



Lab Web Portal

Introduction

NOTICE

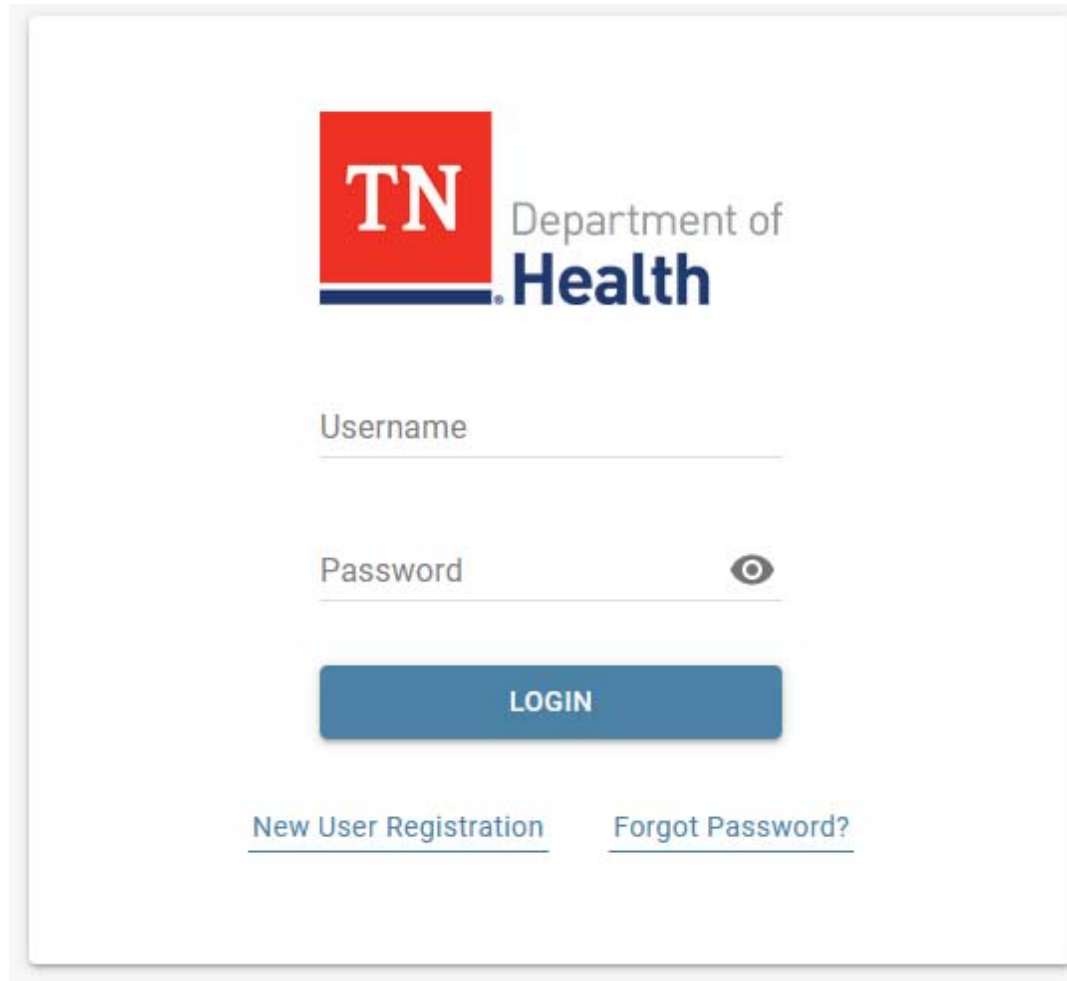
**NO PATIENT DATA WAS USED IN THIS
PRESENTATION.**

**ALL “PATIENT” INFORMATION HAS BEEN
FABRICATED FOR TRAINING PURPOSES.**



**Welcome to the
Lab Web Portal (LWP)**

Accessing the Lab Web Portal



The screenshot shows a login interface for the TN Department of Health. At the top is the logo, which consists of a red square with the white letters 'TN' and the text 'Department of Health' to its right. Below the logo are two input fields: 'Username' and 'Password'. The 'Password' field has a toggle icon (an eye) to its right. Below these fields is a blue button with the text 'LOGIN'. At the bottom of the form are two links: 'New User Registration' and 'Forgot Password?'. The entire form is enclosed in a light gray border.

TN Department of Health

Username

Password

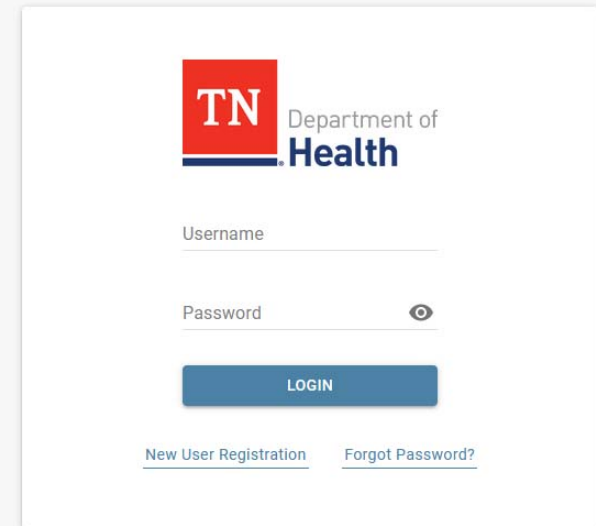
LOGIN

[New User Registration](#) [Forgot Password?](#)

<https://lwp-web.aimsplatform.com/tn2/#/auth/login>

Portal Login Page

- Login Existing Account
- New User Registration
- Reset Password
- Order Support
 - View Lab Contacts
 - Information on where to submit specimens
- Technical Support
 - Technical Support Contacts

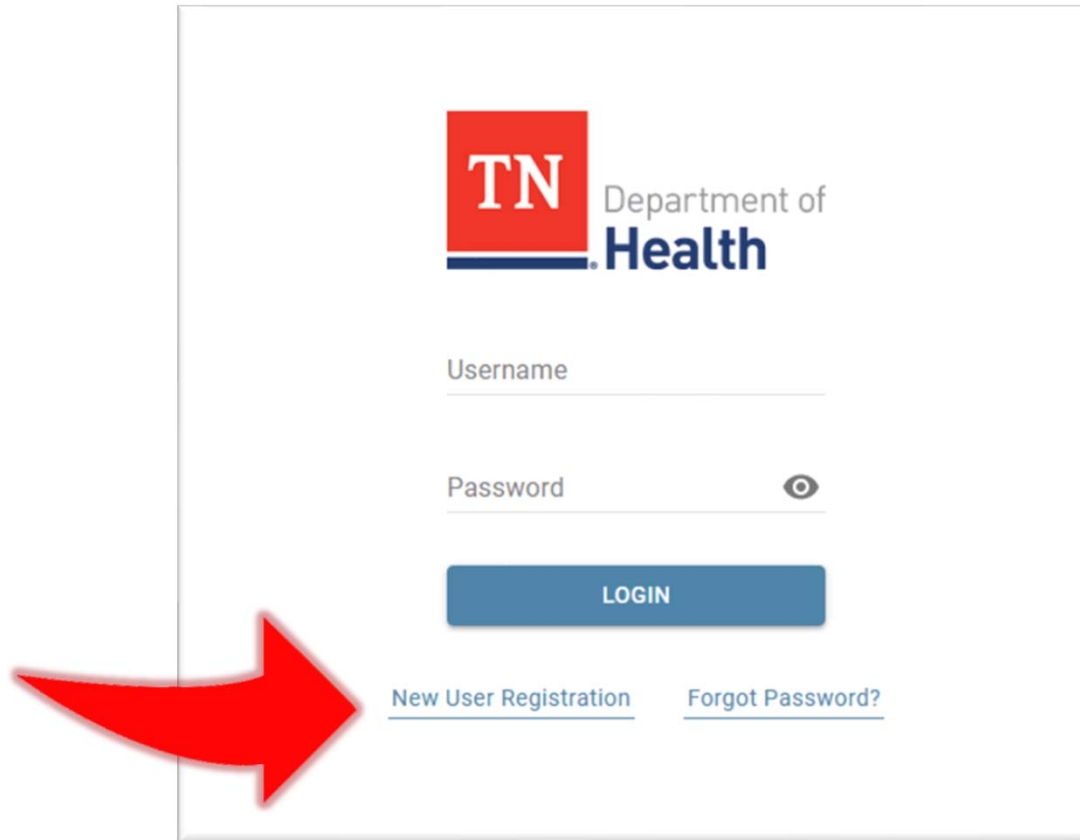


The screenshot shows the login interface for the TN Department of Health portal. At the top is the logo, which consists of a red square with 'TN' in white, followed by the text 'Department of Health' in blue. Below the logo are two input fields: 'Username' and 'Password'. The 'Password' field has a small eye icon to its right. A blue 'LOGIN' button is positioned below the password field. At the bottom of the form, there are two links: 'New User Registration' and 'Forgot Password?'. The entire form is set against a light gray background.

©2007 - 2020 iConnect Consulting, Inc. Order Support Technical Support 13 Oct 2020 19:07 8.2.0.1179

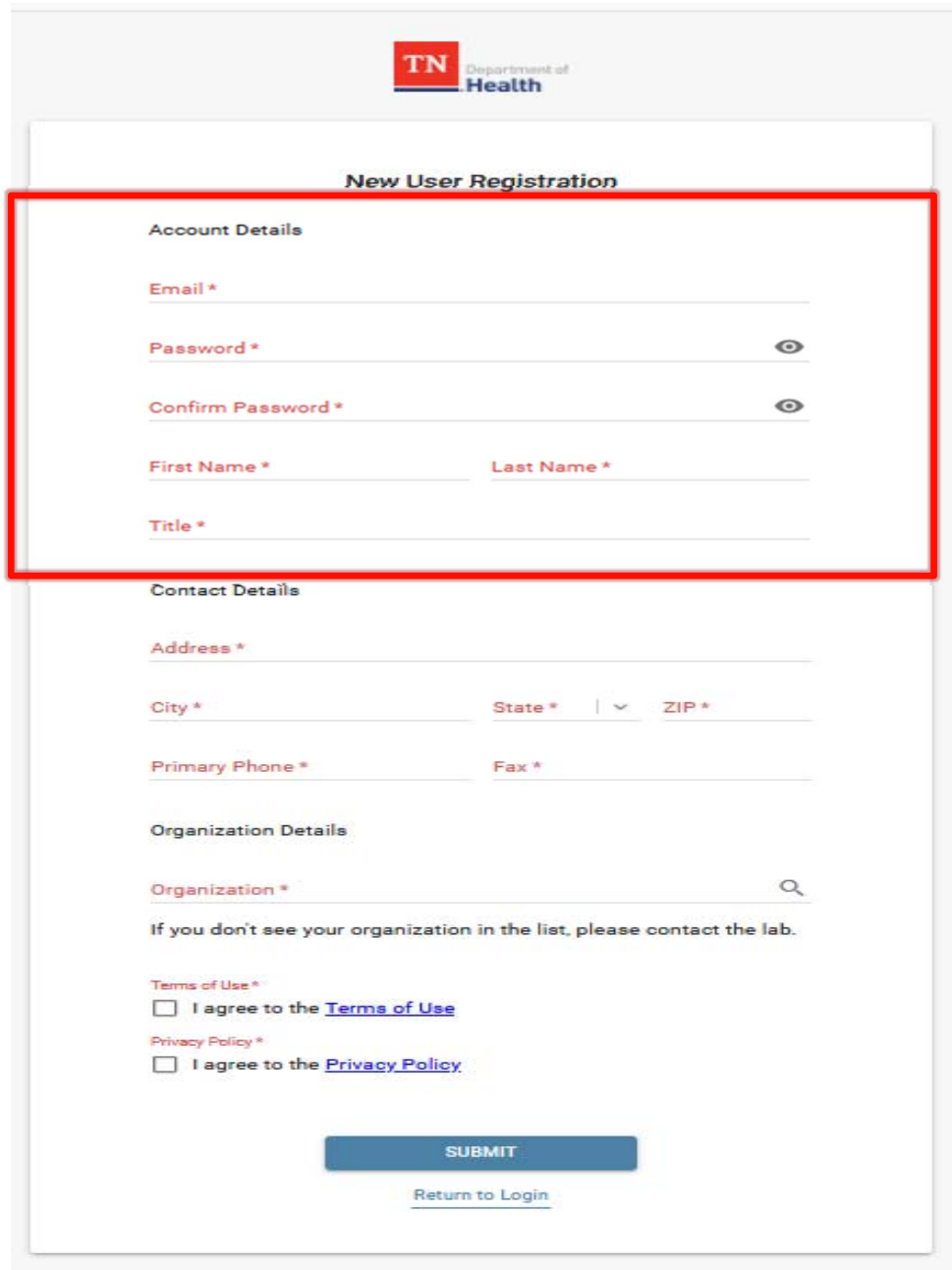
New User Registration

- Click “New User Registration”



The screenshot shows the login interface for the TN Department of Health. At the top is the logo, which consists of a red square with the white letters 'TN' and the text 'Department of Health' to its right. Below the logo are two input fields: 'Username' and 'Password'. The 'Password' field has a small eye icon to its right. Below these fields is a blue button labeled 'LOGIN'. At the bottom of the form are two links: 'New User Registration' and 'Forgot Password?'. A large red arrow points from the left towards the 'New User Registration' link.

New User Registration




The screenshot shows the 'New User Registration' form for the TN Department of Health. The form is divided into three main sections: Account Details, Contact Details, and Organization Details. The 'Account Details' section is highlighted with a red rectangular box. It contains the following fields: Email *, Password *, Confirm Password *, First Name *, Last Name *, and Title *. The 'Contact Details' section includes Address *, City *, State * (a dropdown menu), ZIP *, Primary Phone *, and Fax *. The 'Organization Details' section has an Organization * field with a search icon. Below these sections, there are checkboxes for 'Terms of Use' and 'Privacy Policy', each followed by a link to the respective document. At the bottom of the form, there is a blue 'SUBMIT' button and a link to 'Return to Login'.


TN Department of Health

New User Registration

Account Details

Email *

Password * 


Confirm Password * 

First Name * Last Name *

Title *


Contact Details

Address *

City * State *  ZIP *

Primary Phone * Fax *

Organization Details

Organization * 

If you don't see your organization in the list, please contact the lab.

Terms of Use *

☐ I agree to the [Terms of Use](#)

Privacy Policy *

☐ I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Account Details

- Email address (username)
- Password
- Confirm Password
- Name (First and Last)
- Title

New User Registration

TN Department of Health

New User Registration

Account Details

Email *

Password *

Confirm Password *

First Name * Last Name *

Title *

Contact Details

Address *

City * State * | ZIP *

Primary Phone * Fax *

Organization Details

Organization *

If you don't see your organization in the list, please contact the lab.

Terms of Use * ☐ I agree to the [Terms of Use](#)

Privacy Policy * ☐ I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Contact Details

- Facility Address
- Primary phone
- Fax number

New User Registration

TN Department of Health

New User Registration

Account Details

Email *

Password *

Confirm Password *

First Name * Last Name *

Title *

Contact Details

Address *

City * State * | ZIP *

Primary Phone * Fax *

Organization Details

Organization *

If you don't see your organization in the list, please contact the lab.

☐ I agree to the [Terms of Use](#)

Privacy Policy *

☐ I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Organization Details

- Begin typing the name of your facility in the “Organization” field
- Facilities in the portal will be listed
 - Select your facility from the list
 - Multiple facilities?
 - Contact Technical Support

New User Registration

TN Department of Health

New User Registration

Account Details

Email *

Password *

Confirm Password *

First Name * Last Name *

Title *

Contact Details

Address *

City * State * ZIP *

Primary Phone * Fax *

Organization Details

Organization *

If you don't see your organization in the list, please contact the lab.

Terms of Use *

☐ I agree to the [Terms of Use](#)

Privacy Policy *

☐ I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Review “Term of Use” and “Privacy Policy”

- Check the boxes to agree
- Agreement is required to request access

New User Registration

TN Department of Health

New User Registration

Account Details

Email *

Password *

Confirm Password *

First Name * Last Name *

Title *

Contact Details

Address *

City * State * ZIP *

Primary Phone * Fax *

Organization Details

Organization *

If you don't see your organization in the list, please contact the lab.

Terms of Use *

☐ I agree to the [Terms of Use](#)

Privacy Policy *

☐ I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Click Submit to complete the registration process

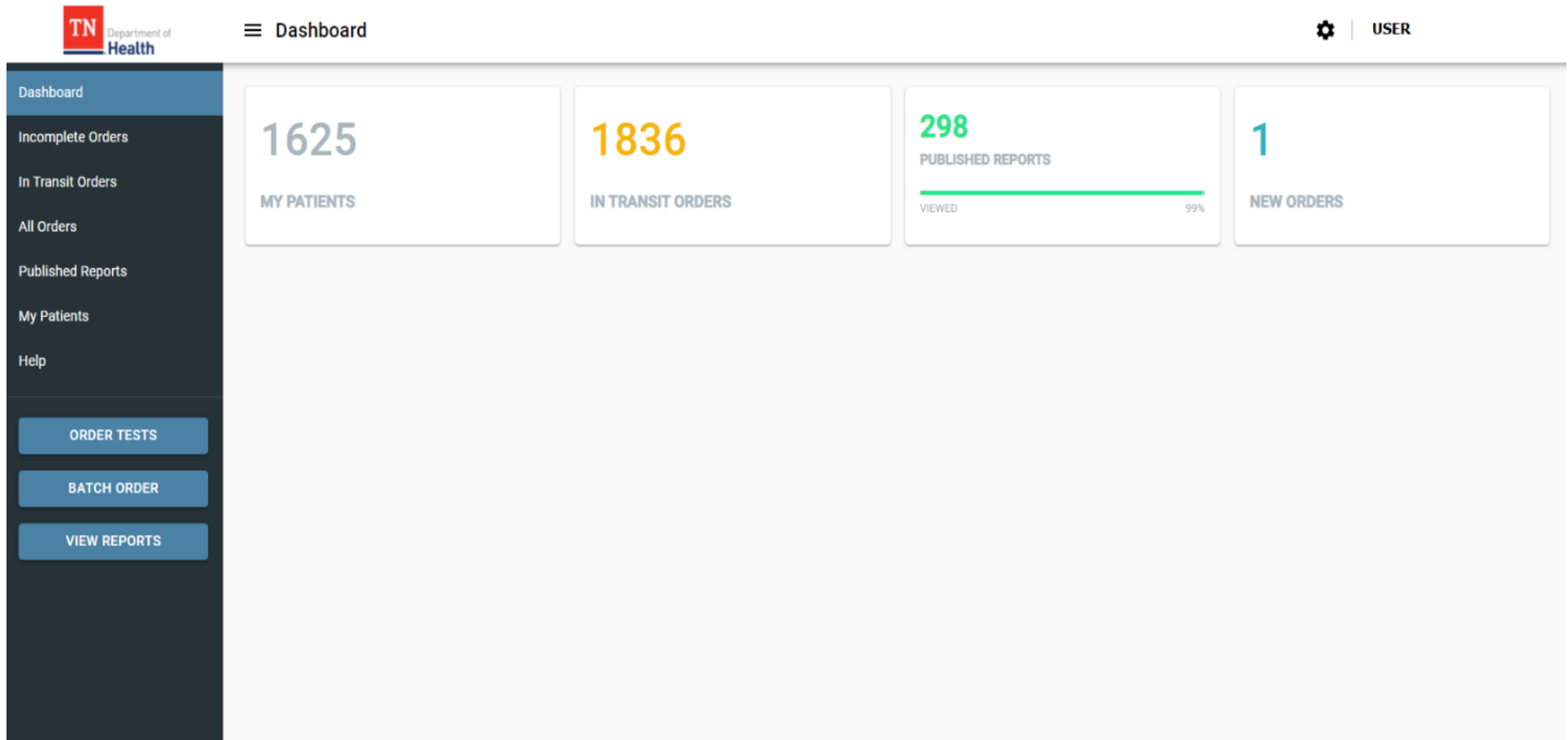
- New user request will be sent to the portal admin for approval
- All user requests will be verified with facility supervisory staff
- Users will be notified by email upon approval



Navigating the Lab Web Portal

Dashboard

- Landing page after log in
- Control center of the LWP



Dashboard -Tiles

- Displays counters and key performance indicators
 - Top Number = total number for user organization
 - Progress bar = viewed vs not viewed reports
- Click on the tile to open relevant data grids

The screenshot shows the TN Department of Health dashboard. The top navigation bar includes the TN logo, the text 'Department of Health', a hamburger menu icon, the word 'Dashboard', a gear icon, and 'USER NAME'. The left sidebar contains a list of menu items: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below the sidebar are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area displays four tiles, each with a large number and a label: '1627 MY PATIENTS', '1839 IN TRANSIT ORDERS', '298 PUBLISHED REPORTS' (with a progress bar showing 100% viewed), and '1 NEW ORDERS'. A red box highlights these four tiles. A red arrow points from the gear icon in the top right corner to the text 'Editable: Click on the gear icon to edit'.

