



PROCEDURES FOR APPLYING FOR INITIAL SERVICE LINE FOR HOSPITALS OR OUTPATIENT DIAGNOSTIC CENTERS

1. Beginning December 1, 2025, NICU, Burn Unit, MRI, and PET service lines must submit a licensure application to the Health Facilities Commission (HFC) followed by the designated fee.

A licensing fee schedule is listed at the end of the application.

2. Please complete the entire application responding to each applicable field. All applications must be signed by an authorized representative. Incomplete or unsigned applications will be returned which may delay the processing of the application.
3. All applications will need to be emailed to hfc.service@tn.gov. An email will be sent to the applicant within two (2) business days of receipt verifying that the application was received.
4. Any hospital seeking to initiate a new NICU/Burn service line that was previously not licensed, or seeks to modify NICU (Level II-IV) or Burn Unit services, must submit architectural plans to Plans review through the online portal at <https://apps.tn.gov/tnhcf/>

If a hospital is modifying an existing NICU/Burn service line (e.g. renovations, increasing a NICU level, or increasing bed capacity), the hospital must submit architectural plans to Plans Review as well.

5. If an initial service is being implemented, after Plans Review has been completed and approved, a Life Safety Inspector will be sent out within ten (10) days. Within thirty (30) to forty-five (45) days, a health licensure surveyor will be sent out to determine approval.
6. If the application is for a new Burn or NICU service, after the Plans Review approval, a HFC surveyor will conduct an on-site review for the initial occupancy approval.
7. If the application involves MRI and/or PET, please review HFC's Medical Equipment Registry to ensure information submitted on the licensure application is consistent with previously submitted data.
8. Upon receipt of the application, HFC staff will review the application for completeness. Once determined to be complete, a service license number will be assigned, and an invoice will be sent to the listed billing contact. The requested license fee will need to be submitted to Health Facilities Commission, following the invoice instructions, by listed due date on the invoice.

9. Once the license fees have been received, a provisional approval letter will be sent to the Administrator. When complete, the application will then be presented to the Commission at the next regularly scheduled Commission meeting for ratification.
 - a. If the Commission ratifies the application, the license certificate will then be created and mailed to the licensee. You should receive the physical license in ten (10) to fourteen (14) days.
 - b. If the Commission does not ratify the initial approval of your application, a letter will be mailed to you providing an explanation and specific instructions as to any actions you may take to have the decision reviewed, at which time this authorization shall cease to be effective.

All applicable laws, rules, policies, and guidelines are available for viewing at <https://www.tn.gov/hfc/division-of-licensure-and-regulation/hfc-licensure/licensure-applications.html>. Please check this website periodically for updates.

Please note the licensure application does not take the place of the HFC Medical Equipment Registry. Medical Equipment Yearly submissions are still required.



State of Tennessee
Health Facilities Commission

502 Deaderick Street, Andrew Jackson Building, 9th Floor, Nashville, TN 37243
www.tn.gov/hfc Phone: 615-741-2364 hsda.staff@tn.gov

**INITIAL APPLICATION FOR LICENSE OF SERVICES
FOR HOSPITAL OR OUTPATIENT DIAGNOSTIC CENTER**

1. NAME AND PHYSICAL ADDRESS OF FACILITY OF SERVICE

Provider Type (Check One): Hospital Outpatient Diagnostic Center (ODC)

East Tennessee Community Open MRI

Name

1415 Old Weisgarber Rd Suite 150

Address

Knoxville

TN

37909

City

State

ZIP

ODC 48

License Number:

2. CEO/ADMINISTRATOR OF PROVIDER

Nick DeLaura

Vice President Advanced Medical Technologies

Name

Title

nick.delaura@provisionhp.com

Email Address

Provision Healthcare

Company Name

2095 Lakeside Centre Way #101

Address

Knoxville

TN

37922

City

State

ZIP

865-684-2608

Phone Number

3. BILLING INFORMATION FOR FACILITY

Jonathan Walden

Accounts Payable Clerk

Name

Title

jonathan.walden@provisionhp.com

Email Address

Provision Healthcare

Company Name

2095 Lakeside Centre Wat #101

Address

Knoxville

TN

37922

City

State

ZIP

865-321-4534

Phone Number

On the following items, check all appropriate services to be licensed.

