

**TENNESSEE BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS
POLICY ON MULTIPLE ATTEMPTS TO PASS THE NATIONAL ADMINISTRATOR
BOARD (NAB) EXAM**

The Board wishes to provide guidance to those applicants who are unable to successfully pass the National Administrator Board (NAB) exam after two attempts.

Pursuant to Tenn. Comp. R. & Regs. 1020-04-.10, applicants who fail twice to successfully complete the examination shall do the following before each subsequent retaking the NAB exam:

- (i) Complete an additional A.I.T. program which emphasizes training in the deficient areas and is at least three (3) months in length; OR
- (ii) Submit to the Board for approval an education and training program as an alternative to the additional A.I.T. program. Any alternative education and training program must be approved by the Board prior to the applicant beginning such program, and must be successfully completed before retaking the examination.

If the applicant chooses to seek Board approval of an education and training program as an alternative to the traditional A.I.T. program, applicants must submit a remediation plan that includes, but is not limited to, the following information:

- 1. A specific time frame for plan to be completed;
- 2. How much time is to be spent on each area of study; and
- 3. The names and contact information of the staff that will be assisting in the completion and supervision of the applicant's plan.

The Board also requests that applicants seeking Board approval of a remediation plan must be present in-person to discuss the applicant's remediation plan during the Board meeting for which it is presented for approval.

Adopted by the Board of Examiners for Nursing Home Administrators on the 1st day of June, 2020.