

**BOARD OF OCCUPATIONAL THERAPY  
MINUTES**

DATE: August 10, 2023

TIME: 9:00 AM CST

LOCATION: Poplar Conference Room  
665 Mainstream Dr, 1<sup>st</sup> Floor  
Nashville TN 37243

MEMBERS PRESENT: Allan Adriaanse, Board Chair  
Amanda Newbern, Board Secretary  
Anita Tisdale, Board Member

MEMBERS ABSENT: Dr. Larry Goings, Citizen Member  
Hollie Simpson, Board Member

STAFF PRESENT: Noranda French, Unit Director 2  
Tonya T. Wilkins, Unit Director 1  
Mary V. Bennett, Board Manager  
Sabrina Craig-Boyd, Board Administrator 2  
Anahi Juarez, Board Administrator 1  
Candace Carter, Senior Associate General Counsel, OGC  
Emily Godwin, Fiscal Director

GUESTS: Ellen Gose, Legislative Liaison  
Teresa Phillips, Executive Director, TNPA

**Call to Order**

A roll call of Board Members was initiated, by Sabrina Craig-Boyd, Board Administrator. With a quorum present, the meeting started at 9:07 a.m.

**Ratification of Minutes**

Ms. Newbern made motion to accept minutes from the February 9, 2023, February 23, 2023, March 14, 2023, and July 6, 2023. Ms. Tisdale seconded the motion. The motion carried.

## Legislation

Legislative Liaison Ellen Gose shared Public Chapters as it relates to Occupational Therapy.



### **Office of Legislative Affairs 2023 Legislative Update**

#### **Noteworthy Health-Related Legislation**

- The Department of Health's administration bill successfully extended current opioid prescription protections that were put into place in 2018 under the Tennessee Together Act.
- The Department of Health was extended to June 30, 2027, following an audit and subsequent sunset hearings.
- Multiple boards administratively attached to the Department of Health were extended by the legislature following audits and subsequent sunset hearings.

#### **Non-Health Related Legislative Activity of Note**

- June 19<sup>th</sup> is now designated as a state holiday for Juneteenth.
- State employees are authorized to use sick leave from a sick leave bank to care for a sick minor child of the employee.
- State employees must be provided six paid weeks of leave for the birth of the employee's child or because of the employee's adoption of a child.
- "Send Me" is now an additional state motto.
- The legislature passed an extensive transportation modernization act.
- The legislature passed a teacher paycheck protection act that, among other things, raises the minimum teacher salary to \$50,000 by 2026.
- Law enforcement officers and the district attorney general's office may extend criminal immunity to persons who are experiencing a drug overdose and who are seeking medical assistance.

#### **Public Chapter No. 24—SB248/HB66—Johnson/Lamberth**

This law authorized the Department of Intellectual and Development Disabilities to provide home health services to outpatients through its administration of the Tennessee Early Intervention System and the home and community-based services provided through such system. This bill was effective on March 10, 2023. *This law was a DIDD legislative initiative.*

[Public Chapter No. 55—SB680/HB895—Reeves/Hurt](#)

This law clarifies that the Medical Assistance Act of 1968 does not require a vendor, healthcare provider, or telehealth provider group that provides healthcare services exclusively via telehealth to have a physical address or site in this state in order to be eligible to enroll as a vendor, provider, or provider group for that program. This law defines telehealth provider as two or more healthcare providers that share a common employer and provide healthcare services exclusively via telehealth. This law was effective on March 21, 2023.

[Public Chapter No. 99—SB925/HB1429—Lundberg/Hicks](#)

This law removes the requirement that a provider of home medical equipment services that has a principal place of business outside this state maintain an office or place of business within this state. This law also requires the board for licensing health care facilities to promulgate rules to identifying contacts for state surveyors and state surveys. This law was effective on March 31, 2023.

[Public Chapter No. 103—SB1225/HB0556—White/Littleton](#)

This law requires that court clerks notify the health facilities commission, instead of the department of health, when an offender is placed on the registry of persons who have been determined to have abused, neglected, misappropriated, or exploited the property of vulnerable individuals. This law also requires that notice must be provided within 90 days of conviction of the offense. This law became effective on March 31, 2021.

[Public Chapter No. 107—SB72/HB1195—Watson/Williams](#)

This law authorizes nurse practitioners and physician assistants to refer individuals, either orally or in writing, for physical therapy. This law also removes certain minimum education requirements to engage in the independent practice of physical therapy and allows physical therapists to treat patients without a referral from a physician under certain circumstances. This bill clarifies the definition of "notified" for purposes of treating a patient without a referral. This act became effective on April 4, 2023.

