

**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS
MINUTES**

DATE: November 2, 2020

TIME: 9:00 a.m. Central Time

LOCATION: Iris Room/ WebEx Conference

MEMBERS PRESENT: Florence Weierbach, PhD., Board Chair
Vincent Davis, Director, Health Care Facilities
Marilyn Key, NHA
Jano Janoyan, Physician
Lakecia Harper, NHA, Vice Chair
David Keeling, NHA
Barbara Trautman, Consumer Member

MEMBERS(S) ABSENT: Cynthia Wheeler, NHA, Secretary
Nyda Bays, NHA

STAFF PRESENT: Kimberly Wallace, Unit Director
Lyndsey Boone, Board Manager
Lacey N. Wilkerson, Board Administrator
Caroline Tippens, Senior Associate General Counsel
Maria Johnston, Board Administrator

GUESTS: Lori Leonard, Disciplinary Coordinator
Alicia Grice, Fiscal Services Director

Call to Order

This meeting was convened electronically, via WebEx, due to the gathering restrictions resulting from the COVID-19 pandemic. The meeting was called to order by Board Chair, Dr. Weierbach at 9:11 A.M. CST

A roll call of the Board Members and Board staff present was conducted by Kimberly Wallace, Unit 3 Director, with a quorum of Board Members present.

Ms. Wallace conducted a roll call of all board members and staff present:

☐ Ms. Nyda Bays - ABSENT

- Mr. Vincent Davis
- Ms. Lakecia Harper, Board Vice Chair
- Dr. Jano Janoyan
- Mr. David Keeling
- Ms. Marilyn Key
- Ms. Cynthia Wheeler, Board Secretary - ABSENT
- Dr. Florence Weierbach, Board Chair

Staff Members present:

- Board Manager, Lyndsey Boone
- Board Admin, Lacey Wilkerson
- Board Attorney, Caroline Tippens

Ms. Wallace requested that each Board Member and Staff Member confirm they were able to hear one another. All confirmed.

- Ms. Bays - ABSENT
- Mr. Davis
- Ms. Harper
- Dr. Janoyan
- Mr. Keeling
- Ms. Key
- Ms. Wheeler - ABSENT
- Dr. Weierbach

- Ms. Boone
- Ms. Wilkerson
- Ms. Tippens

Purpose of Meeting and Necessity of Teleconference

Ms. Wallace informed all present that prior to proceeding with the electronic meeting, certain criteria for continuing with an electronic meeting must be met.

Next, Ms. Wallace informed all present that the purpose of this meeting was to ratify licenses - including new licenses and reinstated licenses - to ratify orders received after the Board's last meeting, and to consider other time sensitive matters. Because this Board was unable to convene in a physical location today to consider these matters - in light of the COVID-19 pandemic, for which the TN Governor and Mayor of Nashville have recommend limiting the number of attendees at meetings - this WebEx remote meeting was necessary.

A motion was made by Ms. Harper to proceed with the electronic meeting, with a second made by Mr. Davis.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

In addition, all Board Members were asked to acknowledge whether they had received, prior to this meeting, copies of all the materials and documents that were to be discussed at this meeting.

<input type="checkbox"/> Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> ABSENT
<input checked="" type="checkbox"/> Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
<input checked="" type="checkbox"/> Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
<input checked="" type="checkbox"/> Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
<input checked="" type="checkbox"/> Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
<input checked="" type="checkbox"/> Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
<input type="checkbox"/> Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> ABSENT
<input checked="" type="checkbox"/> Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	

All Board Members confirmed that they did receive the materials prior to the meeting for review purposes.

Finally, only certain matters are proper for a teleconference; accordingly, Mr. Davis made a motion, with a second made by Ms. Harper, that the matters that were to be discussed in this meeting met the following requirements:

The subject matter requires timely action;

The physical presence of all members is not possible considering the period of time required for action; and

The participation by some or all of the members of the Committee by electronic means is necessary.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Public Comments

It was noted that Public Comments would be heard during this meeting. Instructions were provided for all attendees via the WebEx system and phone call-in options. It was reminded that the Board may only take action on items that are listed on the agenda.

