



TENNESSEE WARS COMMISSION

2941 Lebanon Pike, Nashville, TN 37214

(615) 770-1095

Email: Nina.Scall@TN.gov

Tennessee Historical Commission, State Historic Preservation Office

TENNESSEE WARS COMMISSION EASEMENT PROGRAM

Demolition Request Form

All requests must be made by the property owner and submitted at least **30 days** prior to the commencement of any proposed demolitions. Property owners must receive written approval before commencing any work. Please submit the requested materials electronically to Nina.Scall@tn.gov. Questions may be directed to Nina Scall at Nina.Scall@tn.gov or 615.770.1095. Additionally, any proposed projects involving earth-moving activities such as construction, demolition, grading, and borrow work must undergo an archaeological review. Please submit the requested materials to TDOA.StatePrograms@tn.gov. Division of Archaeology (DOA) staff will provide a determination within 15 business days. If you have specific questions or need additional information on the archaeological review, please contact: Dan.Brock@tn.gov.

Required Attachments:

- **Architectural Descriptions:** Identify each structure that will be affected by demolition. Include the age, construction type, architectural style, structural description, historic use, modern use, and any associated history and old photos.
- **Photos of Existing Conditions:** Please submit photos of each structure to be demolished. Photos should feature each elevation and any interesting architectural details. Each photo must be saved with a notation and numbered: "State, County, Tract Name, Structure Name, and Photo Number." For example, TN_Williamson County_Spivey Tract_Home_001.tif (or jpeg). Additionally, please include a Photo Log.
- **Photo Log:** Shows the photos together in one document and contains a short description below each photo for interpretation ease. For example: Description – Spivey Tract, Home, South façade (left) and east elevation (right), camera facing north, northwest. Photo 1 of 5.
- **Map:** Illustrates the location of the structure within the landscape.

Tract Name:	
Easement FA Tracking Number (if unknown leave blank):	
Is this a co-held easement?	Agency/Organization Contact Info:

Property Owner/Organization:			
Easement Property Address:			
		County	
Phone Number and Email:			

Proposed Project Scope: (Example - To demolish the dilapidated animal barn and associated paddock fencing so as to restore the battlefield property to its approximate appearance during the Civil War.)

History: Please provide a short narrative on the history of the property. Please focus on the preservation values of the tract.

Funding:

How are the associated costs of demolition being covered?

☐ Grants; ☐ Private Donations; ☐ Federal or State Funds; ☐ Other _____

Property Information:

Has this property been evaluated by a historic preservation professional meeting or exceeding the *Secretary of the Interior's Standards and Guidelines* for the National Register of Historic Places?

☐ Yes ☐ No

Is this property eligible for listing/or is listed on the National Register of Historic Places? ☐ Yes ☐ No

Is this property a National Historic Landmark? ☐ Yes ☐ No

Is this property located within a historic district? ☐ Yes ☐ No

Is this property located in a historic overlay? ☐ Yes ☐ No

Please provide any listing information here _____

How many structures are located on the property and what were their historic uses? _____

Residential Home	Animal Barn	Machine Barn	Outbuilding: (describe use)
Modern Structure	School	Silo	Boat House/Dock
Other: (describe use)	Other: (describe use)	Other: (describe use)	Other: (describe use)

Which structure(s) are you requesting to demolish? _____ Date of Construction? _____

As an attachment, please provide an architectural description of each structure you are wishing to demolish.

Please provide a reason for demolition.

What is the proposed use or redevelopment plans for the property if demolition is approved? What are the proposed funding sources for this endeavor, and what is the proposed timeline for this undertaking?

Current Condition:

What is the current condition of the structure(s) you want to demolish?

Hazardous	Poor	Fair	Good	Excellent	Like New
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Is this structure considered an immediate threat to public health and human safety? ☐ Yes ☐ No

Has there ever been a professional archaeological survey of the property? ☐ Yes ☐ No

If yes, what were the survey results? As an attachment, please include a copy of this survey.

In its current condition, does the structure retain its historic integrity? ☐ Yes ☐ No

Does the property possess exceptional or rare characteristics or associations that would make it highly significant to Tennessee's heritage and citizenry? ☐ Yes ☐ No

If yes, please provide a brief summary:

If historic (over 50 years old), does the property contain original architectural elements (windows, fireplace surrounds/mantels, newel posts/spindles, tile) that could be salvaged? ☐ Yes ☐ No

Please list those elements below.

What efforts are being made to salvage important elements prior to demolition?

If modern, does the property contain elements (appliances, cabinetry, or building materials) that could be donated to support groups such as Habitat Restore, Veterans Organizations, etc.? Please list those elements. ☐ Yes ☐ No

What efforts are being made to salvage these elements prior to demolition?

Demolition Information:

Contractor Name:	Phone Number:
Address:	Email:
On-Site Project Contact Information:	Phone Number & Email

How is structure being removed from site: ☐ Moving; ☐ Deconstructing; ☐ Bulldozing; ☐ Other:

Description of demolition work being performed, and the machinery used. Include the proposed start and end dates/timetable for demolition:

Disposal of Materials: ☐ Landfill; ☐ Landfill Recycling; ☐ Deconstruction; ☐ Salvage; ☐ Other:

For other, please indicate where the remains will be deposited.

Has the Tennessee Division of Archaeology been consulted to assess the potential for any known archaeological sites that may be affected? ☐ Yes ☐ No

What was their assessment?

If no, please contact the Division of Archaeology at TDOA.StatePrograms@tn.gov to request a review and cc the Wars Commission Program Director on the email. Please include the following information for the DOA review :

- Brief description of the proposed project and the total acreage involved.
- Property address.
- Exact location and boundaries of the proposed project clearly marked on USGS topographic map and aerial image.
- Photos of the project area.
- Information about the current and previous land-use in the project area.
- Whether the proposed project involves federal funding, licensing, or permitting.

For Internal Use Only

Date Received: _____ Application Complete ☐ Yes ☐ No

Date Reviewed: _____ Reviewed By: _____

Is the property listed on a registry or located in a historic district? ☐ Yes ☐ No

Which registry/historic district? _____

Was there ever a Section 106 Review? SHPO Determination and Context _____

Who was consulted at DOA? _____ Are there any known archaeological sites? ☐ Yes ☐ No.

What were the findings of DOA's archaeological review? _____

Site No.: _____ *Obtain the archaeological report for our files: ☐ Yes ☐ No

Any concerns regarding method of demolition/heavy machinery? _____

Any recommendations/requests prior to demolition? _____

Would they like a monitor? ☐ Yes ☐ No

Determination:

Based on the easement, the answers in the above form, SOI Standards/Guidelines, and recommendations from DOA the request for demolition:

☐ Is Approved without conditions.

☐ Is Approved with the following conditions: _____

☐ Is Denied on _____ date, and before written approval is granted, requires:

☐ an archaeological survey.

☐ a review by a SHPO Architectural Historian.

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