[Public Chapter No. 156—SB40/HB206—Roberts/Ragan](#)

This law extends the Department of Health to June 30, 2027. This law was effective on April 17, 2023.

[Public Chapter No. 188—SB277/HB325—Johnson/Lamberth](#)

This law extends legislation enacted in 2018 to preserve opioid prescription limitations for acute care. In addition, this law exempts individuals who had recent cancer treatment from this prescription limitation. "Recent cancer treatment" is defined as six months following the end of an active cancer treatment. This law creates an exception for informed consent where a healthcare practitioner who issued the initial prescription does not have to obtain and document informed consent, if the subsequent prescription is for the same opioid and for the same episode of treatment. Outside of this exception, informed consent must be updated periodically. This law also requires the Commissioner of the Department of Health to provide a letter, in consultation with the health-related boards, no to certain elected officials that includes information on the impact and the effects of this legislation in each even-numbered year. This law was effective on April 24, 2023. *This law was a Department of Health legislative initiative.*

[Public Chapter No. 194—SB451/HB165—Lowe/Butler](#)

This law authorizes employees of a public accommodation to ask for certain information about a guide dog in training. A person who utilizes a guide dog is subject to the same liability for damages as a person whose pet causes damage to a place of public accommodation. Fraudulently representing that an animal is a service animal or service animal in training to an employee of a public accommodation is a Class B misdemeanor. A misrepresentation of service animal is a Class B misdemeanor and requires 100 community service hours to be served. This law is effective on July 1, 2023.

[Public Chapter No. 254—SB267/HB315—Johnson/Lamberth](#)

This makes changes to the allowable number of beds in private for-profit and private not-for-private intermediate care facilities for individuals with intellectual disabilities. This law takes was effective on April 28, 2023. *This was a Department of Intellectual and Development Disabilities legislative initiative.*

[Public Chapter No. 300—SB551/HB448—Lowe/Davis](#)

This law requires governmental entities to provide a period of public comment for public meetings but authorizes the governmental entities to place reasonable restrictions on the period for public comment. This does not apply to a meeting of a governing body, or a portion thereof, where the governing body is conducting a disciplinary hearing or a meeting for which there are no actionable items on the agenda. This takes effect July 1, 2023.

[Public Chapter No. 306—SB924/HB577—Rose/Parkinson](#)

This law adds as an enhancement factor that can be considered during sentencing if a defendant has been convicted of aggravated assault or attempted first degree murder on the grounds or premises of a healthcare facility. Healthcare facility is defined as a hospital licensed under title 33 or 68. This law takes effect July 1, 2023.



[Public Chapter No. 316—SB1426/HB1004—Roberts/Darby](#)

This law requires an appointed member of a governing body for a state entity to serve in such capacity until the member's successor is duly appointed and qualified. Under this, an appointed member of a board, commission, or other governing body for a state governmental entity may be removed by the member's appointing authority with or without cause. A vacancy created by the removal of a member must be filled by the appointing authority in the same manner as the original appointment. This law also creates an advisory council on state procurement. This law was effective on April 28, 2023.

[Public Chapter No. 426—SB0458/HB0496—Watson/Martin](#)

This law requires certain health related boards to either render a decision on the application or inform the applicant of the need to appear before such board within 60 days from the date the respective board receives a completed application for licensure from either an initial applicant or an applicant who is licensed in another state or territory of the United States or in the District of Columbia. This law was effective on May 11, 2023, and applies to applications submitted on or after that date.

[Public Chapter No. 447—SB460/HB607—Watson/Hale](#)

This law makes changes relative to the coverage of complex rehabilitation technology (CRT) by health insurance entities and managed care organizations. This law prohibits a health insurance entity that offers health insurance coverage of complex rehabilitation technology (CRT) or manual wheelchairs from requiring a prior authorization for repairs of such technology or equipment unless certain conditions exist. Additionally, a managed care organization must not require a participant in a TennCare program to obtain and submit a prior authorization for repairing complex rehabilitation technology (CRT) or manual wheelchairs unless certain conditions apply. This law takes effect July 1, 2023.

***Please note that these are high-level overviews of each public chapter. They do not include every detail or provide all bill information. Please review the text of the bill in its entirety at your own discretion. If you have any questions or need further clarity, please reach out to your attorney.***

## Office of General Counsel

Candace Carter, Board Attorney, presented the OGC report and two (2) consent orders.

