

**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS
MINUTES**

DATE: June 6, 2022

TIME: 9:00 a.m. Central Time

LOCATION: Office of Health-Related Boards
Iris Conference Room
665 Mainstream Drive
Nashville, TN 37243

MEMBERS PRESENT: Lakecia Thomas, Board Chair
David Keeling, NHA
Dr. Victor Legner, Board Member
Dr. Bethany Rhoten, RN
Carl Hudgens, Citizen Member

MEMBERS(S) ABSENT: Nyda Bays, NHA, Board Secretary
Sarah Harvey, Director of Health Care Facilities

STAFF PRESENT: Kimberly Wallace, Board Administrative Director
Lyndsey Boone, Board Manager
Sam Mullins, Board Administrator
Timothy Peters, Senior Associate Counsel

Call to Order

Ms. Thomas called the meeting to order at 9:01 am CST. Ms. Wallace conducted a roll call. With a quorum being present, the Board proceeded to conduct business.

Ms. Wallace introduced new Board Administrator, Mr. Sam Mullins and new Citizen Board Member Mr. Carl Hudgens.

Call for Public Comment

Ms. Wallace made an announcement that public comments would be heard in this meeting and interested individuals should sign the registry. She noted that the Board may only take action on items that were published on the agenda.

Minutes

A motion was made by Ms. Thomas, seconded by Dr. Legner, to approve the Minutes of the March 7, 2022, Board Meeting as written. There was no discussion on the motion. The motion passed unanimously.

Office of Investigations

Mr. Roger Knowlton, Intake Coordinator with the Office of Investigations, presented the following for calendar year 2022 thus far:

New Complaints Opened	13
Total Closed Complaints	7
Currently Open	17

Newly Opened Complaints By Allegation

Patient/Residency Care Deficiency	1
Unprofessional Conduct	10
CE Violation	2

Reports and/or request from the Division of Health Licensure and Regulations

There were no finance reports for the Board to review at this meeting.

Legislation

There were no legislative reports for the Board to review at this meeting.

Administrator's Report

Ms. Boone reported that there are 776 active nursing home administrators as of June 6, 2022. She also provided an account of Board licensure activities from February 15, 2022 through May 27, 2022, as follows:

- New Licenses issued - 11
- Reinstatements issued - 1
- Number of Paper Renewals - 23
- Number of Renewals in VO - 58
- Number of Licensees who Retired - 3
- Failed to Renew/Expired Licenses - 8

Ms. Boone advised the Board that approximately 71.6% of all renewals received during this time were completed online.

The remaining 2022 Board Meeting dates are scheduled for as follows:
August 1, 2022, and November 7, 2022.

Reports from Office of General Counsel

Mr. Peters reported that there are currently three (3) open cases under review.

Consent Orders

Vicki Hartway #3346

Mr. Peters presented a Consent Order for Vicki Hartway License #3346 in regard to medication administration, resident assessment, resident safety, and reporting issues; the Consent Order issued a reprimand of the license and payment of costs. A motion was made by Dr. Rhoten to approve the Consent Order for Vicki Hartway #3346 as written, with a second by Ms. Thomas. Discussion on the motion: None. The motion passed unanimously

Agreed Citations

Nelson, Rhonda #3728 was found to have violated TCA 63-16-107 and Rule 1020-01-.12 by failing to complete and submit her required CE hours for calendar years 2019 and 2020. She has paid a civil penalty of \$100 and is required to complete the deficient CE hours within 90 days of the citation. A motion was made by Ms. Thomas to approve the Agreed Citation for Rhonda Nelson #3728 as written, with a second by Dr. Rhoten. Discussion on the motion: None. The motion passed unanimously

Applicant Interviews/File Reviews

AIT Applicants

Campbell, II, John: Applicant was available in person for this meeting. Dr. Legner made a motion with a second from Dr. Rhoten to approve the applicant for a standard 6 month/1040-hour AIT program. There was no further discussion. The motion passed unanimously.

Foster, Noah: Applicant was present by phone for the meeting. Ms. Thomas made a motion with a second by Mr. Keeling to approve the applicant for a standard 6 month/1040-hour AIT program. There was no further discussion. The motion passed unanimously.

Hardin, Jack: Applicant was present by phone for the meeting. Dr. Rhoten made a motion with a second by Dr. Legner, to approve the applicant for a standard 6 month/1040-hour AIT Program. There was no further discussion. The motion passed unanimously.

