



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices may be accessed at <https://www.tn.gov/health/calendar.html>.

A detailed meeting agenda will be available on line when finalized at <https://www.tn.gov/health/calendar.html>.

A copy may also be requested by calling the board office 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
AMENDED MEMORANDUM**

Date: January 22, 2020

To: Shelley Walker, Director of Communications and Media Relations

From: Sandra S. Bogard, MS, MT(ASCP) QLC^{cm}
Board Director

Name of Board or Committee: Tennessee Medical Laboratory Board
Personnel and Education Committee

Date of Meeting: January 28, 2020

Time: 1:00 P.M. CST

Complete Address: Health Related Boards
665 Mainstream Drive, Iris Conference Room
MetroCenter Complex
Nashville, TN 37243

Major Agenda Items:

- 1: Call to order
- 2: Introductions
Introduction of Board Members and Staff
- 3: Review applications and/or interview applicants/remediation and determine eligibility
 - A. Initial
 1. Kimberly Holbrook, MLT
Cookeville, TN 38501
Medical Technologist-General
 2. Patricia Smith, MLT
Alpine, TN 38543
Medical Technologist-General

- B. Reinstatement Application:
- 4: Consider ratification of initial determinations and actions of board director or consultant
 - A: New Licenses (Initial & Temporary) Attachments 1 & 2
 - B: Reinstatements, Attachment 3
 - C: Administratively closed files, Attachment 4
 - D: Retired Licenses, Attachment 5
 - E: Training Permits, Attachment 6
- 5: Review correspondence submitted to the administrative office concerning personnel and/or educational issues. Discuss and take action as necessary.
 - A. **Lincoln Memorial University**
 6965 Cumberland Gap Pwky
 Harrogate, TN 37752
 Bill Engle, D.D., M.S., M.T.
 MT Program Director

 Add rotation site:
 North Knoxville Medical Center
 7565 Dannaer Dr.
 Powell, TN 37849
 - B. **Motlow State Community College**
 5002 Motlow College Blvd.,
 Smyrna, TN 37167
 Kim-Sue R.S. Tudor, Ph.D., MT(ASCP)
 MLT Program Director

 Add rotation sites:
 Williamson Medical Center
 4321 Carothers Pkwy.
 Franklin, TN 37067

 Marshall Medical Center
 1080 N. Ellington Pkwy.
 Lewisburg, TN 37091
- 6: Discussion/Clarification staff correspondence/inquiries
- 7: Other Business
- 8: Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media the 28th of the preceding month.
 PH 1850 (Rev. 3/79)

RDA N/A

01/22/2020