### CONFLICT OF INTEREST

If you have a personal or financial interest in the outcome of any issue or matter before this Board which may suggest a bias on your part, you are asked to state that interest on the record so that a determination can be made as to whether a need for recusal exists. This is true whether the matter relates to a contested case, a rulemaking decision, an application, or any other matter before the Board. You are reminded that it is the duty of this Board to protect, promote and improve the health and prosperity of people in Tennessee and that the administration of this solemn responsibility is dependent upon avoiding even the appearance of impropriety.

### LITIGATION

#### **PENDING LITIGATION**

As of August 10, 2023, the Office of General Counsel has five (5) open cases pertaining to occupational therapists and occupational therapy assistants. Two (2) cases are being presented with consent orders at today's meeting. One (1) case was set for hearing today, but it was continued to the February 2024 meeting. One (1) case is set for hearing for the October 2023 Board meeting.

#### **APPEALS**

None.

#### **CIVIL SUITS**

None.

### LEGISLATION

The Tennessee Legislature 113<sup>th</sup> General Assembly has adjourned.

**Public Chapter 300:** As introduced, requires governmental entities to provide a period of public comment for public meetings; authorizes the governmental entities to place reasonable restrictions on the period for public comment.

**Public Chapter 316:** As introduced, requires an appointed member of a governing body for a state entity to serve in such capacity until the member's successor is duly appointed and qualified; authorizes the removal of such member by the member's appointing authority with or without cause; removes term limits for members of the advisory council on state procurement.

**Consent Order for Faith Elizabeth Medlin, OTA, License Number 3198**

**STATE OF TENNESSEE  
DEPARTMENT OF HEALTH**

<b>IN THE MATTER OF:</b>	)	<b>BEFORE THE TENNESSEE BOARD</b>
	)	<b>OF OCCUPATIONAL THERAPY</b>
<b>FAITH ELIZABETH MEDLIN, OTA</b>	)	
<b>RESPONDENT</b>	)	<b>CASE NO: 2021031861</b>
	)	
<b>PIPERTON, TENNESSEE</b>	)	
<b>TENNESSEE LICENSE NO. 3198</b>	)	

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**CONSENT ORDER**

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**I. STIPULATIONS OF FACT**

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1. Respondent has been at all times pertinent hereto licensed by the Board as an occupational therapy assistant (OTA) in the State of Tennessee, having been granted a Tennessee occupational therapy assistant license number 3198, on January 30, 2019. Respondent's OTA license expires on November 30, 2023.
4. C.T.S. LLC received a complaint on November 9, 2021, from a parent alleging that Respondent had not conducted treatment visits on their preschool student since August 30, 2021.
5. Upon investigation, C.T.S. LLC asked the parent additional dates that Respondent billed for services rendered, and the parent confirmed that Respondent had not treated their preschool student.

6. Faith Preschool provided C.T.S. LLC with visitor logs from August 2021 through November 2021. Upon review, C.T.S. LLC that Respondent had not signed in at Faith Preschool since August 30, 2021.
  7. However, Respondent provided four (4) treatment notes after August 30, 2021, indicating that Respondent had visited and treated the preschool student on September 13, 2021, September 20, 2021, September 27, 2021, and October 4, 2021.
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#### **IV. ORDER**

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**NOW THEREFORE**, Respondent, for the purpose of avoiding further administrative action with respect to this cause, agrees to the following:

29. The Tennessee occupational therapy assistant license of Faith Medlin, O.T., license number 3198, is hereby **SUSPENDED** for one (1) year, effective the date of entry of this Consent Order by the Board. Respondent agrees not practice as an OTA in the State of Tennessee during this time period. Following the expiration of the one (1) year suspension, and Respondent's full compliance with the other terms contained herein, Respondent becomes eligible to file a petition for order of compliance to petition the Board to take Respondent's license off of suspension and place Respondent's license on **Probation for a period of not less than three (3) years**.



30. Respondent must enroll in and successfully complete, within sixty (60) days of the entry of this Order, four (4) hours of live Ethics and Jurisprudence course(s) pre-approved by the Board’s Consultant. Within thirty (30) days after completion of such course, Respondent shall mail or deliver proof of compliance with the course(s) requirement to: **Disciplinary Coordinator, The Division of Health Related Boards, Tennessee Department of Health, 665 Mainstream Drive, Nashville, Tennessee 37243**. Any continuing education course hours earned from attendance and completion of the course(s) required by this paragraph shall be in addition to the hours required to maintain or reinstate licensure.
34. Respondent is assessed and must pay, pursuant to Tenn. Comp. R. & Regs. Rule 1150-02-.15(5)(c), fifteen (15) Type “B” Civil Penalties, for the fifteen (15) grounds of discipline, stated *supra*, in this case, in the amount of two hundred and fifty dollars (\$250.00) each, for a total Civil Penalty of **Three Thousand Seven Hundred Fifty Dollars (\$3,750.00)**.