Editable:
Click on the
gear icon
to edit

User Drop-Down Menu - Profile

The image shows two screenshots of the TN Department of Health user interface. The top screenshot is the 'Dashboard' page, and the bottom screenshot is the 'Profile' page.

Dashboard Screenshot:

- Header: TN Department of Health, Dashboard
- Metrics: 1627 MY PATIENTS, 1839 IN TRANSIT ORDERS, 298 PUBLISHED REPORTS, 1 NEW ORDERS
- User Menu: Profile, Batch order, News, Help, Log out

Profile Screenshot:

- Header: TN Department of Health, Profile, USER NAME
- Tabs: PERSONAL INFO (highlighted), MANAGE NOTIFICATIONS, CHANGE PASSWORD
- Personal Information:

First Name	Last Name	Title
Stephanie	Poindexter	Training Coordinator

Email Address	Address	City
stephanie.poindexter@tn.gov	630 Hart Lane	Nashville

State	ZIP	Primary Phone
TN	37216	6152626338

Primary Fax	Role
6152626393	LWP_Physician

- Organizations:

 - Tennessee Dept. of Health Division of Lab Services
tdhls.nas
 - Maury County Health Department
06001
 - Williamson County Health Department
09403
 - Williamson County Health Department
09401
 - Wilson County Health Department
09501

- Buttons: ORDER TESTS, BATCH ORDER, VIEW REPORTS, CANCEL, SAVE

- Click on your username to access the drop-down menu to edit your personal information
- Click the “Change Password” tab to change your password

User Drop-Down Menu – Manage Notifications

The image displays two screenshots of the TN Department of Health user interface. The top screenshot shows the 'Dashboard' with various statistics and a user profile dropdown menu in the top right corner. The bottom screenshot shows the 'Profile' page with the 'MANAGE NOTIFICATIONS' option highlighted in the top navigation bar and the 'ADD NOTIFICATION' button in the bottom right corner.

Top Screenshot: Dashboard

- Logo: TN Department of Health
- Page Title: Dashboard
- Statistics:
 - 1627 MY PATIENTS
 - 1839 IN TRANSIT ORDERS
 - 298 PUBLISHED REPORTS
 - 1 NEW ORDERS
- User Profile Dropdown Menu:
 - Profile
 - Batch order
 - News
 - Help
 - Log out

Bottom Screenshot: Profile

- Page Title: Profile
- User Name: USER NAME
- Navigation Bar:
 - PERSONAL INFO
 - MANAGE NOTIFICATIONS** (highlighted)
 - CHANGE PASSWORD
- Table Headers:
 - #
 - Event
 - Type
 - Frequency
 - Enabled
 - Delete
- Buttons:
 - ORDER TESTS
 - BATCH ORDER
 - VIEW REPORTS
 - ADD NOTIFICATION

Add personal preferences for Portal notification events by clicking “Add Notification”

User Drop-Down Menu – Manage Notifications

The screenshot shows the TN Department of Health user interface. At the top, there's a dashboard with statistics: 1627 MY PATIENTS, 1839 IN TRANSIT ORDERS, 298 PUBLISHED REPORTS, and 1 NEW ORDERS. A red arrow points from the top right user profile menu to the 'Manage Notifications' tab. The 'Manage Notifications' tab is active, showing a table with one notification: 'New Report is available' via Email, set to 'Immediately' frequency, and 'no' enabled status. A red box highlights the 'Enabled' checkbox, and another red box highlights the 'SAVE' button.

#	Event	Type	Frequency	Enabled	Delete
1	New Report is available	Email	Immediately	no	

☒ Enabled

ADD NOTIFICATION

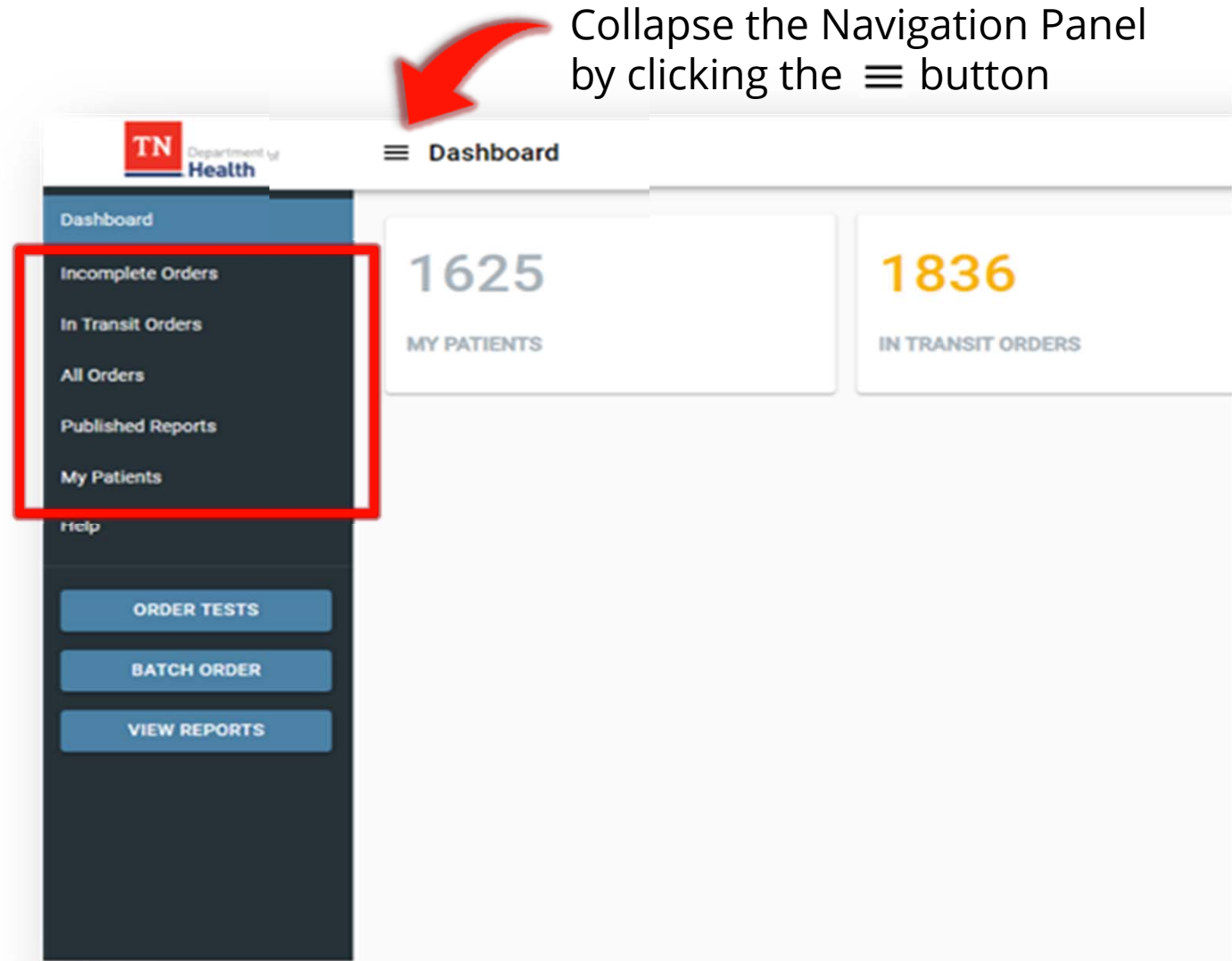
SAVE

- Click “Enabled” to be notified when a new report is available
 - Choose to be notified immediately or once per day
 - Save the settings
- To delete a notification, click the icon next to the notification

Dashboard - Navigation Panel

Data Grids

- Incomplete Orders
- In Transit Orders
- All Orders
- Published Reports
- My Patients

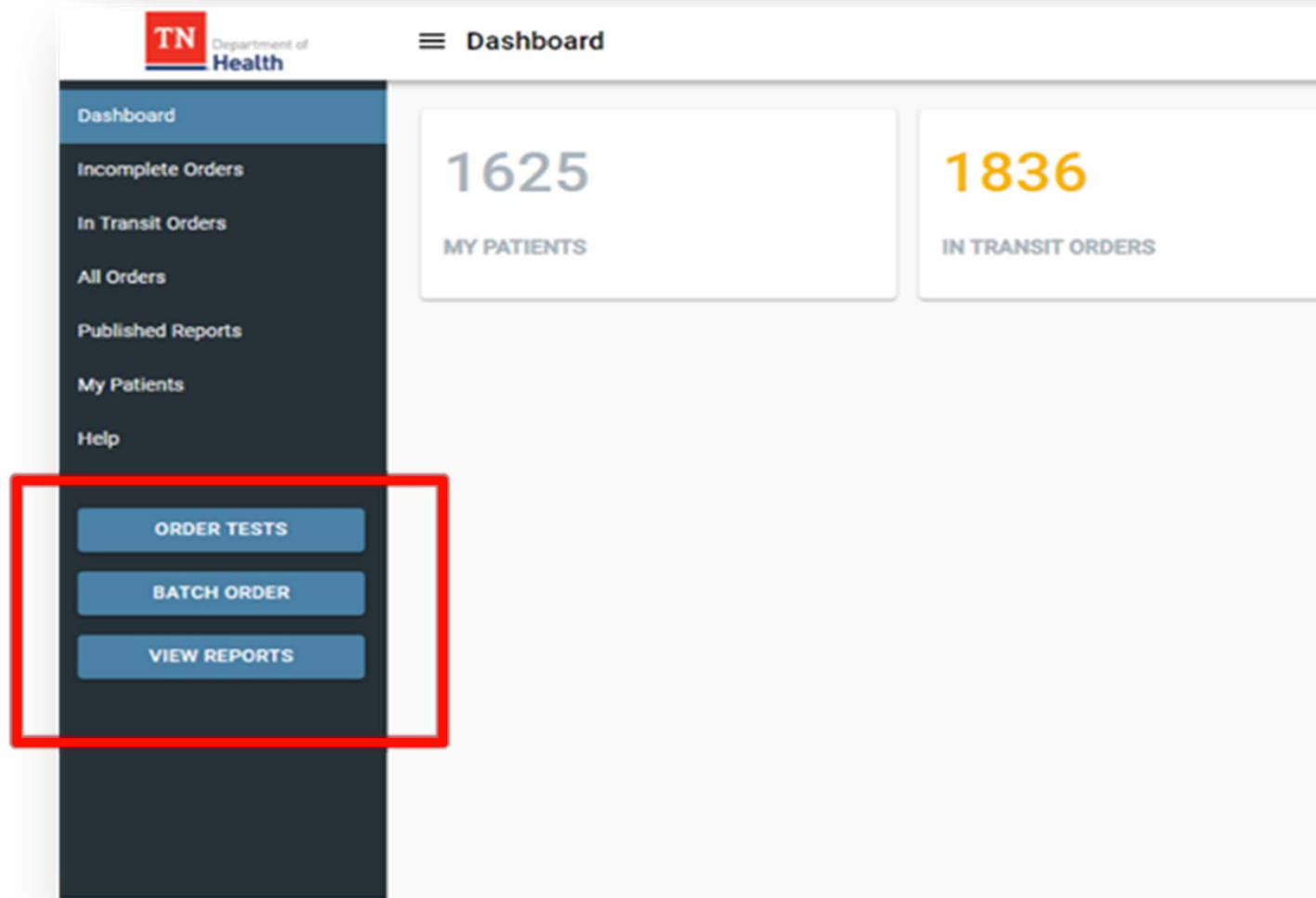


NOTE: Not all users will have access to all options

Dashboard – Navigation Panel

Call-To-Action Buttons

- Order Tests
- Batch Orders
- View Reports



NOTE: Not all users will have access to all options

Help Portal



≡ Help

USER NAME

Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

Resources

[CONTACT US](#)

Frequently Asked Questions

Quick Search

How do I submit a test order?



How do I track my test order?



How to view published lab report?



How to view submitted order?



How do I setup to receive emails when I have new reports published?



ORDER TESTS

BATCH ORDER

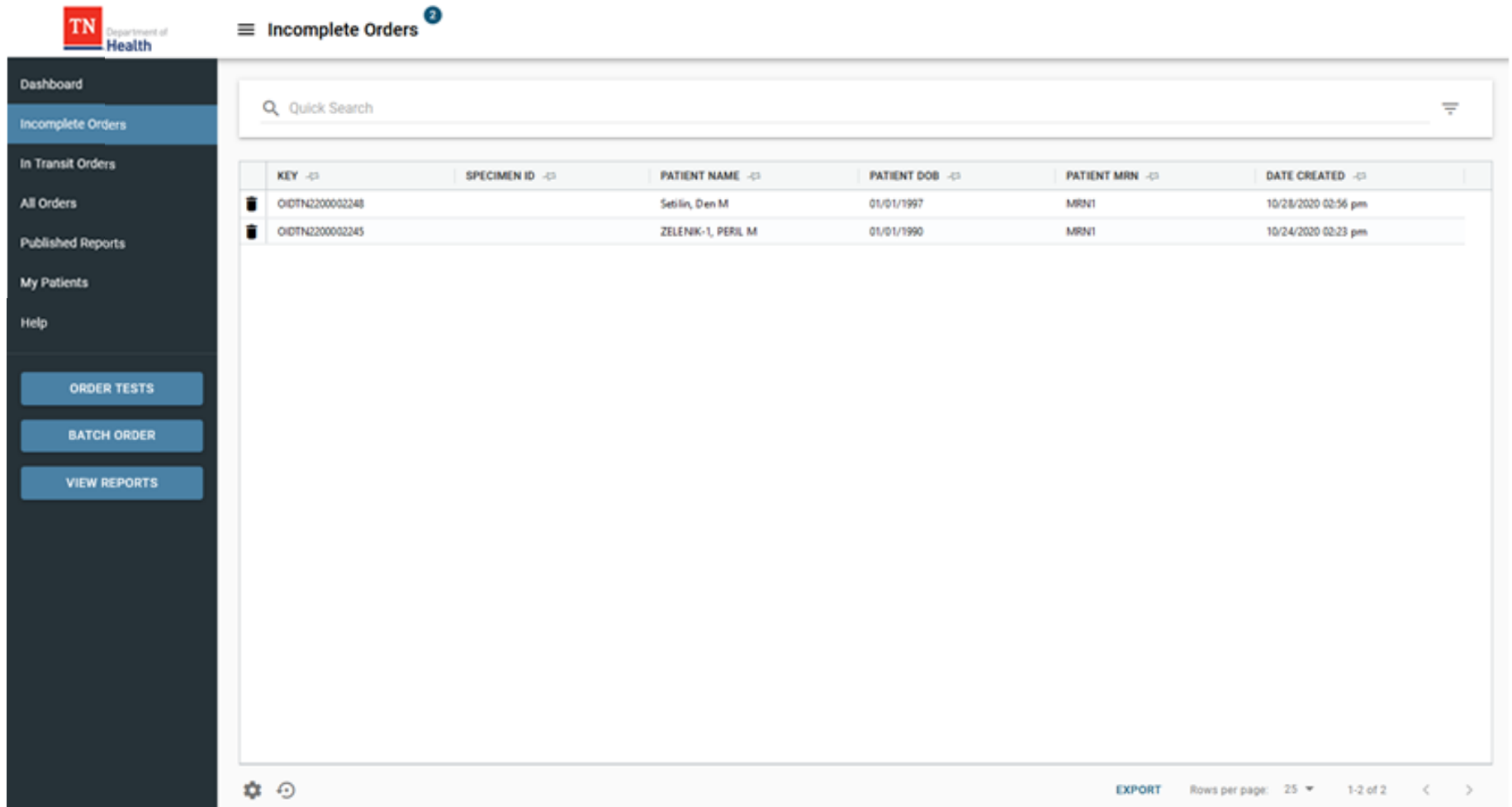
VIEW REPORTS



Using the Data Grids

Incomplete Orders

- Lists orders that have been started but not yet submitted




The screenshot displays the 'Incomplete Orders' page in the TN Department of Health system. The left sidebar contains navigation links: Dashboard, Incomplete Orders (highlighted with a red arrow), In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are buttons for ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area features a 'Quick Search' bar and a table of incomplete orders. The table has columns for KEY, SPECIMEN ID, PATIENT NAME, PATIENT DOB, PATIENT MRN, and DATE CREATED. Two rows of data are visible. At the bottom right, there are links for EXPORT, Rows per page (set to 25), and pagination (1-2 of 2).

