



# TENNESSEE DEPARTMENT OF HEALTH VENDOR AUTHORIZATION FORM

## AUTHORIZATION PERIOD

Begin:  
July 1, 2020

End:  
June 30, 2021

## STATE INFORMATION

Program: HEALTH

Program Contact: HIV/AIDS/VH Services

Edison Record # Chris Drumright

Edison PO #

Delegation #

Account Code: HL00000747

Speed Code: 70804000

CFDA # 93.917

## VENDOR INFORMATION

Vendor:

Address:

Phone:

Edison Vendor ID:

FEIN/SSN (optional):

## AUTHORIZATION/REIMBURSEMENT DETAIL

Service Authorized	Units Authorized	Unit Cost	Amount Authorized
Ryan White Medical Services	N/A	N/A	Per Fee Schedule
TOTAL AMOUNT AUTHORIZED :			N/A

Additional pricing terms attached: YES \_\_\_ NO \_\_\_

NOTICE: VENDOR AUTHORIZATION TERMS AND CONDITIONS ARE ATTACHED

## AUTHORIZATION & ACCEPTANCE

State Authorization: (signature with printed name & title)

Vendor Acceptance: (signature with printed name & title)

## Terms and Conditions

### **A. Standard Terms and Conditions**

1. Total Purchase Order Amount. In no event shall the liability of the State under this Purchase Order exceed the Total Purchase Order Amount.
2. Inspection and Acceptance. The State shall have the right to inspect all goods or services provided by Vendor under this Purchase Order. If, upon inspection, the State determines that the goods or services are defective, the State shall notify Vendor, and Vendor shall re-deliver the goods or provide the services at no additional cost to the State. If after a period of thirty (30) days following delivery of goods or performance of services the State does not provide a notice of any defects, the goods or services shall be deemed to have been accepted by the State.
3. Modification, Amendment or Change Order. This Purchase Order may be modified only by a written amendment or change order signed by the State and the Vendor.
4. Limitation of Liability. The State shall have no liability except as specifically provided in this Purchase Order. In no event shall the State be liable to the Vendor or any other party for any lost revenues, lost profits, loss of business, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise. The State's total liability under this Purchase Order or otherwise shall under no circumstances exceed the Total Purchase Order Amount.
5. Limitation of Vendor's Liability. The Vendor's liability for all claims arising under this Purchase Order shall be limited to an amount equal to two (2) times the Total Purchase Order Amount. In no event shall this Section limit the Vendor's liability for intentional torts, criminal acts, fraudulent conduct, or omissions that result in personal injuries or death.
6. Termination for Convenience. The State shall have the right to immediately terminate this Purchase Order, without cause and for any reason, upon written notice to the Vendor, delivered by mail or electronic means. The State's notice of termination is effective upon the State's issuance.
7. Subject to Funds Availability. The State's payment of this Purchase Order is subject to the appropriation and availability of State or federal funds. In the event that funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Purchase Order, effective immediately, upon written notice to the Vendor. If the State terminates this Purchase Order due to lack of funds availability, the Vendor shall be entitled to compensation for all conforming goods requested and accepted by the State and for all satisfactory and authorized services completed as of the termination date.
8. Payment of Purchase Order. A payment by the State shall not prejudice the State's right to object to or question any payment, invoice, or other matter. A payment by the State shall not be construed as acceptance of goods delivered, any part of the services provided, or as approval of any amount invoiced.
9. Deductions. The State reserves the right to deduct from amounts, which are or shall become due and payable to the Vendor, under any contract between the Vendor and the State.
10. Hold Harmless. The Vendor agrees to indemnify and hold harmless the State of Tennessee as well as its officers, agents, and employees from and against any and all claims, liabilities, losses, and

causes of action which may arise, accrue, or result to any person, firm, corporation, or other entity which may be injured or damaged as a result of acts, omission, or negligence on the party of the Vendor, its employees, or any other person acting for or on its or their behalf relating to this Purchase Order. The Vendor further agrees it shall be liable for the reasonable costs of attorneys for the State to enforce the terms of this Purchase Order.

In the event of any suit or claim, the State and Vendor shall give each other immediate notice and provide all necessary assistance to respond. The State's failure to give notice shall only relieve the Vendor of its obligations under this Section to the extent that the Vendor can demonstrate actual prejudice arising from the failure to give notice. This Section shall not grant the Vendor, through its attorneys, the right to represent the State in any legal matter, as the right to represent the State is governed by Tenn. Code Ann. § 8-6-106.

11. State and Federal Compliance. The Vendor shall comply with all applicable state and federal laws and regulations in the provision of goods or services under this Purchase Order.

12. Governing Law. This Purchase Order shall be governed by and construed in accordance with the laws of the State of Tennessee. The Tennessee Claims Commission or the state or federal courts in Tennessee shall be the venue for all claims, disputes, or disagreements arising under this Purchase Order. The Vendor acknowledges and agrees that any rights, claims, or remedies against the State of Tennessee or its employees arising under this Purchase Order shall be subject to and limited to those rights and remedies available under Tenn. Code Ann. §§ 9-8-101 through 9-8-407.

13. Entire Agreement. This Purchase Order contains the entire understanding between the State and the Vendor relating to its subject matter, including all terms and conditions of the parties' agreement. This Purchase Order supersedes any and all prior understandings, representations, negotiations, and agreements between the State and the Vendor, whether written or oral.

## **B. Special Terms and Conditions**

14. Conflicting Terms and Conditions. Should any of these Special Terms and Conditions in Section B conflict with the Standard Terms and Conditions in Section A, the Standard Terms and Conditions shall control.

15. Activities and records pursuant to this Authorization shall be subject to monitoring and evaluation by the State or duly appointed representatives.

16. The Vendor will submit an invoice in form and substance acceptable to the State to effect payment. All invoices for services rendered shall be submitted to the State within sixty (60) days of service delivery. Notwithstanding, the State shall not reimburse any invoices submitted later than sixty (60) days after the end date of this Authorization to Vendor (the "Settlement Period"). Vendor expressly agrees to waive any fees for services rendered that have not been invoiced to the State prior to the end of the Settlement Period.

17. The Vendor acknowledges that the State of Tennessee is the "Payer of Last Resort" for only HIV-related services when the patient is covered by a Third Party Insurance, private or public. If the patient has no insurance, or if certain HIV-related services are not covered by the Third Party Insurance, or access to the patient's insurance has been denied, the claims may be paid by the State as outlined below.

18. Payment by the State shall be considered “Payment in Full.” Under no circumstance, including but not limited to non-payment by the State for non-approved services, shall the Vendor bill, charge, or seek compensation, remuneration or reimbursement from or have any recourse against any patient.

19. In the event that the State is the primary payer (i.e., Payer of Last Resort), payment for HIV-related professional and outpatient hospital services shall be based on the Medical Services Fee Schedule.

20. For the purposes of payment by the State, the determination of HIV-relatedness of any service shall be made by the Medical Director of the HIV, STD, & Viral Hepatitis Section of the State or by his/her designee.