

**BOARD OF OCCUPATIONAL THERAPY  
TASK FORCE MEETING MINUTES**

DATE: July 6, 2023

TIME: 9:00AM CST

LOCATION: Poplar Room  
665 Mainstream Dr  
Nashville TN 37243

MEMBERS PRESENT: Allan Adriaanse, Board Chair  
Amanda Newbern, Board Secretary  
Anita Tisdale, Board Member  
Hollie Simpson, Board Member

MEMBERS ABSENT: Dr. Larry Goings, Board Member

STAFF PRESENT: Noranda French, Unit Director  
Mary V. Bennett, Board Manager  
Sabrina Craig-Boyd, Board Administrator 2  
Candace Carter, Senior Associate General Counsel  
Tracy Alcock, Deputy General Counsel

GUESTS: Cindy DeRuiter Blackwell, TNOTA

**Call to Order**

A roll call of Board Members was initiated, by Sabrina Craig-Boyd, Board Administrator. With a quorum present, the meeting started at 9:03am CST.

### **Items of Discussion**

Board members reviewed the rule packet and made changes where necessary.

Ms. Newbern made motion to approve the rules with the four amendments as discussed. Ms. Simpson seconded the motion. The motion carried.

Ms. Tisdale made motion to approve the board attorney to attend the upcoming conferences, FARB and CLEAR. Ms. Newbern seconded the motion. The motion carried.

Ms. Newbern made motion to approve one member of the Admin Staff to attend the upcoming conferences for FARB and CLEAR. Ms. Simpson seconded the motion. The motion carried.

With no further business to discuss, Ms. Newbern made motion to adjourn at 10:01am. CST. Ms. Tisdale seconded the motion. The motion carried.

**THESE MINUTES WERE RATIFIED AT THE AUGUST 10, 2023, BOARD MEETING.**