Conflict of Interest

Ms. Wallace reviewed the Conflict of Interest statement and Open Meetings Act statement with the Board Members, as follows:

If you have a personal or financial interest in the outcome of any issue or matter before this board which may suggest a bias on your part, you are asked to state that interest on the record so that a determination can be made as to whether there exists a need for recusal. You are reminded that it is the duty of this board to protect the health, safety, and welfare of the citizens of Tennessee and that the administration of this solemn responsibility is dependent upon avoiding even the appearance of impropriety.

Pursuant to the Open Meetings Act, Committee business may only be discussed by the committee members during the meeting. Members should not discuss the committee's business at any time other than during the open Committee meeting. The prohibition applies to phone calls, emails, and text messages. Committee members should also ensure that all comments during the meeting are stated for all to hear; private conversations between or among members during the meeting are inappropriate.

Review of Minutes from August 3, 2020 Board Meeting

A motion was made by Mr. Davis to approve the August 3, 2020, Minutes with the correction of changing “Mr.” Harper to “Ms.” Harper on page 2, with a second made by Mr. Keeling.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Office of Investigations

Lori Leonard provided reports to the Board of the currently monitored practitioners report and investigative report, as follows:

CURRENTLY MONITORED PRACTITIONERS

Total # Currently Monitored Practitioners	0
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PERIOD: 2020 Calendar Year To-Date

COMPLAINTS

New Complaints	Number of Complaints
Falsification of Records	1
Unprofessional Conduct	5
Lapsed License	1
Drug Diversion	1
Practice Beyond the Scope	1
CE Violation	1

Total # New Complaints	10
Closed Complaints	
Complaint Closed	2
Total # Closed Complaints	2
Total # Currently Open Complaints	12

Reports and/or Requests from the Division of Health Licensure and Regulations

Ms. Wallace introduced the new Fiscal Director, Ms. Alicia Grice. Ms. Grice presented the 2020 fiscal report for dates July 1, 2019- June 30, 2020, with highlights as follows:

Total Expenditures: \$ 74,671.35
Board Fee Revenue: \$ 103,821.71
Current Year Net: \$ 29,150.37
Cumulative Carryover: \$ 226,258.51

Ms. Grice does not recommend a change to the fee structure at this time, due to the uncertainties of the pandemic. There were only 3 months that show on this report that reflect the impact of the pandemic in FY2020, so the long-term affect is unknown at this time.

Discuss legislation and take action if needed:

Ms. Tippens presented an overview of the recently passed Public Chapter 4, regarding Telehealth. This legislation was recently signed by the Governor and has a focus on reimbursements and insurance considerations of telehealth.

Administrator's Report

Ms. Wilkerson presented the Administrator's report, as follows:

PERIOD: As of 10/29/2020

Total # Currently Licensed NHA	785
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LICENSE STATUS SINCE THE LAST BOARD MEETING

PERIOD: August 1, 2020 – October 28, 2020

New Applications Received	27
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New Licenses Issued	14
Reinstatements	5
Renewals - Total	93
Number of Paper Renewals	28
Number of Online Electronic Renewals	65
Licenses Renewed Online as % of Total Renewals	Approximately 70%
Retired Licenses	5
Failed to Renew/Expired Licenses	25

Ms. Wilkerson also presented the dates for the 2021 Board Meetings, as follows:

- March 1, 2021
- June 7, 2021
- August 2, 2021
- November 1, 2021

A motion was made by Ms. Harper to ratify the 2021 dates, with a second made by Ms. Key.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Ms. Wallace presented the Board phone & email contact information of 615-532-5090 and Unit3HRB.Health@tn.gov.

Ms. Wallace made notice to the Board of the recent press release regarding the Department of Health announcing funding for opportunities for Nursing Home Visitation and Communication Aids.

