

**BOARD OF PHYSICAL THERAPY
MINUTES**

DATE: February 2, 2024

TIME: 9:00 AM CST

LOCATION: Poplar Conference Room
665 Mainstream Drive, 1st Floor.
Nashville, TN 37243

MEMBERS PRESENT: David Harris, PTA, Board Chair
Jane David, PT Board Member
LeAnn F. Childress, PT, Board Secretary
Ronald Barredo, PT Board Member

STAFF PRESENT: Noranda French, Unit Director
Michael Varnell, Senior Associate General Counsel
Mary Bennett, Board Manager
Kara Love, Board Administrator
Thomasina Scharkey, Board Administrator
Ashley Fine, Office of General Counsel
Amy Bozzelli, OIV Disciplinary Coordinator

GUESTS PRESENT: Sarah Suddarth, APTA TN President
Shannon Breedlove, Applicant Interview
Brigina Wilkerson, Consultant
Teresa Phillips, TNPAP Representative

ABSENT MEMBERS: Kelly O'Connor, Public Member

Major Item(s) on Agenda:

- I. Call to Order – Initiated with a roll call from Board Administrator, Kara Love. A quorum was present and the meeting began at 9:08 am.

- II. Minutes - After review Ronald Barredo made a motion to approve November 3, 2023, minutes as written, LeAnn Childress seconded the motion. The motion carried.
- III. Receive reports and/or requests from the Office of General Counsel Presented by Michael Varnell.

There are 13 Physical Therapist being monitored; 4 on reprimand, 4 on probation, 3 on suspension, 2 revoked/surrendered. 15 Physical Therapist Assistant being monitored; 3 on reprimand, 6 on probation, 2 on suspension, 4 revoked/surrendered. a. Contested Case

b. Consent Orders

- i. Ashley Fine presented the Consent Order:

After a review of the Consent Order LeAnn Childress made a motion to approve Erica S Butler PT 6599 consent order. Jane David seconded the motion. The motion carried.

c. Agreed Order

d. Order of Compliance

- i. After a review of the presented Consent Order Ronald Barredo made a motion to approve Whitney F Newberry, PTA 4738 order of compliance. Jane David seconded the motion. The motion carried.

- IV. Receive reports and/or requests from the Office of Investigations, presented by Amy Bozzelli, Disciplinary Coordinator.:



Tennessee Department of Health
Board Statistical Complaint Report

Parameters selected: Lic Type: 21 - PHYSICAL THERAPY, 2109 - Physical Therapist, 2125 - Physical Therapist Assistant; Case Type: CMP - Complaint; Calendar year: 2024

License Type: 21 - PHYSICAL THERAPY

Complaint Activity	Dec 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Complaints Opened		1												1
Total Closed Complaints		0												0
None		0												0
Currently Open Complaints	13	14												

ANALYSIS OF NEWLY OPENED COMPLAINTS

By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
45-CE Violation	1												1
Total:	1												1

By Region	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
EAST	0												0
MIDDLE	0												0
WEST	0												0
Out of State	0												0
Unknown	1												1
Total:	1												1



Tennessee Department of Health
Board Statistical Complaint Report

License Type: 2109 - Physical Therapist

Complaint Activity	Dec 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Complaints Opened		0												0
Total Closed Complaints		0												0
None		0												0
Currently Open Complaints	8	8												

ANALYSIS OF NEWLY OPENED COMPLAINTS

By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Total:	0												0

By Region	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
EAST	0												0
MIDDLE	0												0
WEST	0												0
Out of State	0												0
Unknown	0												0
Total:	0												0



Tennessee Department of Health
Board Statistical Complaint Report

License Type: 2125 - Physical Therapist Assistant

Complaint Activity	Dec 2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Complaints Opened		1												1
Total Closed Complaints		0												0
None		0												0
Currently Open Complaints	5	6												

ANALYSIS OF NEWLY OPENED COMPLAINTS

By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
45-CE Violation	1												1
Total:	1												1

