

**MEETING MINUTES
TENNESSEE BOARD FOR LICENSED PROFESSIONAL COUNSELORS,
MARITAL AND FAMILY THERAPISTS, AND
CLINICAL PASTORAL THERAPISTS MINUTES**

DATE: December 6, 2019

TIME: 9:00 a.m.

LOCATION: Health Related Boards Conference Center
Poplar Room, 665 Mainstream Drive
Nashville, TN 37243

BOARD MEMBERS PRESENT: Susan Hammonds-White, Ed.D. LPC/MHSP, Chair
Kimberly Speakman, LPC/MHSP
Shelly Steel, MFT
Howard Nelson, CPT
Jennifer Little, Citizen Member

STAFF PRESENT: Teddy Wilkins, Unit Director
Sharonda Thompson, Board Administrator
Doris VanOvermeiren, Board Administrator 1
Nathaniel Flinchbaugh, Advisory Attorney

Dr. Hammonds-White called the meeting to order at 9:03. A roll call was conducted and a quorum was present. Staff also introduced themselves.

Minutes

Ms. Wilkins explained there will be no minutes to ratify as this meeting as the minutes were extremely complicated and are not complete at this time. Ms. Wilkins suggested that a special electronic meeting be called in order to ratify the minutes in order to be able to post them. Ms. Wilkins will email the board members with possible dates.

Office of Investigations Report

Ms. Lori Leonard, Disciplinary Coordinator, stated there are currently a total of eleven (11) open complaints for LPCs, six (6) open complaints for MFTs, and seven (7) open complaints year to date for CPTs. Mr. Flinchbaugh explained the difference between a letter of concern and letter of warning. Ms. Wilkins asked for an explanation of the term “outside the investigative scope” which is a new category for investigations and means perhaps the address was not found, or there were circumstances whereby an investigation could not be conducted.

Financial Report

The financial report was presented by Maria McCormick. For FY2019 the board had total direct expenditures of \$234,468.54. Revenue collected totaled \$299,500.00 with a Net of \$65,031.46 leaving a cumulative carryover of \$882,017.08. LARS improvements totaled \$5,764.33 and were taken from the carryover.

Office of General Counsel Report

Mr. Flinchbaugh stated that currently, the Office of General Counsel has five (5) open cases. The rules are being drafted and will proceed to internal review and will be extensive.

Consent Order

John Danley, LPC-MHSP license # 2863. Respondent was employed by Cornerstone in Nashville, Tennessee. Mr. Danley began treating and stopped treating this in or about February 2018. Respondent admits a sexual relationship developed with the patient in or about November 2017 and continued until or about February 2018. Respondent voluntarily retired his license in June 28, 2018. Respondent agreed to the voluntary surrender his license which carries the weight of a revocation. He must pay costs associated with the case in an amount not to exceed \$1,000.00, payable within 24 months. Ms. Speakman made a motion to accept the Consent Order, seconded by Dr. Nelson. All in favor and the motion carried.

Agreed Citation

Abby Utter was issued an Agreed Citation for practicing on a lapsed license for four (4) months after the time she had available to renew. She was assessed a Civil Penalty in the amount of four hundred dollars (\$400.00) which is paid in full. Ms. Speakman made a motion to accept the Agreed Citation as written and Ms. Steel seconded. The motion passed.

Rule Changes

Mr. Flinchbaugh reported on the continuing education rules regarding courses for suicide prevention. A policy statement was presented stating any pre-approved provider may present. Ms. Speakman questioned whether an individual would still be able to present suicide prevention continuing education if the board approved the course. The board requested this verbiage be added into the policy. Motion to accept amended policy was made by Ms. Speakman seconded by Dr. Nelson. All voted in favor and the motion carried.

Mr. Flinchbaugh then presented a new policy on applying by reciprocity from another state. The provisions of the new policy are if an applicant applying for licensure under Title 63, Chapter 22, is eligible for licensure by reciprocity if the applicant is licensed at the highest level of licensure for independent practice available in the applicant's state and the applicant satisfies the following:

1. Applicant maintained an active license from another jurisdiction for not less than three (3) of the five (5) years immediately preceding the application.
2. Applicant's license from the originating state is not currently encumbered or restricted.
3. Applicant must pass the Tennessee Jurisprudence exam.
4. Applicant must meet all other minimum statutory requirements for licensure under the selected licensure type.

Ms. Wilkins asked the board whether there was a database of requirements from other jurisdictions. She stated she has an old handbook from the American Counseling Association but that is was years old and most likely out of date. Ms. Speakman stated information is being gathered for a national database.

