

**Palliative Care and Quality of Life Advisory Council:
Meeting Minutes**

Date: June 11, 2025

Time: 11:00 AM-1:00 PM

Location: 710 James Robertson Parkway, Nashville, TN 37243, Conference Room 5A

Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjA5MGFmNGItNGVIMC00MDAzLWFjNmEtM2VjYzUzYTVhNDcz%40thread.v2/0?context=%7b%22Tid%22%3a%22f345bebf-0d71-4337-9281-24b941616c36%22%2c%22Oid%22%3a%2292eec660-b476-4bc3-a6f8-fd91f5468967%22%7d

I. **Welcome:** Meeting called to order by Dr. Mohana Karlekar at 11:07 am.

II. **Roll Call:** Dr. Mohana Karlekar

Council Member Name:	Classification:	Present:	Absent :
Shelley Hale	Department of Disability and Aging	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input type="checkbox"/>
Ashley Fedusenko	Erlanger Health System	<input type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input checked="" type="checkbox"/>
Tracy Hills	Vanderbilt University Medical Center – Pediatric Palliative Care	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input type="checkbox"/>
Karen Hyden	Evergreen Nephrology	<input type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input checked="" type="checkbox"/>
Mohana Karlekar	Vanderbilt University Medical Center – Palliative Care	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input type="checkbox"/>
Nina Monroe	Tennessee Health Care Association	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input type="checkbox"/>
Maria Moore	Gentiva Hospice	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input type="checkbox"/>
Sandhya Mudumbi	Tennessee Oncology	<input type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input checked="" type="checkbox"/>
Tammy Stokes	Maury Regional Medical Center – Palliative Care	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input type="checkbox"/>
Anna Lea Cothron	TennCare	<input type="checkbox"/> In-Person <input type="checkbox"/> Virtual	<input checked="" type="checkbox"/>
Chelsea Ridley	Tennessee Department of Health	<input checked="" type="checkbox"/> In-Person	<input type="checkbox"/>

		<input type="checkbox"/> Virtual	
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Physical Quorum Achieved.

- The meeting was recorded in accordance with Tennessee Sunshine requirements and will be published on the Tennessee Department of Health Office of Healthy Aging website for review.
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A motion was put forward for members who travel from a distance to have the ability to cycle through who will attend virtually.

- **Motioned:** *Tammy Stokes*
- **Seconded:** *Chelsea Ridley*

III. Approval of Minutes:

- The minutes from the previous meeting were approved after making necessary edits, including correcting the spelling of "CAPC" and Maria's last name.
 - A motion was made to correct Maria's last name.
 - **Motioned:** *Tammy Stokes*
 - **Seconded:** *Maria Moore*
 - A motion was made approving minutes after the updates to last name spelling and CAPC's spelling.
 - **Motioned:** *Tammy Stokes*
 - **Seconded:** *Maria Moore*

IV. New Business:

- **Palliative Care Directory Update**
 - The palliative care directory has not had any new submissions since January, and updates will be made once the web support person returns on June 22.
 - Mocked-up versions of updated slides for palliative care-related items were sent to the director of communications for approval and will be posted once finalized.
 - The goal is to populate the directory with clinicians and share it widely, including sending it to licensed health professionals through the Tennessee Department of Health.
 - A motion was made to compile a list of organizations to send the directory to, with a deadline for council members to add suggestions.
 - The council discussed the importance of sharing the directory with various organizations and individuals involved in client care.
 - A survey will be created to gather suggestions from council members for the directory, with the understanding that responses will not be considered as conducting business outside of the meeting.
 - The council will discuss strategies for targeting organizations and individuals to ensure effective distribution of the directory.
 - The next meeting will focus on reviewing the updated survey and discussing the progress of the directory.
 - The council will continue to brainstorm ways to improve the directory and ensure it meets the needs of the community.

- **REDCap outputs:**

- A motion for Chelsea to make progress report was made.
 - **Motioned:** *Tammy Stokes*
 - **Seconded:** *Nina Monroe*
- A motion was made to add clarity and description to the REDCap survey by Chelsea.
 - **Motioned:** *Tammy Stokes*
 - **Seconded:** *Nina Monroe*

- **Concurrent Care: Tracy Hills**

- The council discussed the need for education on concurrent care for pediatric patients and the challenges faced in Tennessee regarding its implementation.
- A proposal was made to invite experts from other states, such as Michigan and Louisiana, to share their guidelines and experiences with concurrent care.
- The council aims to facilitate a meeting with various stakeholders, including Medicaid representatives and parent advocacy groups, to discuss concurrent care.
- A motion was made to showcase the CDC Train platform at the next meeting to explore educational opportunities related to concurrent care.
- Motion to get hospice, parents, and Maria's connection at the next meeting.
 - **Motioned:** *Tammy Stokes*
 - **Seconded:** *Nina Monroe*
- Motion to get TennCare, Medicaid, etc. @ second meeting.
 - **Motioned:** *Tammy Stokes*
 - **Seconded:** *Nina Monroe*

- **Progress update plan**

- When list is compiled and sent to council members, it must be sent back to only Miranda by the deadline in the email.
- A motion was made for information shared through the audit also to be shared with the council.
 - **Motioned:** *Mohana Karlekar*
 - **Seconded:** *Tammy Stokes*

V. **Old Business:**

VI. **Next Meeting:**

September 10, 2025

- A motion to showcase train at the next meeting.
 - **Motioned:** *Chelsea Ridley*
 - **Seconded:** *Mohana Karlekar*
- A motion was made to set the first meeting date for January 14, 2026, to allow for planning and discussion of the upcoming report.
 - **Motioned:** *Tammy stokes*
 - **Seconded:** *Chelsea Ridley*

VII. **Announcements:**

VIII. **Public Comment:** No requests for public comment were made; no member of the public was present.

IX. **Adjournment:**

The meeting was adjourned at 1:04 pm.

- **Motioned:** *Tammy Stokes*
- **Seconded:** *Maria Moore*