By Region	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
EAST	0												0
MIDDLE	0												0
WEST	0												0
Out of State	0												0
Unknown	1												1
Total:	1												1



Tennessee Department of Health
Board Statistical Complaint Report

Parameters selected: Lic Type: 21 - PHYSICAL THERAPY, 2109 - Physical Therapist, 2125 - Physical Therapist Assistant; Case Type: CMP - Complaint; Calendar year: 2023

License Type: 21 - PHYSICAL THERAPY

Complaint Activity	Dec 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Complaints Opened		2	7	1	1	2	1	5	4	6	1	0	3	33
Total Closed Complaints		0	0	2	10	0	9	0	0	7	0	0	7	35
7 - Closed BIV,EMS,HCF,AW		0	0	2	4	0	6	0	0	0	0	0	2	14
9 - Complaint Closed		0	0	0	3	0	0	0	0	6	0	0	4	13
93 - Closed - Ltr of Concern		0	0	0	3	0	0	0	0	0	0	0	0	3
94 - Closed - Warning Ltr		0	0	0	0	0	3	0	0	1	0	0	1	5
Currently Open Complaints	16	18	25	24	15	17	9	14	18	17	18	18	14	

ANALYSIS OF NEWLY OPENED COMPLAINTS

By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
11-Falsification of Records/Repor	0	0	0	0	2	0	2	1	0	0	0	0	5
20-Sexual Misconduct	0	0	0	0	0	0	0	1	0	0	0	0	1
23-Criminal Charges	0	1	0	0	0	0	0	0	0	0	0	0	1
26-Unprofessional Conduct	0	1	1	1	0	0	0	1	1	0	0	1	6
36-Lapsed License	0	1	0	0	0	0	0	0	0	0	0	0	1
41-Drug Diversion	0	0	0	0	0	0	1	0	0	0	0	0	1
42-Practice beyond the Scope	0	0	0	0	0	0	2	1	0	0	0	0	3



Tennessee Department of Health
Board Statistical Complaint Report

License Type: 21 - PHYSICAL THERAPY

By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
45-CE Violation	2	4	0	0	0	0	0	0	5	1	0	1	13
47-Outside INV Scope	0	0	0	0	0	1	0	0	0	0	0	1	2
Total:	2	7	1	1	2	1	5	4	6	1	0	3	33

By Region	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
EAST	0	1	0	0	0	0	1	1	1	0	0	1	5
MIDDLE	1	3	1	1	2	0	4	1	3	1	0	1	18
WEST	0	0	0	0	0	0	0	0	0	0	0	0	0
Out of State	0	0	0	0	0	0	0	0	0	0	0	0	0
Unknown	0	2	0	0	0	0	0	0	1	0	0	0	3
Total:	1	6	1	1	2	0	5	2	5	1	0	2	26



Tennessee Department of Health
Board Statistical Complaint Report

License Type: 2109 - Physical Therapist

Complaint Activity	Dec 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Complaints Opened		1	4	1	0	1	1	2	4	3	0	0	3	20
Total Closed Complaints		0	0	2	7	0	5	0	0	7	0	0	4	25
7 - Closed BIV,EMS,HCF,AW		0	0	2	1	0	2	0	0	0	0	0	0	5
9 - Complaint Closed		0	0	0	3	0	0	0	0	6	0	0	3	12
93 - Closed - Ltr of Concern		0	0	0	3	0	0	0	0	0	0	0	0	3
94 - Closed - Warning Ltr		0	0	0	0	0	3	0	0	1	0	0	1	5
Currently Open Complaints	13	14	18	17	10	11	7	9	13	9	9	9	8	