Ms. Newbern made a motion, to accept the Consent Order as presented. Ms. Tisdale seconded the motion. The motion carried. Full copy of the Consent Order will be available to the public on the state licensure verification page.

**Consent Order for Richard Klopfenstein, OTA, License Number 1166**

**STATE OF TENNESSEE  
DEPARTMENT OF HEALTH**

<b>IN THE MATTER OF:</b>	)	<b>BEFORE THE TENNESSEE BOARD</b>
	)	<b>OF OCCUPATIONAL THERAPY</b>
<b>RICHARD KLOPFENSTEIN, OTA</b>	)	
<b>RESPONDENT</b>	)	<b>CASE NO: 2022027951</b>
	)	
<b>DEER LODGE, TENNESSEE</b>	)	
<b>TENNESSEE LICENSE NO. 1166</b>	)	

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**CONSENT ORDER**

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## I. STIPULATIONS OF FACT

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1. Respondent has been at all times pertinent hereto licensed by the Board as an occupational therapy assistant (OTA) in the State of Tennessee, having been granted a Tennessee occupational therapy assistant license number 1166 on April 25, 2001. Respondent's OTA license expires on March 31, 2024.
3. As the Rehabilitation Director, part of Respondent's responsibility was to review a daily report called "Missed Revenue" at Functional Pathways. Respondent indicated that if a therapist missed a higher level of reimbursement on a claim by three (3) minutes, it would show up on the "Missed Revenue" report.
4. Functional Pathways received a complaint from an employee alleging that Respondent told the employee to add time to a visit to increase the billing to the next level of reimbursement. It was also alleged that Respondent asked employees to perform job duties outside of their job duties and qualifications.
5. Upon review of the complaint, Functional Pathways found a communication in Net Health where Respondent sent a communication to an employee requesting that the employee add time to a treatment visit.
6. Functional Pathways substantiated the allegation against Respondent after confirming that Respondent communicated to at least one employee to add minutes to a visit.

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#### IV. ORDER

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**NOW THEREFORE**, Respondent, for the purpose of avoiding further administrative action with respect to this cause, agrees to the following:

27. The Tennessee occupational therapy assistant license of Richard Klopfenstein, OTA, license number 1166, is hereby **VOLUNTARILY RETIRED**, effective the date of entry of this Consent Order by the Board. Respondent acknowledges this shall have the same effect as a **revocation** of his occupational therapy assistant license.
28. Board may, in its discretion allow the reinstatement of a revoked license upon conditions and after a period of time it deems appropriate. No petition for reinstatement and no new application for licensure from a person whose license was revoked shall be considered prior to the expiration of at least one (1) year from the effective date of this order.
29. Respondent acknowledges this order does not preclude the Department from initiating additional investigations or disciplinary actions.
30. Respondent must pay, pursuant to Tenn. Code Ann. § 63-1-144, the actual and reasonable costs of prosecuting this case to the extent allowed by law, including all costs assessed against the Board by the Division's Bureau of Investigations in connection with the prosecution of this matter. These costs will be established by an Assessment of Costs prepared and filed by counsel for the Division. The maximum amount for the assessment of costs for this case shall be two thousand five hundred dollars (\$2,500.00).
31. Respondent understands this is a formal disciplinary action and will be reported to the National Practitioner Data Bank (NPDB) and/or a similar agency.

Ms. Newbern made a motion, to accept the Consent Order as presented. Ms. Tisdale seconded the motion. The motion carried. Full copy of the Consent Order will be available to the public on the state licensure verification page.

## Office of Investigations

Ms. French presented the Office of Investigations report.

### Occupational Therapist

License Type: 1594 - Occupational Therapist

Complaint Activity	Dec 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Complaints Opened		2	0	1	1	0	3	0						7
Total Closed Complaints		0	4	0	0	0	0	0						4
7 - Closed BIV,EMS,HCF,AW		0	1	0	0	0	0	0						1
94 - Closed - Warning Ltr		0	3	0	0	0	0	0						3
Currently Open Complaints	2	4	0	1	2	2	5	5						

#### ANALYSIS OF NEWLY OPENED COMPLAINTS

By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
1-Abuse/Neglect	0	0	0	0	0	1	0						1
19-Substance Abuse	2	0	1	0	0	0	0						3
26-Unprofessional Conduct	0	0	0	1	0	1	0						2
47-Outside INV Scope	0	0	0	0	0	1	0						1
Total:	2	0	1	1	0	3	0						7