Jones, Eric: Applicant was present in person for the meeting and his proposed preceptor, Roderick Wolfe joined him. Ms. Thomas made a motion with a second by Dr. Rhoten to approve the applicant for a standard 6 month/1040-hour AIT Program. There was no further discussion. The motion passed unanimously.

Payne, Tommy Scott: Applicant was present in person for the meeting. A motion was made by Ms. Thomas, with a second from Mr. Keeling, to approve for a standard 6 month/1040-hour AIT Program. There was no further discussion. The motion passed unanimously.

Reciprocity Applicants

Abbott, Margaret: The applicant was present by phone for the meeting. Ms. Thomas made a motion with a second by Dr. Legner, to approve the applicant for reciprocity upon completion of a standard 6 month/1040-hour AIT Program. There was no further discussion. The motion passed unanimously.

Barrett, Jeffreys: Applicant informed the Administrative Office that he was no longer interested in pursuing licensure in TN. His file will be allowed to close/expire organically.

Laurenzana, John: Applicant informed the Administrative Office that he was no longer interested in pursuing licensure in TN. His file will be allowed to close/expire organically.

Marshall, Dametria: Applicant was present in person at the meeting. Upon interview with the applicant and review of the application and supporting documents, it was determined that the applicant did not meet the qualifications for licensure in TN at this time. A motion was made by Ms. Thomas with a second from Dr. Legner to allow the application to expire. There was no further discussion. The motion passed unanimously.

Peden, Roger: Applicant was present in person at the meeting. A motion was made by Dr. Rhoten with a second by Ms. Thomas to approve the applicant for reciprocity. There was no further discussion. The motion passed unanimously.

Reed, Joel: Applicant was present by phone at the meeting. A motion was made by Dr. Rhoten with a second by Dr. Legner to approve the applicant for reciprocity. There was no further discussion. The motion passed unanimously.

NAB Applicants

Charmaine-Brown, Shelia: Applicant was present in person for the meeting to present her remediation plan in the areas she was deficient on the NHA portion of the NAB exam. Individual is seeking approval of this remediation plan which will be completed before she can retake the exam. Dr. Rhoten made a motion to approve the plan as presented with a second from Ms. Thomas. There was no further discussion. The motion passed unanimously.

Other Applicant Requests

CE Course Approval – DDPA Conference, Susan Hatfield: After review of the course materials submitted, a motion was made by Mr. Keeling, with a second from Dr. Rhoten, to approve the courses submitted by Ms. Hatfield from the DDPA Conference for CE credit totaling 14.25 hours earned in May 2022. There was no further discussion. The motion passed unanimously.

Ratification

A motion was made by Ms. Thomas, seconded by Mr. Keeling, to approve the ratification list for AIT to Full Licensure, Reciprocity, Reinstatement, Preceptor Certification, and Closed files as presented for the time period February 15, 2022, through May 27, 2022. There was no further discussion. The motion passed unanimously.

Ratification list from Feb 15, 2022 – May 27, 2022

AIT to Full Licensure

Jackson-Paul, Charlotte
Nance, Renita Jeanette
Powell, Shelaine Renae
Ross, Yasheta W
White, Jenna B

Reciprocity

Bentzinger, Reed
Casey, Scottie
Casteel, Christopher Blake
Clabeaux, Dawn M.
Walrond, James
Ward, Gregory H
Williams, Carnail

Reinstatement

Traxler, Brian

Exam

None

Preceptor

Young, Carl Lindsey

Closed Files

Felts, Sheldon
Hatfield, Kyle

Taskforce/Committee

There were no taskforce or committee reports for the Board to review in this meeting.

Rulemaking, Amendments and Policies

There were no rulemaking or policy items for the Board to review in this meeting.

Correspondence

There were no correspondence items for the Board to review in this meeting.

Conference Reports

There were no conference reports for the Board to review in this meeting.

New/Old Business

There were no new or old business items for the Board to review in this meeting.

Call for Public Comment

There were no public comments offered.

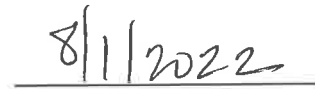
Adjournment

There being no further business, a motion was made by Ms. Thomas, and seconded by Mr. Keeling, to adjourn the meeting at 10:32am CST. There was no discussion on the motion. The motion passed unanimously.

These minutes were ratified by the Board at the August 1, 2022, meeting.



Board Chair



Date