

**BOARD OF OCCUPATIONAL THERAPY  
MINUTES**

DATE: October 24, 2019

TIME: 9:00 AM CST

LOCATION: Poplar Conference Room  
665 Mainstream Dr, 1<sup>st</sup> Floor  
Nashville TN 37243

MEMBERS PRESENT: Amanda Newbern  
Anita Tisdale  
Allan Adriaanse  
William “Drew” Daniel  
Marilyn Franklin

STAFF PRESENT: Noranda French, Unit Director  
Sabrina Craig-Boyd, Board Administrator  
Lara Gill, Associate General Counsel  
Lori Leonard, Disciplinary Coordinator  
Butch Jack, Division of Health Licensure and Regulation

**Call to Order**

With a quorum present, Ms. Newbern called the meeting to order at 9:03 a.m. A roll call was taken by Sabrina Craig-Boyd. Ms. Anita Tisdale was not present at roll call, however did arrive at 9:06 a.m.

**Minutes**

After a review of the minutes of the July 25, 2019 meeting, Mr. Daniel made motion, seconded by Ms. Marilyn Franklin, to accept the minutes as written. The motion carried.

**Office of General Counsel Report**

Senior Associate General Counsel, Lara Gill, began the OGC report with a reminder of the Sunshine Law in regard to the Open Meetings Act and conflict of interest. Board members were advised not to discuss any Board business among themselves unless notice of such discussion or meeting has been provided to the public. She also reminded them of the Conflict of Interest Policy. Board Members have an obligation to recuse themselves from any matter in which they might have a personal or financial interest, or from participating in any matter in which there might be an appearance of conflict in any contested case, a rulemaking issue, or on any other matter in which a Board decision is required. Board members are required to disclose such existence or appearance of a conflict to the Board so that a decision may be made regarding the need for recusal.

As of October 11, 2019, there are no pending appeals from the board of disciplinary action. There are no civil suits against this board.

As of October 10, 2019, there are eight (8) open disciplinary complaints against four respondents who are Occupational Therapy Assistants and four who are Occupational Therapist.

There was one (1) contested case set to be heard, but was settled before the meeting and will be presented in the form of an agreed order.

### Rules

Ms. Gill presented to the board sample language regarding rules for discussion by the board. This discussion will continue with the Task Force scheduled to meet later in the day. One other item to be discussed is the removal of Physical Agent Modality, Iontophoresis.

Ms. Gill also requested general discussion from the board in regards to board processes.

### Consent Orders

1. **Chelsea Davis, OTA 2042:** Ms. Davis practiced on a lapsed license from December 1, 2015 through June 30, 2017, for total of (18) months. Ms. Davis has agreed to a reprimand and to pay eighteen (18) Type C penalty in the amount of one hundred ten dollars (\$110) each for a total of one thousand nine hundred eighty (\$1980) to be paid in full within eighteen (18) months of date of ratification. Mr. Adriaanse made motion to accept the order for Chelsea Davis. Mr. Daniel seconded the motion. The motion carried.
2. **Renee Ray, OT 2659:** Ms. Ray has been issued this Consent Order on the grounds of unprofessional, dishonorable, or unethical conduct and violating the code of ethics adopted by the board. She has agreed to formal reprimand and assessed three (3) Type C penalties in the amount of one hundred fifty (\$150) each for a total of (\$450). Ms. Ray was also assessed cost in the amount of eight hundred (\$800). Ms. Franklin made motion to accept the agreed order for Renee Ray. Mr. Daniel seconded the motion. The motion carried.

### Agreed Orders

1. **Amber Holcomb, OTA 2200:** Ms. Holcomb has been issued this Agreed Order on the grounds of unprofessional, dishonorable, or unethical conduct. Ms. Holcomb has agreed to have her license suspended for a period of one (1) year, monitoring by TNPAP for a period of six (6) months and successful completion of six (6) hours of Ethics and Jurisprudence. She has also been assessed four (4) Type A Civil Penalties in the amount of five hundred (\$500) each for a total of two thousand (\$2000). Ms. Holcomb will also be assessed cost not to exceed nine thousand (\$9000). Mr. Adriaanse made motion to accept the agreed order for Amber Holcomb. Mr. Daniel seconded the motion. The motion carried.

### Order of Compliance

1. **Tanya Crigler,** Ms. Gill presented to the board an Order of Compliance for Ms. Crigler. Ms. Crigler has satisfied all requirements of her preciously issued Consent Order including fines and CE requirements.

Ms. Tisdale made motion to accept the order of compliance. Mr. Daniel seconded the motion. The motion carried.