### Occupational Therapy Assistant

License Type: 1595 - Occupational Therapy Assistant

Complaint Activity	Dec 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Complaints Opened		0	0	0	1	1	1	0						3
Total Closed Complaints		0	1	0	1	0	0	0						2
7 - Closed BIV,EMS,HCF,AW		0	1	0	0	0	0	0						1
94 - Closed - Warning Ltr		0	0	0	1	0	0	0						1
Currently Open Complaints	2	2	1	1	1	2	3	3						

#### ANALYSIS OF NEWLY OPENED COMPLAINTS

By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
26-Unprofessional Conduct	0	0	0	0	1	1	0						2
36-Lapsed License	0	0	0	1	0	0	0						1
Total:	0	0	0	1	1	1	0						3

## Office of Health Licensure and Regulation

Ms. Emily Godwin was introduced to the Board as the new Director of Finance for Health Related Boards. There was no fiscal report to present at this meeting.



### **Applicant Interview**

The Board was asked to review and approve an application for Physical Agent Modality for licensee Nicole Seravello. Ms. Newbern made a motion, to approve the application. Ms. Tisdale seconded the motion. The motion carried.

Ms. Teresa Phillips of the TN Professional Assistance Program (TNPAP), was present to give the TNPAP report.



**Board of Occupational Therapy  
Activity Report  
July 1, 2022 – June 30, 2023**

			OT	OTA
<b>Monitoring</b>			0	1
	<b>Monitoring Type</b>			
		Regulatory	0	1
		Non-regulatory	0	0
<b>Referrals</b>			1	0
	<b>Referral Source</b>			
		Employer	1	0
	<b>Referral Reason</b>			
		Unprofessional Conduct	1	0
<b>Agreements Activated</b>			0	0
<b>Discharges</b>			1	1
	<b>Discharge Reason</b>			
		Monitoring Successfully Completed	0	1
		TNPAP services declined, non-regulatory	1	0

**Board of Occupational Therapy**  
**Ratification List**  
**January 27, 2023 – July 26, 2023**

**Newly Licensed Occupational Therapist**

Abisrama, Matthew	Davidson, Ashlee	Iqbal, Danielle
Adams, Heather	Davis, Nicole	Jackson, Kendall
Adkins, Brooke,	Debardlabon, Amber	Jenkins, Nathan
Alexander Nicholas	Denton, Sara	Jenkins, Rebekah
Almond, Alexa	Devine-Qin, Metta	Jeter, Kendall
Alvarado, Dawn	Dicks, Sandra	Jones, Emily
Anderson, Danika	Dilley, Carson	Jones, Sydney
Aranda, Rebekah	Dimon, Charles	Jucht, Sheila
Arizpe, Tabitha	Dixon, Shannon	Katzman, Alexandra
Artigues, Madison	Dlugacz, Stacy	Kita, Kathryn
Aycock, Courtney	Driebel, Jacqueline	Klause, Laura
Baines, Ryne	Durazo, Allison	Knapp, Julie
Barlow, Cassandra	Ellerbe, Terri	Kukta, Kloe
Barnickel, Caitlin	England, Finesse	Lampkin, Lindsay
Bentley, Olivia	Farrell, Kayla	Lattner, Lesley
Blais, Nicole	Feeney, Brenna	Liu, Juno
Boggs, Sara	Feltham, Anna	Lowry, Katy
Boissey, Allison	Ferguson, Kelsey	Lucido, Torrey
Brandon, Maria	Fluellen, Kiersten	Lum, Sara
Bray, Rachel	Gambrel, Acacia	Lurie, Caroline
Brown, Carolyn	Gifford, Destenee	Majic, Ana
Brown, Rachel	Givens, Kelly	Mallard, Kailey
Brownstead, Bailie	Goodman, Cameron	Manfull, Shirley
Brunk, Joshua	Graziani, Shannon	Mappes, Karin
Bryant-Wimp, Emily	Gumm, Morgan	Martinson, Mogan
Bush, Samantha	Hamby, Olivia	Masters, Amanda
Cabot, Mariwood	Hamilton, Rachel	Mauritz, Kelsey
Cardoza, Kathleen	Hanson, Hailey	Mc Carthy, Deborah
Carpenter, Laura	Harris, Angela	Mc CLain, Anita
Cavins, Kaitlyn	Helm, Aisha	Mc Clain, Hanna
Center, Allison	Helms, Taylor	Mc Cracken, Christine
Choi, Emma	Helps, Amber	Merola, Mary
Church, Bailee	Henderson, Rachel	Metzger, Lori
Clements, Delaney	Hickman, Shelley	Michie, Katharine
Clemons, Karla	Hill, Lisa	Mills, Morgan
Clough, Nicole	Hill, Sydney	Mitchell, Whitney
Coco-Glover, Abigail	Hilliard, Kennedy	Mosteller, Heidi
Conrad, Ashlyn	Hinkle, Abigail	Napier, Claire
Curtis, Nicole	Hodges, Tuong	Norris, Courtney
Cusick, Megan	Hunter, Rachael	Norton, Rebecca
		Nowlin, Tanginique