KEY	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE CREATED
OIDTN4200002248		Setlin, Den M	01/01/1997	MRN1	10/28/2020 02:56 pm
OIDTN4200002245		ZELENIK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:23 pm

In Transit

- Lists orders that have been submitted, but not yet received by the lab



In Transit Orders

1839

USER NAME

Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

VIEW REPORTS

Quick Search

	PORTAL ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE COLLECTED	DATE SUBMITTED	SPECIMEN TYPE	FACILITY NAME	BATCH KEY	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002251	AARALL, EMARINTE	01/01/1970		11/05/2020 08:25 am	11/05/2020 08:26 am	Nasopharyngeal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002250	GRAHAM, LYNN	05/26/1967	ABCD1234	11/01/2020 10:45 am	11/02/2020 11:26 am	Nasopharyngeal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002249	TEST, TEST	01/01/1991		10/29/2020 12:30 pm	10/29/2020 01:13 pm	Nasopharyngeal and oropharyngeal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002241	Setilin, Den M	01/01/1997	MRN1	10/23/2020 03:21 pm	10/28/2020 02:49 pm	Whole Blood	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002247	LEPIK-1, FN M	01/01/1990	MRN1	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002246	LEPIK-2, FN M	01/01/1990	MRN1	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002240	Setilin, Den M	01/01/1997	MRN1	10/23/2020 03:21 pm	10/23/2020 03:25 pm	Whole Blood	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002239	TEST, COVID A	01/01/2010	987654321	10/19/2020 09:17 am	10/19/2020 11:53 am	Nasopharyngeal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002238	TEST-TN-LN, FN M	06/09/1998	100	09/30/2020 12:45 pm	09/30/2020 12:49 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002237	AARALL, ARIU	01/01/1970		09/29/2020 05:14 am	09/30/2020 12:19 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002236	Test-An, Anna M	04/09/1995	1	09/30/2020 02:25 am	09/30/2020 02:28 am	Serum	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002234	CALLEN, COBERT	09/25/2020		09/25/2020 05:12 pm	09/25/2020 05:12 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000043	TEST-LIN, LEN M	03/08/1995	MRN-100	09/15/2020 11:50 am	09/25/2020 05:10 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200001796	TEST-TN-LN, FN M	06/09/1998	100	09/23/2020 07:14 am	09/25/2020 05:09 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002233	AARALL, ARIU	01/01/1970		09/23/2020 03:02 pm	09/25/2020 03:06 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002229	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002228	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002227	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002226	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002225	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002224	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002223	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002222	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002221	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002220	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services

EXPORT

Rows per page: 25

1-25 of 1839

All Orders

- All orders submitted by user organization, regardless of status

TN Department of Health

All Orders 2244

USER NAME

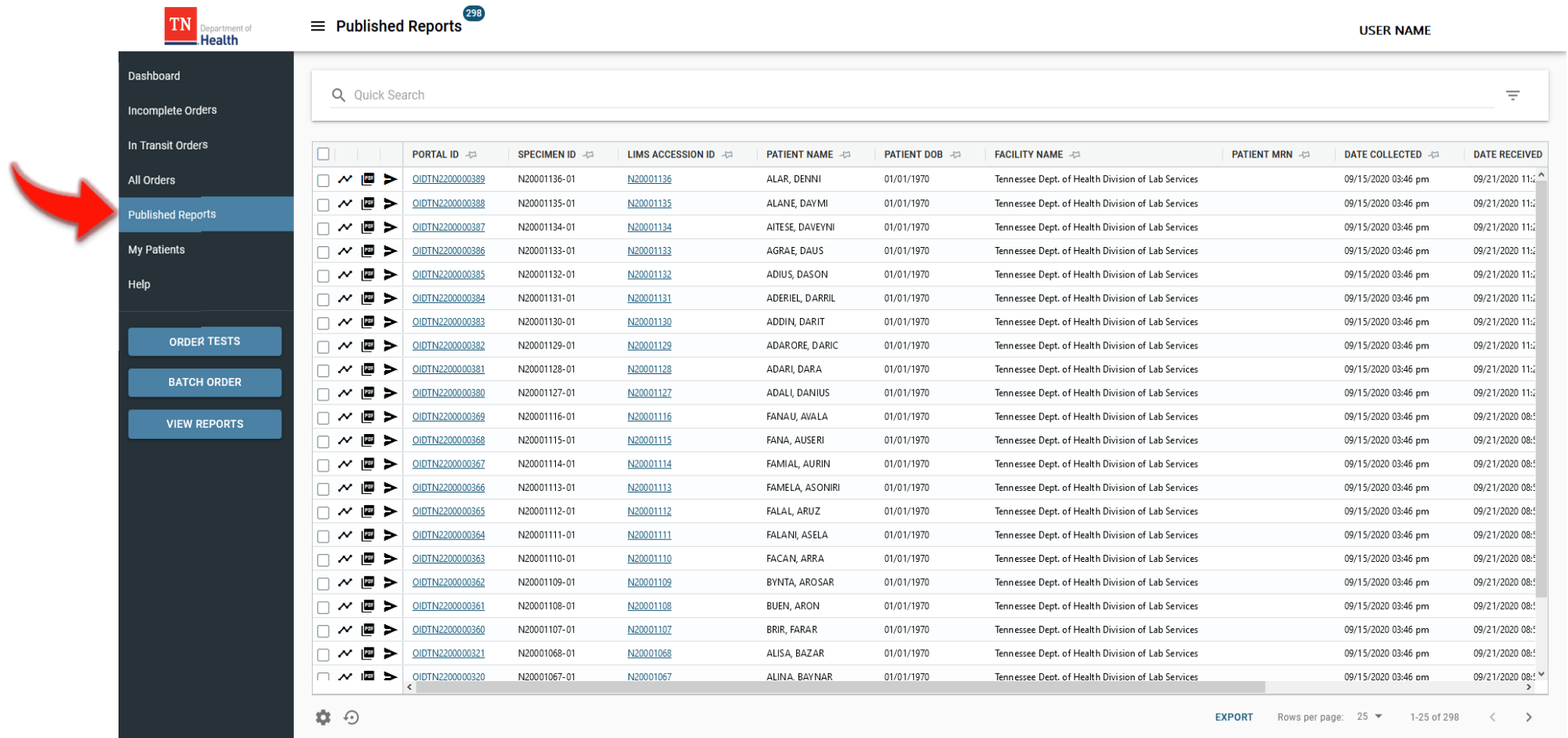
Quick Search

				PORTAL ID	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE COLLECTED	DATE SUBMITTED	FACILITY NAME	SPECIMEN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002251	N20003099-01	AARALL, EMARINTE	01/01/1970		11/05/2020 08:25 am	11/05/2020 08:26 am	Tennessee Dept. of Health Division of Lab Services	Nasop
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002250	N20003086-01	GRAHAM, LYNN	05/26/1967	ABCD 1234	11/01/2020 10:45 am	11/02/2020 11:26 am	Tennessee Dept. of Health Division of Lab Services	Nasop
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002249	K20V003083-01	TEST, TEST	01/01/1991		10/29/2020 12:30 pm	10/29/2020 01:13 pm	Tennessee Dept. of Health Division of Lab Services	Nasop
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002247	N20003070-01	LEPIK-1, FN M	01/01/1990	MRN1	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002246	N20003069-01	LEPIK-2, FN M	01/01/1990	MRN1	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002244	K20V003068-01	ZELENIK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:20 pm	10/24/2020 02:23 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002243	K20V003066-01	ZELENIK-1, PERIL M	01/01/1990	MRN1	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002242	K20V003065-01	ZELENIK-1, PERIL M	01/01/1990	MRN1	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002241		Setilin, Den M	01/01/1997	MRN1	10/23/2020 03:21 pm	10/28/2020 02:49 pm	Tennessee Dept. of Health Division of Lab Services	Whole
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002240		Setilin, Den M	01/01/1997	MRN1	10/23/2020 03:21 pm	10/23/2020 03:25 pm	Tennessee Dept. of Health Division of Lab Services	Whole
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002239	N20003029-01	TEST, COVID A	01/01/2010	987654321	10/19/2020 09:17 am	10/19/2020 11:53 am	Tennessee Dept. of Health Division of Lab Services	Nasop
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002238	K20V003000-01	TEST-TN-LN, FN M	06/09/1998	100	09/30/2020 12:45 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002237	K20V002999-01	AARALL, ARIIL	01/01/1970		09/29/2020 05:14 am	09/30/2020 12:19 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002236		Test-An, Anna M	04/09/1995	1	09/30/2020 02:25 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Serum
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002235		Test-An, Anna M	04/09/1995	1	09/30/2020 02:06 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Plasm
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002234	N20002998-01	CALLEN, COBERT	09/25/2020		09/25/2020 05:12 pm	09/25/2020 05:12 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002233	K20V002983-01	AARALL, ARIIL	01/01/1970		09/23/2020 03:02 pm	09/25/2020 03:06 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002232	N20002982-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002231	N20002981-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002230	N20002980-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002229	N20002979-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QIDTN2200002228	N20002978-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Tennessee Dept. of Health Division of Lab Services	Nasal

EXPORT Rows per page: 25 1-25 of 2244

Published Reports

- Shows all orders with published reports per user organization.
 - Orders with unread (not viewed) reports are shown in **bold**



TN Department of Health

Published Reports ²⁹⁸

USER NAME


Quick Search

			PORTAL ID	SPECIMEN ID	LIMS ACCESSION ID	PATIENT NAME	PATIENT DOB	FACILITY NAME	PATIENT MRN	DATE COLLECTED	DATE RECEIVED
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000389	N20001136-01	N20001136	ALAR, DENNI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000388	N20001135-01	N20001135	ALANE, DAYMI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000387	N20001134-01	N20001134	AITESE, DAVEYNI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000386	N20001133-01	N20001133	AGRAE, DAUS	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000385	N20001132-01	N20001132	ADIOUS, DASON	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000384	N20001131-01	N20001131	ADERIEL, DARRIL	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000383	N20001130-01	N20001130	ADDIN, DARIT	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000382	N20001129-01	N20001129	ADARORE, DARIC	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000381	N20001128-01	N20001128	ADARI, DARA	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000380	N20001127-01	N20001127	ADALI, DANIOUS	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000369	N20001116-01	N20001116	FANAU, AVALA	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000368	N20001115-01	N20001115	FANA, AUSERI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000367	N20001114-01	N20001114	FAMIAL, AURIN	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000366	N20001113-01	N20001113	FAMELA, ASONIRI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000365	N20001112-01	N20001112	FALAL, ARUZ	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000364	N20001111-01	N20001111	FALANI, ASELA	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000363	N20001110-01	N20001110	FACAN, ARRA	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000362	N20001109-01	N20001109	BYNTA, AROSAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000361	N20001108-01	N20001108	BUEN, ARON	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000360	N20001107-01	N20001107	BRIR, FARAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000321	N20001068-01	N20001068	ALISA, BAZAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000320	N20001067-01	N20001067	ALINA, BAYNAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:52 am

EXPORT Rows per page: 25 1-25 of 298

My Patients

- Shows your patients' list



Patients

USER NAME


Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

VIEW REPORTS

Quick Search

	LAST NAME	FIRST NAME	DATE OF BIRTH	FACILITY NAME	ADDRESS	CITY	STATE	ZIP CODE
<input type="checkbox"/>	AARALL	ARILI	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	BALT	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	BALT	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	CADRYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	ARILYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	BALYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	BALYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	CAIL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	ALDAS	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	BANDAN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	BANDAN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	CALARI	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACARNAR	AROSAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040

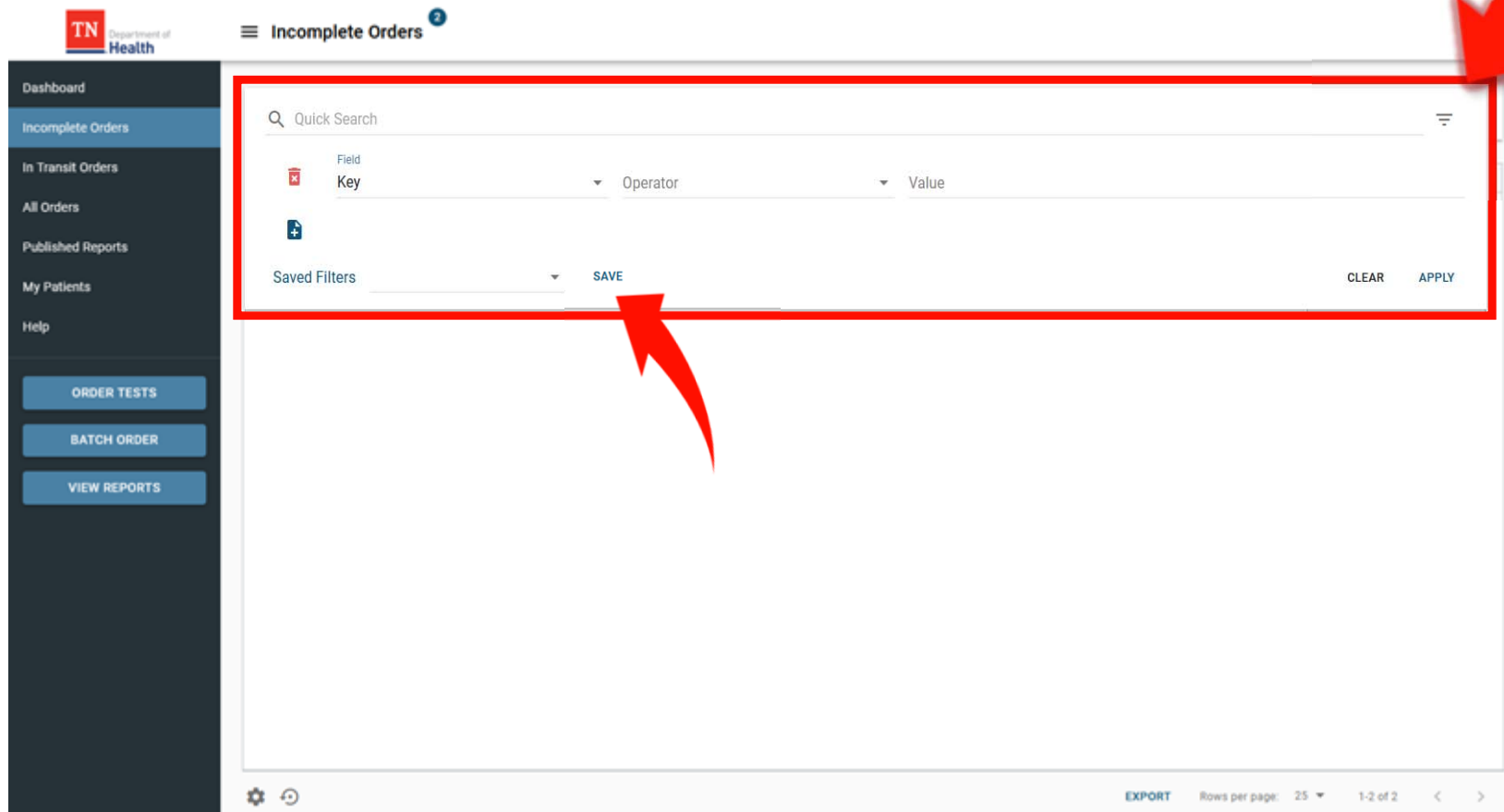
EXPORT

Rows per page: 25

1-25 of 1627

Dashboard - Quick Search

- Click on  button to open filter panel to add additional/advanced search options
 - Available for the different data grids



The screenshot shows the 'Incomplete Orders' dashboard for the TN Department of Health. A red box highlights the 'Quick Search' filter panel. Inside this panel, there is a search bar at the top. Below it, there are three columns: 'Field' (with a dropdown menu showing 'Key'), 'Operator' (with a dropdown menu), and 'Value' (with a text input field). At the bottom of the panel, there is a 'Saved Filters' dropdown menu, a 'SAVE' button, and 'CLEAR' and 'APPLY' buttons. A red arrow points to the 'SAVE' button. Another red arrow points to the filter panel from the top right. The dashboard also features a sidebar with navigation links like 'Dashboard', 'Incomplete Orders', 'In Transit Orders', 'All Orders', 'Published Reports', 'My Patients', and 'Help'. At the bottom, there are buttons for 'ORDER TESTS', 'BATCH ORDER', and 'VIEW REPORTS'. The footer includes an 'EXPORT' button, 'Rows per page: 25', and '1-2 of 2'.

- Use the **SAVE** button to save filters for repeated searches

Data Grid Navigation

- Click on the column header to sort the data grid
 - Hold shift and click headers to sort by multiple columns

The screenshot displays the 'Incomplete Orders' section of the TN Department of Health system. A sidebar on the left contains navigation links: Dashboard, Incomplete Orders (selected), In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are buttons for ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main area features a data grid with columns: KEY, SPECIMEN ID, PATIENT NAME, PATIENT DOB, PATIENT MRN, and DATE CREATED. Two rows of data are visible. Annotations with red arrows point to various UI elements: 'Quick Search' points to the search bar at the top right; 'Refresh Settings' points to the gear icon at the bottom left; 'Toggle Column Settings' points to the column selection icon (a circle with a dot) at the bottom left; and 'Export List' points to the 'EXPORT' button at the bottom right. The bottom right corner of the grid shows 'Rows per page: 25' and '1-2 of 2'.

KEY	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE CREATED
O1DTN200002248		Setlin, Den M	01/01/1997	MRN1	10/28/2020 02:56 pm
O1DTN200002245		ZELENIK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:23 pm

Quick Search

Refresh Settings

Toggle Column Settings

Export List

EXPORT Rows per page: 25 1-2 of 2

Data Grid Navigation

Number of items that need attention

The screenshot shows the 'Incomplete Orders' page in the TN Department of Health system. A red arrow points to a blue badge with the number '2' next to the 'Incomplete Orders' header, indicating the number of items that need attention. The page features a sidebar with navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are buttons for ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area has a 'Quick Search' bar and a table with two columns: KEY and SPECIMEN ID. The table contains two rows of data. At the bottom right, there is an 'EXPORT' button, a 'Rows per page' dropdown set to 25, and a page indicator '1-2 of 2' with navigation arrows. A red arrow points to the 'Rows per page' dropdown, and another red arrow points to the 'Page Navigation' area (the '1-2 of 2' and arrows). A third red arrow points to the 'Page Number' '1-2 of 2'.