ANALYSIS OF NEWLY OPENED COMPLAINTS

By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
11-Falsification of Records/Repor	0	0	0	0	1	0	0	1	0	0	0	0	2
20-Sexual Misconduct	0	0	0	0	0	0	0	1	0	0	0	0	1
23-Criminal Charges	0	1	0	0	0	0	0	0	0	0	0	0	1
26-Unprofessional Conduct	0	1	1	0	0	0	0	1	1	0	0	1	5
42-Practice beyond the Scope	0	0	0	0	0	0	2	1	0	0	0	0	3
45-CE Violation	1	2	0	0	0	0	0	0	2	0	0	1	6
47-Outside INV Scope	0	0	0	0	0	1	0	0	0	0	0	1	2
Total:	1	4	1	0	1	1	2	4	3	0	0	3	20



Tennessee Department of Health
Board Statistical Complaint Report

License Type: 2109 - Physical Therapist

By Region	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
EAST	0	1	0	0	0	0	0	1	1	0	0	1	4
MIDDLE	0	1	1	0	1	0	2	1	1	0	0	1	8
WEST	0	0	0	0	0	0	0	0	0	0	0	0	0
Out of State	0	0	0	0	0	0	0	0	0	0	0	0	0
Unknown	0	1	0	0	0	0	0	0	0	0	0	0	1
Total:	0	3	1	0	1	0	2	2	2	0	0	2	13



Tennessee Department of Health
Board Statistical Complaint Report

License Type: 2125 - Physical Therapist Assistant

Complaint Activity	Dec 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Complaints Opened		1	3	0	1	1	0	3	0	3	1	0	0	13
Total Closed Complaints		0	0	0	3	0	4	0	0	0	0	0	3	10
7 - Closed BIV,EMS,HCF,AW		0	0	0	3	0	4	0	0	0	0	0	2	9
9 - Complaint Closed		0	0	0	0	0	0	0	0	0	0	0	1	1
Currently Open Complaints	3	4	7	7	5	6	2	5	5	8	9	9	6	

ANALYSIS OF NEWLY OPENED COMPLAINTS

By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
11-Falsification of Records/Repor	0	0	0	0	1	0	2	0	0	0	0	0	3
26-Unprofessional Conduct	0	0	0	1	0	0	0	0	0	0	0	0	1
36-Lapsed License	0	1	0	0	0	0	0	0	0	0	0	0	1
41-Drug Diversion	0	0	0	0	0	0	1	0	0	0	0	0	1
45-CE Violation	1	2	0	0	0	0	0	0	3	1	0	0	7
Total:	1	3	0	1	1	0	3	0	3	1	0	0	13

By Region	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
EAST	0	0	0	0	0	0	1	0	0	0	0	0	1
MIDDLE	1	2	0	1	1	0	2	0	2	1	0	0	10
WEST	0	0	0	0	0	0	0	0	0	0	0	0	0



Tennessee Department of Health
Board Statistical Complaint Report

License Type: 2125 - Physical Therapist Assistant

By Region	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Out of State	0	0	0	0	0	0	0	0	0	0	0	0	0
Unknown	0	1	0	0	0	0	0	0	1	0	0	0	2
Total:	1	3	0	1	1	0	3	0	3	1	0	0	13

- V. Receive reports and/or requests from the Division of Health Licensure and Regulation.

There was none to report at this meeting.

- VI. Applicant Interview(s):
 - a. After a review of documents submitted Jane David made a motion to withdraw Shannon Breedlove application for licensure, Ronald Barredo seconded the motion. The motion carried.

- VII. Teresa Phillips presented the report from Tennessee Professional Assistance Program (TnPAP)



**Board of Physical Therapy
Activity Report
July 1, 2023 – December 31, 2023**

			PT	PTA
Monitoring			1	0
	Monitoring Type	Regulatory	0	0
		Non-regulatory	1	0
Referrals			0	0
Agreements Activated			0	0
Discharges			0	0

- VIII. Review, approve/deny and ratify initial determinations.
 - a. After Review, Ronald Barredo made a motion to approve Compact Privileges as written, Jane David seconded the motion. The motion carried.