Ogle, Emily  
Owens, Madison  
Paisley, Lauren  
Pardue, Bailey  
Parker, Mary  
Partenio, Donna  
Paulsen, Savannah  
Pennington, Jamia  
Perez, Emeric  
Perry, Melissa  
Plunkett, Claire  
Pollan, Anna  
Powers, Bayleigh  
Pruett, Callie  
Quillen, Bradie  
Rahim, Anita  
Raines, Alexander  
Rakestraw, Erica  
Rauch, Katherine  
Rogers, Erin  
Rohleder, Kasey  
Roth, Anna  
Saal, Alexandra  
Sanders, Joni  
Saunders, John  
Scheck, Mary  
Schmitt, Kathleen  
Scholtz, Erika  
Simmons, Brooke  
Simpson, Eileen  
Simpson, Michelle  
Singleton, Sarah  
Smith, Allyna  
Smith, Anna  
Smith, Jessica  
Smith, Kevin  
Smith, Sarah  
Solomon, Carley  
Spann, Ania  
Spears, Emery  
Strawn, Virginia  
Suprenant, Sarah  
Swafford, Carabeth  
Swain, Roxanne  
Sykes, Heather

Talley, Hillary  
Tambo, Gregory  
Theall, Anjelica  
Thomas, Stacey  
Tipton, Devon  
Valenzuela, Gladys  
Vandergriff, David  
Virva, Piper  
Vowell, Karlie  
Wagstaff, Emily  
Webb, Sarah  
West, Shyann  
White, Hope  
Wiedoff, Amanda  
Wigginton, Elizabeth  
Williamson, Kayce  
Wilson, Sydney  
Wurl, Christine

**Reinstated Occupational Therapist**

Campos, Jennifer  
Donnelly, Natalie  
Fischer, Mark  
Grantham, Rebecca  
Hamlin, Jennifer  
Huffine, Van Hugh  
Lewis-Kipkulei, Pamela  
Lovell, Suzanne  
Ponce, Pamela  
Schmidt, Megan  
Slade, Melissa  
Tetrick, Ashley  
Thigpen, Daniel  
Wishing, Brianna

**Temporary Permit**

Clifton, Baylee OT  
Kerr, Sara OTA

**Closed OT Apps**

Cato, Heidi  
Cherne, Sara  
Critchler, Shelby  
Hale, Ahsley  
Roberson, Lauren  
Woodward, Haley



**Newly Licensed Occupational Therapy Asst.**

Adeyeye, Esther  
Adkins, Hannah  
Anderson, Miranda  
Ayers, Lily  
Ball, Ashley  
Batista, Danita  
Boettcher, Kaitlyn  
Bolden, La'Shasta  
Borstelmann, Eric  
Bridger, Teresa  
Brownlee, Yolonda  
Buzzard, Lydia  
Castillo, Little Feather  
Curry, Madison  
Doughty, Alexis  
Durham, Courtney  
Farris, Kaylie  
Fojtik, Jade  
Fullhart, Joshua  
Gardner, Morgan  
George, Lindsey  
Gregory, Taylor  
Gunn, Parker  
Hale, Ashley  
Hall, Santanna  
Hammock, Jaycee  
Hassan, Ladan  
Hitt, Lauren  
Jackson, Caroline  
Jones, Kaitlin  
Kent, Kathleen  
Kersh, Shawna  
Kirkendall, Makenzie  
Lafargue, Charity  
Lamas, Stephanie  
Lee, Hadden  
Manners, Tara  
Marroletti, Donna  
Mc Kendree, Kelly  
Miller, Harmony  
Neel, David  
Ocasio, Nathan  
Padgett, Kailea  
Painter, Hannah  
Parker, Michelle

Qualls, Kagan  
Ray, Summer  
Resendez, Noel  
Roberson, Lauren  
Rutledge, Carissa  
Soelberg, Peyton  
Stancil, Sara  
Tanner, Zoe  
Vanoni, Margot  
Voight, Sarah  
Walker, Sarah  
Walker-Pulfer, Mallory  
Watkins, Aeriela  
Weedman, Dustin  
Williams, Crystie  
Yuro, Bennett  
Pyatt, Carley

