

**TRAUMA CARE ADVISORY COUNCIL
MINUTES**

Date: April 22, 2016

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| VOTING MEMBERS PRESENT | (1) Don Barker, MD (2) Angie Bowen, RN (3) Bracken Burns, MD (4) Michael Carr, MD (5) Julie Corcoran, MD (6) Martin Croce, MD (7) Brian Daley, MD | (8) Joel Dishroon, EMT-P (9) Trey Eubanks, MD (10) Amber Greeno, RN (11) Oscar Guillamondegui, MD (12) Scott Kelsey, MD (13) Tiffany Lasky, MD (14) Sharon Littleton, RN | (15) Marisa Moyers, RN (16) Tim Nunez, MD (17) Steve Otto (18) Benji Scharfstein, MD (19) Sullivan Smith, MD |
| VOTING MEMBERS ABSENT | (1) John Marshall (2) Jamie Simmons (3) Michael Sumida, MD | | |
| GUESTS/ TCOT Members | (1) Angela Basham-Saif (2) Paula Bergon (3) Gina Conway (4) Hunter Earnest (5) Howard Evans (6) Margaret Fields (7) Pamela Finnie (8) Sheryl Foreman (9) Kara Godwin | (10) Carol Jones (11) Kelly McNutt (12) Julie Murr (13) Rhonda Phillippi (14) Ann Reed (15) Debbie Rickman (16) Rob Seesholtz (17) Melissa Smith (18) Gigi Taylor | (19) Bev Tester (20) Michael Thomas (21) Kyonzte Hughes-Toombs (22) Christy Ware (23) Tyler White (24) Tammy Wilks (25) Sandy Wolfe |
| NEXT MEETING DATES: | 2016 Saturday July 23 rd – Memphis – State COT Meeting Friday November 4 th – Nashville | | |

| TOPIC | SPEAKER | SUMMARY/DECISIONS | RECOMMENDATIONS/ ACTION | RESPONSIBLE PARTY |
|------------------------------------|-------------------|---|----------------------------|----------------------|
| Statute Rules | O. Guillamondegui | Required to have majority voting members present to have a quorum | Roll call – Quorum present | |
| I. Approval of Minutes | O. Guillamondegui | Minutes from the November 13, 2015 TCAC meeting were presented for approval. | Minutes approved | |
| II. Announcements | R. Seesholtz | <p>The council welcomed two new Trauma Medical Directors, Dr. Michael Sumida from Starr Regional and Dr. Julie Corcoran from Blount Memorial.</p> <p>A new Trauma Program Manager for Starr Regional was named; Robert Clark has replaced Neil Johns in that role.</p> <p>Skyline Medical Center received their full designation as a level II trauma center.</p> <p>Summit Medical center received provisional level III designation. Dr. Michael Thomas is the Medical Director and Howard Evans is their Trauma Program Manager.</p> | | |
| II. Old Business a. Trauma Fund | R. Seesholtz | <p>Trauma fund update on disbursement totals was provided to the council.</p> <p>Current trauma fund collections for first quarter was \$1,973,544.19, this is \$133,912.34 less than the first quarter disbursements for the preceding year.</p> | | |
| a. Registry | T. Nunez | Registrar position successfully upgraded to a Statistical Analyst 3 and interviews took place last week. An offer was extended to one of the candidates and they will start on May 9 th . | | |

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| b. IP / Surveillance | R. Seesholtz | <p>Registry inclusion criteria were clarified and slight changes in the inclusion language will be brought to a council vote at the next meeting.</p> <p>Questions regarding ICD 10 data and if it was ok to begin submitting that data to the state registry. The council was advised that they can begin submitting ICD 10 data.</p> <p>Funds for the purchase of a third party software vendor for trauma registry and EMS data still remain in the Governor's budget. There may a need to approach the council for supplemental funding to assist with the purchase of this software.</p> <p>Rob gave the injury prevention report as prepared by T. Love which stressed the importance of minimum training by injury prevention staff at hospitals.</p> <p>It was encouraged that hospitals attempt to hire Certified Health Education Specialists (CHES) as injury prevention staff as accountability for prevention services may be tied to funding in the future.</p> | | |
| c. System Development/ Outreach | R. Seesholtz | <p>Rob requested approval for system development funds to be utilized for trauma specific educational offerings that were vetted by the education planning subcommittee.</p> <p>Concerns were fielded from members of the council of the need for a needs assessment to be conducted to determine those facilities that have conducted and sent staff to specific</p> | <p>Rob will conduct the needs assessment specific to TOPIC and ATS Registrars course and report back at the next TCAC meeting.</p> | |

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| <p>d. Finance</p> <p>e. PI/Outcomes</p> <p>f. Pediatric</p> <p>g. Legislative</p> <p>VI. New Business</p> <p>a. Rule Revision</p> <p>b. Announcement</p> | <p>T. Eubanks</p> <p>R. Phillippi</p> <p>R. Seesholtz</p> <p>R. Seesholtz</p> | <p>trauma related classes as this was considered to be part of a level I's responsibilities for internal and external outreach.</p> <p>Approval was secured for TOPIC and the ATS Registrars class. Scheduling for those classes will begin after the needs assessment report at the next TCAC meeting.</p> <p>No report.</p> <p>No report. The Office of General Council representative was not present for discussion.</p> <p>Rhonda Phillippi reported on the activities of CoPEC/EMSC:</p> <ul style="list-style-type: none"> • Rule revision is currently ongoing • Proposed performance measures are being developed. <p>No legislative updates.</p> <p>Rule revision was continued and document completed. Rob will clean up suggested changes and make available for final council vote at next TCAC meeting.</p> <p>Sharon Littleton was presented with a certificate of appreciation from the council for her work as Trauma Program Manager rep on the council. She will be retiring soon from Holston Valley Medical Center and looks forward to spending more time with her family.</p> | | |

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| VII. Adjourn | | Rob will conduct an online vote amongst program managers for Sharon's replacement. Meeting was adjourned | | |