- b. Ronald Barredo made a motion to approve Newly Licensed as written, Jane David seconded the motion. The motion carried.
- c. Ronald Barredo made a motion to approve Reinstatements after corrections, Jane David the motion. The motion carried.
- d. Ronald Barredo made a motion to approve Closed Files as written, Jane David seconded the motion. The motion carried.
- e. Ronald Barredo made a motion to approve CE Violation Agreed Citations as written, Jane David seconded the motion. The motion carried.

Tennessee Board of Physical Therapist & Physical Therapist Assistants
February 2, 2024, Ratification List

Newly Issued Physical Therapist (Assistant) Compact Privileges

ALY, AHMED
ANDERSON, NIKKI GIOVANNI
BALDUCCI, VICTORIA NICOLE
BAUERLE, MELISSA NICOLE
BEENE, FREDERICK
BERNARDY, CARLY
BESH, ANDREW
BIRDSONG, JOSEPH T
BLASER, JEREMIAH
BOWEN, DAVID WESLEY
BOWEN, SARAH
BREWSTER, KELSEY
CHARLES, DEREK B
CLARK, ADEENAH
CLAYTON, JACEY BORDEN
COLE, DEIDRA FAYE
COX, SHANNON
DALVI, PRITEE
DARDY, DUSTIN
DARNELL, NICHOLAS ALLEN
DAVIS, EMILY GRACE
DAVIS, EMILY GRACE
DAVIS, MERCEDES JANE
DEMLER, MEGAN KRISTINE
DIEHL, ANGELA DAWN
DURDEN, DAVIS T
ESTILL, OLIVIA
FLEMING, BAILEY
FRITSCH, JESUP ISAAH
FULKS, MARY ELLEN
GARLINGTON, MARK
GARLINGTON, TARYN
GROBY, ELAINA GRACE
HEPBURN, MILANN
HESELSTINE, MANDY CAY
HIGGINBOTHAM, KARL
HOOD, MEREDITH
HUMBLE, BROOKE KRISER
JONES, ALEXANDRA
JUSTICE, TRAE
KING, OLIVIA GAYLE
KLINE, MORGAN A
KOENCK, JESSIE LEIGH-ANN
LAPIERRE, BRIANNE MARIE
LEMMO, ALISON

DE: 1

Tennessee Board of Physical Therapist & Physical Therapist Assistants
February 2, 2024, Ratification List

Newly Licensed Physical Therapist & Physical Therapist Assistants

BAKER, LUCAS
BAKOWSKI, STEPHEN CRAIG
BALLINGER, LEANNE
BAYLESS, KENDALL
BENNETT, JENNIFER KAY
BETTS, DEBRA L
BLACK, LAUREL
BOND, DEQUAN VAN
BOWEN, LAINA
BUKOSKEY, THOMAS PATRICK
BUNNER, JOSHUA
BURGE, NICOLE
BYER, KAITLIN
CAPOUCH, JENNY
CARSON, GRACE
CASANOVA, SANTIAGO VICENTE
CASHMAN, CECILEE
CAVANAHA, MICHAEL DAVID
CHRISTY, ZABIA
COLEMAN, AUTUMN GRACE
COTNER, HANNAH
COX, TANNER
DAUBERT, GARY GERARD
DAVIDSON, DANIEL
DEBUCK, KATHRYN FECKLER
DEERING, ANDREW
DOBBS, ANDREW
DOHCHE, SUSAN
DORSA, PETER G
DOWD, ABIGAIL
DOWLING, KELSEY ELIZABETH
DURHAM, EMILY
ENICH, BRANDEN JERROD
ERNANDES, JACALYN
EVANS, SPENCER
FERREBEE, NICHOLAS
FUJAH, AMEERA
FUQUA, AALIYAH
GREGG, NIKKI OVERBAY
GREGORY, OLIVIA
GRIFFIN, MATTHEW
GUEST, CHRISTINA
HAGOOD, HOLLY
HAMBUN, KATHERINE