KEY	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE CREATED
O:DTN200002248		Setlin, Den M	01/01/1997	MRN1	10/28/2020 02:56 pm
O:DTN200002245		ZELENIK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:23 pm

Rows per
Page

Page
Navigation

Page
Number

Data Grid Navigation

- Click on  icon to pin a column the left side of the grid

All Orders
2244

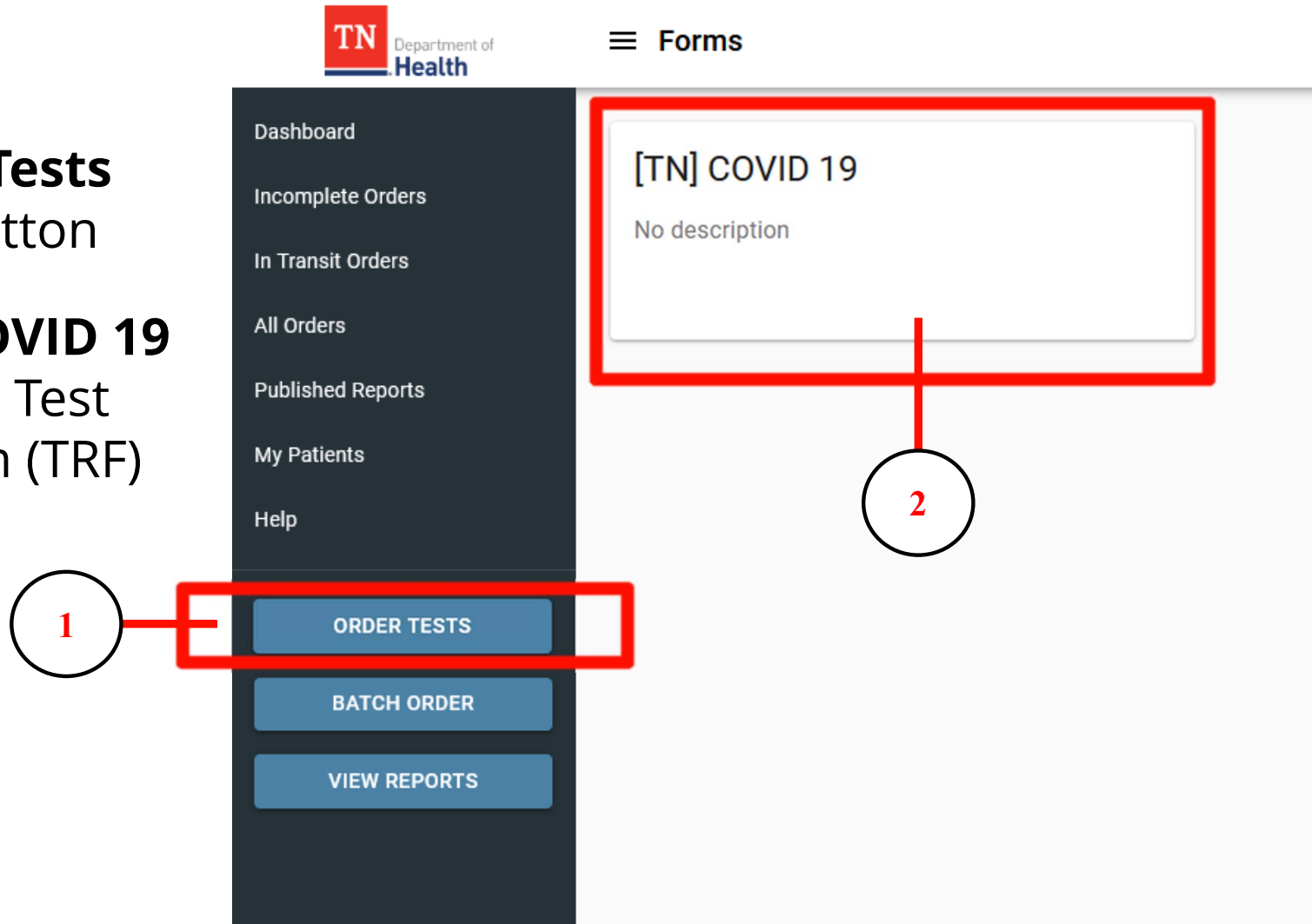
	PORTAL ID ↗	SPECIMEN ID ↗	PATIENT NAME ↗	PA		SPECIMEN ID ↓ ↗	PORTAL ID ↗	PATIENT NAME ↗
<input type="checkbox"/>	OIDTN2200002236		Test-An, Anna M	04	<input type="checkbox"/>	N20V000134-01	OIDTN2200000034	NCOV19_TEST_DG_05 Z
<input type="checkbox"/>	OIDTN2200002241		Setiljin, Den M	01	<input type="checkbox"/>	N20V000133-01	OIDTN2200000033	NCOV19_TEST_DG_04 Z
<input type="checkbox"/>	OIDTN2200002240		Setiljin, Den M	01	<input type="checkbox"/>	N20V000132-01	OIDTN2200000032	NCOV19_TEST_DG_03 Z
<input type="checkbox"/>	OIDTN2200001795		Test-TN-LN, FN M	06	<input type="checkbox"/>	N20V000131-01	OIDTN2200000031	NCOV19_TEST_DG_02 Z
<input type="checkbox"/>	OIDTN2200002235		Test-An, Anna M	04	<input type="checkbox"/>	N20V000130-01	OIDTN2200000030	NCOV19_TEST_DG_01 Z
<input type="checkbox"/>	OIDTN2200000042	K20V000770-01	TEST-LIN, LEN M	03	<input type="checkbox"/>	N20V000129-01	OIDTN2200000029	OMG_WHATEVER Z
<input type="checkbox"/>	OIDTN2200000038	K20V000777-01	ROWILLIAMS, CHLOE Z	10	<input type="checkbox"/>	N20V000123-01	OIDTN2200000028	NCOV-19_TEST_028 Z
<input type="checkbox"/>	OIDTN2200001797	K20V002542-01	TEST-TN-B-1, FN M	02	<input type="checkbox"/>	N20V000122-01	OIDTN2200000027	NCOV-19_TEST_027 Z
<input type="checkbox"/>	OIDTN2200002076	K20V002823-01	TEST-TN-B-1, FN M	02	<input type="checkbox"/>	N20V000121-01	OIDTN2200000026	NCOV-19_TEST_026 Z
<input type="checkbox"/>	OIDTN2200002077	K20V002824-01	TEST-TN-B-2, FN M	02	<input type="checkbox"/>	N20V000120-01	OIDTN2200000025	NCOV-19_TEST_025 Z
<input type="checkbox"/>	OIDTN2200002078	K20V002825-01	TEST-TN-B-3, FN M	02	<input type="checkbox"/>	N20V000119-01	OIDTN2200000024	NCOV19_TEST_024 Z
<input type="checkbox"/>	OIDTN2200002079	K20V002826-01	TEST-TN-B-4, FN M	02	<input type="checkbox"/>	N20V000118-01	OIDTN2200000023	NCOV19_TEST_023 Z
<input type="checkbox"/>	OIDTN2200002080	K20V002827-01	TEST-TN-B-5, FN M	02	<input type="checkbox"/>	N20V000117-01	OIDTN2200000022	NCOV19_TEST_022 Z
<input type="checkbox"/>	OIDTN2200002081	K20V002828-01	TEST-TN-B-1, FN M	02	<input type="checkbox"/>	N20V000116-01	OIDTN2200000021	NCOV19_TEST_021 Z
<input type="checkbox"/>	OIDTN2200002082	K20V002829-01	TEST-TN-B-2, FN M	02	<input type="checkbox"/>	N20V000115-01	OIDTN2200000020	NCOV19_TEST_020 Z
<input type="checkbox"/>	OIDTN2200002083	K20V002830-01	TEST-TN-B-3, FN M	02	<input type="checkbox"/>	N20V000110-01	OIDTN2200000019	NCOV19_TEST_014 Z
<input type="checkbox"/>	OIDTN2200002084	K20V002831-01	TEST-TN-B-4, FN M	02	<input type="checkbox"/>	N20V000109-01	OIDTN2200000018	NCOV19_TEST_013 Z
<input type="checkbox"/>	OIDTN2200002085	K20V002832-01	TEST-TN-B-5, FN M	02	<input type="checkbox"/>	N20V000108-01	OIDTN2200000017	NCOV19_TEST_012 Z
<input type="checkbox"/>	OIDTN2200002086	K20V002833-01	TEST-TN-B-6, FN M	02	<input type="checkbox"/>	N20V000107-01	OIDTN2200000016	NCOV19_TEST_011 Z
<input type="checkbox"/>	OIDTN2200002087	K20V002834-01	TEST-TN-B-7, FN M	02				
<input type="checkbox"/>	OIDTN2200002088	K20V002835-01	TEST-TN-B-8, FN M	02/10/1995	MF			
<input type="checkbox"/>	OIDTN2200002089	K20V002836-01	TEST-TN-B-9, FN M	02/11/1995	MF			



Ordering Tests

Ordering Tests

1. Click the **Order Tests** Call-to-Action button
2. Click the **[TN] COVID 19** tile to access the Test Requisition Form (TRF)



Test Requisition Form (TRF) – Patient Information

TN Department of Health

[TN] COVID 19

USER NAME

Forms / [TN] COVID 19

PATIENT INFORMATION

Last Name *

ge

Washington, George , 09/10/1910

TAYLOR, ROGER , 12/31/1946

SANCHEZ RODRIGUEZ, GERARDO ALEXIS , 07/29/1983

LATHERS, GEORGETTA V, 12/15/1982

JUNGLE, GEORGE , 01/09/2019

SUBMITTER INFORMATION

Facility Name *

Tennessee Dept. of Health Division of Lab Services

Phone Number

(615) 262-6300

Address

630 Hart Lane

City

Nashville

Point of Contact *

Ordering Provider *

CLEAR SAVE SUBMIT

- Type the patient's last name in the **Last Name** field
 - Patients with that last name will populate in a drop-down menu
 - Confirm the patient's date of birth with your patient's information

Test Requisition Form (TRF) – Patient Information

TN Department of Health

≡ [TN] COVID 19

USER NAME

Forms / [TN] COVID 19

PATIENT INFORMATION

Last Name *

ge

Washington, George , 09/10/1910

TAYLOR, ROGER , 12/31/1946

SANCHEZ RODRIGUEZ, GERARDO ALEXIS , 07/29/1983

LATHERS, GEORGETTA V, 12/15/1982

JUNGLE, GEORGE , 01/09/2019

SUBMITTER INFORMATION

Facility Name *

Tennessee Dept. of Health Division of Lab Services

Phone Number

(615) 262-6300

Address

630 Hart Lane

City

Nashville

Point of Contact *

Ordering Provider *

CLEAR SAVE SUBMIT

- If the patient is listed, click on the patient to add the patient's information to the TRF
- For more detailed look up, click the 🔍 icon

Test Requisition Form (TRF) – Patient Information

The screenshot displays the TN Department of Health COVID-19 Test Requisition Form (TRF) interface. The left sidebar contains navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area is titled [TN] COVID 19 and includes a USER NAME field. The PATIENT INFORMATION section contains fields for Last Name (AARALL), First Name (ARILI), Middle Initial, Date Of Birth (01/01/1970), Phone Number ((615) 837-5472), Address (123 4th Street), City (Clarksville), County of Residence (Montgomery), Gender (Ambiguous), Pregnant (No), Race (Other Race), and Medical Record Number. A red arrow points from the edit icon (pencil) next to the Last Name field to an 'Edit patient' modal. The modal contains the same patient information fields, with radio buttons for Gender (Female, Male, Unknown, Ambiguous, Not Applicable, Other) and Pregnant (Yes, No, Unknown), and radio buttons for Race (Asian, Black or African American, American Indian and Alaska Native, Other Race). The modal also has CLOS, CLEAR, and SAVE buttons.

PATIENT INFORMATION

Last Name * AARALL First Name ARILI Middle Initial

Date Of Birth 01/01/1970 Phone Number (615) 837-5472

Address 123 4th Street

City Clarksville

County of Residence Montgomery

Gender Ambiguous

Pregnant No

Race Other Race

Medical Record Number

EDIT PATIENT

Last Name * AARALL First Name ARILI Middle Initial

Date Of Birth * 01/01/1970 Phone Number * (615) 837-5472

Address * 123 4th Street

City * Clarksville State * TN

County of Residence * Montgomery Zip Code * 37040

Gender * ☐ Female ☐ Male ☐ Unknown ☒ Ambiguous ☐ Not Applicable ☐ Other

Pregnant * ☐ Yes ☒ No ☐ Unknown

Race * ☐ Asian ☐ Black or African American ☐ American Indian and Alaska Native ☒ Other Race

CLOS CLEAR SAVE

- Edit existing patient information by clicking the  icon in the **Last Name** field

Test Requisition Form (TRF) – Patient Information



≡ [TN] COVID 19

USER NAME

Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

VIEW REPORTS

Forms / [TN] COVID 19

PATIENT INFORMATION

Last Name *



SUBMITTER INFORMATION

Facility Name *

Tennessee Dept. of Health Division of Lab Services

Phone Number

(615) 262-6300

Address

630 Hart Lane

City

Nashville

Point of Contact *

Ordering Provider *

Select a patient from the list below

Quick Search

LAST NAME ↕	FIRST NAME ↕	DATE OF BIRTH ↕	GENDER ↕	FACILITY NAME ↕	ADDRESS ↕
AARALL	ARILI	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	BALT	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	BALT	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	CADRYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
ABIALA	ARILYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
ABIALA	BALYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
ABIALA	BALYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre



Rows per page: 25 1-25 of 1610

CLOSE ADD EDIT SELECT

- Detailed information for all patients, click the 🔍 icon





Test Requisition Form (TRF) – Patient Information

int of
1

≡ [TN] COVID 19

Forms / [TN] COVID 19

PATIENT INFORMATION

Last Name *  

SUBMITTER INFORMATION

Facility Name *
Tennessee Dept. of Health Division of Lab Services

Phone Number
(615) 262-6300

Address
630 Hart Lane

City
Nashville

State
TN

FIRST NAME	DATE OF BIRTH	GENDER	FACILITY NAME	ADDRESS
ARILI	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
BALT	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
BALT	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
CADRYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
ARILYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
BALYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
BALYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre

Rows per page: 25 1-25 of 1610

CLOSE ADD

- Once you confirm a patient is not in the system, click **ADD** in the details box or by clicking the **+** icon on the TRF page to add a new patient

Test Requisition Form (TRF) – Patient Information

TN Department of Health

[TN] COVID 19

USER NAME

PATIENT INFORMATION

Last Name *

SUBMITTER INFORMATION

Facility Name *
Tennessee Dept. of Health Division of Lab Services

Phone Number
(615) 262-6300

Address
630 Hart Lane

City
Nashville

State
TN

Point of Contact *

Ordering Provider *

Add new patient

Last Name * First Name * Middle Initial

Date Of Birth * Phone Number *

Address *

City * State *

County of Residence * Zip Code *

Gender *
☐ Female ☐ Male ☐ Unknown ☐ Ambiguous ☐ Not Applicable ☐ Other

Race *
☐ Asian ☐ Black or African American ☐ American Indian and Alaska Native ☐ Other Race
☐ Native Hawaiian/Pacific Islander ☐ White

CLOSE CLEAR SUBMIT

- Enter the patient information
 - Items in red are required
- Click **Submit** to add to the system and into the TRF form

Test Requisition Form (TRF) – Submitter Information

The screenshot shows the 'SUBMITTER INFORMATION' section of the TRF. A red arrow points from the magnifying glass icon next to the 'Facility Name' field to a modal window. The modal window is titled 'Select a company from the list below' and contains a table of facilities. The table has columns for Facility Name, Address, City, and State. The facilities listed are Maury County Health Department, Tennessee Dept. of Health Division of Lab Services, Williamson County Health Department, and Wilson County Health Department. The modal window also includes a 'Quick Search' bar, a 'CLOSE' button, and a 'SELECT' button.

Facility Selection Modal:

FACILITY NAME	ADDRESS	CITY	STAT
Maury County Health Department	1909 Hampshire Pike	Columbia	TN
Tennessee Dept. of Health Division of Lab Services	630 Hart Lane	Nashville	TN
Williamson County Health Department	1324 West Main Street	Franklin	TN
Williamson County Health Department	2629 Fairview Blvd	Fairview	TN
Wilson County Health Department	927 East Baddour Parkway	Lebanon	TN

If you are affiliated with more than one facility:

- Click the  icon next to the **Facility Name** field to list facilities affiliated with your user account
- Click on the name of the facility and click **SELECT**

Test Requisition Form (TRF) – Submitter Information

The screenshot shows the 'SUBMITTER INFORMATION' section of the TRF. The 'Point of Contact' field is highlighted with a red arrow pointing to a modal window. The modal window, titled 'Select a contact from the list below', contains a search bar and a table of contacts. The table has columns for 'FIRST NAME', 'LAST NAME', and 'PHONE NUMBER'. The contact 'Paula Gibbs' with phone number '615-262-6300' is listed. The modal also includes a 'CLOSE' button and a 'SELECT' button.

Facility Name *
Tennessee Dept. of Health Division of Lab Services

Phone Number
(615) 262-6300

Fax Number

Address
630 Hart Lane

City
Nashville

State
TN

Point of Contact *
type for quick search

Ordering Provider *

SELECT a contact from the list below

Quick Search

FIRST NAME	LAST NAME	PHONE NUMBER
Paula	Gibbs	615-262-6300

Rows per page: 25 1-1 of 1

CLOSE SELECT

- Begin typing the name of the point of contact in the **Point of Contact** field.
- Click the 🔍 icon next to see the list of contacts affiliated with your facility(s)
- Click on the name of the contact and click **SELECT**

Test Requisition Form (TRF) – Submitter Information

The screenshot shows the 'SUBMITTER INFORMATION' section of the TRF. The left sidebar contains navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main form area has the following fields:

- Facility Name ***: Tennessee Dept. of Health Division of Lab Services
- Phone Number**: (615) 262-6300
- Fax Number**: (empty)
- Address**: Cilena, Con
- State**: TN
- Zip Code**: 37243
- Ordering Provider ***: (empty, with a red arrow pointing to it)

At the bottom right of the form are buttons for CLEAR, SAVE, and SUBMIT.

- Begin typing the name of the provider in the **Ordering Provider** field
 - If the ordering physician is listed, select the physician's name from the list
 - The provider's information will populate in the TRF
 - Verify the provider's information on the form

Test Requisition Form (TRF) – Submitter Information

TN Department of Health

[TN] COVID 19

USER NAME

SUBMITTER INFORMATION

Facility Name *
Tennessee Dept. of Health Division of Lab Services

Phone Number
(615) 262-6300

Fax Number

Address
630 Hart Lane

City
Nashville

State
TN

Zip Code
37243

Ordering Provider *

Name
House, John

NPI
1234567890

Phone Number
(111) 222-3344

Fax Number


Email
123

Address
123

City
big city

State
TN

Zip Code
22322

- To edit the provider information, click the  icon after selecting the provider's name from the list

Test Requisition Form (TRF) – Submitter Information

The screenshot displays the TN Department of Health COVID-19 Test Requisition Form (TRF) interface. The left sidebar contains navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area is titled '[TN] COVID 19' and 'USER NAME'. The 'SUBMITTER INFORMATION' section includes fields for Facility Name (Tennessee Dept. of Health Division of Lab Services), Phone Number ((615) 262-6300), Fax Number, Address (630 Hart Lane), City (Nashville), and State (TN). A red arrow points from the '+ Q' icon in the 'Ordering Provider' field to the 'Add New Physician' modal. The modal contains fields for Last Name, First Name, NPI, Email, Phone Number, Fax Number, Address, City, State, and Zip Code. It also includes a 'Contact Type' dropdown (set to Physician) and a 'Status' dropdown (set to Active). At the bottom of the modal are buttons for CLOSE, CLEAR, and SUBMIT.