Ms. Tippens provided further details on the program, which allows nursing home facilities to apply for funding to be used for in-person visitation aids, such as the purchase and/or rental of tents or other shelter for outdoor visitation, and/or clear dividers to create a physical barrier to reduce the risk of COVID-19 transmission during in-person visits. Applications are also being accepted for funding to provide nursing home residents with adaptive technologies and accessories that support telehealth and virtual visitation

OGC Report and Requests

Ms. Tippens presented the OGC report; there were no other legal items to review in this meeting other than that the HSE credential for reciprocity applicant rules currently pending. OGC has no open discipline cases.

Ms. Tippens reminded the Board of the Commissioner's Policy regarding CE, in that, all continuing education credits/hours that are obtained through non in-person/live methods will be accepted as proof of completing any continuing education requirements that are a condition of renewing and reinstating a license, certification or registration.

Applicant Interviews/File Reviews

AIT Applicants

Deniece Caldwell- Applicant file was presented to the Board for approval to begin her AIT program. After review of the applicant file:

A motion was made by Ms. Harper to approve a 6 month/1040 hour AIT, with a second made by Mr. Keeling.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Kimberly Chapman- Applicant file was presented to the Board for approval to begin her AIT program.

Mr. Davis noted that the applicant has not provided new preceptor information and new facility information, and would need to identify such to proceed with an AIT. Ms. Tippens suggested rolling her to later in the meeting to try to get her on the phone. Ms. Harper agreed.

Ms. Harper made a motion to contact Ms. Chapman regarding her current preceptor, with a second by Mr. Davis.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Later in the meeting an email was received by the administrative office from Ms. Chapman. Currently, she is unable to attend and is not sure if her new employer wants her to complete the AIT. Her file will be brought back to the Board at the March meeting if she is still interested in pursuing AIT.

Taylor Coker- Applicant file was presented to the Board for approval to begin his AIT program.

A motion was made by Mr. Davis to approve the AIT file upon the receipt by the Administrative Office of corrected paperwork to show the name of who will serve as Director of Nursing while Mr. Coker completes a 6-month/1040 hour AIT, with a second made by Mr. Keeling.

Discussion: None OR As Follows

The Board discussed the ability for Mr. Coker to work with his facility to put together a plan to have someone else serve as the DON while he completes his AIT. Mr. Coker will provide the name of who will be DON during his 6-month AIT.

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN <input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN

The motion passed. YES NO

Lorenzo Dorse- Applicant file was presented to the Board for approval to begin his AIT program.

A motion was made by Ms. Harper to approve a 6 month/1040 hour AIT, with a second made by Mr. Keeling.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Michelle Graves- Applicant file was presented to the Board for approval to begin her AIT program.

A motion was made by Mr. Davis to approve a 6-month/1040 hour AIT, with a second made by Ms. Harper.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Angela Hill- Applicant file was presented to the Board for approval to begin her AIT program.

A motion was made by Ms. Harper to approve the AIT file upon the receipt by the Administrative Office of corrected paperwork to show the name of who will serve as Director of Nursing while she completes a 6 month/1040 hour AIT, with a second made by Mr. Davis.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Janet Hunt- Applicant file was presented to the Board for approval to begin her AIT program.

A motion was made by Mr. Davis to approve a 6 month/1040 hour AIT, with a second made by Ms. Harper.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

Ms. Key YES NO RECUSED ABSTAIN
 Ms. Wheeler YES NO RECUSED ABSTAIN ABSENT
 Dr. Weierbach YES NO RECUSED ABSTAIN

The motion passed. YES NO

The Board took a brief break at 10:39am CST and resumed at 10:56am CST with a roll call of attendance taken by Ms. Wallace. All participants confirmed they were connected and ready to continue, as follows:

- Ms. Bays - ABSENT
- Mr. Davis
- Ms. Harper
- Dr. Janoyan
- Mr. Keeling
- Ms. Key
- Ms. Wheeler - ABSENT
- Dr. Weierbach
- Ms. Boone
- Ms. Wilkerson
- Ms. Tippens

Gina Thompson- Applicant file was presented to the Board for approval to begin her AIT program.