HARPER, SEAN TIMOTHY
HARRELL, JONATHAN
HAWKINS, ALEXANDRA
HEATH, DANIELLE N
HIGBIE, JENNA
HOGUE, KARINA GAIL
JANKE, KIRBY CARL
JOHNSON, JASMINE
JOHNSTON, TERESA
KEHOE, KAREN MARIE
KEHOE, WILLIAM JOSEPH
KERNS, AMBER
KNIPP, BENJAMIN
KOHRING, GRACE
LOTSRAW, SARAH ANN
MACAVINTA, ARIANNE TOLENTINO
MARCIN, MICHAEL WILLIAM
MATHENY, CAMERON ALLEN
MCDONOUGH, SARAH
MCCLAUGHLIN, JAMIE
MEADS, LARRY D
MILLER, KEVIN
MILLER, REBECCA LEIGH
MOLER, ANGELA
MOORE, BRADY
MORRIS, STEPHEN
MOSS, CHARLES R JR
MURPHY, MCKENZIE
MUSSELMWHITE, DANIEL
NEWBERRY, WHITNEY
NEWBERRY, WHITNEY
ORANDAY, DANIELA
OWENS, CEDRIC
PICKETT, NANCY
PIPHER, CHARLES E III
PRICE, JAMI DALE
RAMBUSH, CHLOE COREENA-JEAN
RAMOS, GENA
RETER, MADELYN
RIDGEWAY, HARRY
RINNE, KATRINA LAUREN
RIZZUTO, VERONICA
ROBERSON, NATHAN
ROWE, ROBERT

Tennessee Board of Physical Therapist & Physical Therapist Assistants
February 2, 2024, Ratification List

Newly Licensed Physical Therapist & Physical Therapist Assistants

ROWE, SHELBY
ROY, CHRISTIAN
SCHULTZ, MCKENZIE
SELFRIDGE, AMBER MICHELLE
SHEEHAN, MELISSA
SHIPLEY, MARY KRISTEN
SMITH, DEREK
SPARSCHU, JESSICA
STAPLETON, COURTNEY ALLYNN
STATON, JONNIE III
STEVENS, DARIAN
STINEBAUGH, ANDEN
SULLIVAN, KATELYN MARIE
UDANI-CASTANEDA,
VANDUSEN, JARED
WAGNER, CECYCLE
WEISS, ETHAN
WILD, ANN L
WILKENS, KALLI
WILLIAMS, DAWN MARIE
WILLIAMS, TAYLOR MICHELLE

Tennessee Board of Physical Therapist & Physical Therapist Assistants
February 2, 2024, Ratification List

Reinstated Physical Therapist & Physical Therapist Assistants

JUNPER, MARSHA N
KELLY, THOMAS J
LEWIS, KAREN F
MEADOR, CHRISTINA
MURIEL, DINAH M
STEPHENS, FELICIA C
STRANGE, CYNTHIA LEE
WILLIAMS, DONNA LEAH

Closed Physical Therapist & Physical Therapist Assistants

BAILEY, TRAVIS - PTA
BASSETT, MARY JACLYN
BROWNER, NASH
CASANOVA, SANTIAGO
DINGMAN, KRISTIN LEE
DOBBY, KEVIN
DORSEY, KEVIN
DRAFT, JORDAN
GAINES, BRIANA
HESTER, KYLE
HONAN, CLARA SU
JONES, LOREN CODY
KIDCH, ULLIAN
KIRBY, ANNA
SHADOWENS, ETHAN
TOUGHARD, WISSE
WEBSTER, KATHRYN

CE Violation/Lapsed License Agreed Citation

Christin Evelyn PTA — 6026 \$1000.00 Unsatisfactory
Dina Russell PT — 6109 \$750.00 Lapsed License
Kayne Lasepp PTA — 6730 \$1000.00 Unsatisfactory
Maegan Carroll PTA — 7091 \$1200 Unsatisfactory