Motion to accept amended policy was made by Ms. Speakman seconded by Dr. Nelson. All voted

in favor and the motion carried.

Ms. Speakman questioned how military licenses are expedited. Ms. Wilkins stated it is a department wide issue. There is an online form the applicant must fill out requiring the military information. These applications are not processed in the usual manner according to the date received, rather they are processed as soon as they come in and staff keeps track of documents received so they can be approved rapidly.

Administrative Report

Ms. Thompson reviewed the Administrative Report stating there are two thousand six-hundred and thirty-eight (2638) active Licensed Professional Counselors, of those, two thousand two-hundred and eighty one (2281) have the Mental Health Service Provider designation and four hundred fifty-five (455) are approved supervisors. There are currently two hundred seventy-five (275) temporary LPC/MHSP licenses. There are seven hundred eleven (711) active Licensed Marital and Family Therapists and one hundred seventy-eight (178) temporary MFT licensees. Ms. Hayes said there are twenty-two (22) Licensed Clinical Pastoral Therapists.

Board meeting dates for 2020 have been scheduled for:

2020

March 6, 2020

June 12, 2020 (changed to June 5, 2020)

September 11, 2019 (changed to September 4, 2020)

December 6, 2019

Newly Licensed

Dr. Hammonds-White stated she was concerned about the number of applicants receiving the LPC without MHSP designation. Ms. Wilkins stated a number of applicants have difficulty passing the NCMHSP exam and therefore request to be licensed

Ms. Speakman made a motion, seconded by Ms. Little, to approve the following newly Licensed Professional Counselors. The motion carried.

- Bassham Allison Lincoln
- Branson William Henry IV MHSP
- Bridgwaters Devon Kaila Ms. MHSP
- Brown Katherine Cameron
- Burns Taira Nicole
- Capers Mary Amanda Mrs. MHSP
- Carter Mari N. Ms. MHSP
- Carver Carissa Shae Mrs. MHSP
- Chappel James Kyle Mr MHSP
- Clapp Andrea Leigh Ms.
- Cole Cindy Lou
- Davis Jared Myles
- Dawkins Erica Lauren
- Dembo Julie

Dillard Tiffany Rebecca	
Dozier Jennifer F.	MHSP
Dukes Christina Deanne	
Edenfield Megan Kerns	
Edwards Elizabeth Schuler	
Ethridge Melissa Ruth	MHSP
Foran Hannah Murphy	MHSP
Gary Margaret Ashley	
Graham Sandra Gandy	
Gray Jennifer N. Graves	
Guarino Ginamarie	
Gurich Robert Lewis	
Hand Emily Marie	MHSP
Hannaford Charles Page III	
Haynes Jordan Mr.	
Haynes Tiffany M Ms.	
Henderson Alicia Marie	
Hess Kelli C.	
Hurd Leslie Brooke	MHSP
Hutcheson Daniel P.	
Jackson Ian Mr.	
James Heather N. Ms	MHSP
Jones Ashley Nicole Ms.	MHSP
Kern Alvin Earl Mr.	MHSP
Lake Jennifer Hubbard	
Lee Christiana	
Mason Cynthia Ann	
Moir Megan L.	
Moody Kara Ms.	
Moseley Christen	
Munoz Holly Mrs	MHSP
Murphy Kaylee Mrs.	MHSP
Patel Pratik Mr.	MHSP
Peck Joanna	
Phillips Shelby Henson Mrs.	MHSP
Pourhassani Sepideh Mrs.	MHSP
Raborn Autumn Mrs	MHSP
Record Kevin Bishop	
Reyes Danila	
Roesch Sarah Stevens Ms.	

Rose Melissa Kelly	MHSP
Sadler Matthew Kyle	MHSP
Schmalenberger Amanda	MHSP
Sharp Gordon Nathanael	
Sheppard Kimberly Lynn	
Shiver Lesley Ila	MHSP
Snyder Kelly L.	MHSP
Stahler Sharon Whitley	MHSP
Theis Alexandra	MHSP
Thomas Megan Graf	MHSP
Thornton Bradley Scott Mr	MHSP
Tracey Katherine Ann Mrs.	MHSP
Trigg Talia Hope Ms.	MHSP
Utter Roger Scott	
Valk Pieter Mr.	
Watts Morgan	
Williams Megan Benson Mrs.	
Wyatt Whitney Nicole	

Ms. Steel made a motion, seconded by Dr. Nelson, to approve the following newly Licensed Marital and Family Therapists. The motion carried.