A motion was made by Ms. Harper to approve a 6 month/1040 hour AIT, with a second made by Mr. Keeling.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays YES NO RECUSED ABSTAIN ABSENT
 Mr. Davis YES NO RECUSED ABSTAIN
 Ms. Harper YES NO RECUSED ABSTAIN
 Dr. Janoyan YES NO RECUSED ABSTAIN
 Mr. Keeling YES NO RECUSED ABSTAIN
 Ms. Key YES NO RECUSED ABSTAIN
 Ms. Wheeler YES NO RECUSED ABSTAIN ABSENT
 Dr. Weierbach YES NO RECUSED ABSTAIN

The motion passed. YES NO

Paula Trujilo- Applicant file was presented to the Board for approval to begin her AIT program.

A motion was made by Ms. Harper to approve a 6 month/1040 hour AIT, with a second made by Mr. Keeling.

Ms. Trujilo confirmed that her facility ADON will take over as DON while she completes the AIT.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Reciprocity Applicants

Kenneth Chisholm- Applicant file was presented to the Board for approval to obtain a license by Reciprocity.

A motion was made by Mr. Keeling to approve the Reciprocity Application, with a second made by Mr. Davis.

Discussion: None OR As Follows

Mr. Keeling asked Mr. Chisholm to explain the former license reprimand on his record. Mr. Chisholm stated that he was not the administrator of record at the facility when the issue occurred, and the current administrator was not reprimanded. Mr. Chisholm stated that he was not notified of the issue until 2 years later, when there was no way to obtain any follow-up at that time. He accepted the 3 CE's that were assigned as a penalty. The second issue was regarding housekeeping during the time when flooring was being reinstalled and a housekeeper was out on medical leave and a trash bag was left "unburped" and noted in the incident.

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Christopher Culberson-

Applicant file was held over to the March 1, 2021, meeting to allow the individual the ability to be present.

Tanner Faust- Applicant file was presented to the Board for approval to obtain a license by Reciprocity.

A motion was made by Mr. Davis to approve the Reciprocity Application, with a second made by Dr. Janoyan.

Discussion: None OR As Follows

The Board inquired as to Mr. Faust having completed a 1,000-hour AIT in another state, if he needs to complete an AIT in TN, or does he need to re-apply with a different application? He has approximately 18-months of experience as an Assistant NHA.

Ms. Tippens reviewed the Licensure by Reciprocity Rules, noting that there are 3 categories with an "or" between them; item 7a may allow Mr. Faust to be considered under option #5, which he does appear to meet. The consultant recommendation seems to be focused on just 1 of the 3 possibilities, regarding 5 of 7 years. Dr. Janoyan believes the applicant does meet the criteria of item 7a.

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT

Dr. Weierbach YES NO RECUSED ABSTAIN

The motion passed. YES NO

Jake Grove- Applicant file was presented to the Board for approval obtain a license by Reciprocity.

A motion was made by Dr. Janoyan to approve the Reciprocity Application, with a second made by Ms. Harper.

Discussion: None OR As Follows

Ms. Tippens asked Mr. Grove to explain his OH insurance license reprimand. Mr. Grove notified the Board that it was due to him failing to complete his CE's on that license. The file was so old, that Board office could not tell him why it was put on his license as reprimand.

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

NAB Exam Applicants

Kimberly Clower- Applicant requested approval of remediation plan to re-take the Core. She wants to re-review the finance side with her preceptor. Ms. Clower confirmed her plan will include approximately 100 hours for accounting and admissions review.

A motion was made by Ms. Harper to complete a 3-month AIT in addition to the proposed re-take plan submitted, with a second made by Ms. Key.

Discussion: None OR As Follows

The Board asked Ms. Clower for clarification of the time she intends to spend working on the remediation plan, and she replied that she was planning to complete it the month of November 2020. She also confirmed that she would be completing the 100-hour remediation with her preceptor.

Ms. Tippens reviewed the Board's NAB re-take policy and associated rules.

