**BOARD OF OCCUPATIONAL THERAPY**

**MINUTES**

DATE: November 13, 2014

TIME: 9:00 AM CST

LOCATION: Poplar Conference Room

 665 Mainstream Drive, 1st Floor

 Nashville, TN 37243

MEMBERS PRESENT: Jeremy Keough, OT, Chair - Presiding Officer

 Amy Burba, OT, Secretary

 Marilyn Franklin, OTA

MEMBERS ABSENT: Jewell Davis, Consumer Member

STAFF PRESENT: Michael Sobowale, Unit Director

 Lakita Taylor, Unit Manager

 Zandra Williams, Board Administrator

 Grant Mullins, Assistant General Counsel

 Nichelle Dorroh, Office of Investigations

 Lisa Tittle, Division of Health Licensure and Regulations Finance

 Rosemarie Otto, Health Related Boards Director

1. **Call to Order**

With a quorum present, Jeremy Keough, Chair, called the meeting to order at 9:07 AM. Mr. Keough requested all attendees to introduce themselves to the board members, including all the new administrative staff.

1. **Minutes**

The Board reviewed the minutes of the July 10, 2014 meeting. Ms. Burba made a motion, seconded by Ms. Franklin, to approve the minutes. The motion carried.

Next, the agenda was reordered by board chairman, Mr. Keough, and adopted for the meeting.

1. **Office of General Counsel**

Mr. Mullins presented the following OGC report:

1. Litigation

There were no orders to be presented for ratification.

1. Legislation

There was no new legislation to report.

1. Rules

There were no pending rules for presentation.

1. Agreed Citations

Upon review by the Board, a motion was made by Ms. Burba, seconded by Ms. Franklin, to approve the following Agreed Citation:

PAMELA MOORE, OTA #894

Ms. Moore agreed to pay civil penalties in the amount of $100.00 for failing to obtain 24 hours of continuing education during the 2012/2013 continuing education cycle. Upon review by the board, Ms. Burba made a motion to accept the Agreed Citation as presented, and it was seconded by Ms. Franklin. The motion carried.

1. **Financial Report**

Mrs. Lisa Tittle, Division Financial Officer, presented the finance report and discussed a breakdown of the Board’s expenses. As of June 30, 2014, the Board had revenue of $205,077.43 with expenditures of $163,279.86, leaving a net of $41,797.57 Added to the FY2013 carryover; the Board currently has a carryover of $280,944.09. Ms. Tittle would not recommend changing fees at this time.

1. **Investigation and Disciplinary Reports**

Ms. Nichelle Dorroh, Disciplinary Coordinator, presented the report from the Office of Investigations. There were three (3) new OT complaints, (3) OT complaints being investigated and (1) OT complaint file pending a second review, scheduled for November 17, 2014. There was no OT being monitored or OTA active complaints during this period.

1. **TnPAP Report**

Mr. Michael Harkreader, Executive Director, TnPAP, presented the report for the period of July 1, 2014 through September 30, 2014. There was one (1) OT being monitored and there were no OT referrals.

1. **Division of Health Planning – State Health Plan**

Julia Bayles, Assistant Director, made a presentation to the Board on the State Health Plan. She discussed current data on health population outcomes in Tennessee and stated that the aim of her presentation is to solicit the input and assistance of the Board, as one of the stakeholders at the frontline of health protection, to develop new policy guidelines and programs with measurable objectives that lay emphasis on health protection, not just healthcare.

1. **Correspondence**
2. Non-custom diabetic shoes and inserts

The Board discussed correspondence from Anchor Virtual Services and recommended that a Declaratory Order request be submitted by Micah Grace on this issue. The Board also requested that the matter be referred to the Board of Podiatry for their input.

1. PT(A) modality Interchangeable with OT(A) modality

The Board discussed correspondence from Dustin Snow regarding using PTA modalities experience/learning to substitute for PAMs certification modality for OTR. The Board recommended that a letter be sent referring Dustin Snow to Rule 1150-02-.04 (4) and (5), which states the qualification for obtaining certification for Physical Agent Modalities as the guidelines to be used for further clarification on the issue of modality certification. Upon discussion by the Board, a motion was made by Ms. Franklin, seconded by Ms. Burba, to adopt the recommended position on the issue. The motion carried

1. AOTA Guidelines for Re-Entry

The Board encouraged board members to respond to the AOTA survey.