Brewer Cayce Ann
 Caicedo Crystal Semoy
 Davis Marilyn Dr.
 De Soto Tracy Elizabeth
 Douglas Hannah Rhea
 Francisco Danielle Carter Mrs.
 Goodrich Allison Leigh
 Goodwin-Royster Jessica Marie
 Hicks David Alex Mr
 Lebeau Christie Ms.
 Mckinney Summer
 Moore Kristen Mathis Mrs.
 Mungomba Mimi
 Roach Hanley Testerman
 Ross Denise Lynn
 Teague Leighton Miss
 Wright Lucy Elaine

Temporary Licenses

Ms. Speakman made a motion, seconded by Dr. Nelson, to approve the following Temporarily Licensed Professional Counselors. The motion carried.

Armstrong Sonya Melissa	MHSP
Arnold Diane Patrice	MHSP
Barnes Tammy Irene Mrs	MHSP
Bernardini Terry K.	MHSP
Boehm James Alan Mr.	MHSP
Carmack Clara Mrs	MHSP
Desalvatore Emily Alyson Merlin	MHSP
Fowler Amy Mrs.	MHSP
Fry Lynne Ramona	MHSP
Harris Laura Jean	MHSP
Himmelreich Peter D	MHSP
Hullom Shemika Mrs.	MHSP
Lenane Kirstin Sophia Ms.	MHSP
Lockhart Anna Christine Mrs.	MHSP
Mcintyre Asia Alexandra Ms.	MHSP
Mills Amanda Elizabeth	MHSP
Monjar Pamela Diane	MHSP
Monroe John Stephen	MHSP
Neilson Emily Mrs.	MHSP
Power Amy Katherine Mrs.	MHSP
Ross Paul Dean Mr	MHSP
Roubicek Caitlin Ann	MHSP
Russell Lauren Ashley	MHSP
Shelton Amy Sewell Ms.	MHSP
Smith Alexis Griffin	MHSP
Smith Sarah Frazier Mrs.	MHSP
Stevens Faith Alex Mrs.	MHSP
Valley Allyson Raquel Miss	MHSP
Walker Donna Weddington Mrs	MHSP

Ms. Steel made a motion, seconded by Dr. Nelson, to approve the following Temporarily Licensed Marital and Family Therapists. The motion carried.

Batson Jill S. McCadams
Chabot Brittany Dakota Ms.
Clapp Thomas Eugene
Dean Matthew Mr.
Ellis Jessica Rose Mrs.
Hargis Heather L
Jones Brandie Ms
Justice Jarrod Lynn

Kinney Rachel W.
Lover Katelyn Elizabeth
Mcglathin Kelsie Bowman
Mills Hannah Ruth Mrs.

Reinstatement Applications

Ms. Speakman made a motion, seconded by Dr. Nelson to approve the following reinstated Licensed Professional Counselors and Licensed Professional Counselor with MHSP. The motion carried.

Beeler Joshua
Brouhard Lauren E.
Carter A. Daniell
Choate Nick K.
Gowin Sarah
Hampton Ashley Nicole
Schauer Linda F.
Snow Ashley
Williams Sharlene D.

Dr. Nelson made a motion, seconded by Ms. Steel to approve the following reinstated Licensed Marital and Family Therapists. The motion carried.

Dennison Christopher P.
Mattis II Louis W.

Dr. Nelson made a motion, seconded by Ms. Steel to approve the following reinstated Licensed Clinical Pastoral Therapist. The motion carried.

Craig Wascovich

Correspondence

Ms. Lisa May- KY Reciprocity- Ms. May has a TN LPC license and wishes to upgrade to MHSP status. She stated that she is eligible for reciprocity from Kentucky as she achieved five (5) years of licensure. She stated she practiced in Tennessee and Kentucky both, however she resides in Tennessee and most of her practice is in Tennessee. The board questioned whether the amount of practice in Kentucky met the qualifications for her to upgrade in Tennessee per the Reciprocity Agreement. After discussion, the Board agreed to table this matter until the next scheduled meeting and requested Ms. May appear at the next board meeting.

The Board reviewed correspondence and documents from **Ms. Carla Archuletta**, requesting current course approval for her online TN LPC-MHSP workshops and webinars and for a new online workshop titled “Professional Boundaries for Mental Health Counselors”. Ms. Steel made

a motion to approve these CE workshops and webinars, seconded by Dr. Nelson. The motion carried unanimously.

The Board reviewed correspondence from **Mr. John Hart** requesting to become a CE provider. Mr. Hart is interested in becoming a provider of CE from the American Academy of Medical Hypnoanalyst. He is a national training analyst for the Academy of presenting “101 Introduction to Hypnosis: Preparatory Skills for Age Regression” (AAMH Basic Course) for Physicians, Psychologists, Marriage and Family Therapists, Professional Counselors, Licensed Pastoral Counselors, and Social Workers. (Mental Health and Medical Licensed Professionals who attend our events must have Masters level or above degrees.) The Board agreed to approve the CE for seven (7) CE hours.