Ms. Harper withdrew her first motion and made a new motion to approve the provided remediation plan as provided to be completed in November, with a second by Mr. Davis.

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Suzanne Jene-

A motion was made by Dr. Janoyan to approve the applicant file to sit for the NAB Exam and TN Jurisprudence, with a second made by Ms. Harper.

Discussion: None OR As Follows

Mayor Bill Ketron, Rutherford County Mayor, as well as Ms. Sonja Stephenson were also present online as attendees to this meeting and asked for the opportunity to address the Board on behalf of Ms. Jene. They both spoke to the experience and expertise of Ms. Jene in support of her acceptance.

Ms. Tippens clarified that the Board previously approved someone in a similar Acceptable Management situation to take the exam. Ms. Tippens confirmed that if approved, Ms. Jene does have to take the NAB and TN Jurisprudence Exams.

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Dr. Weierbach addressed Mayor Ketron’s concern about the status of the county facility. She noted that this Board is charged with reviewing Administrators only, not the facilities. Ms. Tippens directed Mayor Ketron to the Office of Healthcare Facilities for follow-up.

Other Applicant Requests

Kesha Liggins, Landa Strickland, and Jeremy Woodle – Abandoned Files

A motion was made by Dr. Janoyan to close the files as abandoned for Liggins, Strickland, and Woodle, with a second made by Ms. Harper.

Ms. Wallace confirmed to the Board that these applicants were sent a notification of file closure.

Ms. Tippens confirmed all the Board needs to do is ratify to closures.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Chelsea Odom- Applicant is requesting a 2-month extension and the ability to change her preceptor due to current preceptor no longer wishing to be a preceptor.

A motion was made by Ms. Harper to approve the AIT extension request and change of preceptor, with a second made by Mr. Davis.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

Ms. Key YES NO RECUSED ABSTAIN
 Ms. Wheeler YES NO RECUSED ABSTAIN ABSENT
 Dr. Weierbach YES NO RECUSED ABSTAIN

The motion passed. YES NO

Marvette Lowrie-Morris- Applicant requested the Board reconsider their decision from the August 2020 meeting requiring her to complete an AIT prior to receiving her license.

A motion was made by Dr. Janoyan to modify the board's prior order and allow Ms. Lowrie-Morris to be granted her license via reciprocity based on Rule 1020-01-.07(7)(a) without the need to complete an additional AIT, with a second made by Mr. Davis.

Ms. Tippens reviewed Rule 1020-01-.07(7)(a)(b)(c) with the Board. Dr. Janoyan asked if the Board has the authority to make this change, and Ms. Tippens confirmed they do, via order modification of prior orders.

Dr. Weierbach asked Ms. Lowie-Morris to expound upon her experience in her most recent professional insurance-related positions. Ms. Lowrie-Morris noted her experience and requirements for keeping up with continuing education and maintaining a NHA license. She has been licensed as a NHA since approximately 2000 outside of TN.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays YES NO RECUSED ABSTAIN ABSENT
 Mr. Davis YES NO RECUSED ABSTAIN
 Ms. Harper YES NO RECUSED ABSTAIN
 Dr. Janoyan YES NO RECUSED ABSTAIN
 Mr. Keeling YES NO RECUSED ABSTAIN
 Ms. Key YES NO RECUSED ABSTAIN
 Ms. Wheeler YES NO RECUSED ABSTAIN ABSENT
 Dr. Weierbach YES NO RECUSED ABSTAIN

The motion passed. YES NO

Ratification of Initial Determinations

A motion was made by Mr. Davis, to accept and approve the list of all newly licensed, as well as those reinstated and for preceptorship, and closed files with a second made by Ms. Harper.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
The motion passed.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO			

Ratification list August 1, 2020 – October 28, 2020

AIT to Full License

Cates, Dylan McClain Ms.
Gayheart, Brandy S
Griffith, Matthew Leroy
Kingston, Michael Eric
Landon, Christine
Miller, Aaron Blaine
Mullins, Danielle
Neely, Barbara L
Selbe, Jamie Marlo
Thomas, Nathan Alexander
Wright, Kala