- IX. Receive reports and/or requests from the Administrative Office
 - a. Kara Love, board administrator, presented the Physical Therapist (Assistant) Administrative Report:

STATISTICAL REPORT

The following are the total active licensees as of: January 31, 2024

PT	PTA
Active Licensees – 7493	Active Licensees – 7455

Licensing activities from: November 1, 2023 --- January 31, 2024

PT	PTA
New applications received – 99	New applications received - 33
New licenses issued – 116	New licenses issued – 54
Reinstated – 7	Reinstated – 3
Number of renewals– 696	Number of renewals – 420
Number of Provisional License-0	Number of Provisional License- 0
Number of licensees who retired – 13	Number of licensees who retired – 7
Licensees Expired – 70	Licensees Expired – 53
Closed Files – 15	Closed Files – 3

- b. Thomasina Scharkley, board administrator, presented the Compact Physical Therapist (Assistant) Administrative Report.

STATISTICAL REPORT

The following are the total active licensees as of January 30, 2024:

Active Privileges – 494

Licensing activities from November 1, 2023 – January 30, 2024:

CPT/CPTA
New CPT privileges issued – 53
New CPTA privileges issued – 17
Renewals – 61
Expired – 7
Terminated - 1

- X. Discuss and take action, if needed, regarding correspondence.
 - a. Direct Access Question from Stephen Huntsman --- Ronald Barredo made a motion, to remove the current Direct Access policy and table this discussion until the May 10, 2024, meeting, Jane David seconded the motion. The motion carried.

- b. Botox Injections Inquiry from Stephen Karp --- Addressed and tabled for additional discussion at the May 10, 2024, meeting.
 - c. FSBPT DOT Medical Examiner --- Tabled until May 10, 2024, meeting.
 - d. Course Approval
 - i. LeAnn Childress made a motion to approve Course Name: Dry Needling Pro, "Dry Needling 1: Foundations" Course Number: 3218, Ronald Barredo seconded the motion. The motion carried.
 - ii. Ronald Barredo made a motion to approve Course Name: Institute of Manual & Integrative Therapy, "DIN-1 Foundations of Dynamic Integrative Needling" Course Number: 3343, Jane David seconded the motion. The motion carried.
 - iii. LeAnn Childress made a motion to approve Course Name: Physio Seminars and Consulting LLC, "Dry Needling 1" Course Number: 3352 Ronald Barredo seconded the motion. The motion carried.
 - iv. Ronald Barredo made a motion to approve Course Name: Physio Seminars and Consulting LLC, "Dry Needling 2" Course Number: 3353, LeAnn Childress seconded the motion. The motion carried.
 - v. Ronald Barredo made a motion to approve Course Name: Institute of Advanced Musculoskeletal Treatments, "Dry Needling Level 1" Course Number: 3359, LeAnn Childress seconded the motion. The motion carried.
 - vi. Ronald Barredo made a motion to approve Course Name: Select Medical, "Introduction to Dry Needling and Clinical Practice (1A)" Course Number: 3389, Jane David seconded the motion. The motion carried.
- XI. Discuss and take action, if needed, regarding legislation.

There was none to discuss at this meeting.

XII. Discuss and take action, if needed, regarding rulemaking hearings, rule amendments, and policies: Michael Varnell provided a summary/update regarding the new rules.

XIII. Discuss New/Old Board Business.

There was none to discuss at this meeting.

XIV. Board Meeting Dates for 2024

May 10, 2024

August 2, 2024

November 1, 2024

XV. Ronald Barredo made a motion to adjourn at 10:45 am, seconded by LeAnn Childress. The motion carried.

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.

THESE MINUTES WERE RATIFIED AT THE MAY 10, 2024 BOARD MEETING

THESE MINUTES WERE RATIFIED AT THE MAY 10, 2024 BOARD MEETING.