The Board reviewed correspondence from **Mr. David Anderson** requesting out of state supervision under Dr. Michael R. McCart to be considered for approval for seventy-five (75) hours out of the required one hundred and fifty (150) hours for licensure as a professional counselor in the State of Tennessee. The Board agreed that Mr. Anderson needed to provide additional information regarding his hours meeting the rule requirements.

The Board reviewed correspondence from **Ms. Amy Dale** requesting to be allowed to use video supervision up to twice a month via Skype. The Board discussed that Skype is not an approved means of video communication as it is not a secure means of transmission and is not HIPPA compliant. The Board wanted to know is there some other form of video transmission she would have available to use. If so, the board would approve the request.

The Board reviewed correspondence from **Ms. Joanna Peck** requesting to be allowed to use video supervision. The Board considered the request for video supervision with Kathleen Puckett. Before making a decision, the board asked for more information regarding what type of license Ms. Puckett has and whether she meets the qualifications of an approved supervisor. Furthermore, they mentioned any video supervision must be HIPPA compliant. Programs such as Skype are not acceptable. The board agreed that she will need to send the requested information before a decision can be made.

The Board reviewed correspondence from **Ms. Maria Riddle** requesting to be allowed to use video supervision. The Board considered her request to allow the use of video supervision. After discussion of her letter, the board voted to allow her to complete her supervision hours as outlined in her letter.

The Board reviewed correspondence from **Ms. Danielle Roach** who submitted a letter requesting the board to accept her accumulated clinical client contact and supervision hours in an attempt to earn her LPC-MHSP licensure from the state of Tennessee. The hours in question were completed February 21, 2013 through November 4, 2014 under the supervision of Dr. Francis Martin. During that time, she was able to complete 1,327 client contact hours and 66 supervision hours. However, after taking some time away from earning hours towards licensure she is ready to pursue licensure as an LPC- MHSP in the state of Tennessee. The Board approved hours for 2013-2014, but they have the following questions regarding:

1. Ms. Roach’s current position?
2. Does her setting meet the clinical setting requirements to accumulate hours?
3. Are the remaining hours in a clinical setting?

The Board reviewed correspondence from **Ms. Megan Key** requesting to be allowed to use video supervision. The Board considered the request for video supervision with Mr. Keith Nilsen, LPC-MHSP. Ms. Steel made the motion to accept the request and Mr. Nelson seconded. The motion carried.

The Board reviewed correspondence from **Mr. Jonathan Adair** requesting approval of supervised clinical experience hours earned from February 2012 through September 2014 while being employed as a mental health therapist with Meharry Medical College. After a lengthy discussion the board opined it was Mr. Adair's choice to discontinue earning clinical supervision hours and hours from 2012 through 2014 are too old to be used. Ms. Speakman made a motion not to accept the request and Mr. Nelson seconded. This motion passed.

The Board reviewed correspondence from **Ms. Grace Ann Visser** requesting to be allowed to count clinical hours earned between 2012 and 2014 under the supervision of a licensed clinical social worker. The Board had a lengthy discussion about the situation. After the discussion, the board denied her request to use the hours for the following reasons:

1. The hours are out of date range, and
2. The LCSW does not meet the supervisor requirements in place after January 2013.

Discuss Other Board Business

Dr. Ed Gray, Ed. D., LMFT, LPC-MHSP, NCC wrote a letter stating his interest in volunteering to serve the profession by editing the TN MFT Jurisprudence Exam. Dr. Gray stated that he was one of the original professionals that created the exam when the profession removed the oral exam ten (10) years ago. He also stated there are some typos, questions that lack clarity, and an ethics question that need updated work. It was agreed by the Board that the exam should be updated and corrected as well as meet the current ethical standards. Ms. Speakman made a motion to create a taskforce at the next meeting for this matter and Dr. Nelson seconded the motion. This motion carried.

The Board discussed AASCB/NBCC Conference will be held in August. Ms. Little made a motion for Mr. John Tidwell to be approved to attend the conference in place of Ms. Teddy Wilkins, seconded by Ms. Speakman. The motion carried unanimously.

The Board discussed multiple supervisors for group supervision and clinical setting definition for internship sites. After a lengthy discussion the Board was undecided and took no action at this time.

Adjourn

With no other Board business to conduct Ms. Speakman made a motion to adjourn, seconded by Ms. Little. The motion carried. Meeting adjourned.