**Reinstated Occupational Therapy Asst.**

Boyland, Lovie  
Charlton, Scott  
Hicks, Nickie  
Mc Donald, Hannah  
Miller-Baker, Samantha  
Oliver, Lindsay  
Owen, Lynn

**Closed OTA Apps**

Bowling, Doressa  
Brown, Jessica  
Brunk, Jessica  
Hogue, Corley  
Roman, Marina

**OT Modality**

Adams, Rachel  
Alexander, Hailey  
Bailey, Victoria  
Baines, Ryne  
Bell, Joseph  
Branche, Harley  
Brelsford, Katie  
Campbell, Madison  
Campbell, Taylor  
Coker, Ashley  
Collier, Morgan  
Davidson, Ashlee  
Dowling, Karissa  
Dunavan, Kylie  
Foshee, Elizabeth  
Gonsoulin, Thomas (CHT)  
Grossman, Cassandra  
Herbaugh, Alyssa  
Jenkins, Nathan  
Johnson, Emily  
Kita, Kathryn  
Lowry, Katy  
Metzger, Lori  
Miranda, Ismael  
Moore, Courtney  
Owens, Madison  
Partlow, Jordan  
Rice, Jessica  
Roberson, Deidre  
Ross, Alexandra  
Talley, Hillary  
Uhrik, Kevin  
White, April  
Williams, Madison  
Wilson, Kayla

**OT DNUL**

Amyx, Kelly  
Barnes, Mary  
Branes, Michael  
Butler, Brittany  
Chaffee, Erin  
Compton, Kyle  
Conley, Tara  
Daniel, Martha  
Davis, Laura  
Deas, Mary  
Foshee, Elizabeth  
Gandy, Jeffrey  
Gonsoulin, Thomas  
Gunn, Grover  
Harmon, Eric  
Hill, Charabian  
Hodge, Mary  
Hooper, Brianne  
Jack, Nicole  
King, Eden  
Lawson, Sarah  
Lowrance, Kristen  
Morgan, Tailor  
Ortiz, Paul  
Pelger, Ktherine McKinney  
Perrone, Lisa  
Rodgers, Nicole  
Ross, Alexandra  
Silberman, Julia  
Smith, Charles  
Taylor, Elena  
Thomas, Timothy  
Winslow, Jeffrey  
Wiser, Marie  
Womac, Laurie

**OTA Modality**

Buchanan, Julie  
Cook, Virginia  
Cornett, Mollie  
Wallace, William

Ms. Newbern made a motion, to accept the ratification list for Newly Licensed Occupational Therapist.  
Ms. Tisdale seconded the motion. The motion carried.

Ms. Newbern made a motion, to accept the ratification list for Newly Licensed Occupational Therapy Assistants. Ms. Tisdale seconded the motion. The motion carried.

Ms. Tisdale made a motion, to accept the ratification list of Reinstated Occupational Therapist. Ms. Newbern seconded the motion. The motion carried.

Ms. Newbern made a motion, to accept the ratification list for Reinstated Occupational Therapy Assistants. Ms. Tisdale seconded the motion. The motion carried.

Ms. Tisdale made a motion, to accept the ratification list of Temporary Permits. Ms. Tisdale seconded the motion. The motion carried.

Ms. Newbern made a motion, to accept the ratification list of Closed OT Apps. Ms. Tisdale seconded the motion. The motion carried.

Ms. Newbern made a motion, to accept the ratification list of Closed OTA Apps. Ms. Tisdale seconded the motion. The motion carried.

Ms. Newbern made a motion, to accept the ratification list of OT and OTA Modality. Ms. Tisdale seconded the motion. The motion carried.

Ms. Newbern made a motion, to accept the ratification list of DNUL. Ms. Tisdale seconded the motion. The motion carried.

### **Administrative Office Reports**

Ms. Craig-Boyd presented the Board with the Administrative Report.

## **BOARD OF OCCUPATIONAL THERAPIST ADMINISTRATOR REPORT August 10, 2023**

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This is an administrative report from Sabrina Craig-Boyd, Board Administrator. The information contained in this report will keep the Board aware of all essential activities pertaining to licensure for Occupational Therapist.