Submitter Information:

- Facility Name *: Tennessee Dept. of Health Division of Lab Services
- Phone Number: (615) 262-6300
- Fax Number:
- Address: 630 Hart Lane
- City: Nashville
- State: TN
- Point of Contact *:
- Ordering Provider *: type for quick search + Q

Add New Physician:

- Last Name *
- First Name *
- NPI *
- Email
- Phone Number *
- Fax Number
- Address *
- City *
- State *
- Zip Code *
- Contact Type: Physician
- Status: Active

Buttons: CLOSE, CLEAR, SUBMIT

- If the provider is not listed, add the provider by clicking the + icon
- Add the provider's information and click **Submit**

Test Requisition Form (TRF) – Specimen Information

TN Department of Health

[TN] COVID 19

USER NAME

SUBMITTER INFORMATION

SPECIMEN INFORMATION

Collection Date and Time *

Specimen type *

☐ Nasal swab ☐ Nasopharyngeal swab ☐ Nasopharyngeal and oropharyngeal swab ☐ Oropharyngeal swab

☐ Anterior nares swab ☐ Bronchoalveolar lavage ☐ Lower respiratory fluid sample ☐ Nasal aspirate

☐ Nasopharyngeal aspirate ☐ Nasopharyngeal washings ☐ Serum ☐ Sputum ☐ Stool ☐ Throat swab

☐ Tracheal aspirate ☐ Urine

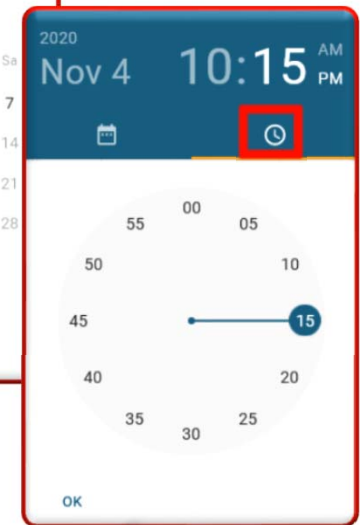
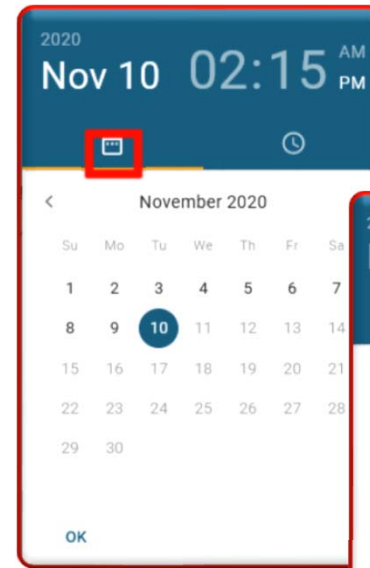
Outbreak/Event ID | PUI ID

Laboratory Name *

Laboratory Address

Comments

CLEAR SAVE SUBMIT



- Type the **Collection Date** and **Time** -OR-
- Click on the calendar 📅 icon to select the date of collection
 - Click on the time at the top, then move the hands of the clock to chose the collection hour and minute
- Click **OK** to save the date/time and to return to the form

Test Requisition Form (TRF) – Specimen Information

TN Department of Health

[TN] COVID 19

USER NAME

Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

VIEW REPORTS

SUBMITTER INFORMATION

SPECIMEN INFORMATION

Collection Date and Time *

Test *

☒ COVID-19 RNA PCR ☐ COVID-19 IgG EIA

Specimen Type *

☐ Nasal swab ☐ Nasopharyngeal swab ☐ Nasopharyngeal and oropharyngeal swab ☐ Oropharyngeal swab

☐ Anterior nares swab ☐ Bronchoalveolar lavage ☐ Lower respiratory fluid sample ☐ Nasal aspirate

☐ Nasopharyngeal aspirate ☐ Nasopharyngeal washings ☐ Serum ☐ Sputum ☐ Stool ☐ Throat swab

☐ Tracheal aspirate ☐ Urine

Outbreak/Event ID | PUI ID

Laboratory Name *

Laboratory Address

Comments

CLEAR SAVE SUBMIT

- Select the **Test** to be performed by clicking on the radio button
- Then click the radio button next to the **Specimen Type** collected

Test Requisition Form (TRF) – Specimen Information

TN Department of Health

[TN] COVID 19

USER NAME

Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

VIEW REPORTS

SUBMITTER INFORMATION

SPECIMEN INFORMATION

Collection Date and Time *

Test *

☒ COVID-19 RNA PCR ☐ COVID-19 IgG EIA

Specimen Type *

☐ Nasal swab ☐ Nasopharyngeal swab ☐ Nasopharyngeal and oropharyngeal swab ☐ Oropharyngeal swab

☐ Anterior nares swab ☐ Bronchoalveolar lavage ☐ Lower respiratory fluid sample ☐ Nasal aspirate

☐ Nasopharyngeal aspirate ☐ Nasopharyngeal washings ☐ Serum ☐ Sputum ☐ Stool ☐ Throat swab

☐ Tracheal aspirate ☐ Urine

Outbreak/Event ID | PUI ID

Laboratory Name *

Laboratory Address

Comments

CLEAR SAVE SUBMIT

- Enter the **Outbreak/Event ID** and **PUI ID**, if applicable

Test Requisition Form (TRF) – Specimen Information

The screenshot shows the TN Department of Health COVID-19 Test Requisition Form (TRF). The left sidebar contains navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main form area is titled '[TN] COVID 19' and 'USER NAME'. The 'SPECIMEN INFORMATION' section is expanded, showing fields for 'Collection Date and Time *', 'Test *' (with radio buttons for COVID-19 RNA PCR and COVID-19 IgG EIA), and 'Specimen Type *' (with multiple radio button options). Below these are fields for 'Outbreak/Event ID', 'PUI ID', 'Laboratory Name *' (highlighted with a red box), 'Laboratory Address', and 'Comments'. At the bottom right are buttons for 'CLEAR', 'SAVE', and 'SUBMIT'.

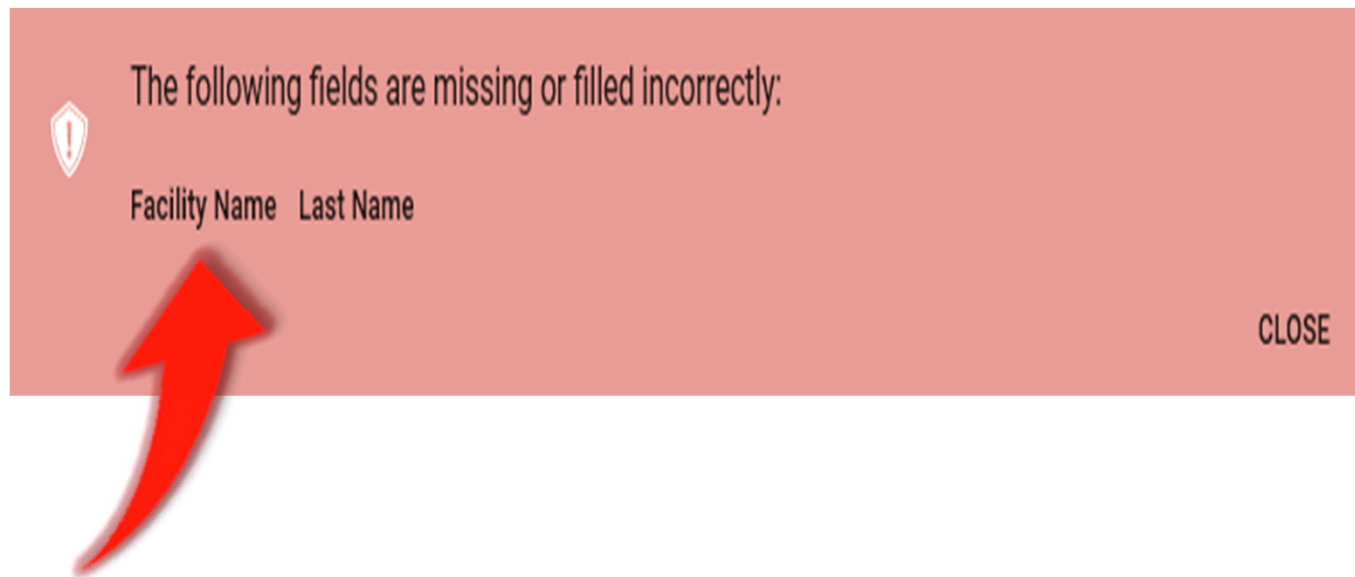
- Choose the Laboratory* that the specimen will be sent to by clicking on the **Laboratory Name** field
- Enter any additional comments in the **Comments** field
- Click **Submit** to submit the Test Requisition Form

***CRITICALLY IMPORTANT:**

- The specimen **MUST** be sent to the laboratory chosen.
- Specimens sent to the wrong laboratory **MUST** be corrected by the facility and will result in delayed testing.

Test Requisition Form (TRF)- Submission

- If required fields are not populated or populated incorrectly, an error dialog box will appear to show the missing fields.



- Click on any field in the dialog box to be navigate to the field to correct the issue.

Test Requisition Form (TRF)-Submission

- Once the test order is ready to be submitted, the Certification of Test Order message will be displayed
- The user must click **AGREE** in order to move forward

Certification of Test Order

By submitting this order for testing, I hereby certify as follows:

- The ordering provider is an individual authorized under State law to order tests or receive test results, or both.
- I certify that the information submitted is true and correct to the best of my knowledge.

CANCEL **AGREE**

Asked-At-Order-Entry (AOE) Questions

Answer each of the AOE questions to complete the order request, then click **SUBMIT**

The screenshot shows a web application interface for the Tennessee Department of Health. At the top, there is a header with a menu icon and the text "[TN] COVID 19". Below this, a sidebar on the left contains a "Forms / [TN]" link and a "PATIENT TEST" section with various input fields: "Last Name", "Date Of Birth" (with "01/01/1" entered), "Address" (with "123 Any" entered), "City" (with "Any Tow" entered), "County of" (with "Bedford" entered), "Gender" (with "Male" entered), "Race" (with "Black or" entered), and "Medical". A "SUBMIT" button is visible at the bottom of the sidebar. The main content area displays a modal window titled "Please respond to the following questions:". This modal contains five questions, each with a red "Answer *" label and three radio button options: "Yes", "No", and "Unknown". The questions are: 1. "Is this the patient's first COVID-19 test?", 2. "Is the patient hospitalized?", 3. "Is the patient in the ICU?", 4. "Is the patient a resident of a congregate care setting? (including nursing homes, residential care for people with intellectual and developmental disabilities, psychiatric treatment facilities, group homes, board and care homes, homeless shelter, foster care or other setting)", and 5. "Is the patient employed in Healthcare?". At the bottom right of the modal, there is a "CLOSE" link and a blue "SUBMIT" button, which is highlighted with a red rectangular box.

[TN] COVID 19

Forms / [TN]

PATIENT TEST

Last Name

Date Of Birth 01/01/1

Address 123 Any

City Any Tow

County of Bedford

Gender Male

Race Black or

Medical

SUBMIT

Please respond to the following questions:

Is this the patient's first COVID-19 test?

Answer *

☐ Yes ☐ No ☐ Unknown

Is the patient hospitalized?

Answer *

☐ Yes ☐ No ☐ Unknown

Is the patient in the ICU?

Answer *

☐ Yes ☐ No ☐ Unknown

Is the patient a resident of a congregate care setting? (including nursing homes, residential care for people with intellectual and developmental disabilities, psychiatric treatment facilities, group homes, board and care homes, homeless shelter, foster care or other setting)

Answer *

☐ Yes ☐ No ☐ Unknown

Is the patient employed in Healthcare?

Answer *

☐ Yes ☐ No ☐ Unknown

CLOSE SUBMIT

Test Order Confirmation

- Once the test order has been submitted, the confirmation message will be displayed
- The **Portal Order ID** identifies the test order in the system

Order Placed

Your test order **OIDIL200000012** has been successfully submitted. Please check All Specimens section of your Dashboard for status updates.

Click Print button below to view/print the completed submission form.

Click Copy Order button to apply current order information to the new order.

PRINT

COPY ORDER

CLOSE

Test Order Confirmation

- Click **PRINT** to print the Order Manifest (PDF)
- A printed copy of the Order Manifest must accompany the specimen to the laboratory

Order Placed

Your test order **OIDIL200000012** has been successfully submitted. Please check All Specimens section of your Dashboard for status updates.

Click Print button below to view/print the completed submission form.

Click Copy Order button to apply current order information to the new order.

PRINT

COPY ORDER

CLOSE

- The Order Manifest may be accessed at any time by clicking on the Portal Order ID in the **All Orders** data grid.

Order Manifest

Testing Facility

CRITICALLY IMPORTANT:

The sample must be submitted to the chosen testing facility as indicated in the top left-hand corner of the Order Manifest to reduce testing delays.

A printed copy of the Order Manifest must accompany the specimen to the laboratory

2101 Medical Center Way
Knoxville, TN 37920
(865) 549-5201



COVID-19 RNA PCR Requisition
Date Submitted: 10/29/2020 1:13:02 PM
Submitted By: Stephanie Poindexter



Order ID: OI DTN2200002249

Patient Demographics

Last Name: TEST	First Name: TEST
Date of Birth: 01/01/1991	Phone Number: 1235551234
Address: 123 Any Street	City: Any Town
State: TN	County: Bedford
Gender: Male	Zip Code: 12345
Race: Black or African American	Ethnicity: Unknown
MRN:	

Submitter Information

Facility Name: Tennessee Dept. of Health Division of Lab Services	
Phone Number: 615-262-6300	Fax Number:
Address: 630 Hart Lane	City: Nashville
State: TN	Zip Code: 37243
Point of Contact: Gibbs, Paula	
Phone Number: 615-262-6300	Fax Number:
Ordering Provider: [REDACTED]	NPI: 1234567890
Phone Number: [REDACTED]	Fax Number:
Email: [REDACTED]	City: Nashville
Address: 630 Hart Lane	Zip Code: [REDACTED]
State: AR	

Specimen Information

Collection Date And Time: 10/29/2020 12:30:00 PM	Test: COVID-19 RNA PCR
Specimen Type: Nasopharyngeal and oropharyngeal swab	
Outbreak/Event ID:	PUI ID:

Additional Comments/Information:

Q&A

Is this the patient's first COVID-19 test?	Unknown
Is the patient hospitalized?	Unknown
Is the patient in the ICU?	Unknown
Is the patient a resident of a congregate care setting? (including nursing homes, residential care for people with intellectual and developmental disabilities, psychiatric treatment facilities, group homes, board and care homes, homeless shelter, foster care or other setting)	Unknown
Is the patient employed in Healthcare?	Unknown
Is the patient symptomatic, as defined by the CDC?	No

**Portal
Order ID**

TN

Test Order Confirmation

- Click **COPY ORDER** to add more orders for the same facility
 - All information from the current order (excluding patient and insurance information) will be copied

Order Placed

Your test order **OIDIL200000012** has been successfully submitted. Please check All Specimens section of your Dashboard for status updates.

Click Print button below to view/print the completed submission form.

Click Copy Order button to apply current order information to the new order.

PRINT

COPY ORDER

CLOSE

Test Order Confirmation

- Click **CLOSE** to display the TRF for the next patient
 - If no additional patients will be entered, navigate back to the dashboard to close the TRF

Order Placed

Your test order **OIDIL200000012** has been successfully submitted. Please check All Specimens section of your Dashboard for status updates.

Click Print button below to view/print the completed submission form.

Click Copy Order button to apply current order information to the new order.

PRINT

COPY ORDER

CLOSE

Saving Incomplete Test Orders

- Incomplete test orders may be saved to be completed and submitted later

Save order

Would you like to save this order?

CANCEL YES

- After saving, a confirmation order will be displayed with the Portal Order ID for that specimen
 - Incomplete orders will be accessible in the **Incomplete Orders** data grid

Order saved

Your test order has been saved as **OIDIL200000013** in Incomplete Orders.

CLOSE

Incomplete Orders

Number of Incomplete Orders

USER NAME

Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

VIEW REPORTS

Quick Search

KEY	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE CREATED
O1DTN2200002248		Setilin, Den M	01/01/1997	MRN1	10/28/2020 02:56 pm
O1DTN2200002245		ZELENIK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:23 pm

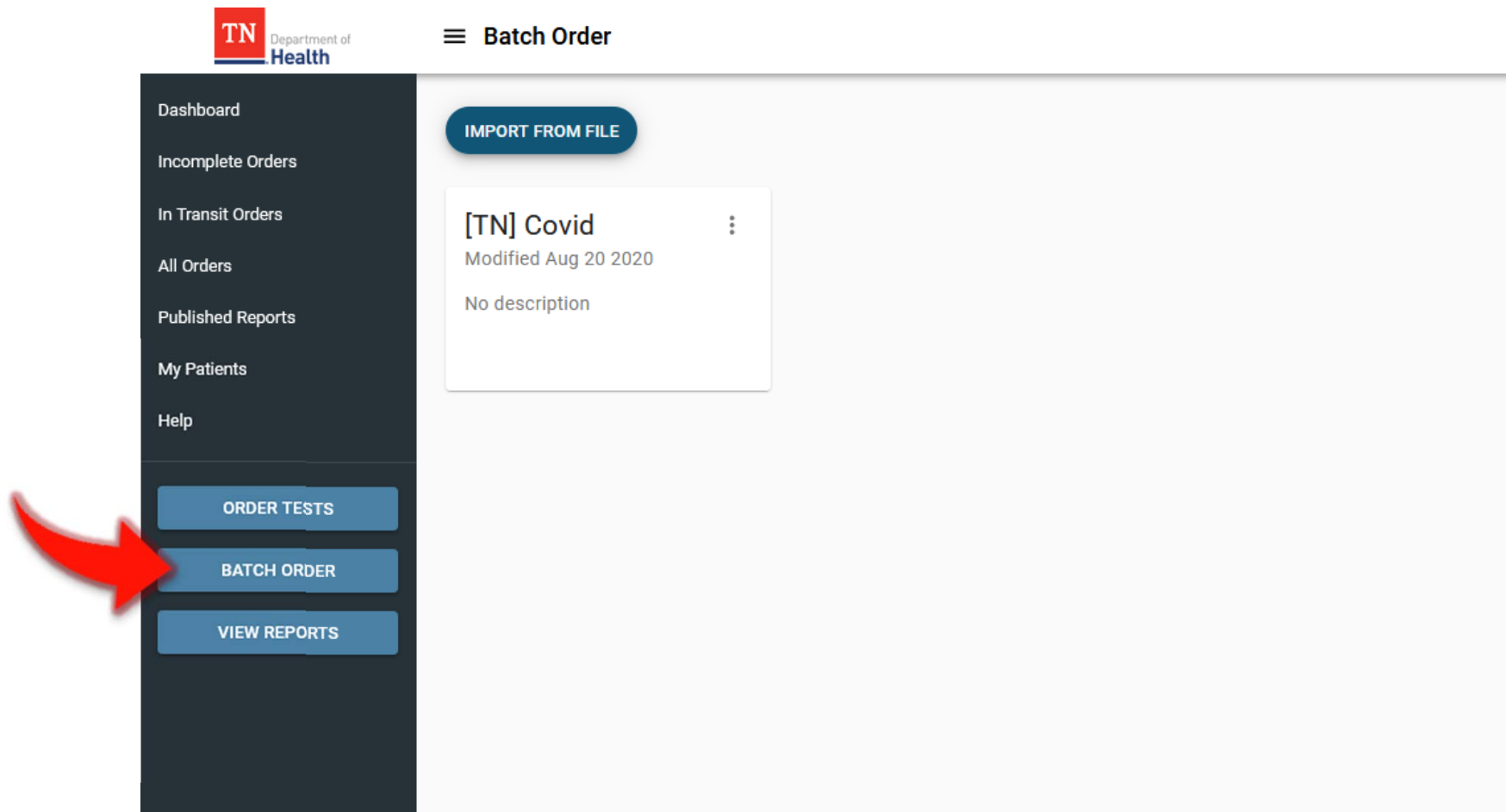
- To retrieve the saved order:
- Navigate to the **Incomplete Orders** navigation link
- Locate the order record and click on it.
- To discard saved order, click on the icon.