Reciprocity

Comperry, Luanne
Tempest, Tyler J
Trostle, Kristina
Taylor, Cathy Lee

Reinstatement

Crider, Benjamin Duaine
Ermsnar, Harold S.
Jones, Jason Lee
Mountz, Richard L.
Wilson, Cynthia Gaddis

Exam

N/A

Preceptor

Buttram, Carla
Hatmaker, Michael
Strickland, Felix
Wall, Joseph
Wallace, Stacey
Wong, Douglas

Closed Files

Ellis, Dorka
Jones, Amber

Taskforce/Committee Reports

There were no taskforce or committee reports to hear at today's meeting.

Discuss and take action as necessary regarding rulemaking, rulemaking hearings, rule amendments, and policies

Ms. Tippens presented this item. The one rule packet currently in internal review is the only rule-related item this Board has in process.

Board Ordered Limited AIT Policy

As was the case with some of the files reviewed earlier in today's meeting, wherein the Board assigned an applicant to complete a limited-scope AIT program, the Administrative Staff and the Board's attorney, Ms. Tippens, discussed the need for clear guidance on the handling and notification process for these applicants, and the follow-up that should be completed as they carry out the Board requirements. Thus, the draft policy is before you today for consideration.

A motion was made by Dr. Janoyan to accept and approve the policy as written and apply it to the three applications on today's agenda, with a second made by Ms. Harper.

Discussion: None OR As Follows

Ms. Harper asked, with the three applications on today's agenda, would we automatically stop contacting them, or do we keep them on for an extended period of time. Ms. Tippens states we need to give them time to respond per the policy, as final notice. If they fail to respond, the application will be closed. A letter should be sent requesting their appearance at the March Board meeting, and if they don't respond, then listed as abandoned files for ratification at that next meeting.

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

NAB Waiver Policy

At the Board’s last meeting, the Board reviewed a notice from the NAB regarding the extension of their testing window from the typical 60-day window to an adjusted 120-day window, considering the availability of testing centers and limited seating capacity due to the COVID-19 pandemic. A motion was passed to adopt NAB’s policy of a 120-day grace period for testing window extension due to COVID-19 with a request for a formal Board policy to be written for review today. Thus, the draft policy is before you today for consideration.

A motion was made by Mr. Davis to accept and approve the policy as written, with a second made by Ms. Harper.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Correspondence

Kenya Hammonds – Internship Question

Ms. Hammonds was on the line to present her inquiry to the Board. Her educational program internship was cut short due to COVID-19. She would like to know what her status would be in her situation and how the Board would view this situation. Dr. Weierbach noted that ETSU is an

approved school, and she has met the degree requirements. The challenge is because of the pandemic, she did not complete the full number of hours that were usually done for the program. The school put other requirements in place to account for this situation. Ms. Tippens noted, according to the Rules, this is an approved educational institution. The Board approves the program, so if the school indicates she has completed the internship by conferring her degree, isn't that sufficient evidence of her completing all requirements? Point being, that she has met the requirements for the institution, per Rule, in lieu of an AIT. No Board action is required. Confirmed that yes, she can submit her application for taking the NAB Exam.

David Zack – NAB Preceptor Training Requirements

Mr. Zack was present to discuss with the Board. He applied to become a preceptor and then completed the NAB preceptor training, which is only 5 credits, not the 12 hours required via Rule. The THCA training course is 12-hour CE course that has been approved by the Board.

The Rule just reads "Board-approved" and NAB is a board-approved provider. The Board cannot issue waivers to Rule. The Board can accept the 5 hours he completed through the NAB, however, he also will need to complete an additional 7 hours of preceptor training to meet the 12-hour Rule requirement.

This 5-hour course is all that the NAB offers for preceptor training. The Board can approve additional outside courses to add to the Board approved list.

A motion was made by Ms. Harper to approve Mr. Zack to complete an additional 7 NAB-Approved hours of CE courses to apply for preceptorship, with a second made by Mr. Davis.