Have any of the following services been changed since the last occupancy approval or have had a Plans Review related to that service since the last approval? Yes No

If yes, what were the changes and date of changes?:

ESTABLISHMENT OF A BURN UNIT:

Physical Address of Service: _____

Number of Beds _____

What Age Group Will Be Served/Licensed?: Pediatric Adult Both

Will the Burn Unit be Verified by ABA?: Yes No (Please attach documentation of verification.)

If no, why:

X ESTABLISHING MRI UNIT/SERVICE: *(If more than one unit, use ATTACHMENT – A.)*

Physical Address of Service: 1415 Old Weisgarber Rd Suite 150 Knoxville TN 37909

Name Brand of Unit 1.5T Siemens Espree/3T Siemens Skyrafit Biomatrix

Tesla 1.5T & 3T

Type (i.e. Close, Short Bore, etc.) Short Bore

Unit's Serial Number 1.5T=31192 / 3T=212011

Will the MRI Unit be Accredited?: Yes No

If MRI Unit will be Accredited, is it PENDING ACCREDITED

If ACCREDITED, What Organization? ACR
(Attach certificate or proof of accreditation.)

If no, why:

The MRI unit will be registered with the Health Facilities Commission. Yes No

ESTABLISHING PET UNIT/SERVICE: *(If more than one unit, use ATTACHMENT – A.)*

Physical Address of Service:

Name Brand of Unit _____

Type (i.e. PET Only, PET/CT, PET/MRI) _____

Unit's Serial Number _____

Will the PET Unit be Accredited?: Yes No

If PET Unit will be Accredited, is it PENDING ACCREDITED

If ACCREDITED, What Organization? _____
(Attach certificate or proof of accreditation.)

If no, why:

The PET unit will be registered with the Health Facilities Commission. Yes No

ESTABLISHING NEONATAL INTENSIVE CARE UNIT (NICU):

Physical Address of Service: _____

Choose Designation Type: **First Time Self Designation/Initial NICU License**

Designation at Different Level

**What is the Current License
Level of Care?** _____

What is the Requested Level? _____

Ownership/Physical Location Change

Number of Beds by Each Level

Level II	_____
Level III	_____
Level III with Surgery	_____
Level IV	_____

Have you been evaluated by AAP?: **Yes** **No**

If yes, please provide documentation.

Designate Expiration Date: _____

Neonatal Program Manager

Name **Title**

Email Address

Phone Number

Neonatal Medical Director

Name **Title**

Email Address

Phone Number

Pursuant to Tennessee Rule of Civil Procedure 72, I hereby declare under perjury that the information provided in this application is true and correct. Signee for this application certifies that he or she is of responsible character and able to comply with the minimum standards and regulations established by Tennessee pertaining to the type of facility or services for which application for licensure is made and with the rules promulgated under Tennessee Code Annotated §68-11-201 and Rules 0720-.14, 0720-36, and 0720-47 adopted by the Commission effective December 1, 2025. Signee also certifies that a policy has been implemented to inform all employees of their obligation under TCA §71-6-103 to report incidents of abuse or neglect.

Nick DeLaura

1/06/2026

Signature

Date

Nick Delaura

Printed Name

Non-Refundable Licensing Fees for Listed Licensed Services

An invoice will be sent to the contact for Billing for total payment of fees.