1. **Applicant File Review**

A. Emily Gann, OTA - Ms. Gann is seeking initial licensure as an occupational therapy assistant. The Board reviewed her file due to findings of convictions on her criminal background check. Ms. Gann was present. After review and discussion, Ms. Franklin made a motion, seconded by Ms. Burba, to approve Ms. Gann for licensure. The motion carried.

B. Erik Hansel, OTA- Mr. Hansel is seeking licensure by reciprocity as an occupational therapy assistant. Mr. Hansel has been disciplined by the Occupational Therapy Board of Ohio. Mr. Hansel was present. The record showed that Mr. Hansel had complied with all requirements of the Ohio Board order. After interview and discussion, Ms. Franklin made a motion, seconded by Ms. Burba, to approve Mr. Hansel for licensure. The motion carried.

C. Tracie Graham, OTA - Ms. Graham is seeking licensure by reciprocity as an occupational therapy assistant. The Board reviewed her file due to findings of convictions on her criminal background check. Ms. Graham was present. After review and discussion, Ms. Franklin made a motion, seconded by Ms. Burba, to approve Ms. Graham for licensure. The motion carried.

**10. Administrative Report**

As of November 7, 2014, there are 2399 active Occupational Therapists and 1281 active Occupational Therapy Assistants.

LICENSURE STATUS TOTALS FOR THE MONTHS OF JULY 7, 2014, THROUGH NOVEMBER 7, 2014

|  |
| --- |
| **Occupational Therapists** |
|  |  |
| Newly Licensed - 84 |  Renewal Total- 358 |
| Reinstated - 11 |  Online Renewals- 242 |
| Retired- 12 |  Cash Office Renewals- 3 |
|  Expired- 34 |  Revenue Renewals- 113 |
|  |  |
| **Occupational Therapist** **Assistants** |
|  |  |
|  Newly Licensed- 45 |  Renewal Total- 168 |
|  Reinstated- 3 |  Online Renewals- 130 |
|  Retired- 1 |  Cash Office Renewals- 1 |
|  Expired- 31 |  Revenue Renewals- 37 |

In October 2014, out of 113 Occupational Therapists renewing, 73 renewed online, and out of 60 Occupational Therapist Assistants renewing, 50 renewed online.

1. **Ratifications**

Ms. Burba made a motion, seconded by Ms. Franklin, to approve the following list of newly- licensed occupational therapists and reinstatements of licenses:

