



**POLYSOMNOGRAPHY PROFESSIONAL STANDARDS
COMMITTEE
Regular Board**

Meeting February 7,

2023

MINUTES

A meeting of the **Tennessee Polysomnography Professional Standards Committee** was called to order at 9:05 a.m. in the Iris Room, Ground Floor, Metro Center Complex, 665 Mainstream Drive, Nashville, Tennessee 37243 by Dr. Roxanne Valentino, Committee Chairperson.

Members Present: Rozanne Valentino, MD
 Mark Spiceland, RPSGT
 Jim O. Donaldson, RPSGT
 Roy Shedd, RPSGT

Absent Members: Charity Worrick, RPSGT

Staff Present: Stacy Tarr, Executive Director
 Rene Saunders, MD, Medical Consultant
 Justin Harleman, Advisory Attorney
 Brandi Allocco, Administrative Director
 Yvette Williams, Administrative Director
 R. Brock Mann, Administrator

Dr. Valentino called the meeting to order at 9:05 am and conducted a roll call of members present. Dr. Valentino welcomed Mr. Shedd as a new member to the Committee.

Applicant Interview

Diante David – Mr. Donaldson recused. Dr. Saunders introduced and gave background on Mr. David's application. Mr. David was an applicant for a Polysomnographic Technician Permit. Review of his application indicated that he was performing work duties that may be considered practicing without a license and was asked to come before the Board for discussion. Dr. Valentino verified that the dates of June 2022 to present were correct and asked Mr. David to describe the work duties he was performing. Mr. David explained that his primary responsibility was working with home study devices. He explained that he provided the devices to patients, cleaned the devices upon their return, uploaded the information from the devices and passed that along to registered technologists for scoring. This work was performed under the supervision of a registered technologist. Dr. Valentino stated that the Committee had previously discussed that the dispensing of home test kits was not considered within the scope of practice for Polysomnography when scoring or measuring was not involved. Mr. Spiceland stated that the BRPT speaks to the downloading of data having to be done by a registered tech, but the state policy does not address downloading, leaving it beyond the scope of the Committee to address with this applicant, but the Committee could discuss that later on to make it clearer. Mr. Spiceland made a motion to approve the license. Dr. Valentino seconded and the motion passed.

Approval of Minutes

Mr. Donaldson made a motion to approve the meeting minutes from August 23, 2022 and Dr. Valentino seconded. The motion passed.

Ratify New/Reinstated Licenses and Renewals

Ms. Tarr explained that these were license application that were processed in the administrative office and then reviewed and approved by both the Medical Consultant and the Committee Member Consultant. These applicants were issued a go to work letter and would receive their certificates once this Committee and then the Board of Medical Examiners ratified the licenses. Mr. Donaldson made a motion to approve the new/reinstated licenses and renewals. Mr. Spiceland seconded the motion and the motion passed..

Reports from the Office of Investigations and Disciplinary Coordinator

Ms. Barbara Granum, Intake Coordinator with the Office of Investigations, reported there was one open complaint and one closed complaints to date for the year 2022.

The open complaint was regarding a lapsed license. Upon there being no questions, Ms. Granum concluded her report.

Financial Report

Ms. Keeyona Love, Fiscal Manager for the Division of Health Licensure and Regulation presented the mid-year report for fiscal year 2023. The report ran from July 1, 2022 until December 31, 2022. The report covered expenditures, revenue, and allocated expenditures. The total projected expenditures were \$48,215.34. Total projected Committee revenue was \$35,448.00. This resulted in a projected loss of \$12767.34 for fiscal year 2022. The Previous two fiscal years were provided for comparison. Upon there being no questions, Ms. Love concluded her report.

Manager's Report

Ms. Tarr reported between August 1, 2022 and July, 2023, 11 technologist, 19 temporary, 0 trainee/student and 0 reinstatement applications were received in the administrative office.

Total New Licenses Issued

Technologist (Full)	15
Technicians (Temporary)	10
Trainee	0
Number of Renewals	104
Online Renewals	97
Percentage of renewals on-line	93%

The total number of active licensees as of July 31, 2022 were 482. The total number of temporary permits were 21.

Ms. Tarr reported that overall the number licensed professional in the State had remained steady over the last several years.

Office of General Counsel

Mr. Harleman stated there are currently two open cases both with orders for the Board to review at this meeting.

Mr. Harleman spoke about the pending Rule change regarding licensees being able to reinstate a license from expired status. He stated some changes were made to the rule to allow the Board to decide what requirements an applicant must meet to ensure they remain competent after being out of practice.

Mr. Harleman also informed the Committee that recent proposed legislation would make changes to the education requirement for licensure by including ASTEP as an approved education pathway.

Mr. Harleman gave the disciplinary report. Four licensees had been reprimanded and the outstanding fees were \$7,198.93. No licensees were on probation, suspension, or revoked.

Approval of Agreed Citations

Jessica Richardson was issued an agreed citation for lapsed license practice. Ms. Richardson's license lapsed in May 2020 was not renewed until April 2021. The initial amount of time was thought to be 10 months; however her clinic was closed for five months during which time she was not practicing. Ms. Richardson has agreed to pay a fine of \$100 per month she was practicing on a lapsed license. Mr. Donaldson made a motion to ratify the agreed citation. Mr. Spiceland seconded, and the motion passed.

Presentation of Disciplinary Orders

Mary Jones practiced on a lapsed license for 40 months. She has since retired from practice and moved out of Tennessee. The Consent order prepared by Mr. Harleman was a formal reprimand and payment of the costs of the case, to a maximum of \$500. Dr. Valentino made the motion to ratify the consent order. Mr. Donaldson seconded and the motion passed.

Public Comment

No members of the Public were present with comments for the Committee

Schedule of Upcoming Meetings

Ms. Tarr provided the following dates for the 2023 meeting schedule:

May 9

August 29

Mr. Donaldson motioned to adjourn the meeting and Mr. Spiceland seconded. The motion passed.

There being no other Committee business, the meeting was adjourned at 9:45 a.m.