Batch Ordering

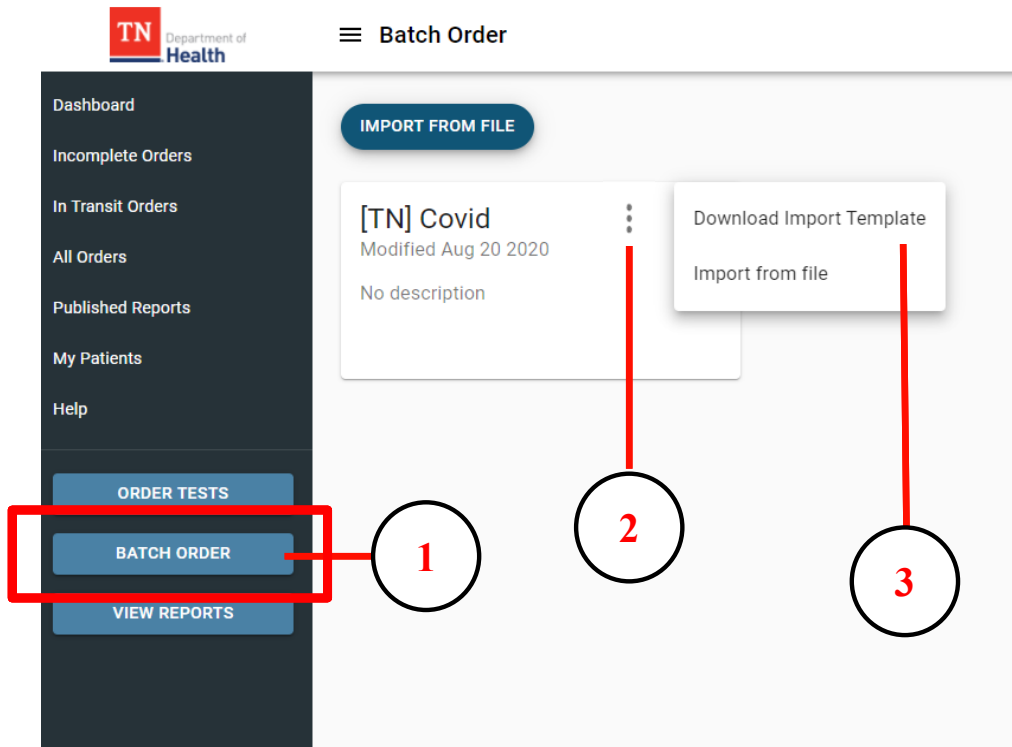
Batch Orders

- The Batch Order function allows users to upload multiple test orders at once



Batch Orders

- Download the **Import Template** required for the Batch Order **prior** to specimen collection and submission.
- This is important in order to correctly gather the required order fields and patient information.



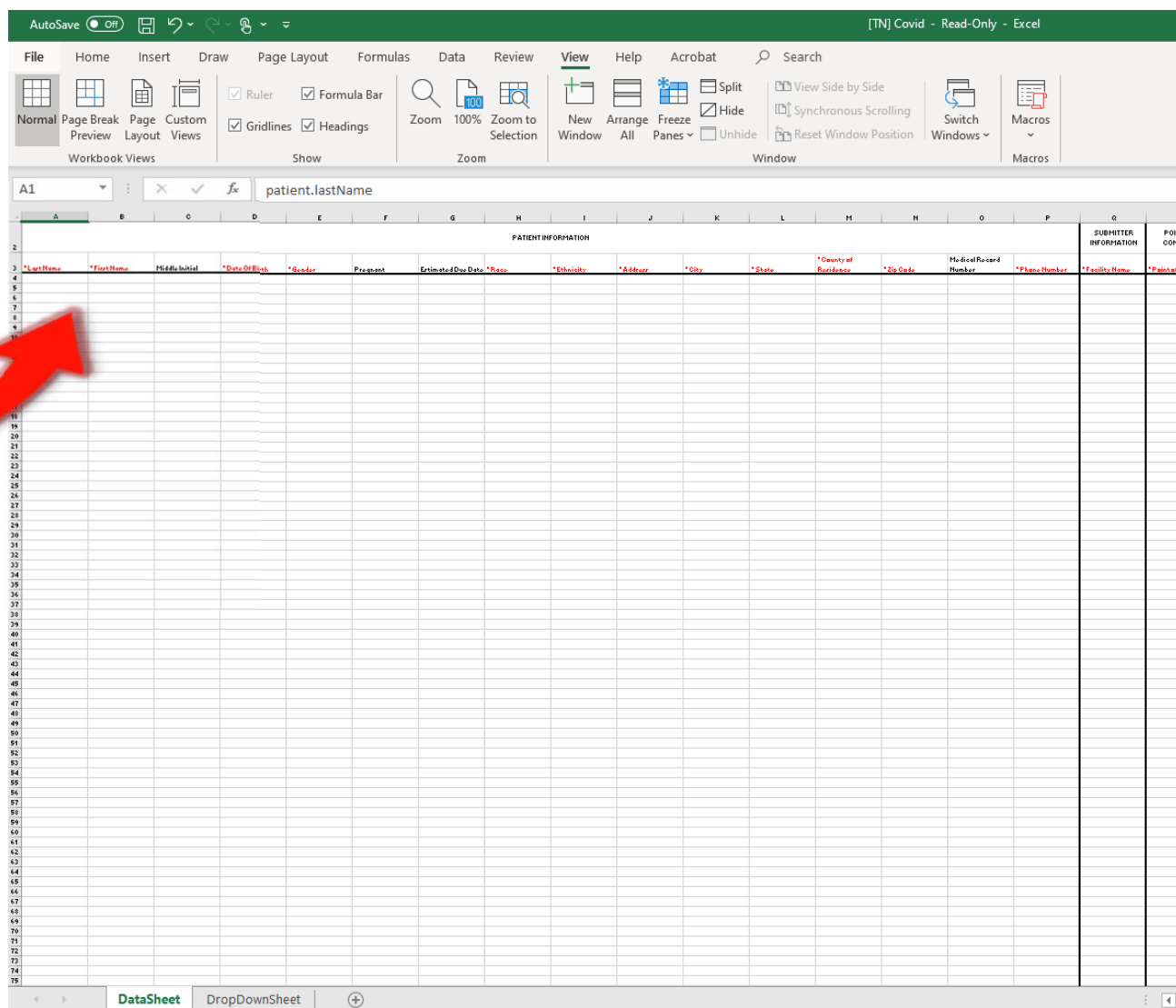
To Download the Excel Spreadsheet

1. Click **BATCH ORDER** button on the **Dashboard**.
2. Click the 3-button link on the upper corner of the tile.
3. Select **Download Import Template** from the two menu options.
4. Save the excel spreadsheet.
5. Open the saved Excel Spreadsheet and fill the required details in the fields.

Note: the dropdown menus for some of the required values.

Batch Import Template

- Enter one line for each specimen that is being submitted.
- Requirements of the **Batch Import Template**:
 - All fields in **red** are required
 - ALWAYS download the template for every use



Batch Import Template


The screenshot displays an Excel spreadsheet titled "[TN] Covid - Read-Only - Excel". The ribbon includes tabs for File, Home, Insert, Draw, Page Layout, Formulas, Data, Review, View, Help, Acrobat, and Search. The main grid shows a patient data template. A red-bordered inset highlights a section of the spreadsheet from row 2 to 15 and column A to E. The header row (row 3) contains: "* Last Name", "* First Name", "Middle Initial", "* Date Of Birth", "* Gender", and "Pregnancy Status". The "Gender" column (column E) has a drop-down menu open, showing options: Female, Male, Unknown, Ambiguous, Not Applicable, and Other. A large red arrow points to the "Gender" column. The background spreadsheet shows a full grid with various columns and rows, including a "PATIENT INFORMATION" section.

- Use the drop-down choices in fields where available

Importing Batch Orders

1. Click the **Batch Order** Call-To-Action Button
2. Click **IMPORT FROM FILE**

The screenshot displays the TN Department of Health interface. On the left, a dark sidebar contains a menu with options: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three blue buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. A red circle with the number '1' is positioned next to the BATCH ORDER button, with a red line pointing to it. The main content area is titled 'Batch Order' and features a blue button labeled 'IMPORT FROM FILE'. A red circle with the number '2' is next to this button, with a red line pointing to it. Below the button is a card for '[TN] Covid' with a vertical ellipsis icon. A large red arrow points from this icon to a modal window titled 'Import From File'. This modal window is outlined in red and contains a dropdown menu for 'Batch Import Program *', a section for 'Attach File To Import' with a dashed box and the text 'Drag & drop a file to attach it, or' and a blue link 'Browse for a file', and buttons for 'CANCEL' and 'IMPORT' at the bottom right. A red circle with the number '3' is located to the right of the modal window.

NOTE: The Import from File option can also be accessed by clicking the  icon on the [TN] Covid Tile

Importing Batch Orders

3. Click the drop-down arrow and select [TN] Covid
4. Drag & Drop –OR– Search for the Import Template File
5. Click **IMPORT** to upload the file

The screenshot displays the TN Department of Health's 'Batch Order' interface. On the left is a dark sidebar with navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area has a header with the TN logo and 'Department of Health', and a sub-header 'Batch Order'. A blue button labeled 'IMPORT FROM FILE' is visible. Below it, a card shows '[TN] Covid' with a modification date and a description. A red arrow points from this card to the 'Import From File' dialog box. The dialog box is titled 'Import From File' and contains a 'Batch Import Program *' dropdown menu. The dropdown is open, showing '[TN] Covid' as the selected option. Below the dropdown is a dashed box for file upload with the text 'Drag & drop a file to attach it, or Browse for a file'. At the bottom of the dialog are 'CANCEL' and 'IMPORT' buttons. Three red circles with numbers 3, 4, and 5 are connected by lines to the dropdown arrow, the file upload area, and the 'IMPORT' button, respectively. The TN logo is in the bottom right corner.

TN Department of Health

Batch Order

IMPORT FROM FILE

[TN] Covid
Modified Aug 26
No description

Import From File

Batch Import Program *

[TN] Covid

Drag & drop a file to attach it, or
Browse for a file

CANCEL IMPORT

3

4

5

TN

Importing Batch Orders

- If the required fields are not completed in the Batch Import Template before uploading, the user will receive an error message.

Warning

Some records were imported with errors. Hover over the (📄 icon) on the left of the record to view the details.

Please correct the errors by populating the missing fields in the grid or delete and reimport the corrected record from spreadsheet.

CLOSE

- Click on the 📄 icon beside each to view the details of the error(s)



The screenshot shows the TN Department of Health [TN] Covid Batch Order interface. On the left is a sidebar with navigation links: Dashboard, Incomplete Orders, In Transit Orders, and All Orders. The main content area shows the 'Batch Order / [TN] Covid' header and buttons for 'ADD ROW', 'COPY LAST', 'REMOVE SELECTED', and 'IMPORT FROM FILE'. Below these is a table with columns for 'Patient Information', 'First Name', and 'Date'. The first row is highlighted, and a red arrow points to the 'Last Name' field, which is marked with a red asterisk and the text 'Last Name *'. Below the table, the 'Spreadsheet line #4 errors:' section lists the following errors:

- Submitter Information: Facility Name - This field is required
- Patient Information: First Name - This field is required
- Patient Information: Last Name - Invalid Date
- Patient Information: Gender - This field is required
- Patient Information: Race - This field is required

Importing Batch Orders

- The errors must be corrected before submitting the Batch Order
 - Manually correct the errors for each line

TN Department of Health

[TN] Covid

Batch Order / [TN] Covid

ADD ROW COPY LAST REMOVE SELECTED IMPORT FROM FILE RES

Patient Information

↑ Last Name * First Name Date Of Birth

type for quick search +

OR

- Delete the uploaded entries, correct the spreadsheet, and re-upload the file

Batch Order / [TN] Covid

ADD ROW COPY LAST REMOVE SELECTED IMPORT FROM FILE RESET COLUMNS

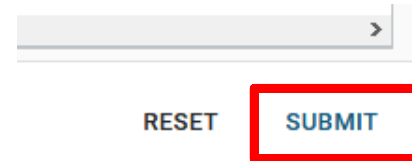
Patient Information Submitter Information Point of Contact

↑ Last Name * First Name Date Of Birth Facility Name * Point of Contact *

Tennessee Dept. of Health Division o

Importing Batch Orders

- Once all entries are ready to submit, click **SUBMIT** in the bottom right corner




A screenshot of the bottom right corner of the interface. It shows a dropdown menu with a right-pointing arrow. Below it are two buttons: a grey 'RESET' button and a blue 'SUBMIT' button. The 'SUBMIT' button is highlighted with a red rectangular border.

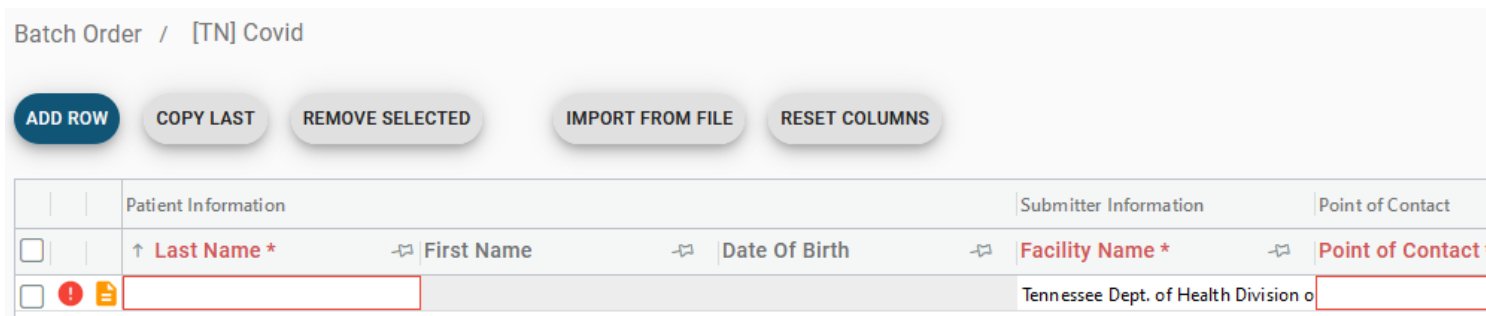
- If errors exist when submitting, a warning will be displayed

Invalid Data

There are no valid records in the grid. Please correct data and try again.

CLOSE

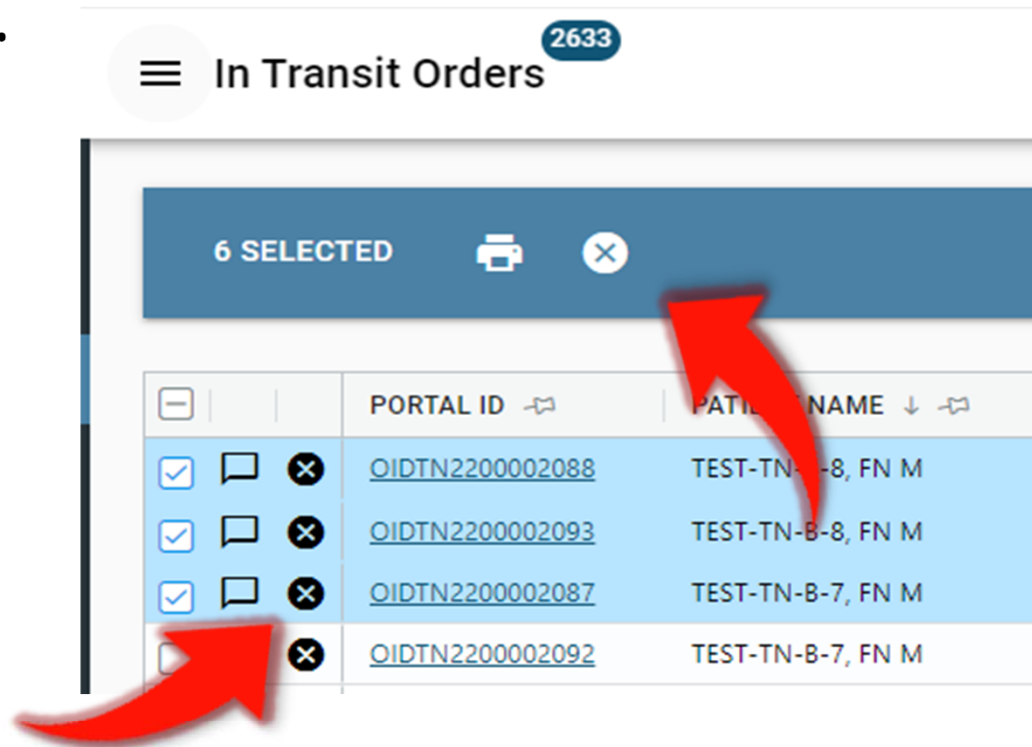
- After closing the warning, the  icon will be displayed next to the entry with errors
 - The fields with errors will be highlighted in red



A screenshot of the 'Batch Order' form for '[TN] Covid'. The form has a header bar with the title 'Batch Order / [TN] Covid' and a row of buttons: 'ADD ROW', 'COPY LAST', 'REMOVE SELECTED', 'IMPORT FROM FILE', and 'RESET COLUMNS'. Below the buttons is a table with four columns: 'Patient Information', 'Submitter Information', and 'Point of Contact'. The table has two rows. The first row is the header with fields: 'Last Name *', 'First Name', 'Date Of Birth', 'Facility Name *', and 'Point of Contact *'. The second row is a data entry row. The 'Last Name *' field is highlighted in red and contains a red exclamation mark icon. The 'Facility Name *' field is also highlighted in red and contains the text 'Tennessee Dept. of Health Division o'. The 'Point of Contact' field is empty.

