

### Instructions for obtaining a Reciprocal License

1. Log onto [nabp.net](http://nabp.net) to complete the Preliminary Application from the National Association of Boards of Pharmacy (NABP®). This is the only application required to submit.
2. Upon the receipt of the completed document from the NABP, the applicant should forward the paperwork along with an **non-refundable** application fee of \$485.00 to the Tennessee Board of Pharmacy, 665 Mainstream Drive, Nashville, TN 37243. Make all checks or money orders payable to the Tennessee Board of Pharmacy.
3. The applicant will need to log onto [nabp.net](http://nabp.net) to register to take the MPJE. Once you have registered to take the exam an ATT (Authorization to Test) will be sent to you via email from Pearsonvue (the testing agency). You will not need to wait for any other documentation from Tennessee.
4. Tennessee now requires a criminal background check for all new applicants. Once the application is received in our office, an information packet regarding the criminal background process will automatically be sent to you. If you have already relocated to Tennessee, you may log onto <https://www.tn.gov/health/health-professionals/criminal-background-check/cbc-instructions.html> for instructions.
5. Effective October 1, 2012- All applicants will be required to complete the Declaration of Citizenship. No application will be processed without the Declaration of Citizenship.
6. Complete the mandatory practitioner profile questionnaire that is listed on the board's website at <https://www.tn.gov/health/health-program-areas/health-professional-boards/pharmacy-board/pharmacy-board/applications.html> and submit it along with the application.
7. A deficiency letter will be sent out to you to inform you of any missing documentation or signature on the application.
8. All applications will expire 12 months from the date of receipt into the TN Board of Pharmacy office.

***1140-01-.03 (6) An applicant initially licensed in another state and who wishes to obtain a Tennessee license may, in the discretion of the board, transfer to Tennessee the applicant's score on NAPLEX taken in another state. Provided, however, if the applicant has been licensed for twelve (12) or more months in another state, then the applicant shall apply for a license in Tennessee by reciprocity. No license shall be issued to a score transfer applicant from a state which denies score transfer privileges to a pharmacist currently licensed and in good standing in Tennessee.***