Newly-Licensed OCCUPATIONAL THERAPISTS

AFTIN NICOLE FORSYTHE KAREN ELISE PIERGIES

ALLSION MARIE O'KEEFE KATHERINE M. CUNNINGHAM

ALYSSA MARIE BIGGAM KAY M BRINCEFIELD

AMANDA ELIZABETH SISCO KELLY ANNE DENSION

AMBER NICOLE MULLINS KELLY LOUISE TUZZIO

AMY MARIE BEAUBIEN KELLYE ALEXIS PEPPER

AMY MICHELLE MCCANN KERRY A CLARK

ANDREA GAYLE COOPER KEVIN C HROUDA

ANDREA LEIGH MORRISSEY KIMBERLY LOWE BREEDEN

ANNE E TAYLOR LAUREN ELIZABETH FOSTER

ASHLEY LYNN GANUS LAUREN MICHELLE HOOD

ASHLEY NICOLE MOORE LENELL ANGELA VITALE

BRITTNI KAE THOMPSON LINDSEY JO BENDER

CATHLEEN L ST. DENNIS LISA A ZAPPIA

CHANDRA MUSARRA DURHAM LOREN KELSEY MALLARI

CHRISTINA LACORTE SAROLA LYNDSEY MEHGAN EDDIE

CHRISTINE CARUSO FUGATE MARIA ELAINA DIAFALCO

CLETIS MATHEW LAWSON MARLA BOYKIN ORR

CORTNEY ELIZABETH WALKER MARTHA ANN ALLEN

CRAIG RAY DUNFORD MARY ALYCE MEADOR

DEBORAH ANN SOWARD MARY CHRISTINA ELDER

ELIZABETH MARY HENRICHS MCKENZIE BROOKE MALONE

EMILY BENNETT OGAN MEGAN A SEAY

EMMA FRANCIS ROBERSON MEGAN ELISE GIANNESCHI

ERIN ELIZABETH BUTLER MELISSA EAGEN

EVELYN ANNE LOPEZ MELISSA RENEE' GABER

GARY CRAIG LOVE MICHELLE MARY TIBBS

HANNAH J STEUBER RACHEL DAWN BLACKWELL

HEATHER MICHELLE SULFARO RACHEL MARGARET GREGORY

HEATHER RENEE FAYARD REBECCA LEAH BLISS

IVETTE ANGELICA NIENSTEDT REBECCA ROMANS FRANCISCO

IVY CATHERINE DAVIS REBEKAH KAY GILMORE

JACLYN KRISTINE GEESLIN RITA DIANE MOORE

JACOB PALMER ADAMS ROBIN BEATY ADAMS

JAMIE ARA FREESE STEPHANIE ANN EPPERSON

JENNELL MARIE MUNDORF STEVEN PAUL GIANNOTTI

JENNIFER QUANITA DEADERICK TAYLOR KRISTEN JONES

JESSICA CURRY MARLOW TAYLOR MCGRAW CAMPBELL

JESSICA REGGIN PORTER VICTOR TRACY EDWARDS

JOCELYN AMBER KULECK WHITNEY ELIZABETH OWENS

JOEL WILIAM BURDE KATELYN GALE WILKINS

KARA ELISABETH SCHRENK LEEANN EAGLE

REINSTATEMENTS: OCCUPATIONAL THERAPISTS

AMANDA MCDONALD SMITH MARY ELLEN SHEA

JANA NICOLE CAUSEY MICHELLE LOUISE DEEM

JEAN VIRNIG MRS. CHRISTY ALLISON HENDERSON

KATHRYN P SMITH SHANAAZ KHAN

KIMBERLY DAWN WOULFE VALERIE LATHAM MONTGOMERY

MARY DUDLEY LOWE

The motion carried.

Ms. Burba made a motion, seconded by Ms. Franklin, to approve the following list of newly licensed occupational therapist assistants and reinstatements:

Newly-Licensed OCCUPATIONAL THERAPY ASSISTANTS

ALANA LOUISE PRICE JEFFREY PAUL SMITH

ALLISON MARIE JAMES JESSICA C SCARBERRY

ALLISON ZIEGLER JULIE KING PALMER

AMANDA LEIGH GILBERT KELSEY LEE SCURLOCK

AMANDA SHAREE SPROLES KRISTIE R KING

AMY NATASHA DEVINE MARILYN FAYE LEGRAND

ANGELA DENISE HAGGARD MITCHELL WILLIAM THOMAS

ANGETTA MARIE CHILDRESS ROBIN LYNN EATON

AZURE DEE JONES RYAN ELIZABETH SULLIVAN

BETHANY RENEE HALL SARAH ELIZABETH MOORE

BRITTNEY NICOLE BROGDON SHELLI DIANE SMITH

CHARLES DOMINICK TRENTACOSTI SUSAN SIMPSON DUKART

CHELSEA AMBER GRAVES TAMMY MICHELLE DAVIS

CHELSEY RAE KOLKMANN TARYN ELISE LENTCHNER

COURTNEY LYNN WALL TAYLOR NICOLE WEBER-BRANDON

CYNTHIA DEBRUYN SMITH TINA RENEA MCCRACKEN

DANIELLE AMANDA GEER VANDA MARIE EARLES

DORIS RENEE HAYES WILLIAM GLEN FRANKLIN

HANNAH RUTH BOUDREAU KAMA RHEA WATERS

HUNTER BRACK SELLNER ALEISHA DIANE WILSON

ISAIAH QUENTIN FREEMAN LACEY MARIE WOOTEN

JACQUELYN SUZANNE MORALES DEONNA DEANNA LYNCH

JAMES DEWEY HOWARD

REINSTATEMENTS: OCCUPATIONAL THERAPY ASSISTANTS

CAMERON RYE LYLE LISA ANN HARE

MISTY LEIGH GEISLER

The motion carried.

**12. Adjournment**

There being no other business or further discussions, the meeting adjourned at 10.22 AM.

**These minutes were ratified by the Board on April 30, 2015.**