Discussion: None OR As Follows

Dr. Janoyan noted that this situation is related to COVID-19 considerations, however as Ms. Tippens mentioned, the Board cannot waive their Rules. The Board does have the ability to issue a Policy Statement regarding interpretation of Rules.

Mr. Davis would make a recommendation that Mr. Zack submit to the Administrative Office a list of NAB-approved hours and documentation that will complete his 7 CE's to complete his preceptor required 12-hours.

Ms. Tippens noted that the Board consultant can review and approve the hours in this limited circumstance if the Board delegates their authority. Mr. Zack will still have to comply with all other preceptor requirements.

Ms. Harper withdrew her motion.

A motion was made by Mr. Davis that the Board allow the consultant to review the courses submitted by Mr. Zack to determine if they meet the requirements for his preceptorship and inform the Administrative Office of that determination, with a second by Ms. Harper.

Dr. Janoyan asked to be excused for the remainder of the meeting. A quorum was still present to continue conducting Board business.

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Conference/Event Reports

The NAB Annual Conference was held via on online virtual format over the last several days. Due to last minute scheduling conflicts, neither the primary delegate nor the contingent delegate from the Board’s Members participated in the General Session for voting purposes on NAB matters.

Mr. Keeling did attend the meeting but apologizes for not reviewing the voting notification ahead of the meeting. Mr. Keeling did attend the meeting. Mr. Keeling provided a summary of his experience in the meeting. He noted the varying methods of handling CE across the various jurisdictions in attendance. COVID-19 considerations also provided for some special handling items for jurisdictions regarding temporary license issuance. The NAB 50th anniversary is scheduled for June 2021. There were announcements for training opportunities, and the average length of service for US Administrators is approximately 11 years. The pandemic has led many administrators to leave this business, with some simply letting their license lapse

Discuss Old & New Board Business

There was no old or new business presented today.

Election of Officers

The individuals elected today will take their roles as of the March 1, 2021, meeting. The offices to be voted on included that of Board Chair, which is currently filled by Dr. Florence Weierbach, Board Vice-Chair, which is currently filled by Lakecia Harper, and Board Secretary, which is currently filled by Cynthia Wheeler.

Mr. Keeling nominated Dr. Weierbach for the position of Board Chair. No further nominations were made.

A motion was made by Ms. Harper to accept the nomination of Dr. Weierbach for Board Chair, with a second made by Dr. Keeling.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Dr. Weierbach nominated Ms. Harper for Board Vice Chair. No other nominations were made.

A motion was made by Mr. Keeling to accept the nomination of Ms. Harper for Board Vice Chair, with a second made by Mr. Davis.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

Mr. Davis nominated Ms. Wheeler for Board Secretary. No other nominations were made.

A motion was made by Ms. Harper to accept the nomination of Ms. Wheeler for Board Secretary, with a second made by Ms. Key.

Discussion: None OR As Follows

A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
The motion passed.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO			

Call for Public Comment

Ms. Wallace stated that the meeting would be opened one final time for Public Comments and reminded all participants of the instructions for making a comment via the WebEx virtual meeting platform. She reminded all participants that the Board may only take action on items that were listed on today’s agenda.

Public Comment: Linda Estes expressed her thanks and gratitude for all the work that went into today’s meeting.

A second call was made, no additional public comments were given.

Adjournment

A motion was made by Ms. Harper to adjourn, with a second made by Mr. Davis.

Discussion: None OR As Follows

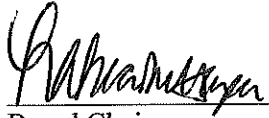
A roll call vote was conducted:

Ms. Bays	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Davis	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Harper	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Dr. Janoyan	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Mr. Keeling	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Key	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	
Ms. Wheeler	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
Dr. Weierbach	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN	

The motion passed. YES NO

This meeting of the Nursing Home Administrators Board was adjourned at 2:25pm CST.

These minutes were ratified by the Board at the March 1, 2021 meeting



Board Chair



Date