### **Investigative and Disciplinary Reports**

Lori Leonard, Disciplinary Coordinator in the Office of Investigations began her report with the summary of currently monitored practitioner. A breakdown is as follows: Occupational Therapist one (1) on reprimand, one (1) on probation. Occupational Therapy Assistants, three (3) on probation and one (1) revocation.

For the investigative report a breakdown is as follows: for Occupational Therapist, the Office of Investigations has opened a total of seven (7) complaints for the year 2019 so far. Those allegations included one (1) for falsification of record, one (1) for fraud or false billing, one (1) for drugs, three (3) for unprofessional conduct, and one (1) for practice beyond the scope. So far in 2019, investigations has closed a total of nine (9) complaints regarding Occupational Therapist; one (1) with insufficient evidence to discipline and eight (8) closed and sent to the Office of General Counsel for formal discipline. Currently there are eight (8) complaints being reviewed and/or investigated at this time. For Occupational Therapy Assistants; there are three (3) new complaints so far in 2019, one (1) for falsification of records, one (1) lapsed license, and one (1) for CE violation. There are a total of eight (8) closed complaints, one (1) with insufficient evidence to formally discipline, six (6) were closed and sent to the Office of General Counsel or formal discipline, and one (1) closed with a letter of warning. Currently, investigations has three (3) open complaints they are investigating and/or reviewing.

### **Division of Health Licensure and Regulations**

Mr. Butch Jack presented the 2019 Year End Financial Report. Mr. Jack began his report with total Payroll Expenditures to \$60,785 which includes Salaries, Wages, and Benefits. During this fiscal year Total Other Expenditures, \$40,602 which includes items like Travel, Maintenance, Peer Assistance Contracts, etc. Total Direct Expenditures for this time period were \$101,387. Allocated costs for this time period were as follows; Administration \$36,776, Investigations \$28,124, Legal \$32,184, and Cash Office \$2,302. Total allocated costs were \$99,387. This brings the total expenditures to \$200,775. Board fees collected for the year were \$218,669 resulting in a current year net total of \$17,894. The Board of Occupational Therapy share of LARS improvement costs were \$8,128. Cumulative carryover is \$476,161.

### **Applicant Interview/File Review**

- A. **Brittany Holland-** Ms. Holland was required to appear before the board today due to indications revealed on her criminal background check. Ms. Holland was present at the meeting. After reviewing Ms. Holland's file, Ms. Tisdale recused herself from a decision on this applicant. Mr. Adriaanse made motion to move forward with license for Ms. Brittany Holland. Mr. Daniel seconded the motion. The motion carried.

### **TnPAP Report**

Ms. Rachel Talley was present to give the TnPAP report. Ms. Talley reported there are no OT or OTA licensees currently being monitored by TnPAP and there have been no new referrals since the last reporting period.

**Ratification**

**Newly Licensed Occupational Therapist**  
**July 17, 2019- October 10, 2019**

Abram, Dustin	Keough, Leah	Williams, Jenna
Bailey, Kelly	Lalonde, Kevin	Wilson, Haleigh
Bibaoui, Michael	Landeché, Melissa	Yengo, Caitlin
Blackburn, Jennifer	Lebel, Genevieve	Zill, Steven
Blosser, Caitlyn	Lippert, Lindsey	
Bradshaw, Kelsey	Martinez, Natalie	
Broussard, Alexandra	McKinney, Diane	
Bunch, Brittney		
Collins-Feist, Britt	Novotny, Mark	
Chaffee, Erin	Pritchard, Margaret	
Cranston, Amanda	Rausch, Abby	
Demetros, Nicholas	Richards, Kacey	
Grossman, Cassandra	Roller, Allyson	
Gunn, Grover	Sevier-Hunt, Amber	
Hackett, Clifton	Simpson, Tina	
Halsted, Anne	Snider, Kelly	
Harmon, Eric	Soles, Rebecca	
Herold, Jennifer	Stallings-Richards, Takisha	
Hinkle, Corie	Tooker, Alexa	
Janssen, Tara	Wiblemo, Crystalyn	

Newly Licensed Occupational Therapy Assistants  
July 17, 2019- October 10, 2019

Austin, Lauren	Fuqua, Catie	Sexton, Amy
Barlow, Gabrielle	Gaines, Emily	Seymour, Jane
Barnwell, Markie	Gray, Kristen	Short, Sharon
Bean-Pagnoni, Amanda	Hakin, Cher	Smith, Joseph
Bertoli, Bianca	Hamel, Karen	Taylor, Jessica
Blevins, Whitney	Hoadel, Cole	Thomas, Concepshean
Boman, Shelby	Hughes, Robert	Young, Ladonna
Bradfield, Savanna	Kadence, Tara	Zarouhliotis, Irene
Bradley, Brianna	Jones, Angela	
Brown, Dylan	Lambert, Brittney	
Burlingame, Rachel	Lappis, Hillary	
Casteel, Callie	Lester, Brittney	
Chandler, Joshua	Lewis, Alexis	
Cheplick, Marianna	Lewis, Jessie	
Choate, Makayla	McClain, Gabrielle	
Chhut, Austin	McGee, Tammy	
Clark, Erika	Meals, Elizabeth	
Davis, Christina	Murphy, Christina	
Dees, Heleene	Patterson, Lindsey	
England, Elizabeth	Poston, Aspen	

