



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <https://www.tn.gov/health/calendar.html>.

**All reasonable attempts are made to include all items submitted up to one day prior to the meeting. Please note that items submitted within one day of the meeting are not guaranteed to have been timely reviewed and may not be able to be included.**

Members of the public wishing to comment on matters that are relative to this meeting agenda may submit written comment to the board's administrative office in advance or if attending the meeting in person, sign the public comment sheet located by the board room entry way.

TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS

AMENDED MEMORANDUM

**Date:** April 18, 2024

**To:** Dean Flener, Director of Communication and Media Relations

**From:** Sandra S. Bogard, MS, MLS(ASCP) QLC<sup>cm</sup>  
Board Director

**Name of Board or Committee:** Tennessee Medical Laboratory Board

**Date of Meeting:** April 26, 2024

**Time:** 9:00 a.m. CDT

**Place:** Health Related Boards  
665 Mainstream Drive, Iris Conference Room  
MetroCenter Complex  
Nashville, TN 37243

**The Full Board meeting is streamed live over the internet. All conversations not related to Board business should take place in designated break areas or outside the meeting room.**

**Link to Live Stream Video:**

<https://tdh.streamingvideo.tn.gov/Mediasite/Play/720dc675a484410d9bf494c460627ad51d>

**Major Agenda Items:**

1. **Call to Order**
2. **Introductions of Board Members and Staff**
3. **Approval of Minutes**
  - A. Approve Minutes: P & E Committee-January 25, 2024.
  - B. Approve Minutes: Full Board Meeting-January 26, 2024.
4. **Ratification of Initial Determinations of the Personnel & Education Committee Meeting**
  - A. Verbal Report / Ratification of P & E Committee April 25, 2024  
Jennifer Gidcomb, Full Board Chair
5. **Conduct Contested Case(s)**  
Nothing to present
6. **Review Consent Order(s), Agreed Order(s), Order(s) Compliance**  
Nothing to present
7. **Presentations to the Board:**
  - A. **TN-PAP Report**  
Teresa Phillips-Executive Director
8. **BHLR Staff Reports:**
  - A. Financial Report Discussion  
Emily Godwin-Fiscal Director
  - B. Office of Investigations (OIV) Report  
Jaime Byerly-Director OIV
  - C. Legislative Update Report  
Holt Whitt-Assistant Commissioner Legislative Affairs
  - D. Surveyor Update  
Tracy McLemore, MT-CLIA Director
9. **Review and Discuss Point of Care Exemption Requests:**

- A. **Bristol Regional Medical Center**  
Bristol, TN  
Neeley N. Guinn, BS, MLS(ASCP)  
Point of Care Testing Coordinator
  - B. **Baptist Memorial Hospital for Women Laboratory**  
Memphis, TN  
Nancy Crosby, MT(ASCP)  
Point of Care Coordinator
  - C. **Saint Francis Hospital-Memphis**  
Memphis, TN  
Ricky Tucker, BS, MT(ASCP), DLM(ASCP)  
Administrative Laboratory Director
  - D. **Lab Plus, LLC-Saint Thomas Rutherford**  
Murfreesboro, TN  
Kevin Adcock, MT(AAB)HHS  
Regional Laboratory Operations Manager
10. **Direct More Than Three (3) Labs:**  
Nothing to report.
11. **Discuss, Review, and Take Action, if Needed, Regarding but not Limited to the Following:**
- A. Discuss Rule 1200-06-03-.07 Participation in Proficiency Testing regarding who can sign the proficiency testing attestation pages.
  - B. Discuss Rule 1200-06-03-.07 Participation in Proficiency Testing regarding successful participation and possible sanctions.
  - C. Discuss Rule 1200-06-03-.18 Collection Stations and if Chiropractors are eligible to direct a collection station.
  - D. Discuss Rule 1200-06-03-.18 Collection Stations and if the hub model needs state licensure if it is used by licensed collection stations.
  - E. Discuss if contracted phlebotomist in a doctor's office, that performs waived testing, needs to be licensed as a laboratory.
  - F. Discuss Rule 1200-06-01-.21 Qualifications and Duties of the Medical Laboratory Supervisor.
12. **Review, Discuss and Approve Licensure for Medical Laboratory Directors:**

- A. Jean Popwell, Ph.D.  
San Francisco, CA  
Director-Endocrinology
- 13. **Receive Reports and/or Request from the Board Director**
  - A. Board Director Quarterly Report  
Sandra Bogard
- 14. **Reinstatement of License:**
- 15. **Additions/Deletions to the Board's Health Screening Test List:**
- 16. **Receive Reports and/or Request from the Office of General Counsel**
  - A. OGC Quarterly Report  
Ronda Webb-Stewart – Senior Associate Counsel  
  
Medical Laboratory Board Disciplinary Report
- 17. **Receive Reports from the Regional Surveyors (East, Middle, West) Regarding Compliant investigations and Proficiency Testing**
  - A. East TN Regional Office  
Fowlen Ivey
  - B. Middle TN Regional Office  
Robert Sommer
  - C. West TN Regional Office  
Debbie Haggard
- 18. **Board Ratification of Laboratory Initial Licenses:**
  - A. **Innovative Pathology Services, PLLC**  
Knoxville, TN  
Anatomic Laboratory
  - B. **University Health System-Jamestown**  
Jamestown, TN 38556  
Waived POCT Lab
- 19. **Other Business**  
Nothing to present  
  
**New Business**  
Nothing to present
- 20. **Public Comment**

21. **Adjourn**