Burn Unit

Hospital: \$1040

Neonatal Intensive Care Unit (NICU)

Hospital: \$1040

MRI:

Hospital: \$500 per MRI unit
Outpatient Diagnostic Center: Included with ODC License
Physician Office: \$500 per MRI unit

PET:

Hospital: \$500 per MRI unit
Outpatient Diagnostic Center: Included with ODC License
Physician Office: \$500 per MRI unit

(as of December 1, 2025)

From: [Nick DeLaura](#)
To: [HFC Service](#)
Cc: [Alecia L. Craighead](#)
Subject: [EXTERNAL] RE: Question on Quality Service License Application
Date: Wednesday, January 7, 2026 1:18:02 PM
Attachments: [image002.png](#)
[image004.png](#)
[image001.png](#)

This Message Is From an External Sender

This message came from outside your organization.
Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email - STS-Security

Good afternoon,

In response to the below email.

The correct equipment was reported on the Quality Service License Application:
I can confirm that we have one 1.5T Siemens Espree SN31192 and one 3T Siemens SkyraFit Biomatrix SN 212011 in our possession. I will make this correction on the upcoming submission of the Medical Equipment Registry.

Thank you,

Nick DeLaura
Vice President
Advanced Medical Technologies
1415 Old Weisgarber Road, Suite 120
Knoxville, TN 37909
O:865.684.2608 | C:865.805.3016



From: Alecia L. Craighead <Alecia.L.Craighead@tn.gov>
Sent: Wednesday, January 7, 2026 2:12 PM
To: Nick DeLaura <nick.delaura@provisionhp.com>
Subject: Question on Quality Service License Application

This is to notify you that your application for a quality license for East Tennessee Community Open MRI is missing the following information:

- The application reported one 1.5 tesla and one 3.0 tesla MRI. However, the Medical Equipment Registry has two 3.0 tesla MRIs registered.
Siemens SkyraFit Biomatrix (SN 212011) and Siemens Verio Open Bore (SN

- 62033). What units are actually in use and needing a license?
- The application reported a Siemens Espree (SN 31192) that was reported to the Medical Equipment Registry as replaced in 2023 with the Siemens Verio Open Bore (SN 62033). Please verify which MRI is actually in use.

We need this information to continue processing your application. You will have ten (10) days from the date of this email to return the requested information to hfc.service@tn.gov. In the subject line of the email please include the name of your facility/Physician Practice.

If the information is not returned within the allotted time, the processing of your application will be delayed.

Should you have any questions or if I can be of assistance to you, please call me at 615-253-2782 or you may email me at alecia.l.craighead@tn.gov .

Alecia Craighead | Data and Analysis Administrator
Health Facilities Commission
Andrew Jackson State Office Building, 9th Floor
502 Deaderick Street, Nashville, TN 37243
p. 615-253-2782
c: 615.674.0370
alecia.l.craighead@tn.gov
www.tn.gov/hfc



East Tennessee Community Open MRI

1415 Old Wiesgarber Rd
Suite 150
Knoxville, Tennessee 37909

was surveyed by the
ACR Committee on MRI Accreditation
of the Commission on Quality and Safety

The following magnet was approved
Siemens Medical Systems ESPREE 2011
For
Body, Head, MRA, MSK, Spine

Accredited from:
December 14, 2023 through March 27, 2027

CHAIR, COMMITTEE ON MRI ACCREDITATION

PRESIDENT, AMERICAN COLLEGE OF RADIOLOGY

Nick J Delaura
East Tennessee Community Open MRI
1415 Old Wiesgarber Rd
Suite 150
Knoxville, TN 37909



East Tennessee Community Open MRI

1415 Old Wiesgarber Rd
Suite 150
Knoxville, Tennessee 37909

was surveyed by the
ACR Committee on MRI Accreditation
of the Commission on Quality and Safety

The following magnet was approved

Siemens Medical Systems MAGNETOM Skyra Fit 2022

For

Body, Head, MRA, MSK, Spine

Accredited from:

December 14, 2023 through March 27, 2027

CHAIR, COMMITTEE ON MRI ACCREDITATION

PRESIDENT, AMERICAN COLLEGE OF RADIOLOGY