

**To:** Public Water System Submitters  
**From:** Dr. Kara Levinson, Laboratory Director  
**Date:** March 26, 2024  
**Subject:** Change in sampling materials shipments

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The Tennessee Department of Health, Division of Laboratory Services currently provides sampling supplies on a monthly basis to our public water systems submitters. Effective April 1<sup>st</sup>, 2024, we are changing our shipping of sampling materials from monthly to quarterly. This change is necessary to streamline in-house processes for our warehouse staff. Shipments will be sent by the 15<sup>th</sup> of each month indicated in the shipping schedule below.

| Shipment sent by: | Period of supply coverage: |
|-------------------|----------------------------|
| January 15        | February - April           |
| April 15          | May - July                 |
| July 15           | August - October           |
| October 15        | November - January         |

If additional supplies are needed or there are changes to sampling amounts, please notify the Environmental Microbiology Manager, Kristin Dunaway ([kristin.dunaway@tn.gov](mailto:kristin.dunaway@tn.gov), 615-262-6337).

Thank you for your continued partnership.



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