea we are exploring for spring 2019 is a community service project benefiting veterans or an active military non-profit. We will bring ideas to the committee once we have details.

Business Events: Alaina Turner

No updates

Education Development: Scotty Sorrells

No updates – need the lunch dates for planning purposes for potential speakers. Cyndi to get those dates to Scotty by next week.

Social Events: Carla Farris and Mary Laphen

One potential issue is reserving space for activities and funding it through the bank account. The committee will look for new opportunities with this in mind. There may be some coordination with community service events.

New Business

TGL Strategic Planning Session:

- State of the State Employee 2018 Annual Report Review
- SLS Learning and Development Portfolio Overview
- 2019 TGL Committee Assignments
- 2019 Event Draft Calendar

TGMI Leadership Guide:

- The updated guide for 2019 will be sent out to all committee members in the next couple of weeks. Cyndi will email that out to the committee soon.

Annual Meeting/Breakfast:

- Tentatively scheduled for Friday, December 6th.
- Tennessee Room at the Tennessee Towers has been reserved. The room worked well and we were able to spend a little more on food since there is not a room fee. We do need to vote on the approval for the date and time. Previous locations are not an option anymore such as Second Harvest.

Upcoming Events:

- Lunch and Learn (Andree S. Blumstein): March 13, 2019
- TGMI Class of 2019
 - Orientation: April 1, 2019 – Location: Downtown Public Library Nashville, TN
 - Week 1: May 6-10, 2019 – Location: TBD
 - Week 2: June 3-7, 2019 – Location: UT Conference Knoxville, TN
 - Graduation: June 26, 2019 Location: Downtown Public Library Nashville, TN
 - The committee does have responsibilities associated with this during orientation, the picnic, overseeing the TGMI class elections and graduation. Cyndi will follow up with DOHR for more details.
- Annual Learning and Development Conference: April 10, 2019
- Annual TGL Gala: April 13, 2019 – TN State Museum

Next Meeting:

Date: March 26, 2019 2:00-3:00 PM

Location: 14th Floor Conference Room, Parkway Towers

Adjournment: The meeting was adjourned at 2:22 PM by Cyndi Taylor.