Faulkner, Ashley

Rembert, Stephen

Finley, Wendi

Sawyer, Rachel

Fowler, Mary

Fuller, Rachel

Reinstated Occupational Therapist  
July 17, 2019- October 10, 2019

Burke, Christine

Coad, Caitlin

Justice, Melissa

Ketzner, Karen R

Meiring, Karen A

Limited Permit  
July 17, 2019- October 10, 2019

Sowell, Mary-Elizabeth

Reinstated OT Assistants  
July 17, 2029- October 10, 2019

Pyles, Precious

Rayburn, Emily

Closed Applications  
July 17, 2029- October 10, 2019

Allison, Jennifer

Gore, Tylene

Hatcher, Larkin

Watson, Logan

## Physical Agent Modality

OT-Alexander Amber

OTA-Ball Laura

OT-Barnfield Lauren

OTA-Barker Christina

OT-Chaffee Erin

OTA-Dunn Holli

OT-Colletti Megan

OTA-Erranton Lacey

OT-Combs Brian

OTA-Godwin Shawn

OT-Cox Rachel

OTA-Haynes Doris

OT-Crutcher Kiera

OTA-Hallock Jayne

OT-DeKuiper Breanna

OTA-Hays Alexandra

OT-Hayes Mary

OTA-Howe Sara

OT-Harmon Eric

OTA-Jenkins Teresa

OT-Johnson Stacey

OTA-Lyall Crystal

OT-Jones Carey

OTA- Milligan Amanda

OT-Kelly Michelle

OTA-Phifer Ashley

OT-Kitchens Heather

OTA-Towler Jay

OT-Murillo Erwin

OTA-Vann Rachel

OT-Neely Brittney

OT-Norman Morgan

OT-Payne William

OT-Roller Allyson

OT-Satcher Amanda

OT-Shelton William

OT-Sevier-Hunt Amber

OT-Tucci Alexandra

OT-Williams Jamie

Mr. Adriaanse made motion to accept the ratification list of newly licensed Occupational Therapist and Occupational Therapy Assistants. Mr. Daniel seconded the motion. The motion carried. Ms. Tisdale made motion to accept the ratification of reinstated Occupational Therapist and Occupational Therapy Assistants. Mr. Daniel second the motion. The motion carried. Ms. Franklin made motion to ratify Tanya Crigler reinstatement of her license. Mr. Daniel seconded the motion. The motion carried. Mr. Adriaanse

made motion to accept ratification of all Occupational Therapy and Occupational Therapy Assistants. Mr. Daniel seconded the motion. The motion carried. Mr. Adriaanse made motion to accept the limited permit applicant for this period. Mr. Daniel seconded the motion. The motion carried. Ms. Tisdale made motion to ratify the list of closed applications for this period. Mr. Daniel seconded the motion. The motion carried.

**Administrative Report**

**BOARD OF OCCUPATIONAL THERAPIST  
ADMINISTRATOR REPORT**

**October 24, 2019**

---

This is an administrative report from Sabrina Craig-Boyd, Board Administrator. The information contained in this report will keep the Board aware of all essential activities pertaining to licensure for Occupational Therapist.

**STATISTICAL DATA**

As of October 10, 2019 the Board of Occupational Therapy has **2983** active Occupational Therapist and **1693** Occupational Therapy Assistants

LICENSURE STATUS TOTALS FROM THE MONTHS OF  
July 17, 2109 through October 10, 2019

<b>OCCUPATIONAL THERAPIST</b>	
New applications received – 87	
New licenses issued – 67	Renewal Total – 59
Reinstatements – 15	Online Renewals – 50
Limited Permit – 2	Paper Renewals – 9
Licenses Retired – 6	
Failed to Renew/Expired Licensees – 35	
<b>OCCUPATIONAL THERAPY ASSISTANT</b>	
New applications received – 51	
New licenses issued – 55	Renewal Total – 53
Reinstatements – 6	Online Renewals – 40
Limited Permit - 5	Paper Renewals – 13
License Retired- Failed to Renew/Expired Licensees –18	

**For this reporting period, the usage rate for utilizing the online renewal portal for Occupational Therapist is 85%; Occupational Therapy Assistants, 75%**



### **Upcoming Board Meeting Dates**

January 9, 2020  
March 19, 2020  
July 23, 2020  
October 22, 2020

### **Upcoming Conferences**

FARB 2020 January 23-26, 2020, Colorado Springs, CO  
AOTA Annual Conference and Expo, March 26-29, 2020, Boston MA

### **INTERNET**

The Board's internet website is an excellent location to find valuable board information for licensees and applicants. Please visit the site at <http://tn.gov/health/topic/Chiro-board>. Should you have any suggestions or comments, please feel free to contact the Board at 615.741.3807.