Cancelling Orders

- If an order has been placed with errors in the data, highlight the orders to be canceled in the In Transit module.



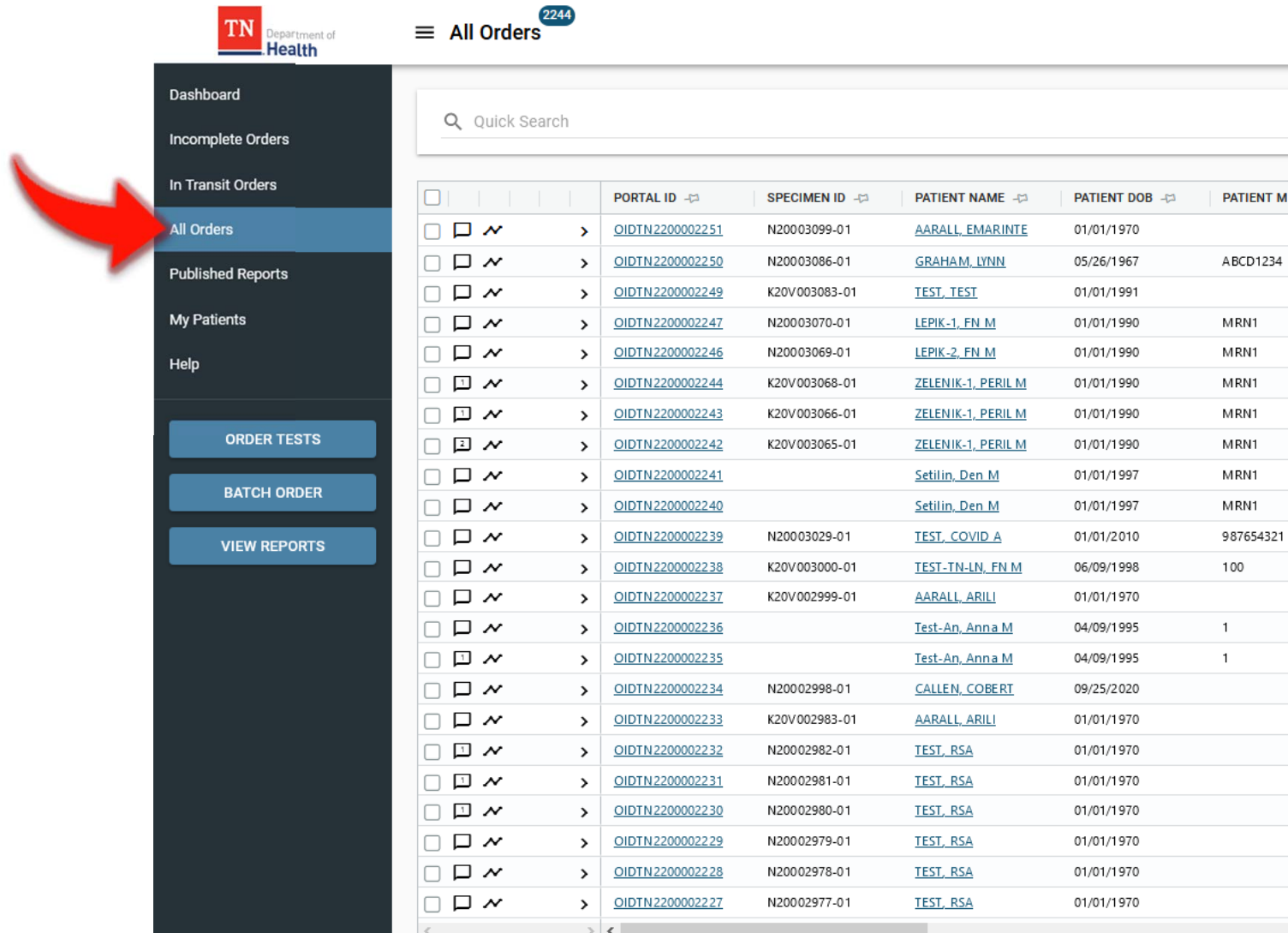
- Click the button available in the blue ribbon or at the individual orders.



Accessing Orders,
Reports, and Patients

Tracking Order Status

- To see a status of your test order, open **All Orders** grid



TN Department of Health

≡ All Orders ²²⁴⁴

Quick Search

	PORTAL ID	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT M
<input type="checkbox"/>	OIDTN2200002251	N20003099-01	AARALL, EMARINTE	01/01/1970	
<input type="checkbox"/>	OIDTN2200002250	N20003086-01	GRAHAM, LYNN	05/26/1967	ABCD1234
<input type="checkbox"/>	OIDTN2200002249	K20V003083-01	TEST, TEST	01/01/1991	
<input type="checkbox"/>	OIDTN2200002247	N20003070-01	LEPIK-1, FN M	01/01/1990	MRN1
<input type="checkbox"/>	OIDTN2200002246	N20003069-01	LEPIK-2, FN M	01/01/1990	MRN1
<input type="checkbox"/>	OIDTN2200002244	K20V003068-01	ZELENIK-1, PERIL M	01/01/1990	MRN1
<input type="checkbox"/>	OIDTN2200002243	K20V003066-01	ZELENIK-1, PERIL M	01/01/1990	MRN1
<input type="checkbox"/>	OIDTN2200002242	K20V003065-01	ZELENIK-1, PERIL M	01/01/1990	MRN1
<input type="checkbox"/>	OIDTN2200002241		Setilin, Den M	01/01/1997	MRN1
<input type="checkbox"/>	OIDTN2200002240		Setilin, Den M	01/01/1997	MRN1
<input type="checkbox"/>	OIDTN2200002239	N20003029-01	TEST, COVID A	01/01/2010	987654321
<input type="checkbox"/>	OIDTN2200002238	K20V003000-01	TEST-TN-LN, FN M	06/09/1998	100
<input type="checkbox"/>	OIDTN2200002237	K20V002999-01	AARALL, ARILI	01/01/1970	
<input type="checkbox"/>	OIDTN2200002236		Test-An, Anna M	04/09/1995	1
<input type="checkbox"/>	OIDTN2200002235		Test-An, Anna M	04/09/1995	1
<input type="checkbox"/>	OIDTN2200002234	N20002998-01	CALLEN, COBERT	09/25/2020	
<input type="checkbox"/>	OIDTN2200002233	K20V002983-01	AARALL, ARILI	01/01/1970	
<input type="checkbox"/>	OIDTN2200002232	N20002982-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	OIDTN2200002231	N20002981-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	OIDTN2200002230	N20002980-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	OIDTN2200002229	N20002979-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	OIDTN2200002228	N20002978-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	OIDTN2200002227	N20002977-01	TEST, RSA	01/01/1970	

ORDER TESTS
BATCH ORDER
VIEW REPORTS

Tracking Order Status

TN Department of Health
All Orders 2244
USER NAME

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DATE COLLECTED ↕	DATE SUBMITTED ↕	FACILITY NAME ↕	SPECIMEN TYPE ↕	STATUS ↕	OUTCOME ↕	DATE RECEIVED ↕
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	11/05/2020 08:25 am	11/05/2020 08:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	11/01/2020 10:45 am	11/02/2020 11:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	10/29/2020 12:30 pm	10/29/2020 01:13 pm	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal and oropharyngeal swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasa swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasa swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	10/24/2020 02:20 pm	10/24/2020 02:23 pm	Tennessee Dept. of Health Division of Lab Services	Nasa swab	Canceled	Not Tested	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasa swab	Canceled	Not Tested	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasa swab	Canceled	Not Tested	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	10/23/2020 03:21 pm	10/28/2020 02:49 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	10/23/2020 03:21 pm	10/23/2020 03:25 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	10/19/2020 09:17 am	10/19/2020 11:53 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/30/2020 12:45 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/29/2020 05:14 am	09/30/2020 12:19 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/30/2020 02:25 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Serum	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/30/2020 02:06 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Plasma	Canceled		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/25/2020 05:12 pm	09/25/2020 05:12 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/23/2020 03:02 pm	09/25/2020 03:06 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit		

EXPORT Rows per page: 25 ▾ 1/25

- **Status** column:
 - **InTransit** – order has been submitted but not yet received by the lab
 - **ReceivedInLab** – order has been received in lab but not yet tested
 - **InProcess** – order is being tested by the lab
 - **Released** – testing is done, order is released, results reports published
 - **Canceled** – order is canceled

Tracking Order Status

The screenshot displays the 'All Orders' grid in the TN Department of Health system. The grid lists various orders with columns for DATE COLLECTED, DATE SUBMITTED, FACILITY NAME, SPECIMEN TYPE, STATUS, OUTCOME, DATE RECEIVED, and LIMS ACCESSION ID. A red arrow points to a specific order row, which is highlighted with a black box. This box contains a timeline of events for the order, showing the progression from 'Collected' to 'Viewed Report'.

Order Details:

DATE COLLECTED	DATE SUBMITTED	FACILITY NAME	SPECIMEN TYPE	STATUS	OUTCOME	DATE RECEIVED	LIMS ACCESSION ID
11/05/2020 08:25 am	11/05/2020 08:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit			N20003099
11/01/2020 10:45 am	11/02/2020 11:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit			N20003086
10/29/2020 12:30 pm	10/29/2020 01:13 pm	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal and oropharyngeal swab	In Transit			K20003083
10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			N20003070
10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			N20003069
10/24/2020 02:20 pm	10/24/2020 02:23 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		K20003068
10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		K20003066
10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		K20003065
10/23/2020 03:21 pm	10/28/2020 02:49 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit			
10/23/2020 03:21 pm	10/23/2020 03:25 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit			
10/19/2020 09:17 am	10/19/2020 11:53 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit			N20003029
09/30/2020 12:45 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			K20003000
09/30/2020 05:14 am	09/30/2020 12:19 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			K20003000
09/30/2020 05:12 pm							
09/28/2020 03:02 pm							
09/15/2020 03:46 pm							
09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		N20002981
09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		N20002980
09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			N20002979
09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			N20002978

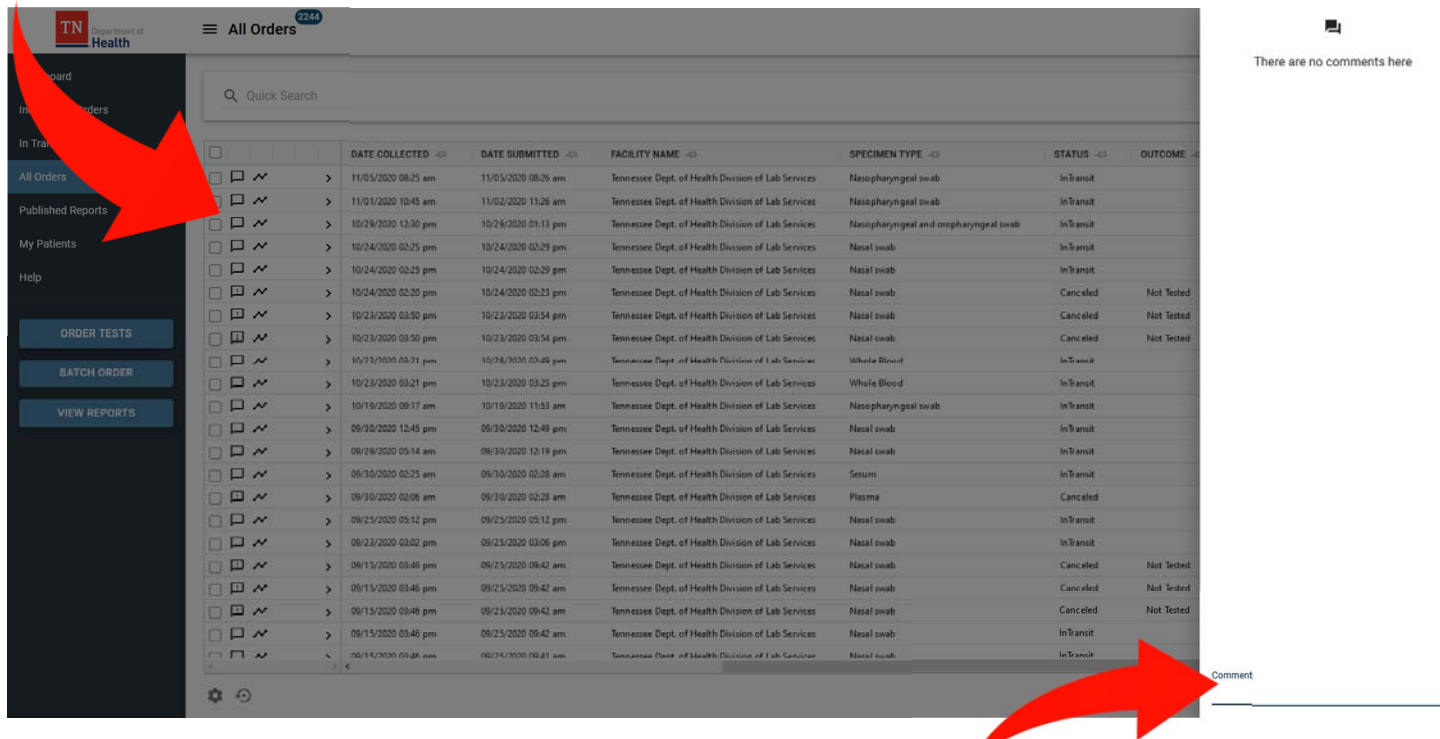
Order Timeline:

- Collected: Nov 15 2019
- Submitted: Nov 18 2019
- Received: Nov 18 2019
- In Process: Nov 18 2019
- Published Report: Nov 18 2019
- Viewed Report: Nov 18 2019













































- To view order related events across time, open **All Orders** grid, locate your order and hover over the  icon:


View or Add Comments


- Click on the  icon to view comments for a specimen



The screenshot shows the Lims Connect interface with a list of lab orders. The interface includes a sidebar with navigation options like 'All Orders', 'Published Reports', 'My Patients', and 'Help'. The main area displays a table of orders with columns for DATE COLLECTED, DATE SUBMITTED, FACILITY NAME, SPECIMEN TYPE, STATUS, and OUTCOME. A red arrow points to the comment icon (a speech bubble with a checkmark) in the first row of the table. Another red arrow points to the comment box at the bottom right of the interface, which is labeled 'Comment'.

			DATE COLLECTED	DATE SUBMITTED	FACILITY NAME	SPECIMEN TYPE	STATUS	OUTCOME	
<input type="checkbox"/>			>	11/05/2020 08:25 am	11/05/2020 08:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit	
<input type="checkbox"/>			>	11/01/2020 10:45 am	11/02/2020 11:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit	
<input type="checkbox"/>			>	10/26/2020 12:30 pm	10/26/2020 01:13 pm	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal and oropharyngeal swab	In Transit	
<input type="checkbox"/>			>	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>			>	10/24/2020 02:29 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>			>	10/24/2020 02:20 pm	10/24/2020 02:23 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested
<input type="checkbox"/>			>	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested
<input type="checkbox"/>			>	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested
<input type="checkbox"/>			>	10/23/2020 03:51 pm	10/23/2020 03:55 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit	
<input type="checkbox"/>			>	10/23/2020 03:21 pm	10/23/2020 03:25 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit	
<input type="checkbox"/>			>	10/19/2020 09:17 am	10/19/2020 11:33 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit	
<input type="checkbox"/>			>	09/30/2020 12:45 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>			>	08/28/2020 05:14 am	09/30/2020 12:18 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>			>	09/30/2020 02:25 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Serum	In Transit	
<input type="checkbox"/>			>	09/30/2020 02:06 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Plasma	Canceled	
<input type="checkbox"/>			>	09/25/2020 05:12 pm	09/25/2020 05:12 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>			>	09/23/2020 03:02 pm	09/25/2020 03:06 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>			>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested
<input type="checkbox"/>			>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested
<input type="checkbox"/>			>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested
<input type="checkbox"/>			>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>			>	10/15/2020 03:46 pm	10/15/2020 03:46 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	

- Enter comments by typing into the comment box
- Orders with existing comments will show a number in the  icon

 **Lims Connect**
10/24/2020 03:05 PM
Order was cancelled with this
reason: 2244

Viewing Reports

- To view new (i.e. unread) published reports, click **VIEW REPORTS** button
- Unviewed reports will be in **bold** text

TN Department of Health

≡ View Reports ⁷

Quick Search

<input type="checkbox"/>		PORTAL ID	SPECIMEN ID	LIMS ACCESSIONING ID	PATIENT NAME	PATIENT DOB	FACILITY NAME
<input type="checkbox"/>		OIDTN2200000008	N20V000099-01	N20000099	NCOV19, TEST_003 Z	01/12/2000	Tennessee Dept. of
<input type="checkbox"/>		OIDTN2200000009	N20V000100-01	N20000100	NCOV19, TEST_004 Z	09/10/1981	Tennessee Dept. of
<input type="checkbox"/>		OIDTN2200000018	N20V000109-01	N20000109	NCOV19, TEST_013 Z	10/16/1970	Tennessee Dept. of
<input type="checkbox"/>		OIDTN2200000019	N20V000110-01	N20000110	NCOV19, TEST_014 Z	10/16/1970	Tennessee Dept. of
<input type="checkbox"/>		OIDTN2200000025	N20V000120-01	N20000120	NCOV-19, TEST_025 Z	12/12/1980	Tennessee Dept. of
<input type="checkbox"/>		OIDTN2200000026	N20V000121-01	N20000121	NCOV-19, TEST_026 Z	02/12/1981	Tennessee Dept. of
<input type="checkbox"/>		OIDTN2200000028	N20V000123-01	N20000123	NCOV-19, TEST_028 Z	08/21/2001	Tennessee Dept. of

- Click on the icon to download the report.

