

## Instructions for obtaining a Reciprocal License

### Application:

Log onto [www.nabp.pharmacy](http://www.nabp.pharmacy) to complete the License Transfer application (e-LTP) on the National Association of Pharmacy (NABP) [www.nabp.pharmacy](http://www.nabp.pharmacy). This is the only application required to submit to TN. **DO NOT** submit the Pharmacist application on the Tennessee Board of Pharmacy website.

### Fee:

Mail the **non-refundable** application fee of 485.00 along with a copy of the confirmation page to the Tennessee Board of Pharmacy, 665 Mainstream Drive, Nashville, TN 37243. Make all checks (business or personal) or money order payable to the Tennessee Board of Pharmacy. Reciprocal fees' cannot be paid online.

### Declaration of Citizenship form:

All applicants must complete the Declaration of Citizenship form. No application will be processed without the form. A copy of a valid identification is also required. Non US citizens must submit two forms of identification listed on page two of the form. The form must be mailed into the board office.

### Criminal Background Check:

Tennessee requires a criminal background check for all new applicants. Once the reciprocal application is received in our office, an information packet regarding the criminal background process will automatically be sent to you. If you have already relocated to Tennessee, you may log onto <https://www.tn.gov/health/health-professionals/criminal-background-check/cbc-instructions.html>.

### Mandatory Practitioner Profile Questionnaire:

Complete the Mandatory Practitioner Profile Questionnaire form either online or download the form by clicking on the "(PH-3585)" located next to the title of the form. Log onto: <https://www.tn.gov/health/health-program-areas/health-professional-boards/pharmacy-board/pharmacy-board/applications.html> to access the form.

### MPJE Registration:

The applicant will need to log onto [www.nabp.pharmacy](http://www.nabp.pharmacy) to register to take the MPJE. Once you have registered to take the exam an ATT (Authorization To Test) will be sent to you via email from Pearson VUE (the testing agency). You will not need written documentation from Tennessee to register.

### Foreign Graduates:

Any foreign graduates that applies for reciprocal licensure in TN must have the FPGEC certification with a score of at least 75 on the FPGEE examination.

### Missing Information:

A deficiency letter will be sent out to you to inform you of any missing documents. All correspondence including payments **must** be mailed into our office.

**All applications will expire 12 months from the date of receipt into the TN Board of Pharmacy office.**

**\*\* ALL APPLICATION FEES ARE NON-REFUNDABLE**

**1140-01-.03 (6) An applicant initially licensed in another state and who wishes to obtain a Tennessee license may, in the discretion of the board, transfer to Tennessee the applicant's score on NAPLEX taken in another state. Provided, however, if the applicant has been licensed for twelve (12) or more months in another state, then the applicant shall apply for a license in Tennessee for reciprocity. No license shall be issued to a score transfer applicant from a state which denies score transfer privileges to a pharmacist currently licensed and in good standing in Tennessee.**