### **Agreed Citations**

Ms. French present to the Board the Agreed Citations as follows.

- A. **Precious Pyles**-Ms. Pyles was issued an agreed citation for practicing on a lapsed license. Ms. Pyle has agreed to the terms of the Agreed Citation which include civil penalties in the amount of two hundred dollars (\$200) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Tisdale made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- B. **Elizabeth Bester**- Ms. Bester was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Mr. Adriaanse made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- C. **Alexandria Calhoun**- Ms. Calhoun was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Tisdale made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- D. **Deanna Clarity**-Ms. Clarity was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Mr. Adriaanse made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.

- E. Ashley Coleman-** Mr. Adriaanse was excused from decision on this agreed citation. Ms. Coleman was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Tisdale made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- F. Ivy Encarnacion-** Ms. Encarnacion Coleman was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Tisdale made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- G. Kenneth Fine-** Mr. Fine Coleman was issued an agreed citation for CEU violation. He has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Franklin made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- H. Katherine Gentzkow-** Ms. Gentzkow Coleman was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Mr. Adriaanse made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- I. Alysa Godsey-** Ms. Godsey Coleman was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Tisdale made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- J. Angela Haggard-** Ms. Haggard Coleman was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Tisdale made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- K. Cara Kato-** Ms. Kato Coleman was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Mr. Adriaanse made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.

- L. Katherine King-** Ms. King Coleman was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Tisdale made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- M. Christine Kiser-**Ms. Kiser was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Mr. Adriaanse made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- N. Candace Nielson-** Ms. Nielson was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Tisdale made motion to accept the agreed citation. Mr. Adriaanse seconded the motion. The motion carried.
- O. Ledashia Norman-** Ms. Norman was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Ms. Franklin made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.
- P. Emma Risner-** Ms. Risner was issued an agreed citation for CEU violation. She has agreed to the terms of the Agreed Citation which include civil penalties in the amount of one hundred dollars (\$100) and to have this disciplinary action reported to the National Practitioners Data Bank. Mr. Adriaanse made motion to accept the agreed citation. Mr. Daniel seconded the motion. The motion carried.

### **Correspondence**

There were no items of correspondence to discuss at this meeting.

### **Legislation**

There was no legislation to discuss at this meeting.

### **Rule Making**

Ms. Gill did provide the board with a “rule making process” chart for future references.

### **Old and New Business**

- A. CE Broker Presentation- Ms. Marcia Mann was present to address any questions or concerns the board may have regarding the services provided by CE Broker.
- B. dabr Interactive- Mr. David McGuire was present to address any questions or concerns the board may have regarding the services provided by dabr Interactive.

- Mr. Adriaanse made motion to table the decision on the two CE Service providers until the January 9, 2020 board meeting. Mr. Daniel seconded the motion. The motion carried.
- C. PAMS certification discussion with Dr. Scott McPhee- Dr. McPhee was present to discuss the current status of the PAMCA certification course and gave the board his professional opinion in regards to removing Iontophoresis from the physical agent modality application. After discussion with the Board it was revealed that the Iontophoresis credential had been discussed at an earlier board meeting and voted upon to be removed as a requirement at a future rulemaking hearing.
- D. AOTA Licensure Compact discussion-Board members discussed the possibility of the TN Board of Occupational Therapy participating in a "Compact". Mr. Adriaanse advised that the implementation of an Occupational Therapy compact is in the early stages and it would be in the best interest for the board to wait until the details of the compact are worked out with the AOTA. Ms. Newbern expressed an interest in getting more information on the compact.
- E. FARB Annual Conference January 2020-Mr. Daniel nominated Ms. Newbern to attend the FARB Annual Conference in Colorado Springs, CO in January 2020. Ms. Tisdale seconded the motion. The motion carried.
- F. AOTA- Board members agreed to send three board members, one administrative staff, and one attorney to the AOTA Annual Conference in March 2020. Nominations of names to be discussed at the January 9, 2020 board meeting.

### **Adjourn**

Mr. Adriaanse made motion to adjourn until 1:00pm for lunch until the meeting with the OT Task Force begins. Mr. Daniel second the motion. The motion carried.