Downloading Reports


TN Department of Health

View Reports ⁷



Quick Search

		PORTAL ID	SPECIMEN ID	LIMS ACCESSIONING ID	PATIENT NAME	PATIENT DOB	FACILITY NAME
<input type="checkbox"/>		OIDTN2200000008	N20V000099-01	N20000099	NCOV19, TEST_003 Z	01/12/2000	Tennessee Dept. of
<input type="checkbox"/>		OIDTN2200000009	N20V000100-01	N20000100	NCOV19, TEST_004 Z	09/10/1981	Tennessee Dept. of
<input type="checkbox"/>		OIDTN2200000018	N20V				
<input type="checkbox"/>		OIDTN2200000019	N20V				
<input type="checkbox"/>		OIDTN2200000025	N20V				
<input type="checkbox"/>		OIDTN2200000025	N20V				
<input type="checkbox"/>		OIDTN2200000025	N20V				

Download Report

 **OIDTN2200000018-Final.pdf**
Nov 12 2020 12:13 PM **NEW**

CLOSE

- After clicking the  icon, a dialog box will open
- Unopened reports will have a **NEW** and no checkmark  inside the green circle.
 - The type of the report (Final, etc.) will be displayed as a part of the PDF name.
- Once report has been viewed, the order disappears from the View Reports grid and moves to the **Published Reports** grid

Downloading Reports

- Latest report always appears on top
- Click the 🕒 icon to open the report history
 - Provides an audit trail of all actions taken on the report



View Reports ⁷

Quick Search

			PORTAL ID ↕	SPECIMEN ID ↕	LIMS ACCESSIONING ID ↕	PATIENT NAME ↕	PATIENT DOB ↕
<input type="checkbox"/>			OIDTN2200000008	N20V000099-01	N20000099	NCOV19, TEST_003 Z	01/12/2000
<input type="checkbox"/>			OIDTN2200000009	N20V000100-01	N20000100	NCOV19, TEST_004 Z	09/10/1981
<input type="checkbox"/>			OIDTN2200000018	N20V000109-01	N20000109	NCOV19, TEST_013 Z	10/16/1970
<input type="checkbox"/>			OIDTN2200000000				01/16/1970
<input type="checkbox"/>			OIDTN2200000000				2/12/1980
<input type="checkbox"/>			OIDTN2200000000				2/12/1981
<input type="checkbox"/>			OIDTN2200000000				8/21/2001

Download Report

Latest

[OIDTN2200000008-Final.pdf](#)
Nov 12 2020 12:13 PM **NEW**

Previous

[OIDTN2200000008-Final.pdf](#)
Feb 25 2020 04:26 PM

[OIDTN2200000008-Final.pdf](#)
Feb 25 2020 02:51 PM **NEW**

[OIDTN2200000008-Final.pdf](#)
Feb 25 2020 02:51 PM **NEW**

CLOSE

Download Report

Latest

[OIDTN2200000008-Final.pdf](#)
Nov 12 2020 12:13 PM **NEW**

Previous

[OIDTN2200000008-Final.pdf](#)
Feb 25 2020 04:26 PM

User Name	Action	Date
Lims Connect	Viewed	10/26/2020 11:28 AM

[OIDTN2200000008-Final.pdf](#)
Feb 25 2020 02:51 PM **NEW**

[OIDTN2200000008-Final.pdf](#)
Feb 25 2020 02:51 PM **NEW**


CLOSE

Downloading Multiple Reports

- Click the **checkbox** beside the reports you wish to download
- A blue bar will appear above the grid

The screenshot shows the 'View Reports' page in the TN Department of Health system. A sidebar on the left contains navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. At the bottom of the sidebar are buttons for 'ORDER TESTS', 'BATCH ORDER', and 'VIEW REPORTS'. The main content area is titled 'View Reports' with a notification badge '7'. Below the title is a blue bar indicating '4 SELECTED' reports, with a download icon. A red box highlights the checkboxes in the first column of the report grid, and a red arrow points to the blue bar.

			PORTAL ID ↗	SPECIMEN ID ↗	LIMS ACCESSIONING ID ↗	PATIENT NAME ↗	PATIENT DATE
<input checked="" type="checkbox"/>	✓	PDF	OIDTN2200000008	N20V000099-01	N20000099	NCOV19, TEST_003 Z	01/12/
<input checked="" type="checkbox"/>	✓	PDF	OIDTN2200000009	N20V000100-01	N20000100	NCOV19, TEST_004 Z	09/10/
<input checked="" type="checkbox"/>	✓	PDF	OIDTN2200000018	N20V000109-01	N20000109	NCOV19, TEST_013 Z	10/16/
<input checked="" type="checkbox"/>	✓	PDF	OIDTN2200000019	N20V000110-01	N20000110	NCOV19, TEST_014 Z	10/16/
<input type="checkbox"/>	✓	PDF	OIDTN2200000025	N20V000120-01	N20000120	NCOV-19, TEST_025 Z	12/12/
<input type="checkbox"/>	✓	PDF	OIDTN2200000026	N20V000121-01	N20000121	NCOV-19, TEST_026 Z	02/12/
<input type="checkbox"/>	✓	PDF	OIDTN2200000028	N20V000123-01	N20000123	NCOV-19, TEST_028 Z	08/21/

- Click the download  icon to download multiple reports
- The selected reports will download in a single PDF file

Sending Reports

- Click on the ➤ icon to send a report to the provider

The screenshot shows the TN Department of Health portal interface. On the left sidebar, the 'VIEW REPORTS' button is highlighted with a red box. The main content area shows a 'View Reports' header with a notification badge '1'. Below the header is a 'Quick Search' bar. A table of reports is partially visible, with a red arrow pointing to the 'Send to Physician' icon (a right-pointing arrow) in the first row. A modal form titled 'Send to Physician' is open, containing the following text: 'If you would like to share this patient report with another physician, please enter his or her email address below. Please note that you are responsible for verifying that the receiver has appropriate rights to see this patient's PHI. This email is not encrypted.' The form includes input fields for 'Subject (optional)', 'Emails *', and 'Message'. At the bottom right of the modal are 'CLOSE' and 'SUBMIT' buttons.

Send to Physician

If you would like to share this patient report with another physician, please enter his or her email address below. Please note that you are responsible for verifying that the receiver has appropriate rights to see this patient's PHI. This email is not encrypted.

Subject
(optional)

Emails *

Message


(optional)

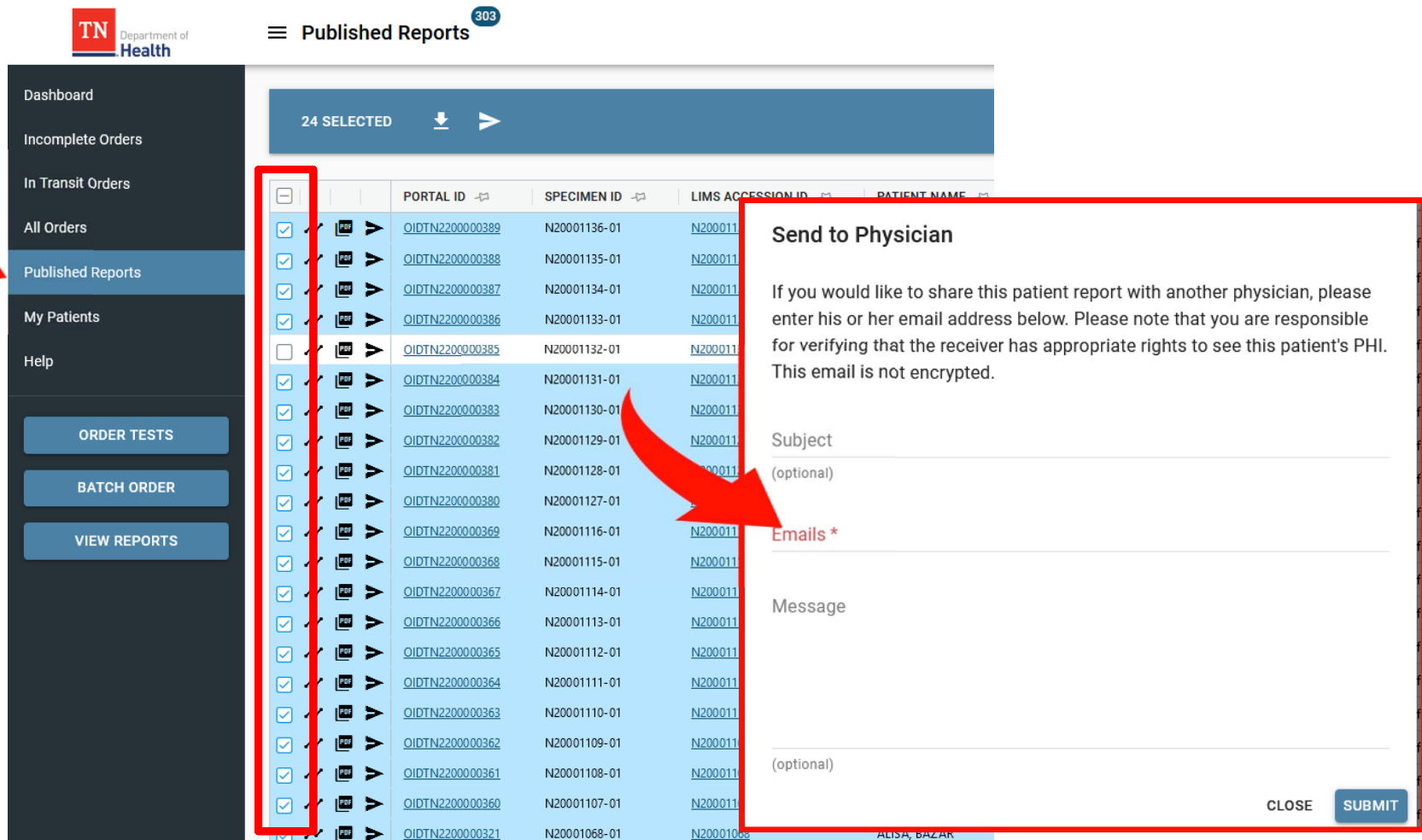
CLOSE SUBMIT

- Populate Subject, Email addresses, Message and click **Submit**.

Note: Recipient will get temporary access to the portal to download the shared report

Sending Multiple Reports

- Navigate to the **Published Reports** page
- Select the checkboxes for the patients you wish to send
- Click the  icon in the blue bar to send multiple reports to the provider



TN Department of Health

Published Reports ³⁰³

24 SELECTED

		PORTAL ID	SPECIMEN ID	LIMS ACCESSION ID	PATIENT NAME
<input checked="" type="checkbox"/>			QIDTN2200000389	N20001136-01	N20001136-01
<input checked="" type="checkbox"/>			QIDTN2200000388	N20001135-01	N20001135-01
<input checked="" type="checkbox"/>			QIDTN2200000387	N20001134-01	N20001134-01
<input checked="" type="checkbox"/>			QIDTN2200000386	N20001133-01	N20001133-01
<input type="checkbox"/>			QIDTN2200000385	N20001132-01	N20001132-01
<input checked="" type="checkbox"/>			QIDTN2200000384	N20001131-01	N20001131-01
<input checked="" type="checkbox"/>			QIDTN2200000383	N20001130-01	N20001130-01
<input checked="" type="checkbox"/>			QIDTN2200000382	N20001129-01	N20001129-01
<input checked="" type="checkbox"/>			QIDTN2200000381	N20001128-01	N20001128-01
<input checked="" type="checkbox"/>			QIDTN2200000380	N20001127-01	N20001127-01
<input checked="" type="checkbox"/>			QIDTN2200000369	N20001116-01	N20001116-01
<input checked="" type="checkbox"/>			QIDTN2200000368	N20001115-01	N20001115-01
<input checked="" type="checkbox"/>			QIDTN2200000367	N20001114-01	N20001114-01
<input checked="" type="checkbox"/>			QIDTN2200000366	N20001113-01	N20001113-01
<input checked="" type="checkbox"/>			QIDTN2200000365	N20001112-01	N20001112-01
<input checked="" type="checkbox"/>			QIDTN2200000364	N20001111-01	N20001111-01
<input checked="" type="checkbox"/>			QIDTN2200000363	N20001110-01	N20001110-01
<input checked="" type="checkbox"/>			QIDTN2200000362	N20001109-01	N20001109-01
<input checked="" type="checkbox"/>			QIDTN2200000361	N20001108-01	N20001108-01
<input checked="" type="checkbox"/>			QIDTN2200000360	N20001107-01	N20001107-01
<input checked="" type="checkbox"/>			QIDTN2200000321	N20001068-01	N20001068-01

Send to Physician

If you would like to share this patient report with another physician, please enter his or her email address below. Please note that you are responsible for verifying that the receiver has appropriate rights to see this patient's PHI. This email is not encrypted.

Subject

(optional)

Emails *

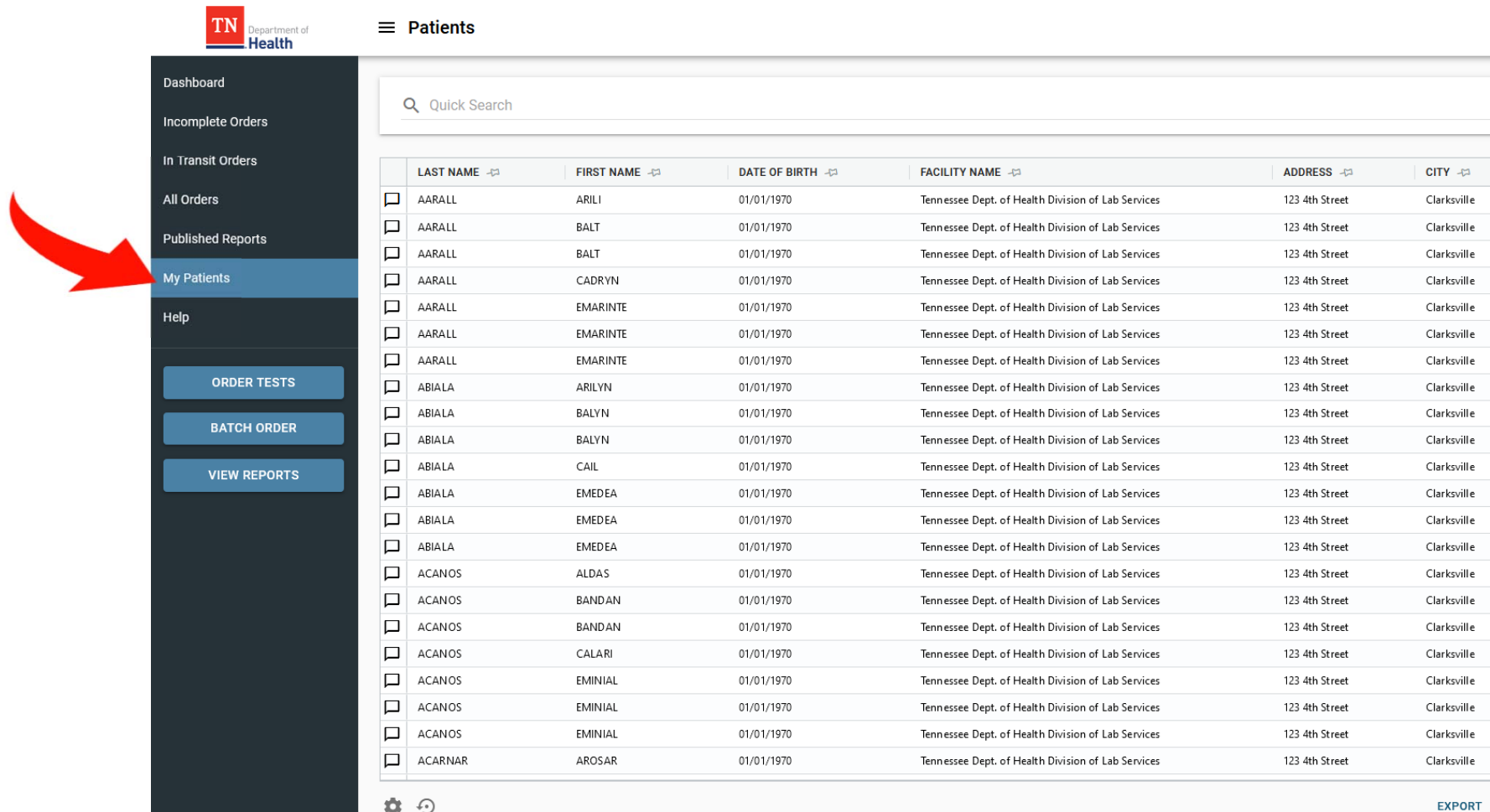
Message

(optional)

CLOSE SUBMIT

My Patients

- Click on **My Patients** link in the navigation bar to access your patients



TN Department of Health

≡ Patients

Quick Search

	LAST NAME ↕	FIRST NAME ↕	DATE OF BIRTH ↕	FACILITY NAME ↕	ADDRESS ↕	CITY ↕
<input type="checkbox"/>	AARALL	ARILI	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	BALT	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	BALT	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	CADRYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	ARILYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	BALYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	BALYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	CAIL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	ALDAS	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	BANDAN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	BANDAN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	CALARI	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACARNAR	AROSAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville

ORDER TESTS
BATCH ORDER
VIEW REPORTS

EXPORT

Note: Patient page can also be accessed from **All Orders** grid by clicking on a Patient Name

Edit Patient Information

- Click on the patient in the data grid to view patient demographics

The screenshot displays the 'Patients' section of the TN Department of Health system. On the left is a dark sidebar with navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients (highlighted), and Help. Below these are buttons for ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main area features a 'Quick Search' bar and a data grid with columns: LAST NAME, FIRST NAME, DATE OF BIRTH, FACILITY NAME, ADDRESS, and CITY. A patient named 'AGRAE' is selected, and a red arrow points from their row to a detailed 'Patient' form. This form has tabs for 'DEMOGRAPHICS' (active) and 'ORDERS'. The 'DEMOGRAPHICS' tab contains fields for Last Name (AGRAE), First Name (ALAR), Middle Initial, Date of Birth (01/01/1970), Phone Number ((615) 837-5472), Address (123 4th Street), State (TN), Zip Code (37040), County of Residence (Montgomery), Gender (Ambiguous selected), Pregnant (No selected), Race (Other Race selected), Ethnicity (Not Hispanic or Latino selected), and Medical Record Number. An 'EDIT' button is at the bottom right of the form. A red box highlights the 'DEMOGRAPHICS' tab and the 'EDIT' button.

To edit patient demographics, click **EDIT**

View Patient Orders

- From the Patient Demographic page, click on the **ORDERS** tab to view all orders for the selected patient

The screenshot shows the TN Department of Health Patient Demographics page. The left sidebar contains navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are buttons for ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area has tabs for DEMOGRAPHICS and ORDERS. The ORDERS tab is highlighted with a red box. A red arrow points from the ORDERS tab to an inset window that shows the full ORDERS view. The inset window displays the same navigation sidebar and a table of patient orders.

Demographics Data:

Last Name	First Name	Middle Initial
AGRAE	ALAR	

Demographics Data:

Date Of Birth	Address	City	County of Residence	Gender	Pregnant	Race	Ethnicity	Medical Record Number
01/01/1970	123 Street	Clarksville	Montgomery	Female	No	Asian	Hispanic or Latino	

Orders Table:

PORTAL ID	STATUS	SPECIMEN ID	DATE COLLECTED	DATE SUBMITTED	FACILITY NAME	SPECIMEN TYPE
QIDTN2200001124	InTransit	N20001873-01	09/15/2020 03:46 pm	09/22/2020 10:20 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab

Footer: TN Department of Health logo and TN logo.