### **STATISTICAL DATA**

As of July 26, 2023, the Board of Occupational Therapy has **3665** active Occupational Therapist and **1824** Occupational Therapy Assistants

#### **LICENSURE STATUS TOTALS FROM THE MONTHS OF January 27, 2023- July 26, 2023**

<b>OCCUPATIONAL THERAPIST</b>	
Total applications received – 1192	
New licenses issued – 184	Renewal Total – 742
Reinstatements – 14	Online Renewals – 684
Limited Permit – 1	Paper Renewals – 58
Licenses Retired – 28	Percentage using online- 92%
Failed to Renew/Expired Licensees – 68	
<b>OCCUPATIONAL THERAPY ASSISTANT</b>	

Total applications received – 564	
New licenses issued – 66	Renewal Total – 380
Reinstatements – 7	Online Renewals – 351
Limited Permit – 1	Paper Renewals – 29
License Retired- 6	Percentage using online- 92%
Failed to Renew/Expired Licensees – 64	

**Upcoming Board Meeting Dates**

October 26, 2023  
 February 8, 2024  
 April 25, 2024  
 July 25, 2024  
 October 24, 2024

**INTERNET**

The Board’s internet website is an excellent location to find valuable board information for licensees and applicants. Please visit the site at <https://www.tn.gov/health/health-program-areas/health-professional-boards/ot-board.html>. Should you have any suggestions or comments, please feel free to contact the Board at 615.741.3807.

**Agreed Citations**

**Grantham, Rebecca OTA 2893** - Was issued an agreed citation for lapsed license. Ms. Newbern made a motion, to accept the agreed citation as presented. Ms. Tisdale seconded the motion. The motion carried.

**McDonald, Hannah OTA 3673** - Was issued an agreed citation for lapsed license. Ms. Newbern made a motion, to accept the agreed citation as presented. Ms. Tisdale seconded the motion. The motion carried.

**Old and New Business**

- A. Ms. Carter presented the board with changes to the Policy Statement on Non-Compliance with Continued Competence in accordance with rule change.



## **TENNESSEE BOARD OF OCCUPATIONAL THERAPY**

### **Policy Statement on Non-Compliance with Continued Competence**

Occupational Therapists and Occupational Therapy Assistants in Tennessee are required to demonstrate continued competence by obtaining twenty-four (24) continued competence credits in the ~~twenty-four (24) month period that precedes the licensure renewal month, two (2) calendar years that precede the licensure renewal year.~~ (Please refer to the Board's rule Tenn. Comp. R. & Regs. 1150-2-.12 for complete information regarding the continued competence requirements.)

Should the Tennessee licensed Occupational Therapist or Occupational Therapy Assistant fail to comply with the continued competence requirement for the ~~twenty-four (24) month period preceding the licensure renewal month, two (2) calendar year period preceding the licensure renewal year,~~ the following shall occur:

1. Prior to the institution of any disciplinary proceedings, a letter shall be sent from the board's administrative office to licensee's last known address of record in the board's office stating the deficiency and asking that licensee cure the deficiency within ninety (90) days from the date of notification. If the deficiency is cured within the ninety (90) days grace period, no disciplinary action shall ensue.
2. If the Tennessee licensed Occupational Therapist or Occupational Therapy Assistant fails or refuses to cure the deficiency after ninety (90) days from the date of notification, the Board will present to the licensee an Agreed Citation which specifies a payment of civil penalty in the amount of one hundred dollars (\$100.00). Payment is due within thirty (30) days of notification from the Board.
3. The licensee must make up the deficient continued competence credit hours that he/she is lacking. Documented proof of the deficient hours must be submitted to the Board upon completion, but no later than the following calendar year. These deficient hours are in addition to the twenty-four (24) continued competence credit hours required to be completed in the current renewal cycle. Documented proof must be submitted to the Board upon completion.

Failure to execute the Agreed Citation and/or remit the civil penalty described therein within thirty (30) days of the date the Agreed Citation is sent to licensee, or if the licensee fails to respond to a Board request for documentation or make up deficient continued competence credit hours after notification by the Board may result in further disciplinary action.

**Adopted by the Board of Occupational Therapy on March 12, 2009.  
Amended and Ratified by the Board of Occupational Therapy on August 10, 2023~~March 16, 2017.~~**

Ms. Newbern made a motion, to accept the changes to the policy on Continued Competency.  
Ms. Tisdale seconded the motion. The motion carried.

- B. Ms. Newbern made a motion to have the AOTA Policy E.18 Interventions to Support Occupations policy posted on the state website. Ms. Tisdale seconded the motion. The motion carried.
- C. Ms. Tisdale made a motion to approve Ms. French as representative for the OT Compact. Ms. Newbern seconded the motion. The motion carried.

With no further business to discuss, Ms. Newbern made a motion, to adjourn at 10:00 am CST. Ms. Tisdale seconded the motion. The motion carried.

**THESE MINUTES WERE RATIFIED AT THE OCTOBER 26, 2023 BOARD MEETING.**