

Commissioner Fellow, Office of Primary Prevention

Nashville, Tennessee

Who we are and how we impact Tennessee:

Mission:

Protect, promote, and improve the health and prosperity of people in Tennessee.

Vision:

- Healthy People
- Healthy Communities
- Healthy Tennessee

Our Values:

- Collaboration
- Excellence
- Integrity
- Compassion
- Respect

Strategic Priorities:

Prevention:

- Support Local Leadership
- Decrease Youth Obesity
- Decrease Tobacco Use
- Decrease Substance Misuse
- Prevent and Mitigate Adverse Childhood Experiences

Access:

- Optimize Internal Clinical Efficiency
- Improve External Primary Care Access
- Leverage Innovation
- Expand Partnerships

How to apply:

Submit application materials to internships.health@tn.gov

by February 28, 2020. All materials must be submitted prior to the deadline to be considered for position.

Selected fellows must have completed their degree prior to the approximate start date of June 15, 2020.

- Essay (1500 words max) outlining interests, strengths, qualifications, and long-term career goals
- Current resume or CV
- Unofficial transcript
- Three letters of recommendation

Are you looking for a meaningful opportunity to contribute to public health? We are seeking a motivated and collaborative team member to join us as a Commissioner Fellow.

Program Overview:

- Modeled after post-graduate medical education to provide recent graduates opportunities for practical, high-level experiential learning
- Address emerging public health needs to serve as a foundation for public health careers
- Selected for a one-year term with possibility of renewal for an additional year
- Participate in topical rotations based on fellow interests, career goals, and agency needs
- Fellows' time will be divided between home office and designated rotation

Office of Primary Prevention Overview:

The Office of Primary Prevention helps Tennessee communities build a culture of health through livable and nurturing places and spaces so everyone can reach their full potential. The office supports the department's primary prevention work at the state, regional, and local levels, with a focus on policy, systems, and environmental changes that help create healthy and equitable communities. The office houses a strong program of built environment work, including managing grant programs, developing resources, and supporting the work of the department's regional Healthy Development Coordinators. Also integral to the office's mission is the clinic to community connection, working to engage the department's clinicians in primary prevention initiatives.

Scope of Duties:

- Provide general support and guidance to help communities engage in policy, systems, and environmental change work to address the social drivers of health and health equity
- Help support the Tennessee Livability Collaborative, a statewide "Health in All Policies" group facilitated by Office of Primary Prevention staff, assisting with meeting logistics and developing new cross-agency initiatives
- Support data collaboration efforts between the health department and other state agencies or external partners
- Support assessment and evaluation of primary prevention and built environment initiatives, participating in the design, implementation, analysis, application, and dissemination of evaluation findings
- Prepare policy documents, prepare and deliver presentations, produce reports, and create webinars on emerging public health topics and initiatives

Minimum Fellow Requirements:

- Graduation from an accredited Bachelor's or Master's program within the last 12 months
- Proficiency in Microsoft office required; working knowledge of analytics software (such as SAS), ArcGIS, and Tableau is preferred
- Detail oriented and collaborative; able to work on multiple initiatives simultaneously
- Comfortable with Commissioner-level interaction and directives of significance
- Adventurous and hands-on learning attitude reflective of high-performers, self-starters, and innovative thinkers

Compensation includes an annual salary of \$35,000 and full, State of Tennessee benefits

Pursuant to the State of TN's policy of non-discrimination, the State of Tennessee does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or veteran's status in its policies, or in the admission of, access to, treatment, or employment in its programs, services, or activities.